

17. Violation of these rules and regulations shall restrict subsequent facility use agreement.
18. The District reserves the right to cancel a Room/Building Use Application, if such action is deemed necessary and in the best interest of the District. In the event of such revocation or cancellation, the District will refund any advance payment made and there shall be no claim or right to damages or expenses on the part of the permittee.
19. The District is not responsible for loss or damage to personal property by individuals or groups.
20. The District may require a hold harmless agreement and/or certificates of insurance, when appropriate.
21. Violation of these rules or regulations shall restrict subsequent facility use agreement.

Application Procedure

1. School facilities use applications shall be filed with the principal ten days prior to the date when facilities are to be used.
2. One copy of the approved use agreement will be retained at the school, and one copy will be returned to the requesting party, if appropriate.
3. Rental, labor, or other charges assessed shall be itemized on the Room/Building Use Application and one copy submitted to the school, one copy to the party making the request. The principal will be responsible for collecting all charges for rental, labor, supplies, damages, or other fees.

Priority Use of Facilities The following groups have priority for use of school facilities in the following order:

1. BOARD APPROVED PROGRAMS such as PAC's, band and orchestra parents, Community School classes/activities, drama and other school clubs shall be allowed rent-free use of school facilities for meetings or activities. Fees may be charged for technical or special services. Requests shall be submitted to the principal.
2. YOUTH PROGRAMS such as Campfire, Boy/Girl Scouts, to include private educational organizations shall be allowed rent-free use of school facilities for meetings or activities. Requests shall be submitted to the principal. Fees shall include a scheduling charge per request and may include custodial, technical, and special service charges whenever use occurs outside of regular custodial hours.
3. NONPROFIT GROUPS, civic/charitable organizations whose purpose is to improve community welfare and whose receipts are expended for community welfare shall be allowed use of school facilities at no cost to the District. Scheduling and custodial fees must be paid by the group. Requests shall be submitted to the principal.
4. GOVERNMENTAL GROUPS (i.e. city, borough, state agencies) conducting civic business shall be allowed use of school facilities at no cost to the District. Custodial fees must be paid by the group whenever use occurs outside of regular custodial hours. Requests shall be submitted to the principal.
5. BASIC GROUPS – All groups that do not meet the criteria of 1, 2, 3, 4 or 6.
6. PRIVATE, FOR PROFIT COMMERCIAL GROUPS.

Revised 8/2011

WEAPONS AND DANGEROUS INSTRUMENTS

Students shall not possess or use weapons, dangerous instruments, or their replicas in school buildings, on school grounds or on District-provided transportation, or at any school-related or school-sponsored activity away from school, unless written permission has been previously obtained from the Superintendent specifically authorizing that possession or use. Students who violate this policy are subject to disciplinary action in accordance with District policy and procedures.

(cf 5144: Discipline Guide)

School employees may confiscate weapons or dangerous instruments on school grounds or at school-related or school-sponsored activities in order to maintain discipline and to protect the welfare and safety of students, staff and the public.

The District shall, by regulation, define the terms "weapon," ~~and~~ "dangerous instrument" and "firearm."

The Board shall expel any student who brings a firearm to school in violation of this policy for a period of not less than one (1) calendar year. The Board may expel for the school year, or permanently, a student who possesses a deadly weapon other than a firearm. The District may consider requests for early reinstatement by students suspended or expelled for violations of this policy. The Superintendent shall develop procedures and conditions for early reinstatement.

The Superintendent may, on a case-by-case basis, recommend a modification of this period of expulsion. Such modification recommendation shall involve consideration of all relevant factors, including those in aggravation and mitigation of the violation, and, for students with disabilities, whether ~~suspension is appropriate if the student has an individual education plan~~ violation of this policy is a manifestation of the student's disability.

The Superintendent shall be responsible for reporting all violations of this policy to the Board and shall make all required reports to state, local, and federal agencies.

(cf. 3515 – School Safety and Security)

(cf. 4158/4358 - Employee Security)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 – Suspension and Expulsion (Individuals with Exceptional Needs)

Legal Reference:

Gun-Free Schools Act of 1994 (Pub.L. 89-10, Title VIII, s 8001, as added Pub.L. 103-227, Title X, s 1032(3), March 31, 1994, 108 Stat. 270.)

