

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
148 N. Binkley Street
Soldotna, AK 99669

REGULAR SCHOOL BOARD MEETING: January 22, 2001 - 7:30 p.m. at the Borough Administration Building, Soldotna, AK.

SCHOOL BOARD MEMBERS: Ms. Deborah Germano, President
Mrs. Sammy Crawford, Vice President
Mrs. Debra Mullins, Clerk
Mr. Joe Arness, Treasurer
Dr. Nels Anderson, Member
Mr. Al Poindexter, Member
Mrs. Sandra Wassilie, Member
Sara Hart, Student Representative

Work Sessions

3:00 p.m. Water Issues

3:30 p.m. FY02 Budget

4:00 p.m. [Long Range Facility Needs](#)

5:30 p.m. Student Activities Task Force

A-G-E-N-D-A

1. Opening Activities
 - a. Call to Order
 - b. Pledge of Allegiance/National Anthem/Alaska Flag Song
 - c. Oath of Office/Interim School Board Member
 - d. Roll Call
 - e. Approval of Agenda
 - f. Approval of Minutes/[January 8, 2001](#)
2. School Reports
 - a. Sears Elementary – Mr. Wykis
3. Public Presentations (Items not on agenda, 3 minutes per speaker, 30 minutes aggregate)
4. Hearing of Delegations
 - a. Jump Start Program – Mrs. Ginger Steffy
5. Communications and Petitions
6. Advisory Committee, Site Councils and/or P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A.
7. Awards and Presentations
 - a. Chuck Chavka, 1999-2000 BP Teacher of Excellence
 - b. Penny Vadla, 1999-2000 BP Teacher of Excellence
8. Superintendent's Report

9. Reports

- a. Financial Reports ([November](#)) ([December](#)) – Mr. Hickey
- b. [Budget Transfer Report](#) – Mr. Hickey
- c. Board Reports

10. Action Items

- a. Consent Agenda

- (1) [Approval of Resignation](#)

- Instruction

- b. [Approval of BP 4119.23, 4219.23, 4319.23, Unauthorized Release of Confidential Information](#)

- c. [Approval of BP 5137, Positive School Climate](#)

- Superintendent

- d. [Approval of BP 6146, Graduation Requirements and Standards of Proficiency](#)

11. First Reading of Policy Revisions

12. Public Presentations

13. Board Comments

14. Executive Session

15. Adjourn

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January 9, 2001

To: Kenai Peninsula Borough School Board Members

Through: Patrick Hickey, Asst. Supt., Business & Operations
Kenai Peninsula Borough School District

From: Dave Spence, Director, Planning & Operations
Kenai Peninsula Borough School District

Subject: Facilities Recommendations

This report is to summarize the current status of the facilities of Seward Middle School, Voznesenka School, Soldotna Middle School and the schools in the Nikiski Community, with an administrative recommendation for action pertaining to each.

As you are aware, the Department of Education and Early Development has the statutory responsibility for annually preparing and submitting to the Governor the Capital Improvement Program for the educational facilities of our state. Our contribution in this effort is to annually inspect each of our school sites, determine the physical needs and requests, and prioritize and construct a major maintenance and capital improvement list for school board and borough assembly approval (see attachment 1). Once approved, this list is included with the other legislative priorities for House Districts 7, 8 and 9, Senate District D, at the borough and state levels, as well as the top items being submitted to the DEED for grant application funding by the school district (see included application/attachment 2).

Despite the lack of funds for this statewide program, DEED continues to rank these projects according to their specified categories (attachments 3, 4 & 5), and assign them both objective and subjective scores (attachments 6 & 7).

All frustrations aside in what is perceived by many as a seemingly futile process, this program has served as a vehicle for occasional funding for some projects by different legislators or legislative groups. The school district will continue in this effort to seek funding for major maintenance/capital improvements projects deemed a high priority via this avenue.

SEWARD MIDDLE SCHOOL; GRADES 7/8

Seward Middle School was designed in 1968 by a California architectural firm that had a local office in Anchorage. The roof was designed as a 'hot' roof without adequate airflow and ventilation to prevent moisture damage from the local weather extremes.

The existing roofing system consists of multiple adjacent sloped roofs with intermediate flat roof sections. Sloped roof areas are found at the existing gymnasium and classroom pods. Circulation areas have flat roofs with built up crickets to drain water to internal roof drains and perimeter scuppers. Water is drained from the sloped roof areas down to eave parapets and then water is channeled to scuppers. Hazardous ice build up occurs at these scuppers during winter months. Transition areas between the sloped and flat roof areas have been identified as potential leak sources.

