



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Central Receiving Warehouse

Kirk Williams, Supervisor

139 East Park Avenue Soldotna, Alaska 99669-7553

Phone (907) 714-8870 Fax (907) 262-2525

Memorandum

July 17, 2019

TO: All Schools

From: Kirk Williams, Warehouse Supervisor

Subject: Warehouse Deliveries/Closures

Due to inventory all stock orders must be entered and approved by 4:30 p.m. on June 5, 2020. The stock order system will reopen on or about June 12, 2020.

The Central Warehouse will be making weekly deliveries from August 5, 2019 through June 5, 2020 with the following exceptions.

September 2, 2019

November 11, 2019

November 28, 29, 2019

December 23, 2019 - January 3, 2020

March 9-13, 2020

April 10, 2020

May 25, 2020

Please take note of the exceptions and schedule your pick up/delivery needs accordingly.

Thanks.