Individuals with Disabilities Education Act (Pub.L. 94-142)

1973 Rehabilitation Act, Section 504

Elementary and Secondary Educational Act of 1965

Americans with Disabilities Act, 42 U.S.C. Sec. 12183(b)

ALASKA STATUTES

11.61.210 - Misconduct involving weapons in the fourth degree

11.81.900 - Definitions

14.03.160 - Suspension or expulsion of students for possessing weapons

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Adoption Date: ~~10/18/2004~~

Students

AR 5144(a)

~~ELEMENTARY DISCIPLINE GUIDE~~

This outline is an informational and guidance tool. It contains examples of disciplinary infractions and appropriate penalties.

It is a reference tool for school staff, parents, and students regarding disciplinary responses to student misbehavior.

<u>Infraction</u>	<u>Elementary and Secondary</u>
Possession—Inappropriate use of telecommunication portable electronic devices such as pagers and, cell phones, mp3 players and computers, etc.	<u>Personal parental/guardian notification.</u> Reprimand, parent contact, return of device to parents on first offense, detention and/or community service may be added for repeated instances.
Forgery Cheating Misrepresentation	<u>Personal parental/guardian notification.</u> Particularly in K-1, ensure that student understands the offense; — . <u>This can result in</u> loss of credit or failing grade for test; — parent notification; — detention; — suspension; — community or school service as appropriate.
Profanity Vulgarity Public display of affection Inappropriate dress	<u>Personal parental/guardian notification.</u> Correction/intervention, parent notification to suspension depending on degree and context. Example: expletives directed at someone in anger or taunt or as part of harassment are treated more seriously than words said without apparent meaning or to self or in frustration with apology. Inappropriate dress: in addition to above, student may be given alternative clothing; for example, a t-shirt, to cover the offensive clothing for the day.
<u>Gambling/gaming</u>	<u>Personal parental/guardian notification.</u> <u>In all cases call to home, reprimand to suspension depending on severity and if offense is repeated.</u>
Insubordination Failure to identify self Disruptive behavior	<u>Personal parental/guardian notification.</u> Call home, plus detention <u>Detention</u> or suspension as appropriate to offense.

Intimidation Threatened assault Extortion Harassment <u>Chronic major disruption</u> <u>Bullying</u>	<u>Personal parental/guardian notification.</u> Call home plus detention <u>Detention</u> , 1 to 45-day suspension, resource referral, notify law enforcement depending on context and severity, educational sessions and/or community service as appropriate. A serious threatened assault, or one with an earlier incident, or one with felony or criminal charges may result in recommendation for expulsion. <u>Expletives directed at someone in anger or taunt or as part of harassment/bullying are treated more seriously than words said without apparent meaning or to self or in frustration with an apology.</u>
“Hazing” initiation (group or one-to-one)	<u>Personal parental/guardian notification.</u> Call home, detention, <u>Detention</u> , community service, suspension as appropriate.
Major or chronic disruptive behavior	Call home plus 4 to 45-day suspension.
Endangering others (by any means)	<u>Personal parental/guardian notification.</u> Call home plus 4 to 45-day suspension, notify law enforcement as appropriate.
Sexual harassment	<u>Personal parental/guardian notification.</u> Call home, resource- <u>Resource</u> referral, educational sessions, detention or 1- to 45-day suspension as appropriate. (Investigation and steps to prevent reoccurrence must occur.) Contact law enforcement as appropriate.
Sexual abuse	<u>Personal parental/guardian notification.</u> Call home, resource- <u>Resource</u> and law enforcement referral, educational sessions, suspension/recommendation for expulsion as appropriate. (Investigation and steps to prevent reoccurrence must occur.)
Trespass (students from one campus on another campus)	<u>Personal parental/guardian notification.</u> Reprimand, call home, penalty may be increased, legal authorities notified should behavior be repeated or if accompanied by other inappropriate or illegal acts or behaviors.

Gang-like behavior or apparel	<u>Personal parental/guardian notification. Call home; resource-Resource referral;</u> detention to suspension depending on context, repetition of behavior, and apparel.
Truancy	<u>Personal parental/guardian notification. Call home, parent-Parent</u> conference, parent shadow, resource referral, community service in exchange for time or classes missed, in-house suspension as available for continued infraction, required parent shadow for repeated occurrences. See policy manual for additional comments or guidelines. Suspension may be employed for severe incidences. <u>Parents may be referred to justice system for chronic cases.</u>
Possession/use of tobacco or tobacco look-alikes	<u>Personal parental/guardian notification. Contact parents,</u> 3 to 30-day suspension as identified in board policy, community service in lieu of suspension encouraged.
Theft Vandalism (i.e., graffiti)	<u>Elementary: Personal parental/guardian notification. Contact parents, restitutionRestitution,</u> community service, detention, in-house suspension if available, parent shadow, suspension, restricted access to schools. <u>Secondary: As above, plus could result in long-term suspension (up to 45 days) and removal from participation in any cocurricular sport for that sport's season.</u>
Fighting	<u>Elementary: Personal parental/guardian notification. Contact parents, resource-Resource</u> referral if appropriate, peer mediation if appropriate and available, 1 to 45-day suspension depending on severity and context of incident. <u>Secondary: Personal parental/guardian notification. Resource referral if appropriate, 1 to 45- day suspension depending on severity and context of incident.</u>