Inspection reports indicate that the existing roofing system has suffered structural damage to the wood framing due to moisture rot and corrosion of steel beam support seats. The plywood roof diaphragm is found to be brittle in locations, and delaminated in other locations. Insulation is saturated and the vapor barrier is not properly sealed to prevent moisture damage to the roof framing. Attachments of the plywood diaphragm to the supporting structural members have been compromised due to corrosion of attachment nailing. The lateral resistance of the building roof system cannot be relied upon to transfer loads to the perimeter shear walls and down to the existing foundations. The main roof support members are glu-lam beams and arches in the classroom pods and common areas with 2x8 purlins at 16 inches on center. Galvanized steel hangers support the 2x-framing members. Inspections indicate heavy corrosion of framing supports and damage to timber framing in areas of high moisture.

The main design focus for the Seward Middle School Roof Project is the protection of the existing structure with an emphasis on life-safety, as well. It is anticipated the existing plywood diaphragm will need to be fully removed to allow inspection of the existing structural framing. The existing framing, which if found to be damaged and unserviceable, would be removed. New structural framing members would be installed to replace deficient materials. Steel joist seats and other steel elements within the existing roof diaphragm would be replaced where the structural integrity is in question.

The cost estimate summary for the Middle School Roof Project is approximately \$1.2 million (attachment 1a). Currently work is underway to repair the middle school gymnasium roof at a project cost of approximately \$400,000 (attachment 2a). There has also been discussion over the wisdom of repairing the roof of a wood frame building of questionable longevity.

Options:

- A. Repair the entire middle school roof at an approximate project cost of \$1.2 million.
- B. Option 1 of Robson memo of May 25, 2000 (attachment 3a): “classroom upgrade only.” Cost estimate of \$5.1 million.
- C. Option 2 of Robson memo (ibid.): “classroom upgrade and later gym upgrade.” Cost estimate of \$9.6 million.
- D. Option 3 (ibid.): “new separated middle school structure, sharing the property with the existing high school as presently exists.”

Recommendation:

At a community meeting held on November 13, 2000, a general consensus was reached (attachment 4a) to preserve the shared instructional spaces and continuity between the middle and high school programs. The administration supports this concept and recommends investigating the feasibility of classroom upgrades as outlined in Option 2 above, with the possibility of a later middle school gymnasium upgrade.

Attachments: 5a - Enrollment Projections
6a – Seward Middle Floor Plan
7a – Allowable Square Footage Chart

VOZNESENKA SCHOOL; K - 12

The community of Voznesenka is located at approximately milepost 23, northeast of Homer, situated near the end of East End Road. The facility is leased from the community and was originally constructed by community members. The original structure encompassed approximately 1600 square feet and was constructed in the middle 1980's and occupied in 1988. In 1991, a private individual provided an ATCO unit. This trailer (340 square feet) is occupied by the school nurse and provides storage with some additional instructional area for their Quest Program. Also, a standard portable classroom of 960 square feet was added to the site at this time. The local community members added a small addition to this portable that included a bathroom and a storage area.

In 1992, four classrooms and a storage room above were added consisting of approximately 3100 square feet on the ground floor with another 500 (sf) above (attachment 1b). This again was designed and constructed by community members. Consequently, the entire facility is leased to the School District for school purposes. In the summer of 1998, a second portable was added to the site, displacing the existing ATCO unit. This was re-located to the west side of the facility. In the summer of 2000, a third portable was placed on-site perpendicular to the road and close to the school sign.

Of primary concern is the lack of instructional space within the school and a growing student population (attachment 2b). Currently the school lacks indoor facilities for physical education and vocational instruction. Outside, the playground area is woefully inadequate.

The original structure is in poor repair, and the three portables don't provide a permanent or satisfactory solution to the safety and overcrowding issues (attachments 3b & 4b). With the major part of the school owned by the community and a portion owned by the Borough, there is no clear understanding or coordination of the necessary maintenance. Consequently, repairs are

often slow in taking place, or are disregarded entirely.

Options:

- A. Remain at status quo.
- B. Pursue new K-12 school construction in the area.
- C. Investigate alternative attendance options of elementary students to McNeil Canyon Elementary School, and/or secondary students to Homer High and Homer Middle School.

Recommendation:

It is the district's recommendation to pursue option C above. Due to a declining enrollment at McNeil Canyon Elementary School (attachment 1c) and recent road improvements to East End Road, this is an approach worth exploring. Further, the square footage of the McNeil site could support the additional elementary population (attachments 2c & 3c) of a school at approximately 50% capacity (attachment 4c).