Assault on another person	<u>Personal parental/guardian notification.</u> Contact parents, referral <u>Referral</u> to resources or agencies and law enforcement, 11 to 45-day suspension to expulsion based on context and severity.
Arson Activating emergency procedures	<u>Personal parental/guardian notification.</u> Contact parents, referral <u>Referral</u> to resources or agencies and law enforcement, 11 to 45-day suspension to expulsion based on context and severity.
Possession/distribution of alcohol/ other drugs or look-alikes Possession of weapons (guns, knives, incendiaries, etc.) or look-alikes	See specific Board policy, administrative regulations, and state law and regulations. <u>Personal parental/guardian notification. Possession – up to 45 day suspension or expulsion; refusal to submit to Breathalyzer – 30-45 day suspension; selling – notify police, suspension or expulsion.</u>
<u>Possession of weapons (guns, knives, incendiaries, etc.) or look-alikes.</u> <u>Firearms includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.</u>	<u>Personal parental/guardian notification.</u> <u>Possession of a knife with more than a 2.5 inch blade: up to 45 days suspension or expulsion. Possession of a firearm: not less than one year expulsion.</u>
<u>Reckless driving</u>	<u>Personal parental/guardian notification.</u> <u>Reprimand, contact law as appropriate, detention, revoke parking privilege as needed for repeat offenses.</u>
<u>Refusal to submit to search and seizure with cause and per policy guidelines.</u>	<u>Personal parental/guardian notification.</u> <u>Refusal to consent: up to 45 days suspension or expulsion.</u>
<u>Inappropriate use of the internet.</u>	<u>Personal parental/guardian notification.</u> <u>Suspension of some or all access privileges up to and including expulsion.</u>
<u>Violent and aggressive behavior including verbal abuse, stalking, defiance and racial slurs.</u>	<u>Personal parental/guardian notification.</u> <u>Will result in immediate corrective action including reporting to Law Enforcement.</u>
<u>Bus incident</u>	<u>Personal parental/guardian notification.</u> <u>To be reported to the school principal, who shall determine the severity of the misconduct and take action accordingly.</u> <u>In all instances of misconduct, the rider and his/her parent/guardian shall be</u>

given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, up to the remainder of the school year.

cf. 5113 Absences and Excuses)

(cf. 5131 Conduct)

(cf. 5131.1 Bus Conduct)

(cf. 5131.4 Campus Disturbances)

(cf. 5131.41 Violent and Aggressive Conduct)

(cf. 5131.43 Bullying)

(cf. 5131.5 Vandalism, Theft and Graffiti)

(cf. 5131.6 Alcohol and Other Drugs)

(cf. 5131.62 Tobacco)

(cf. 5131.7 Weapons and Dangerous Instruments)

(cf. 5131.9 Academic Honesty)

(cf. 5137 Positive School Climate)

(cf. 5145.12 Search and Seizure)

(cf. 5145.7 Sexual Harassment)

(cf. 6162.71 Internet Use Agreement)

When making decisions about disciplinary consequences for misbehavior and infractions of school rules, the administrator and teacher will consider the context of the incident and the actual behaviors of the student.

The student's age, general behavior, and behavior pattern prior to and following the incident may be factors considered in this deliberation.

In all instances where the violation and/or penalty are defined by law or regulation, the full extent of the law may be exercised.

This list is exemplary only. There are acts of misbehavior or violations of law or school regulations that may not be included in this list. In such instances, disciplinary action will be at the discretion of the Principal and/or Superintendent with the understanding that the response and penalties will conform to District policy, state law, and regulations of the state and District.

~~**Students**~~ ~~AR 5144(d)~~

~~SECONDARY DISCIPLINE GUIDE~~

~~This outline is an information and guidance tool. It contains examples of disciplinary infractions and appropriate penalties. It is a reference tool for school~~

staff, parents, and students regarding disciplinary responses to student misbehavior.