Attachments: 4c – Combined Enrollments
5c – McNeil Canyon Elementary Floor Plan

Soldotna Middle School; 7 & 8

Soldotna Middle School was originally constructed in 1970, at a size of slightly over 49,000 square feet. In 1984, 35,000 additional square feet were added. This project, approved both locally and at the state level, not only added extra instructional space (8 regular education classrooms and 2 special educational areas), but also increased and remodeled ancillary and support areas with an eye toward future student population expansion in our school district. Completion of this phase saw a new gymnasium, library, home economics area and shop. Renovations to the existing structure transformed the old gym/multipurpose space into a functional cafeteria and expanded the kitchen facility with more badly needed storage areas.

Presently, Soldotna Middle School encompasses 84,755 square feet with an enrollment that has fluctuated between 560-600 students over the past five years. However, of this area only 13 classrooms are utilized for regular instruction, and an ever-increasing special education population currently occupy 6 classroom spaces and need more.

During the 1990-91 school year, one portable classroom was in use at the middle school. In the 1993-94 school year, four more portables were added. During the next year it was necessary to increase this number of portable classrooms to our present number of eight. The placement of these eight buildings at the rear of the main school grounds creates many supervisory and safety problems. It's difficult to adequately monitor students, to maintain safe walkways during inclement weather and allow student access to restroom facilities. What should be a temporary situation has, unfortunately, evolved into a permanent solution that needs to be remedied. Additionally, outside storage has been added with the donation of a storage container located next to the school grounds south boundary.

Currently, there are 572 students in Soldotna Middle School. The enrollment is projected to

decline below 500 over the next five years. Given the square footage and student numbers, Soldotna Middle School does not qualify for state funding for additional space to relieve the problem of overcrowding.

Options:

- A. Remain at status quo.
- B. Reconfigure area schools to alleviate overcrowding and inherent problems of one middle school feeding two area high schools.
- C. Local bond initiative for either expansion of Soldotna Middle School or construction of an additional middle school.
- D. Remodel of existing non-instructional, ancillary areas into instructional space.

Recommendation:

It is the administration's recommendation that a study be conducted to determine the most efficient manner of utilizing the existing space currently available at Soldotna Middle School, and the associated costs of converting non-instructional areas into classroom space.

- Attachments:
- 1d – SMS Floor Plan
 - 2d – Project Cost Estimate for SMS Addition
 - 3d – Enrollment Projections
 - 4d – Allowable Gross Square Footage Chart
 - 5d – School Capacity Chart

THE NIKISKI AREA SCHOOLS

Three subject schools in Nikiski are under discussion for reconfiguration. They are: Nikiski Elementary School, North Star Elementary School, and Nikiski Middle/High School.

Nikiski Elementary School; K-6

This school is located at milepost 23.6 on the North Road of the Kenai Peninsula Borough adjacent to Pool Avenue. The structure is the oldest of the three school buildings in the Nikiski area. It was originally constructed in 1963 as a State Department of Education facility by Manly and Mayer Architects and turned over to the Kenai Peninsula Borough upon incorporation in approximately 1968. At that time it was situated on 4 acres of property with 14,500 total square feet. In 1968, a gym, library, classrooms and special education room was added with additional square footage totaling 19,600. Carmen Gintoli Architects added a new classroom in 1980 of approximately 1,000 square feet. Seven classrooms, a library and various remodeling were completed in 1982 for an additional 15,000 square feet, designed by Wellenstein Architects. This brought the total square footage of the structure to 50,070 square feet. The enrollment to date is 241 students with a rated capacity of 500.

With increased traffic, the curve at the intersection of Pool Avenue has become dangerous. As a result, warning lights were installed in the 1993/94 school year. Occasional use of portable classrooms has occurred at this school in past years. Numerous capital projects have been accomplished. Principally, the upgrade of the entire roof system was completed in 1995. This project required four construction seasons. Additionally, various flooring replacements and library and computer room renovations have been undertaken.

North Star Elementary School; K-6

Both North Star Elementary and Nikiski Middle/High Schools were completed under the same

bond issue. These were initiated in 1985 and completed in late 1988.

North Star Elementary School is located along Holt Road, 2.5 miles east of the North Kenai Spur Road. It was occupied by the School District in 1987, with a total of 50,000 square feet. The project cost was approximately \$8 million. The architect for this 25-acre site development was Wirum and Cash. The present student population is 323 with a rated capacity of 500 students.

Nikiski Middle/High School

Situated on 52 acres of land, Nikiski Middle/High School was constructed and occupied in 1988 with 117,500 total square feet. Designed by Maynard and Partch Architects, the total project cost amounted to \$29 million. The school is located immediately north of milepost 26.9 on the North Kenai Road at the intersection of Agate Beach Road.

The population of this facility is 466 students for the 2000-01 school year, with a locally rated capacity of 600. Other than the gym floor replacement in 1994, no significant capital projects have been performed at Nikiski Middle/High School.

Concerns:

During the fall of 1997, a committee was established to discuss certain educational concerns within the community of Nikiski. Following our major maintenance and minor capital improvement inspections of the area schools, Rob Robson, Director of Public Works, Kenai Peninsula Borough, and Dave Spence, Director of Planning and Operations, Kenai Peninsula Borough School District, met with representatives of this group. Additionally, several follow up discussions were conducted with each of the area schools. The following were the major concerns expressed over the current educational structure in the Nikiski area schools:

1. The combined 7-12 Program at Nikiski Middle/High School is not in the best educational interests of students.
2. Middle School students (grades 7/8) have limited and inconvenient access to gymnasium usage. Consequently, the intramural and interscholastic programs for this age group of students are inadequate.
3. There is not enough separation between students that range in ages from 13 to 18 years old, and the resulting multitude of disciplinary problems are handled in an inconsistent manner.
4. The competition and disparities that exist among the two area elementary schools is counterproductive.

During the 1999-00 school year the Nikiski Reconfiguration Committee was formed and began

the process of formulating the desired specifications needed to transform Nikiski Elementary into a 6-8 middle school.

The first part of the 2001 school year involved a series of meetings with architect Bill Kluge in designing the schematic phase and cost estimate of this project. Subsequently, all current data has been submitted to the school board for study and consideration.

Options:

- A. Remain at status quo.
- B. Reconfigure the Nikiski area schools from two, K-6 elementary schools and one 7-12 secondary program to one K-5 elementary, one 6-8 middle school and one 9-12 high school.

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Recommendation:

Given the cost and scope of this project, the administration recommends no further action be taken at this time to reconfigure the schools in the Nikiski Community. Additionally, the creation of a near-capacity K-5 program, the problem of declining enrollments in the area and the less than emergency nature of this proposal in comparison to other facility issues within the district, indicates this to be less than economically or educationally prudent.

Attachments: 1e – Current Configuration Data Sheets
2e – Proposed Reconfiguration Data Sheets

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 N. Binkley Street
Soldotna, AK 99669

January 8, 2001

SCHOOL BOARD MEMBERS:

Ms. Deborah Germano, President
Mrs. Sammy Crawford, Vice President
Mrs. Debra Mullins, Clerk
Mr. Joe Arness, Treasurer
Dr. Nels Anderson, Member
Mr. Al Poindexter, Member
(Vacant), Member
Miss Sara Hart, Student Representative

STAFF PRESENT:

Dr. Donna Peterson, Superintendent of Schools
Mr. Patrick Hickey, Assistant Superintendent, Operations and Business Management
Dr. Ed McLain, Assistant Superintendent, Instruction
Mr. Todd Syverson, Assistant Superintendent, Human Resources

OTHERS PRESENT:

Mrs. Sandy Wassilie	Mrs. Betsy Arbelovsky
Mr. David Henson	Mr. Mark Leal
Mr. Ted Notter	Ms. Melody Douglas
Mrs. Trish Notter	Mr. Gene Dyson
Mr. Jim White	Mr. Don Oberg
Mrs. Patty Campbell	Mr. Tim Peterson
Mr. Mike Wetherbee	Mr. Michael Dunn
Mrs. Lisa Parker	Mr. Justin George
Mr. Jim Wolverton	Ms. Barb Vogel
Dr. Gary Whiteley	Mr. Chris Fisher
Mr. Rick Matiya	Mr. Pete Sprague
Mrs. Margaret Gilman	Mr. Roger Liebner
Mr. Chris Moss	Mrs. Shana Loshbaugh
Mr. Chris Hanson	Mrs. Patty Rich

Others present not identified.

CALL TO ORDER:

Ms. Germano called the meeting to order at 7:34 p.m.

PLEDGE OF ALLEGIANCE:

Ms. Germano invited those present to participate in the Pledge of Allegiance.

ROLL CALL:

Ms. Deborah Germano	Present
Mrs. Sammy Crawford	Absent/Excused
Mrs. Debra Mullins	Present
Mr. Joe Arness	Present
Dr. Nels Anderson	Absent/Excused
Mr. Al Poindexter	Present
Miss Sara Hart	Present

APPROVAL OF AGENDA:

The agenda was approved as written.

APPROVAL OF MINUTES:

The School Board Minutes of December 4, 2000, were approved with a correction to Ms. Mullins who called the meeting to order and invited those present to participate in the Pledge of Allegiance.