<p>Forgery Cheating Misrepresentation</p>	<p>Loss of credit or failing grade for test, parent notification, detention, suspension, community or school service as appropriate.</p>
<p>Profanity Vulgarity Public display of affection Inappropriate dress</p>	<p>Correction/intervention, parent notification to suspension depending on degree and context. Example: expletives directed at someone in anger or taunt or as part of harassment are treated more seriously than words said without apparent meaning or to self or in frustration with apology. Inappropriate dress: in addition to above, student may be given alternative clothing; for example, a t-shirt to cover the offensive clothing for the day.</p>
<p>Gambling/gaming</p>	<p>In all cases call to home, reprimand to suspension depending on severity and repetition of offense.</p>
<p>Insubordination Failure to identify self Disruptive behavior</p>	<p>Call home, plus detention or suspension as appropriate to offense.</p>
<p>Intimidation Threatened assault Extortion Harassment</p>	<p>Call home plus detention, 1 to 45 day suspension, resource referral, notify law enforcement depending on context and severity, educational sessions and/or community service as appropriate. A serious threatened assault, or one with an earlier incident, or one with felony or criminal charges may result in recommendation for expulsion.</p>
<p>“Hazing” initiation (group or one to one)</p>	<p>Call home, detention, community service, suspension as appropriate.</p>
<p>Major or chronic disruptive behavior</p>	<p>Call home plus 4 to 45 day suspension.</p>
<p>Reckless driving</p>	<p>Reprimand, call home, contact law as appropriate, detention, revoke parking privilege as needed for repeat offenses.</p>

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Students _____ AR 5144(e)

SECONDARY DISCIPLINE GUIDE (CONTINUED)

Endangering others (by any means)	Call home, plus 4 to 45-day suspension, notify law enforcement as appropriate.
Sexual harassment	Call home, resource referral, educational sessions, detention to 1 to 45-day suspension as appropriate. (Investigation and steps to prevent reoccurrence must occur.) Contact law enforcement as appropriate.
Sexual abuse	Call home, resource and law enforcement referral, educational sessions, suspension/recommendation for expulsion as appropriate. (Investigation and steps to prevent reoccurrence must occur.)
Trespass (students from one campus on another campus)	Reprimand, call home, penalty may be increased, legal authorities notified should behavior be repeated or if accompanied by other inappropriate or illegal acts or behaviors.
Gang-like behavior or apparel	Call home; resource referral; detention to suspension depending on context, repetition of behavior, and apparel.
Truancy	Call home, parent conference, parent shadow, resource referral, community service in exchange for time or classes missed, in-house suspension as available for continued infraction, required parent shadow for repeated occurrences. See policy manual for additional comments or guidelines. Suspension may be employed for severe incidences.
Possession/use of tobacco or tobacco look-alikes	Contact parents, 3 to 30-day suspension as identified in board policy, community service in lieu of suspension encouraged.
Theft/vandalism	Contact parents, restitution, community service, detention, in-house suspension if available, parent shadow, suspension, restricted access to schools.
Students	AR 5144(f)
SECONDARY DISCIPLINE GUIDE (CONTINUED)	
Fighting	Contact parents, resource referral if appropriate, 1 to 45-day suspension

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	depending on severity and context of incident.
Assault on another person	Contact parents, referral to resources or agencies and law enforcement, 11 to 45-day suspension to expulsion based on context and severity.
Arson Activating emergency procedures	Contact parents, referral to resources or agencies and law enforcement, 11 to 45-day suspension to expulsion based on context and severity.
Possession/distribution of alcohol/ other drugs or look-alikes Possession of weapons (guns, knives, incendiaries etc.) or look-alikes	See specific Board policy, administrative regulations, and state law and regulations.

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~~When making decisions about disciplinary consequences for misbehavior and infractions of school rules, the administrator and teacher will consider the context of the incident and the actual behaviors of the student.~~

~~The student's age, general behavior, and behavior pattern prior to and following the incident may be factors considered in this deliberation.~~

~~In all instances where the violation and/or penalty is defined by law or regulation, the full extent of the law may be exercised.~~

~~This list is exemplary only. There are acts of misbehavior or violations of law or school regulations that may not be included in this list. In such instances, disciplinary action will be at the discretion of the Principal and/or Superintendent with understanding that the response and penalties will conform to District policy, state law, and regulations of the state and District.~~

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Adoption Date: 10/18/2004