SCHOOL REPORTS:

Mr. Mike Wetherbee, Ninilchik Elementary/High School principal, highlighted activities at the K-12 school. He reported on the school's common reading hour and recent Division 2A first place finishes in wrestling and girls' basketball. He gave a Hyperstudio presentation created by two students that featured the book, *What Did I Find?* Mr. Wetherbee explained that the Hyperstudio project will be used to assist students in reading. Mr. Chris Hanson, teacher, explained a project involving the rearticulation of animal skeletons and displayed a porcupine skeleton that was assembled by Ninilchik students. He noted that he has a sea otter and a beluga whale for the students to work on in the future. Mr. Wetherbee invited the Board to visit the school anytime.

COMMUNICATIONS AND PETITIONS:

Dr. Peterson noted that a revised budget calendar was included in the Board information packet. She noted that a joint worksession with the Borough Assembly has been scheduled for February 21. She stated that she received a petition from the Sitka school board members disseminated through the Alaska Association of School Administrators requesting the Board's interest and agreement in increased funding for education. She reported that she received a request for action from the Alaska School Activities Association regarding state funding for school district activities and a request from the Association of Alaska School Boards to select a legislative liaison. She noted that the information packet also contained her appeal response to the Homer Baseball Club and various other correspondences.

Ms. Germano stated that she received a letter from the Alaska School Activities Association requesting support for funding school activities. She noted that she received several letters regarding various school Board applicants.

ADVISORY COMMITTEE, SITE COUNCIL, AND/OR P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A.:

Richard Blakesley, Soldotna High School PTSA president, spoke in support of Debra Holle and Roger Liebner. He stated that Ms. Holle is interested in what is best for kids. He stated that Roger Liebner is a very cooperative and competent person. He added that both applicants' qualifications are impeccable and either one would be a good choice.

AWARDS AND PRESENTATIONS:

The Board presented golden apple awards to Ted Notter, Programmer, and to David Henson, Programmer Analyst, for playing a major role in the advances the District has made in the area of technology and computer networking.

SUPERINTENDENT'S REPORT:

Dr. Peterson reported that the Technology Group will present the technology plan to the Borough Assembly on January 23 at 3:00 p.m. She stated that the Long Range Planning Session will be held on January 25-26 and that she expects over 60 people to attend. Dr. Peterson announced that Microsoft Tech World featured the District in a recent publication. She stated that she received a check from BP External Affairs for technology. Dr. Peterson stated that even though Project Impact has been scaled back, they will continue to retrofit District facilities with seismic bracing for light fixtures. She reported that the District is grieving the loss of Bob Pennington, borough electrician, who was recently killed in an accident.

BOARD REPORTS:

Mr. Arness reported that he attended the AASB Labor Relations Conference. He stated that it was an interesting two days.

CONSENT AGENDA:

Items presented on the Consent Agenda were Approval of Substitute Teacher Contracts; New Teacher Assignments; Budget Transfer; Homer Charter School Name Change; Bartlett Elementary/High School Name Change; AR 5111, Early Entrance; AR 5123, Promotion/Acceleration/Retention; Resolution 00-01-9, Public Employee Retirement System; and Charter School Budget Adjustment.

- Substitute Teacher Contracts: Mr. Syverson recommended the Board approve substitute teacher contracts for Mary Bailey, speech therapist, Sears Elementary; Ann Fantz, math/social studies, Moose Pass School; Tanya Erwin, physical education, Soldotna Elementary; and Sharon Ganser, Grade 1/2, Seward Elementary.
- New Teacher Assignments: Mr. Syverson recommended the Board approve teaching contracts for Teresa Cowart, Grade 6 (temporary), K-Beach Elementary; Jennifer Jones, Title I reading (temporary), Tustumena Elementary; Karen Ruebsamen, middle school coordinator (temporary), Soldotna Middle; and Jill Wilson, generalist (temporary), Homer Flex School.
- Budget Transfer: Mr. Hickey recommended the Board approve budget transfer Number 140, which transfers \$16,872 to purchase a dual unit tape drive backup system for centralized services.
- Homer Charter School Name Change: Mr. Hickey recommended the Board approve the Homer Charter School Academic Policy Committee's request to change the name of Homer Charter School to Fireweed Academy. He noted that, if approved, the administration will forward the request on behalf of the Board to the Borough Assembly.
- Bartlett Elementary/High School Name Change: Mr. Hickey recommended the Board approve the Tyonek community's request to change the name of E. L. Bartlett School to Tebughna School. He noted that, if approved, the administration will forward the request on behalf of the Board to the Borough Assembly.
- AR 5111, Early Entrance: Dr. Peterson recommended the Board approve revisions to AR 5111, Early Entrance, in an effort to address possible ambiguity in the process.
- AR 5123, Promotion/ Acceleration/ Retention: Dr. McLain recommended the Board approve revisions to AR 5123, Promotion/ Acceleration/Retention, that would allow a student to attain sophomore class standing by passing four credits rather than five; allow more students the opportunity to take the HSGQE in their second year of high school; and allow more students to keep up with their cohort age group.
- Resolution 00-01-9, Public Employee Retirement System: Mr. Hickey recommended the Board approve Resolution Number 00-01-09 to amend KPBSD's PERS Participation Agreement to continue PERS participation for Board Members. He explained that in the past, compensated elected officials were statutorily included in PERS but that effective August 20, 2000, employers who wish to include elected officials in the PERS must amend their Participation Agreement to state that elected officials are an included classification.
- Charter School Budget Adjustment: Mr. Hickey recommended the Board approve general fund transfers to Aurora Borealis Charter School, which was underfunded by \$72,457 and to Homer Charter School, which was underfunded by \$953. He explained that the adjustments were made based upon their actual enrollments as determined at the conclusion of the count period.
- ACTION Mrs. Mullins moved the Board approve Consent Agenda items Numbers 1 through 9. Mr. Arness seconded.
- Motion carried unanimously.

FY 01 General Fund Budget Revision:

Mr. Hickey recommended the Board approve revisions to the FY01 budget to accommodate a revenue shortfall of \$462,964. He noted that reductions were made in the categories of salary/fringe benefits, professional/technical services, equipment/technology, travel, and utilities. He noted that an increase was budgeted in supplies and other expenses categories.

ACTION

Mr. Arness moved the Board approve the outlined budget revisions. Mrs. Mullins seconded.

Motion carried unanimously.

BP 5111, Admission:

Dr. Peterson recommended the Board approve revisions to BP 5111, Early Entrance, in an effort to address possible ambiguity in the process.

Mr. Arness moved the Board approve revisions to BP 5111, Early Entrance. Mrs. Mullins seconded.

Motion carried unanimously.

School Board Vacancy Replacement:

Ms. Germano explained that during a public worksession, the Board interviewed Betsy A. Arbelovsky, Norm Brennan, Michael D. Dunn, Eugene L. Dyson, Chris Fischer, Barrett Fletcher, Margaret Gilman, Debra Holle, D. Roger Liebner, Holly Norwood, Sandra P. Wassilie, and James N. Wolverton, Jr.

Megan O'Neil, Mt. View Elementary parent, stated that she is concerned about public education and therefore supports Margaret Gilman. She stated that Mrs. Gilman is a strong advocate for children, is well versed in what is needed in the schools and is open-minded. She stated that she felt Ms. Gilman would be an excellent candidate for the Board.

ACTION

Mr. Arness moved the Board approve the appointment of Sandra Wassilie to the vacant position on the Board of Education. Mr. Poindexter seconded.

Mr. Arness stated that he felt all of the applicants would do a fine job. He stated that after reading the résumés and listening to the responses to the interview questions, all of the applicants could do the job that is required of a Board member. He noted that only one applicant could do the job from the east side of the Peninsula. He stated that the Board is fortunate that someone with Sandra Wassilie's credentials applied for the vacancy.

Mr. Poindexter noted that all 12 candidates had unique talents to offer the Board. He stated that Seward has felt disenfranchised from the School District because of the lack of representation. He recognized that he is more familiar with the schools in his area because he visits them quite often. He stated that it is difficult for him to visit the Seward schools as well as Soldotna, Kenai or Nikiski.

Mrs. Mullins agreed that each candidate offered unique qualities. She stated that she does not believe in choosing people from specific areas, but rather in choosing the best-qualified candidate. Ms. Germano noted that with all applicants having equal qualifications, she would support an applicant from a specific area and therefore would support Mr. Arness' nomination.

Ms. Germano expressed appreciation for the candidates' efforts, time and willingness to serve. She encouraged the candidates to seek election to a seat on the Board in the future.

School Board Vacancy Replacement
(continued):

Mr. Arness clarified that his criteria was not that the applicant be from Seward. He stated that residency was the one issue that differentiated Ms. Wassilie from the other candidates. He stated that the Board was fortunate to have a legitimate candidate who lives in Seward.

Mr. Poindexter concurred with Mr. Arness' statement that the choice was not based on the geographic location of the applicants. He stated that his choice was based on the fact that all applicants were equally qualified and that geographical residency was the last criteria.

Ms. Germano reported that the poll taken of the applicants at the conclusion of the interview session did not help the Board come to a decision.

Motion carried unanimously.

Ms. Germano noted that the new Board member will be seated at the January 22 meeting.

RECESS:

At 8:16 p.m., Ms. Germano called a recess.

RECONVENE AFTER RECESS:

At 8:28 p.m., the Board reconvened in regular session.

Administrator Appointment:

Dr. Peterson recommended the Board approve the appointment of Dr. Gary Whiteley as assistant superintendent of Instruction for the 2001-2002 school year. She noted that only local candidates were interviewed for the position.

Mrs. Mullins moved the Board approve the appointment of Dr. Gary Whiteley as assistant superintendent of Instruction for the 2001-2002 school year. Mr. Poindexter seconded.

Motion carried unanimously.

FIRST READING OF POLICY
REVISIONS:

The Board heard a first reading of BP 6146, Graduation Requirements and Standards of Proficiency; BP 4119.23, 4219.23, 4319.23, Unauthorized Release of Confidential Information; and BP 5137, Positive School Climate.

Mr. Arness asked Dr. McLain whether flight path levels will be included as an administrative regulation to BP 6146, Graduation Requirements and Standards of Proficiency. Dr. McLain stated that they will be included in the Policy Manual as an exhibit.

PUBLIC PRESENTATIONS:

Mrs. Sandy Wassilie thanked the Board for selecting her as a replacement for the Board vacancy. She stated that it is an honor to be selected, especially since there were so many highly qualified people to choose from.

BOARD COMMENTS:

Mr. Poindexter stated that he was glad that the Board does not have to go through the Board replacement selection process each meeting and is also glad that he does not have to do the hiring for the District because the decisions are extremely difficult. He reported that he attended the Alaska Human Resource Workforce Investment Committee (AHRIC) meeting to work on a vocational education blueprint for the state. He stated that the blueprint speaks strongly for postsecondary education and he is afraid that secondary education is going to be forgotten depending on what the legislature does. He asked the Board to schedule a discussion in the future about vocational education. He stated that he would like to know the Board's views before he continues to push for higher standards and quality for vocational education in the District.

Miss Hart wished District students good luck with finals this week.

Mrs. Mullins thanked the Board candidates and added that it was a difficult decision to make. She expressed gratitude for their participation in the process. She reported that she and Dr. Peterson met with candidates on January 3 and spoke to them about other aspects of board service. Mrs. Mullins requested an excused absence for the next meeting (January 22).

Ms. Germano asked the Board's concurrence to bring the appeal from the Homer Baseball Club to the Board for consideration.

After discussion regarding the appeal, Mr. Arness requested that Ms. Germano meet with Dr. Peterson to determine an appropriate appeal process and schedule the appeal for consideration.

ADJOURN: At 8:42 p.m., Mr. Arness moved the School Board Meeting be adjourned. Mrs. Mullins seconded.

Motion carried unanimously.

Respectfully submitted,

Ms. Deborah Germano, President

Mrs. Debra Mullins, Clerk

The Minutes of January 8, 2000,
have not been approved as of
January 9, 2000.

January 22, 2001

MEMORANDUM

TO: Board of Education

FROM: Todd Syverson, Assistant Superintendent, Human Resources

SUBJECT: Approval of Resignation - Item 10a (1)

It is recommended the following resignation be approved effective the end of the 2000-01 school year:

Cathleen Brothen Correspondence Alternative Education

Memo To: Members, Board of Education

From: Ed McLain

Date: January 22, 2001

Re: Policy Revision, Second Reading for Approval, BP 4119.23, 4219.23, 4319.23
(Unauthorized release of confidential information)

The attached revision updates district policy related to the handling and release of confidential information.

The revision adds a phrase to include individual test results in the records not subject to public disclosure. The revision adds legal citations to legislation and regulations passed which relate to the state testing and assessment program.

The revision brings our policy into compliance with state law and regulations related to the handling of confidential information.

This revision was presented to the Board for first reading at the January 8, 2001, Board meeting.

The administration recommends approval of this policy revision.

Attachment: BP 4119.23, 4219.23, 4319.23

KPBSD Policy Manual

All Personnel

Unauthorized Release of Confidential Information

BP 4119.23

BP 4219.23

BP 4319.23

District employees shall maintain the confidentiality of all confidential records until such time as laws state regulations and/or, bylaws of this District permit disclosure. Information and records pertaining to executive sessions, negotiations and student records [including individual test results] are not subject to public disclosure.

(cf. 1340 - Access to District Records)

Any employee who willfully releases confidential information about students, staff, or any topic properly confined to an executive session shall be subject to disciplinary action up to and including dismissal from district service. Any action by an employee which inadvertently or carelessly results in release of confidential information, shall be recorded, and the record shall be placed in the employee's personnel file.

Depending on the circumstances, the Superintendent or designee may deny the employee further access to any privileged information and shall take any steps necessary to prevent any further unauthorized release of such information.

(cf. 3580 - District Records)

(cf. 5125 - Student Records; Confidentiality)

(cf. 9321 - Executive Sessions)

Legal References:

ALASKA STATUTES

14.14.090 Additional duties

09.25.120-25.220 Public Records Act

[23.40.235 Public Involvement in School District Negotiations

ALASKA ADMINISTRATIVE CODE

4 AAC 06.738 Standards-Based Test Results

4 AAC 06.758 High School Graduation Qualifying Examination Results

4 AAC 06.765 Test Security; Consequences of Breach]

UNITED STATES CODE, TITLE 20

1232g FEDERAL FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

City of Kenai v. Kenai Peninsula Newspapers, Inc., 642 P.2d 1316 (Alaska 1982)

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Adoption Date: _____

Memo To: Members, Board of Education
From: Ed McLain
Date: January 22, 2001
Re: Positive School Climate BP 5137 - Second Reading for Approval

This policy is recommended by AASB. This policy endorses positive steps to discourage campus disturbances and channel students' energies into constructive actions.

This policy is consistent with Board and District actions and intent related to improving and maintaining a positive school climate in all our schools. .

This revision was presented to the Board for first reading at the January 8, 2001, Board meeting.

Administration recommends approval.

Students

POSITIVE SCHOOL CLIMATE

BP 5137

The School Board desires to provide orderly and caring learning environments in which all students feel comfortable, share the responsibility for maintaining a positive school climate, and take pride in their school and their achievements.

The district shall encourage attitudes and behaviors that promote mutual respect and harmonious relations. The schools shall promote nonviolent conflict resolution techniques and provide students opportunities to voice their concerns about school policies and practices. The Superintendent or designee may initiate student courts, campus beautification projects, buddy systems, vandalism prevention campaigns, and other programs in which students may identify and solve problems that affect their school.

The schools shall not tolerate any comments or gestures which are vulgar or obscene or which denigrate others on account of sex, race, color, religion, ancestry,

national origin, handicap or disadvantage. Students shall be subject to disciplinary procedures for bullying other students or for using insults, slurs, or fighting words which may disrupt school activities.

(cf 5144 • *Discipline*),

The curriculum and counseling programs shall foster positive racial, and ethnic identity, help students understand diverse cultures, teach them to think critically about racial bias, and show them how to deal with discriminatory behavior in appropriate ways. The Board encourages the use of cooperative learning strategies in the classroom in order to foster positive social interactions among students.

School staff shall encourage and reward success and achievement, participation in community projects, and positive student conduct.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Adoption Date: ____

Memorandum

DATE: January 15, 2001
TO: Members, Board of Education
FROM: Donna Peterson, Ed.D.
Superintendent of Schools
RE: BP 6146, Graduation Requirements and Standards
of Proficiency

Your commitment to the students of this district is evident and the attached policy reflects the quality discussions and diligence required in assuring appropriate graduation standards for all. Under the frameworks portion of the AASB standards, I believe this process qualifies for high points in the “creates a shared vision to enhance student achievement” section.

The administration recommends approval of BP 6146. Thank you.

Instruction
6146

BP

GRADUATION REQUIREMENTS AND STANDARDS OF PROFICIENCY

The Certified Diploma

The district shall develop and adopt competency standards which must be met ~~for graduation~~ **[to receive a KPBSD certified diploma]**. These standards are to be in place for the graduating class of 2003 and shall be assessed at benchmark points as the student progresses through high school. The competency standards, ~~which must be met for graduation~~, shall be developed **[aligned with the Alaska Content and Performance Standards]** in the following subject areas: writing, reading, science, mathematics, ~~social science~~.

[Science and social studies competency exams will be developed in the adopted curriculum cycle and aligned with State Performance Standards. Students will be required to pass a social studies exam beginning with the eighth grade class of 2003 and a science exam beginning with the eighth grade class of 2004.]

A certified diploma shall be issued when a student successfully completes the competency standards[, **demonstrates competency on the Alaska High School Graduation Qualifying Exam as required by Alaska Statute 14.03.025,**] and satisfies all other graduation requirements. **[Graduation requirements for Special Education students will be determined by the IEP team.]**

The assessment process and associated instruments shall be developed by the administration and presented to the Board for consideration and adoption.

(cf. - 6146.1 High School Graduation Requirements)

KENAI PENINSULA BOROUGH SCHOOL

DISTRICT

Adoption Date:
