General Information Items for the Board of Education

Kenai Peninsula Borough School District

2014-15 Administrator Meetings Calendar

H Legal Holiday

July 2014

S	M	T	W	T	F	S
		1	2	3	4 H	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

August 2014

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

September 2014

S	M	T	W	T	F	S
	1 H	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

October 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

November 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27 H	28 H	29
30						

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

December 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25 H	26 H	27
28	29	30	31			

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

January 2015

S	M	T	W	T	F	S
				1 H	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 MLK	20	21	22	23	24
25	26	27	28	29	30	31

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

February 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

March 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

April 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

May 2015

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 H	26	27	28	29	30
31						

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

June 2015

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

# of Inservice Days: _____
# of Student Days: _____
# of Teacher Days: _____

All Administrator Meeting
New Administrator Meeting
Leadership Academy

2014-2015 ANNUAL AGENDA GUIDELINE

DATE	ROUTINE AGENDA ITEMS
July 7, 2014	**Approval of 2014-2015 Board of Education Goals**
August 4, 2014	**Approval of Substitute and Temporary Pay Schedule** **Superintendent's Annual Report**
September 8, 2014 ***(Held in Homer)***	**Approval of Resolutions to be Submitted to AASB** **Assessment Report** **State and Federal Legislative Priorities Worksession** **Health Curriculum Worksession** **English/Language Arts Curriculum Worksession**
October 20, 2014	**Approval of Student Representative to the Board** **Approval of Primary Sponsor of Gaming Permits** **Seating of New Board of Education Members** **Organization of Board of Education Officers** **Approval of Legislative Priorities** **Acceptance of Annual Audit Report**
November 3, 2014	**Approval of Health Curriculum Revision** **Approval of English/Language Arts Revision**
December 1, 2014	**Approval of School Calendar (*when necessary*)** **Class Size Study Report** **5-Year Enrollment Projections**
January 12, 2015	
February 2, 2015	**Approval of 2015-2016 Administrator Contracts** **Approval of Six-Year Plan and School Construction Needs**
March 2, 2015	**Approval of 2015-2016 Tentative Tenure Teacher Contracts** **Presentation of 2015-2016 Budget***
April 6, 2015	**Approval of 2015-2016 Budget** **Approval of 2015-2016 Tentative Board Meeting Dates (Time/Place)**
May 4, 2015 ***(Held in Seward)***	**Approval of 2015-2016 Tentative Nontenure Teachers for Tenure** **Approval of 2015-2016 Tentative Nontenure Teacher Contracts** **Review of BP and AR 5141.6, Student Nutrition and Physical Activity**
June 1, 2015	**Lease Agreements Report** **Approval of KPSAA Handbook Revisions**
June 2, 2015 Board Planning Session	

*A worksession with the Borough Assembly is to be held prior to final approval.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553
Phone (907) 714-8888 Fax (907) 262-9132
www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title:	Borough Assembly Action		
Date:	June 9, 2014	**Item Number:**	
Administrator:	Dave Jones, Assistant Superintendent		
Attachments:	School Related Items on the June 17, 2014 Borough Assembly Agenda		

☐ **Action Needed** ☐ **For Discussion** ☒ **Information** ☐ **Other:** _____

BACKGROUND INFORMATION

Attached is information pertaining to the School District which will be presented at the June 17, 2014 Borough Assembly meeting:

- Request for waiver of formal bidding for Homer High School fire alarm parts
- Authorization to award contract for Kenai Middle School Home Economics remodel

ADMINISTRATIVE RECOMMENDATION

For your information.

KENAI PENINSULA BOROUGH

Maintenance Department
47140 E. Poppy Ln., Soldotna, Alaska 99669
907-262-4011 • Fax 907-262-5882
www.borough.kenai.ak.us/maintenance

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Mike Navarre, Mayor

THRU: Mark Fowler, Purchasing & Contracting Officer

THRU: Scott Griebel, Director – Maintenance Department

FROM: Carla Salzer, General Foreman – Maintenance Department

DATE: May 27, 2014

SUBJECT: Request for Waiver of Formal Bidding – Homer High School Fire Alarm Parts

This memo is to request that waiver of formal bidding procedures, per KPB Code 5.28.300, be considered for the following reasons:

Waiving formal bidding because there are only 2 proprietary vendors in the state of Alaska.

The request for quotes was issued May 19, 2014 to two (2) statewide proprietary vendors. Two (2) quotes were received on May 22, 2014:

ATS Alaska	$72,972.00
Engineered Fire & Safety	$45,385.09

We request that a contract be awarded to Engineered Fire & Safety in the amount of $45,385.09.

All expenditures for this project will be charged to account 400.78050.14SEC.42310.

for Mike Navarre, Borough Mayor

5/29/14
Date

Routed From Mayor's Office to
Clerk
Assembly
Legal
Finance
Assessing
Planning
Roads
SBB
Purchasing
Other Maint.
Date: 5/29/14

FINANCE DEPARTMENT
FUNDS VERIFIED
ACCT # 400.78050.14SEC.~~42310~~ 49999 $45,385.09
BY: BA DATE: 5/27/14

23337 SE 26th Place
Sammamish, WA 98075
Tel 425.313.0558 Fax 425.696.0120
Email: don.bell@fs.utc.com

Don Bell
District Manager, EST
Life Safety & Communications

EST™ Life Safety & Communications

September 30, 2013

To: Kenai Borough SD

Attn.: Carla Salzer

RE: EST Strategic Partners in Alaska

Dear: Carla

As discussed this morning, all of our EST Strategic Partners have a defined marketing area in which they can sell and work on our EST fire alarm life safety systems. Each Strategic Partner's agreement provides them with a defined primary marketing territory, which they can market EST fire alarm and life safety equipment. The SPs are not allowed to sell EST outside of their primary marketing zone without expressed permission from EST. In Alaska we currently have two Strategic Partners who are authorized to sell EST product in the State.

ATS Alaska is located at 139 E. 51st Ave. Suite 101, Anchorage, AK 99518, Phone 907.868.5100

Engineered Fire & Safety is located at 3138 Commercial Drive, Anchorage, AK 99501, Phone 907.274.7973

The School District can buy EST products from either of the two above companies and EST will honor our warrantee on the equipment purchased.

We trust that the above information is self explanatory, but if there are any questions, please feel free to call me at your convenience.

Yours truly

Don Bell

Don Bell
District Manager
EST Life Safety & Communications

KENAI PENINSULA BOROUGH

Maintenance Department
47140 E. Poppy Ln., Soldotna, Alaska 99669
907-262-4011 • Fax 907-262-5882
www.borough.kenai.ak.us/maintenance

KENAI PENINSULA BOROUGH 50 YEARS 1964 2014

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Mike Navarre, Mayor

THRU: Mark Fowler, Purchasing & Contracting Director

FROM: Scott Griebel, Maintenance Director

DATE: June 3, 2014

SUBJECT: Authorization to Award Contract for Kenai Middle School Home Economics Remodel

The Purchasing and Contracting Office formally solicited and received bids for the "Kenai Middle School Home Ec Remodel" project. Bid packets were released on May 15, 2014 and the Invitation to Bid was advertised in the Peninsula Clarion on May 15, 2014.

The project consists of providing all labor and materials to demo and dispose of existing cabinets and counter tops. Install prefabricated cabinetry and countertops as specified per contract documents at Kenai Middle School, 201 Tinker Lane, Kenai, Alaska.

On the due date of May 29, 2014, three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of $37,905.00 was submitted by Holden Co., Soldotna, Alaska 99669.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.73030.12748.43780.

Approved:

Mike Navarre, Mayor

Date 6/3/14

Routed From
Mayor's Office
Clerk Orig.
Assembly
Legal
Finance ✓
Assessing
Planning
Roads
SBB
Purchasing ✓
Other Maint
Date: 6-4-14

FINANCE DEPARTMENT
FUNDS VERIFIED

Acct #400.73030.12748.43780 - $37,905.00

BY: pc DATE: 6/2/14

KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING

BID TAB FOR: ITB14-039 Kenai Middle School Home Econimics Remodel

CONTRACTOR	PHASE 1 (SUPPLY CABINETS)	PHASE 2 (INSTALL CABINETS)	PHASE 3 (SUPPLY & INSTALL COUNTERTOPS)	TOTAL BID (PHASES 1, 2 & 3)	ADDITIVE ALTERNATE 1 (DEMO)	TOTAL EXTENDED BID
Holden Co.	$ 19,220.00	$ 4,230.00	$ 14,455.00	$ 37,905.00	$ 3,781.00	$ 41,686.00
Arneson Builders	$ 20,000.00	$ 5,700.00	$ 13,000.00	$ 38,700.00	$ 1,800.00	$ 40,500.00
Poppin Construction	$ 22,872.00	$ 4,858.00	$ 18,663.00	$ 46,393.00	$ 3,500.00	$ 49,893.00

DUE DATE: May 29, 2014 @ 2:00 PM

KPB OFFICIAL: _____
Mark Fowler, Purchasing & Contracting Director

Month	Routine Travel	Board Meals	Lobbying	Prof. Development
July	$225.44			$0.00
August	$391.95			
September	$1,192.25	$166.75		
Anderson				
Registration AASB-Fall				$375.00
Downing				
Registration AASB-Fall				$375.00
October	$664.28	$543.96		
Anderson				
Airfare AASB-Fall				
(Destination error-to be partially refunded)				$733.10
Downing				
Meals/mileage AASB-Fall				$302.25
November	$1,080.84	$399.00		
Anderson				
Hotel-AASB Fall				$99.00
Arness				
Meals/mileage AASB-Annual				$276.80
Downing				
Hotel-AASB Fall				$99.00
Welch				
Meal/mileage/parking/AASB-Annual				$482.25
December	$2,680.68	$326.50		
Anderson				
Airfare/Fee-NSBA Annual				$1,776.90
Hotel/Fee-AASB Annual				$787.00
Arness				
Hotel/Fee-AASB Annual				$847.00
Castimore				
Meals/Fee/Other-AASB Annual				$806.25
Hilts				
Hotel/Fees/Meal/Mileage-AASB Annual				$1,302.99
Hohl				
Hotel/Fee-AASB Annual				$1,008.88
Vadla				
Fee-NSBA Annual				$725.00
Hotel/Fee-AASB Annual				$961.00
January	$1,461.07	$199.50		
Hilts				
Hotel tax refund-AASB Annual				-$77.76
Hohl				
Hotel/Fee-AASB Winter Brdmnshp				$693.00

Month	Routine Travel	Board Meals	Lobbying	Prof. Development
January (continued)				
Navarre				
Airfare/Fee-AASB Winter Brdmnshp				$574.00
Tressler				
Hotel-AASB Exec. Asst. Conf.				$119.00
Vadla				
Meals/Mileage-AASB Annual				$261.50
February	$2,121.76	$451.50		
Downing				
Meal-AASB Fly-In			$128.00	
Hilts				
Meals/Travel-AASB Fly-In			$591.99	
Tressler				
Hotel Tax Adj./Boyer				$14.28
March	$960.56	$292.50		
Boyer, Evan/Elise				
Fee-AASB Youth Inst.				$550.00
Downing				
Travel, hotel, fee-AASB Fly-In			$1,014.32	
Hilts				
Hotel-AASB Fly-In			$635.84	
Hohl				
Fee-AASB Fly-In			$435.00	
Holt				
Meals, fee, mileage-AASB Fly-In			$852.40	
Navarre				
Travel/fee-AASB Fly-In			$784.49	
Vadla				
Meals, mileage, fee, hotel-AASB Fly-In			$1,106.50	
April	$823.37	$468.00		
Anderson				
Reimbursement/personal charge				-$500.00
Boyer, Evan				
AASB YIS airfare			$334.50	
Hilts				
Hotel tax refund			-$10.20	
AASB airfare			$356.50	
Hohl				
AASB airfare			$334.50	
Navarre				
NSBA airfare				$707.70

Month	Routine Travel	Board Meals	Lobbying	Prof. Development
May	$1,320.92	$630.00		
Hohl				
AASB hotel			$650.52	
Holt				
AASB hotel, parking			$699.07	
Vadla				
AASB hotel			$555.52	
Anderson				
NSBA hotel, grd transport				$1,184.27
Downing				
NSBA Air, hotel, grd transport				$1,146.52
Navarre				
NSBA hotel				$948.96
June	$1,908.84	$392.48		
Anderson				
NSBA meals, mileage, hotel refund				$47.13
Holt				
Hotel Tax refund			-$7.56	
Total	$14,831.96	$3,870.19	$8,461.39	$16,626.02

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553
Phone (907) 714-8888 Fax (907) 262-9132
www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title:	**Change to ASPI Calculation for Alternative and Small Schools**		
Date:	June 15, 2014	**Item Number:**	General Information
Administrator:	Steve Atwater, Ph.D. Superintendent of Schools		
Attachments:			

☐ **Action Needed** ☐ **For Discussion** [x] **Information** ☐ **Other:** _____

BACKGROUND INFORMATION

At its June meeting the State Board of Education and Early Development altered the Alaska School Performance Index formula to more realistically calculate the star rating for alternative and small rural schools. The change relaxes attendance and graduation expectations for such schools. Kenai Alternative, Homer Flex, Port Graham, Cooper Landing, Hope, Razdolna, Kachemak-Selo, Nanwalek, Ninilchik and Tebughna will, or may be, affected by the changes. Note that Ninilchik would only on rare occasion use the alternative graduation rate calculation.

With attendance rate, an alternative school can now gain maximum points with a rate of 88% or greater. Other schools receive maximum points with a 96% attendance rate. The graduation rate needed for maximum points for alternative schools was lowered to 75% or higher. Other high schools receive maximum points with a 98% or higher graduation rate.

For schools that have six or fewer students in either the four-year or five-year graduation cohort the graduation rate will now be calculated by aggregating the graduation rate data for up to three consecutive years so that the aggregated cohort is greater than six. For example, Port Graham having a cohort of 3 one year, 2 the next and 3 the following year would allow a graduation rate calculation for this school. A smaller school such as Hope or Cooper Landing that does not have the required 7 in the three consecutive years would not include the graduation rate as a part of their ASPI calculation.

I am pleased that the State Board adopted these changes; it is good to know that they are responding to input on the realities of the varied size and type of schools in our state. As an aside, we are requesting that DEED continue to examine attendance rate calculations to provide schools with more leeway in this area.

ADMINISTRATIVE RECOMMENDATION

N/A

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520
Phone (907) 714-8888 Fax (907) 262-9132
www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title:	Exhibit Revisions		
Date:	June 30, 2014	**Item Number:**	
Administrator:	Dave Jones, Assistant Superintendent		
Attachments:	*E 3350(b) Salary Reduction Agreement & Investment Selection* ..... 2 *E 3530(a) Student/Visitor Injury/Incident Report..* ..... 4 *E 5141.3 Opt-Out Form for Growth Screening*..... 10 *E 6145.22(2) ASAA Parent Student Verification of Receipt of Information Concerning Concussions*..... . .11 *E 6145.22(4) ASAA Healthcare Provider Release and Return to Play Protocol*. . . .12		

☐ **Action Needed** ☐ **For Discussion** ☒ **Information** ☐ **Other:** _____

BACKGROUND INFORMATION

Per BB 9313: "Exhibit pages are intended to be easily updated. They are provided as information items to Board members but are not subject to approval."

For your information, the following exhibit changes are in your information packet.

- *E 3350(b) Salary Reduction Agreement & Investment Selection Form – 403(b) Retirement*
  - Form has been updated to the Omni Group, our new third party administrator
- *E 3530(a) Student Visitor Injury Incident Report*
  - Form has been updated to reflect submission to Lassie Nelson (previously Mari Auxier)
  - The school selection box has been updated to represent the new schools in KPBSD
- *E 5141.3 Opt-Out Form for Growth Screening*
  - Naomi Walsworth's email address has been removed from the form since she has retired.
- *E 6145.22(2) ASAA Parent Student Verification of Receipt of Information Concerning Concussions*
  - Updated to form currently used by ASAA replacing our form previously called *ASAA Parent and Student Acknowledgement and Consent*
- *E 6145.22(4) ASAA Healthcare Provider Release and Return to Play Protocol (RTP)*
  - Updated to form currently used by ASAA replacing our form previously called *ASAA School/Medical Concussion Care Plan.* The ASAA form was modified to mention "KPBSD Policy AR 6145.22 does not allow trainers to sign."

ADMINISTRATIVE RECOMMENDATION

THE OMNI GROUP
Listens. Leads. Delivers.
Water Tower Park
1099 Jay Street, Bldg F, 2nd FL • Rochester, NY 14611
PH: 877.544.6664 • FAX: 585.672.6194

403(b) SALARY REDUCTION AGREEMENT FORM (SRA) For Tax Sheltered Annuities and Custodial Accounts

403(b)

- **Please supply the information requested below.**
- **Read all agreements on this form before submitting.**
- **Fields having an asterisk notation are required.**

IMPORTANT NOTICE: Before You Sign, Read All Information on this form:

A Tax Sheltered Annuity ("TSA") is an investment account that is set aside for your retirement (only), and is paid for with "pre-tax" dollars. A Custodial Account ("CA") is the group or individual custodial account or accounts, established for each Employee, by the Employer, or by each Employee individually, to hold assets of the Plan. Unless utilizing the catch-up provisions, your Maximum Allowable Contribution ("MAC") cannot exceed $17,500 ($23,000 if age 50 or over). Both TSA & CA receive tax deferred treatment.

Part 1: Employee Information

☐ Please check here if you have contributed to another 403(b) or 401(k) plan with another employer this calendar year. If so, please provide the amount of the year-to-date contributions you have made to the other employer's plan: $ _____ and the name of the other employer: _____

* Social Security Number: _____ * First Name: _____ MI: ____ * Last Name: _____

*Address: _____

* City: _____ *State: ____ *Zip: _____

* Date of Birth: _____ * Phone: _____ *Email address: _____

Part 2: Employer Information

* Full Organization Name, City and State: _____ * Date of Hire: (mm/dd/yyyy) _____

Part 3: Contribution Information

OPTION 1: Recurring Contributions

WARNING!!! Any new recurring contributions will supercede all current recurring contributions to your employer's 403(b) plan administered by OMNI. If you are currently contributing to multiple service providers under your employer's 403(b) plan, please be sure to list all contributions you wish to continue. Any active 403(b) contributions found in our records, but not listed below WILL BE DISCONTINUED.

Also, a contribution may be discontinued by listing it below with an amount of zero.

Please withhold funds from my pay for the following 403(b) contributions until further notice:

Plan Type	Service Provider	Account #	Effective Date	Amount Per Pay	OR	Percent Per Pay Period
☐ 403(b) ☐ ROTH 403(b)						
☐ 403(b) ☐ ROTH 403(b)						
☐ 403(b) ☐ ROTH 403(b)						
☐ 403(b) ☐ ROTH 403(b)						

If you have requested a percentage amount for any of the contributions above, please supply:
Your Annual Salary: _____ Number of Pay Periods Per Year: _____

☐ Please check here if you are NOT a full-time employee

OPTION 2: One-Time Contributions (Elective Contributions Only)

Plan Type	Service Provider	Account #	Effective Date	Amount	After this contribution, any 403(b) recurring contributions to this service provider should be:
☐ 403(b) ☐ ROTH 403(b)					☐ DISCONTINUED ☐ RESUMED
☐ 403(b) ☐ ROTH 403(b)					☐ DISCONTINUED ☐ RESUMED
☐ 403(b) ☐ ROTH 403(b)					☐ DISCONTINUED ☐ RESUMED
☐ 403(b) ☐ ROTH 403(b)					☐ DISCONTINUED ☐ RESUMED

☐ Please check here if you are NOT a full-time employee

OPTION 3: Participation Opt Out

☐ **I do not wish to participate at this time.** I understand that I may participate in the future simply by filling out a new Salary Reduction Agreement form.

Continued on next page...

Part 4: Agreements and Acknowledgements

The above named Employee where applicable, agrees as follows:

1. To modify his/her salary reduction as indicated above.
2. That his/her Employer transfers the above stated funds on Employee's behalf to OMNI for remittance to the selected Service Provider(s).
3. This SRA is legally binding and irrevocable with respect to amounts paid.
4. This SRA may be changed with respect to amounts not yet paid.
5. This SRA may be terminated at any time for amounts not yet paid or available, and that a termination request is permanent and remains in effect until a new SRA is submitted.
6. (a) That OMNI does not choose the annuity contract or custodial account in which your contributions are invested.
   (b) OMNI does not endorse any authorized Service Provider, nor is it responsible for any investments.
   (c) OMNI makes no representation regarding the advisability, appropriateness, or tax consequences of the purchase of the TSA and/or CA described herein.
   (d) (i) OMNI shall not have any liability whatsoever for any and all losses suffered by Employee with regard to his/her selection of the TSA and/or CA, its terms, the selection of any service provider, the financial condition, operation of or benefits provided by said service provider, or his/her selection and purchase of shares by any service provider. Nothing herein shall affect the terms of employment between Employer and Employee.
   (ii) Employee acknowledges that Employer has made no representation to Employee regarding the advisability, appropriateness, or tax consequences of the purchase of the annuity and/or custodial account described herein.
   (iii) The Employer shall not have any liability for any and all losses suffered by an Employee with regard to the selection(s) of any TSA and/or CA, any related terms and conditions, the selection of any service provider, the financial condition, operation of or benefits provided by any service provider or the selection and purchase of shares by any service provider.
7. To be responsible for setting up and signing the legal documents necessary to establish a TSA or CA.
8. To be responsible for naming a death beneficiary under their TSA or CA. This is normally done at the time the contract or account is established. Beneficiary designations should be reviewed periodically.
9. When provided all required information in a timely manner, OMNI is responsible for determining that salary reductions do not exceed the allowable contribution limits under applicable law, and will complete MAC calculations as required by law.
10. To contact OMNI and complete the appropriate OMNI forms for any requests for distributions, loans, hardship withdrawals, account exchanges plan-to-plan transfers or rollover contributions. Processing fees for the foregoing transactions may apply.
11. This SRA is subject to the terms of the Services Agreement between OMNI and Employer, and to the Information Sharing Agreement between OMNI and the Service Providers, copies of which may be obtained from Employer.
12. This agreement supercedes all prior salary reduction agreements and shall automatically terminate if Employee's employment is terminated.

Part 5: Employee Signature (Mandatory)

I certify that I have read this complete agreement and that my requested salary reduction(s), if in excess of my base limit, represent(s) my wish to utilize any catch-up provisions for which I may be eligible. I further certify that my salary reductions do not exceed contribution limits as determined by applicable law. I understand my responsibilities as an Employee under this Program, and I request that Employer take the action specified in this agreement. I understand that all rights under the TSA or CA established by me under the Plan are enforceable solely by my beneficiary, my authorized representative or me.

Employee Signature: _____ Date: _____

Part 6: Acknowledgement and Representation of Sales Agent/Representative (If Applicable)

I agree to comply with all pertinent written directives regarding the solicitation of Employee. A calculation of maximum allowance will be provided annually for Employee contributing more than $17,500 ($23,000 if over 50) or utilizing the "catch-up provisions". Furthermore, my employer (name)_____ agrees to indemnify and hold harmless the Employer, any individual member of the governing board and the Employee participating in the 403(b) Program against any claims based on an error in the MAC I provided, except where the error is based upon erroneous information provided by Employer or Employee. Additionally, I will notify OMNI regarding any distributions or loans to participants.

Sales Agent/Representative Name: _____ Phone: _____

Address: _____

Signature: _____ Date: _____

Part 7: Employer Acknowledgement (If Applicable)

Salary: _____ # of TSA/CA Pay Periods: _____ Effective Payroll Date: _____

Employer Name & Title: _____

Employer Signature: _____ Date: _____

Please return this agreement to The OMNI Group, unless otherwise advised by your employer:

The OMNI Group
Water Tower Park • 1099 Jay Street, Building F • Rochester, NY 14611
Toll Free: (877) 544-OMNI ® • Fax: (585) 672-6194
Please visit our website at **www.omni403b.com**

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and OMNI ® are registered service marks of OMNI Financial Group, Inc. d/b/a The OMNI Group

E 3530a Student Visitor Injury Incident Report

Student/Visitor Injury/Incident Report	E3530a

INTERNAL USE ONLY

- Complete this report on-line within 48 hours of injury and mail signed print out to Lassie Nelson, District Office.
- If this injury/incident results in likely medical treatment of the student, complete the Accident Claim Form, give to the parent and retain a copy.
- Complete "Student Injury Incident Home Report" for parent.

Fields marked with a red asterisk (*) are required.

School Where Student Attends *	(Select)				
Student/Visitor *	Student Injury/Incident Visitor Injury/Incident				
Last Name *		**First Name** *		**MI**	
Gender *	Male Female				
Student ID Number *		**Birthdate** *			
Phone Number *		**Home Address** *			
City *					

Injury/Illness Info

Location Where Injury/Incident Occurred *(i.e. another school, bus, classroom, gym, playground, shop, etc)	
Date of Injury/Incident *	
Time of Injury/Incident *	

Cause of Injury/Incident (Check all that apply) *

- ☐ Allergy
- ☐ Bite

- ☐ Caught in/Under/Between
- ☐ Flame/Fire/Smoke
- ☐ Furniture/Fixtures/Equipment
- ☐ Ice/Snow
- ☐ Lifting/Physical Activity
- ☐ Motor Vehicle Accident
- ☐ Noise
- ☐ Slip/Trip/Fall
- ☐ Stepped on (describe below)
- ☐ Struck by (describe below)
- ☐ Other (describe below)

Detail below:

Physical Injury (Check all that apply) *

- ☐ Abrasion/Scratches
- ☐ Allergic Reaction
- ☐ Amputation
- ☐ Back Pain
- ☐ Bleeding
- ☐ Concuss-poss./Head bump
- ☐ Burn
- ☐ Chpd/Brkn Tooth
- ☐ Contusion/Bruise
- ☐ Cut/Laceration/Puncture
- ☐ Dislocation-possible
- ☐ Fracture-possible
- ☐ Loss of Consciousness
- ☐ Seizure-possible
- ☐ Sprain/Strain-possible

☐ Other (describe below)

Detail below:

Affected Body Part(s) BE SPECIFIC (Also need left or right, part of head, part of back, which digit, as applicable)

Teacher/Supervisor Name

Describe the activity of the student at the time of the incident *

Describe how the incident occurred *

Amount of Supervision

Describe any unsafe acts or conditions

Describe any safeguards

Student's description of what happened *

Who was notified?

Name and relationship to student

How Notified

Time

What happened to the student after the incident? * (Check **ALL** that apply)

- ☐ Nurse
- ☐ Home
- ☐ Physician/Doctor/Clinic
- ☐ Returned to class
- ☐ ER/Hospital
- ☐ Ambulance/EMS
- ☐ Other (describe below)

Detail below:

Witness/First Aid

Was the incident witnessed?	○ Yes ○ No

Witness Name	

Witness description of what happened

First Responder	

Description of Immediate Aid Given

Nurse / First Aid Provider's Report

Was Nurse Available? *	Yes No	**Name**		**Time Seen**	
Who Provided First Aid?		**Name?**			

Student subjective statement re physical condition

Objective

Assessment

Plan

Additional Followup by School RN (incude date and signature)

An Accident Claim Form with Part A completed has been provided for the parent specifically for this injury/incident.*

- Yes
- No

Signatures

Nurse			
	Printed	Signature	Date
Form Completed By			
	Printed	Signature	Date
Admin Approved By			
	Printed	Signature	Date

Please complete your email address below by adding your username before the @kpbsd.k12.ak.us below. (i.e.: firstInitialLastname@kpbsd.k12.ak.us)

A copy of this form will be emailed to the address you provide after the submit button has been pressed.

For security reasons, please assure that you only use your complete KPBSD email.

Email @kpbsd.k12.ak.u **Click the submit button now**

Submit

Kenai Peninsula Borough School District
Health Services
OPT-OUT Form for Growth Screening

Student: _____ **Date of Birth:** _____
School: _____ **Grade:** _____

Growth screening involves measuring height and weight and calculating Body Mass Index (BMI). The purpose of the Growth Screening Program is to give you information about your child's growth status. This information also helps KPBSD address a comprehensive approach to the health and wellness.

Alaska Statute Article 02. Section 14.30.127 mandates that school districts provide student hearing and vision screenings for possible identification of unknown or unrecognized diseases or health impairments that may affect a student's education. While vision and hearing screenings are required, growth screenings are recommended by the Alaska Division of Public Health as another tool to evaluate the health of each child. Results are confidential. The growth screenings will take place in a private setting, supervised by the school nurse. Once completed, parents will be notified in writing of screening results by the school.
If you would like your child to participate in the free growth screening offered by your school, you do not have to complete this form and NO ACTION IS NEEDED. If you do not want your child to receive growth screening services at school, please sign and complete the form and return to the school office.

☐ **Please do not screen my child for height and weight.**

_____ _____
Parent/Guardian Signature Date

If you have any questions, please contact your school nurse. If you have more questions or concerns, please feel free to contact KPBSD Health Services at 907.283.2190

7/2014

ASAA PARENT AND STUDENT VERIFICATION OF RECEIPT OF INFORMATION CONCERNING CONCUSSIONS

In accordance with AS 14.20.142, the School District requires that each athlete, and each minor athlete's parent/guardian, receive written information on the nature and risks of concussions each year. Students may not participate in school athletic activities unless the student and parent/guardian of a student who is under 18 years of age have signed a current verification that they have received the information provided by the District. Parents will be provided with a pamphlet provided by the Alaska School Activities Association entitled "A Parent's Guide to Concussions in Sports." Students will be provided with a fact sheet produced by the U.S. Dept. of Health and Human Services Centers for Disease Control and Prevention entitled "Head's Up: Concussion in High School Sports – A Fact Sheet for Athletes." Students who are 18 years of age or older will also be provided with the Parent's Guide.

Parents and Students should review this information, discuss it at home, and direct any questions to the student's coach, school principal or athletic activities director.

Student Acknowledgement (required for all athletes)

I acknowledge that I have received a copy of "Head's Up: Concussion in High School Sports – A Fact Sheet for Athletes" and understand its contents.

Student Signature _____ **Print Name** _____

Date _____/_____/_____

Parent/Guardian/Eligible Student Acknowledgement (Parent signature required for all students under 18 years of age; student signature required for students age 18 or older)

I acknowledge that I have received a copy of "A Parent's Guide to Concussions in Sports" and understand its contents.

Parent/Guardian/Eligible Student Signature _____ **Print Name** _____

Date _____/_____/_____

ALASKA SCHOOL ACTIVITIES ASSOCIATION, INC.
4048 Laurel Street, Suite 203 • Anchorage, AK 99508 • (907) 563-3723 • Fax 561-0720 • www.asaa.org

ASAA HEALTHCARE PROVIDER RELEASE AND RETURN TO PLAY PROTOCOL (RTP)

Student Name: _____

Sport: _____ **School:** _____ **Birthdate:** _____

Date of Injury: _____ **Description:** _____

IMPORTANT NOTE TO HEALTHCARE PROVIDER

Per AS 14.30.142, as amended, a student who has been removed from participation in a practice or game for suspicion of concussion may not return to play until the student has been evaluated and cleared for participation by an Athletic Trainer OR by a qualified person who verifies that he or she is currently trained in the evaluation and management of concussions.
"Qualified person" means either:

1) A health care provider licensed in Alaska, or exempt from licensure under Alaska law(AS 08.64.370(1), (2), or (4), **OR**
2) a person acting at the direction and under the supervision of a physician licensed in Alaska, or exempt from licensure.

As interpreted by ASAA, Athletic Trainer means a Certified Athletic Trainer. KPBSD Policy AR 6145.22 does not allow trainers to sign.
As interpreted by ASAA, "Trained" means that the provider:

1) Has completed the online CDC Concussion Course for Clinicians (www.preventingconcussions.org) in the last two years, **AND**
2) Has **a)** completed 2 hours of CME in Sports Concussion Management in the last 2 years, or **b)** has completed a one-year Sports Medicine Fellowship, a Certifacte of Added Qualifications in Sports Medicine, or a Residency in Neurology or Neurosurgery.

IF YOU DO NOT MEET THESE CRITERIA, PLEASE REFER THE STUDENT ATHLETE TO A HEALTHCARE PROVIDER WHO DOES

If an athlete is removed from participation in an activity because of a suspected concussion:

BUT is found **not to have a concussion**, the athlete's return to play should be determined by the athlete's medical provider in accordance with the provider's assessment of the athlete's condition and readiness to participate;

AND is **determined to have sustained a concussion**, the athlete's readiness to return to participation should be assessed in accordance with the Alaska School Activities Association's graduated Return to Play (RTP) protocol. All student athletes with a concussion must successfully complete an appropriate RTP Protocol that lasts a minimum of six days before resuming full athletic activity. The Return to Play protocol recommended by ASAA's Sports Medicine Advisory Committee is described below.

Students should begin with a period of complete rest in which they avoid cognitive and physical exertion. As symptoms diminish, and the athlete feels able, he/she can begin trials of cognitive work, e.g. reading, texting, computer, TV, school. The introduction of cognitive work should be in short increments which increase progressively in length and intensity so long as concussion symptoms do not recur or worsen. When several hours of cognitive work are well tolerated at home, then attendance at a half day of school is appropriate. When a full day of school is tolerated, then homework may be added. Academic accommodations may be necessary for student athletes as they return to school following a concussion. If cognitive work at any time provokes or exacerbates symptoms, then the work should be discontinued, additional cognitive work should be minimized until symptoms regress, and the student can attempt to advance cognitive work again on the following day.

Only when the concussion symptoms have been entirely absent for 24 hours, does Day 1 of the progressive return to physical activity begin. The ***Return To Play Protocol*** is to take place over a ***minimum of six days, with at least 24 hours between each step.*** The rate of progression through the steps in the program should be individualized. Factors which may slow the rate are young age, history of previous concussions, number/severity/duration of concussion symptoms, medical risk factors, and the concussion risk of the sports to which the athlete will return. Physical or cognitive activity that provokes recurrence of concussive symptoms will delay recovery and increase the risk of future concussion. Therefore, if symptoms recur at any step, then physical activity should stop until 24 hours after resolution of the symptoms, and then resume at the previous step.

Brd Info Pkt
7/2014

ASAA HEALTHCARE PROVIDER RELEASE AND RETURN TO PLAY PROTOCOL (RTP)

Student Name: _____

SYMPTOMATIC STAGE: Physical and Cognitive Rest; Then Incremental Cognitive Work, without Provoking Symptoms.	
Day 1	Begin when symptom free for 24 hours. 15 min of light aerobic activity: walk, swim, stationary bike. **NO** resistance training.
Day 2	30 min light-moderate aerobic activity: jog, more intense walk, swim, stationary bike. **NO** resistance training. START PE class at previous day's activity level. As RTP Protocol activity level increases, PE activity level remains 1 day behind
Day 3	30 min mod-heavy aerobic activity: run, swim, cycle, skate, Nordic ski. **NO** resistance training.
Day 4	30 min heavy aerobic activity: hard run, swim, cycle, skate, Nordic ski. 15 min Resistance Training: push-up, sit-up, weightlifting
Day 5	Return to Practice, Non-contact Limited Participation: Routine sport-specific drills
Day 6	Return to Full-Contact Practice
Day 7	Medically Eligible for Competition after completing RTP Protocol and is cleared by Healthcare Professional. ASAA Eligibility Criteria must be met before return to competition.

SECTION 1: THE CONCUSSED ATHLETE - to be completed by Healthcare Provider

☐ Student has sustained a concussion and is not yet ready to begin the Return to Play Protocol.

☐ Student is cleared to begin ASAA's **Return to Play Protocol** with any modifications noted below. *This clearance is no longer effective if student's symptoms return and persist.*

☐ **Student is entirely free of concussion symptoms and has completed the ASAA Return to Play Protocol as described above. The athlete is medically eligible to return to competition.**

Please note any additional modifications to ASAA's Return to Play Protocol below [attach more pages if needed]:

SECTION 2: THE NON-CONCUSSED ATHLETE - to be completed by Healthcare Provider

☐ Student has **NOT** sustained a concussion. The **Medical Diagnosis** which explains his/her symptoms is:
This is **REQUIRED** if checking the first box:_____

☐ Student is cleared to return to full sports participation. Medical Dx:_____

☐ Student is cleared for limited participation with the following restrictions [attach more pages if needed]:

SECTION 3: HEALTHCARE PROFESSIONAL ATTESTATION

By signing this form, I attest that I am a **Qualified Healthcare provider authorized under AS 14.30.142** and that I meet the ASAA definition of "Currently Trained" in the evaluation and management of concussion, as explained above. I do hereby take responsibility for the daily monitoring and decision making in managing this student athlete's concussion.

_____
Healthcare Provider Signature | HCP Printed Name | AK License Number | Date

SECTION 3: ATHLETE AND PARENT CONSENT

The **Return to Play Protocol** incorporates an internationally recognized process by which concussed athletes are returned to athletic participation as safely as possible. Participation in athletics is accompanied by the risk of injury, permanent disability, and death. Having recently sustained a concussion, an athlete is at more risk for another head injury with risk of permanent disability or death. By signing this form, the athlete and the parent indicate their understanding that the completion of the **Return to Play Protocol** is not a guarantee of safe return to athletic participation. The parent accepts the risk of additional injury in requesting and consenting to the athlete's return to athletic participation.

_____ _____
Student Athlete Signature | Date | Parent Signature | Date

_____ _____
Student Athlete Printed Name | Parent Printed Name

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553
Phone (907) 714-8888 Fax (907) 262-9132
www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title:	**Change to Fresh Fruit Vegetable Snack Program**		
Date:	June 15, 2014	**Item Number:**	General Information
Administrator:	Steve Atwater, Ph.D. Superintendent of Schools		
Attachments:			

☐ **Action Needed** ☐ **For Discussion** [x] **Information** ☐ **Other:** _____

BACKGROUND INFORMATION

- Beginning in 2004, President George W. Bush, via the USDA and congressional support, established the Fresh Fruit and Vegetable Snack Program (FFVP) as a provision to public schools participating in the National School Lunch Program (NSLP).
- FFVP programs are established as a snack provision to K-6 students enrolled in a school with a population of 40% or more qualifying for Free/Reduced Priced USDA school meals.
- In 2004, KPBSD was authorized for FFVP service to: Tebughna, Chapman, Nanwalek, and Port Graham schools.
- Due to an increase in the cost of fruits and vegetables, if snacks are served 3 of every 5 school attendance days, SNS anticipates depletion of the FFVP funds by January 2015. In response, SNS will reduce service to 2 times per week in order to allow this program to extend longer into the school year.

The change to serving 2 days per week will affect staffing and employee hours. Please note that wages and benefits for FFVP employees are paid from the Student Nutrition Services Fund. The total amount of employee hours lost will be 17.25 per week for the 10 employees. For some SNS staff this change will mean a reduction of hours per week ranging from 1 to 3.5. For others, it will be the elimination of their position. Because this is a grant funded program, the employees were advised of the tenuous status of their employment when they were hired.

Please also note that because Seward Elementary no longer qualifies for this program, they will not have an FFVP employee for the 2014-2015 school year.

ADMINISTRATIVE RECOMMENDATION

N/A

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Finance
Laurie Olson, Director
148 North Binkley Street Soldotna, Alaska 99669-7520
Phone (907) 714-8874 Fax (907) 262-2309

MEMORANDUM

DATE: June 19, 2014

TO: Michele Turner, Kenai Peninsula Borough Deputy Clerk

THROUGH: Dr. Steve Atwater, Superintendent

FROM: Laurie Olson, Director of Finance

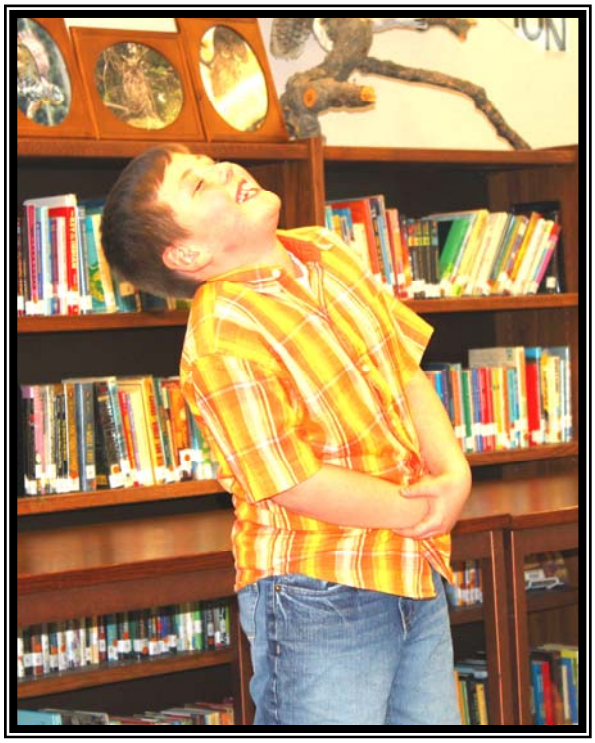
RE: Kenai Peninsula Borough School District (KSD) Records Retention Schedule

The School District uses the revised Model Records Retention Schedule for Alaska School Districts issued by the State of Alaska Archives and Records Management Program as a guideline for establishing the district records retention schedule.

It has come to my attention that although the Archives and Records Management Program suggests a retention period of 3 years for Accounts Payable (A/P) Voucher Files (KSD01), that period is not long enough. A 3 year retention period does not satisfy the statute of limitations for grant reporting.

Please change the retention period of the KSD01 records from Thru + 3 to Thru + 5 effective immediately. The additional 2 year retention will be sufficient to satisfy the statute of limitations period required for grants.

2014-15 PARENT/STUDENT HANDBOOK



Kenai Peninsula Borough School District

Website: www.kpbsd.k12.ak.us

"Today's schools educating for tomorrow."

This year the Parent/Student Handbook is designed to be viewed online.
Our main website address is http://www.kpbsd.k12.ak.us
The sections within this handbook are linked to policies which are already online. Please click the links for more detailed information.

~

In the event there is a disparity between this Handbook and Policy,
policy will always take precedence.

~

The KPBSD would like to thank all the photographers and students featured in this publication.
A special thanks to Don Pitcher of www.pitcherphotography.com for allowing us to use some of his photos.

~

The Kenai Peninsula Borough School District is an Equal Opportunity Employer.

KPBSD Mission

The mission of the Kenai Peninsula Borough School District is to develop productive, responsible citizens who are prepared to be successful in a dynamic world.

KPBSD Vision

We envision KPBSD students engage in their learning, participate in their community, reach high levels of achievement, and graduate prepared for their future.

Guiding Principles of the KPBSD

- Each person can learn and be successful.
- Each student is recognized as unique, valuable, and is treated with respect and dignity.
- Learning is a lifelong process.
- Early identification of strengths and weaknesses is crucial to ensure overall development and achievement.
- Our students' educational experience depends on understanding and working with diverse communities.
- Educational environment is safe, engaging and purposeful.
- High standards and expectations are essential for student success and preventing student failure.
- Continuous improvement is student-centered, data-driven, and collaborative.
- Differentiated learning opportunities are integral to all instruction.
- Students are challenged by a rigorous curriculum.
- Collaboration and effective instruction are district commitments.
- Teachers are facilitators of learning and agents of inspiration.
- KPBSD graduates are post-secondary and/or career ready.
- All financial decisions are student centered and sustainable.

Board of Education

Joe Arness, President

P.O. Box 1470
Kenai, Alaska 99611
Phone: 776-8089
District: 3
Term Expires: 2014

jarness@kpbsd.k12.ak.us

Lynn Hohl, Treasurer

P.O. Box 333
Seward, Alaska 99664
Phone: 224-7300
District: 6
Term Expires: 2016

lhohl@kpbsd.k12.ak.us

Liz Downing, Vice President

1247 Bay Avenue
Homer, AK 99603
Phone: 235-8555
District: 8
Term Expires: 2015

ldowning@kpbsd.k12.ak.us

Penny Vadla, Clerk

399 W. Riverview Ave.
Soldotna, AK 99669
Phone: 262-7249
District: 4
Term Expires: 2014

pvadla@kpbsd.k12.ak.us

Sunni Hilts, Member

P.O. Box 144
Seldovia , Alaska 99663
Phone: 234-7692
District: 9
Term Expires: 2016

ehilts@kpbsd.k12.ak.us

Bill Holt, Member

P.O. Box 794
Kasilof, Alaska 99610
Phone: 283-7260
District: 7
Term Expires: 2014

wholt@kpbsd.k12.ak.us

Dan Castimore, Member

48058 Autumn Ct.
Soldotna, AK 99669
Phone: 398-3609
District: 1
Term Expires: 2016

dcastimore@kpbsd.k12.ak.us

Tim Navarre, Member

P. O. Box 92
Kenai, AK 99611
Phone: 394-2303
District: 2
Term Expires:2015

tnavarre@kpbsd.k12.ak.us

Marty Anderson, Member

P.O. Box 1388
Sterling, Alaska 99672
Phone: 260-7500
District: 5
Term Expires: 2015

manderson@kpbsd.k12.ak.us

Student Representative—To be announced

Elections in October

ACKNOWLEDGEMENT OF RECEIPT OF 2014-15
KENAI PENINSULA BOROUGH SCHOOL DISTRICT
PARENT/STUDENT HANDBOOK

Name of Student _____

I acknowledge that our family has received a copy of the link to the *Parent/Student Handbook*. We understand that this handbook contains links to some of the more relevant Board policies, pertinent information my student needs to know, and discipline procedures. We have read and understand the information contained in the handbook. In the event there is a disparity between this handbook and policy, policy will always take precedence.

We understand and consent to the responsibilities outlined in the District's student code of conduct. We also understand and agree that our child shall be held accountable for the behavior and consequences outlined in the student code of conduct at school and at school-sponsored and school-related activities, including school-sponsored travel, and for any school-related misconduct, regardless of time or location. We understand that any student who violates the student code of conduct at school or at school-related activities shall be subject to disciplinary action.

We understand that most of the general school information, rules, and student code of conduct are in this handbook and it is the responsibility of the student to familiarize himself or herself with this information. Students will be held responsible for all information within this handbook, even if this page is not returned to the school. If there is any question about something that is not covered in this handbook, it is also the responsibility of the student to secure the answer from the teachers or office personnel. Please allow us to help you avoid problems. Parents, please feel free to call or come by the school any time.

Telephone number where parent may be reached during the day:_____

Signature of Parent or Guardian, Student, and Date

Parent Signature: _____

Student Signature:_____

Date: _____

PLEASE COMPLETE AND RETURN TO YOUR SCHOOL

Welcome to the Kenai Peninsula Borough School District

Hello Parents, Guardians and Students,

It is my pleasure to welcome you to the 2014-15 school year, please join me in celebrating the District's 50th anniversary. This handbook is designed to be your reference document for our school district; I trust that it will be useful. On the following pages you will find many of the policies, regulations and practices that the District follows. I encourage you to become familiar with these as a way to help you answer many of your school related questions. You can also find copies of all KPBSD policies (BPs) and regulations (ARs), adopted by our Board of Education, on our website (http://www.kpbsd.k12.ak.us). Please note that our website is updated throughout the year with new or revised policies and regulations.

In addition to this handbook, your child's school will provide you and your student(s) with site-specific rules and expectations. Please be supportive of this information as it is vital to a positive school climate, and the safety and welfare of our students. The District takes the responsibility of the education and safety of our students while at school or on an activity very seriously.

I know that all of our staff takes great pride in providing our students with the best possible learning environment and opportunities. In addition, the District's curriculum is designed to provide the framework that will prepare our students for the post-graduation endeavor of their choice. Please feel free to provide input to our principals on what your school(s) is offering your child(ren) the District is receptive to your views on our school(s). KPBSD depends on the home to play a significant role in our students' education. As such, it is critical that all of our students know that their parents, guardians, relatives and friends are supportive of the schooling process. A student without this collective support may at times be at a loss to find the necessary focus to excel at his or her studies.

Looking back on last year, I know that the District took several steps of improvement and identified areas where we need to do more. I am pleased that our strategic plan continues to focus our efforts to do all that we can to prepare our students for life after high school.

As you can, please make a point of visiting our schools. We welcome parents and the community into our buildings. For safety purposes, please stop at the office and sign in. I look forward to seeing you at our schools and in our communities and send my best wishes for a fulfilling and productive year.

Sincerely,

Dr. Steve Atwater
Superintendent

2014-15 Kenai Peninsula Borough School District
School/Address/Phone/Administrators/Secretary List

Aurora Borealis, K-8 705 Frontage Rd., Suite A Kenai, AK 99611	283-0292 283-0293	Larry Nauta, Admin. Anita LeDoux, Sec.	Kenai Middle School, 6-8 201 Tinker Ln. Kenai, AK 99661	283-1700 283-3180	Vaughn Dosko, Princ. Dan Beck, AP Heather Vest, Sec.
Chapman School, PK-8 P O Box 1109 Anchor Point, AK 99556	235-8671 235-5460	Conrad Woodhead, Princ. Debbie Poindexter, Sec.	Marathon School, 7-12 405 Marathon Rd. Kenai, AK 99611	335-3343 335-3342	Dan Beck, Admin.
Connections, K-12 143 E. Park Ave. Soldotna, AK 99669	714-8880 262-2859	Lee Young, Princ. Julie Nichols, Sec.	McNeil Canyon Elem. K-6 52188 East End Rd. Homer, AK 99603	235-8181 235-8183	Peter Swanson, Princ. Laura Sheldon, Sec.
Cooper Landing School, K-12 19030 Bean Creek Rd. Cooper Landing, AK 99572	595-1244 595-1461	Michael Hanson, Admin. Heidi Chamberlain, Sec.	Moose Pass School, K-8 P O Box 46 Moose Pass, AK 99631	288-3183 288-3607	Jason Bickling, Princ. Melanie Schilling, Sec.
Fireweed Academy, K-6 995 Soundview Ave., Ste. 2 Homer, AK 99603	235-9728 235-8561	Kiki Abrahamson, Princ/Tch Janet Bowen, Sec.	Mt. View Elementary, PK-5 315 Swires Rd. Kenai, AK 99611	283-8600 283-9340	Karl Kircher, Princ William Withrow, AP Kimb Remsen, Sec.
Homer Flex, 9-12 4122 Ben Walters Lane Homer, AK 99603	235-5558 235-5633	Karen Wessel, Princ. Elizabeth Miller, Sec.	Nanwalek School, PK-12 P O Box 8007 Nanwalek, AK 99603	281-2210 281-2211	Nancy Kleine, Reg. Admin. Hilary Acovak, Sec.
Homer High, 9-12 600 E. Fairview Ave. Homer, AK 99603	235-4600 235-8933	Douglas Waclawski, Princ. Alison Mall, AP Cindy Koplin, Sec.	Nikiski Mid/High, 6-12 P O Box 7112 Nikiski, AK 99635	776-9400 776-3486	Dan Carstens, Princ. Shane Bostic, AP Margie Warner, Sec.
Homer Middle, 7-8 500 Sterling Hwy. Homer, AK 99603	235-5700 235-2513	Kari Dendurent, Princ. Marilyn Wythe, Sec.	Nikiski North Star Elem, PK-5 P O Box 8629 Nikiski, AK 99635	776-2600 776-8423	Margaret Gilman, Princ. Kellie Kelso, Sec.
Hope School, PK-12 P O Box 47 Hope, AK 99605	782-3202 782-3140	Michael Hanson, Princ. Sara Fortin, Sec.	Nikolaevsk School, PK-12 P O Box 5129 Nikolaevsk, AK 99556	235-8972 235-3617	Mike Sellers, Princ. Stephanie Jones, Sec.
K-Beach Elementary, PK-6 1049 Poppy Ln. Soldotna, AK 99669	260-1300 262-4096	Nate Crabtree, Princ. Kim Smith, Sec.	Ninilchik School, PK-12 P O Box 39010 Ninilchik, AK 99639	567-3301 567-3504	Jeffrey Ambrosier, Princ. Patricia Tilbury, Sec.
Kachemak Selo, PK-12 P O Box 15007 Fritz Creek, AK 99603	235-5552 235-5644	Andy Rothenberger, Princ. Hionia Konev, Sec.	Paul Banks Elem., PK-2 1340 East Road Homer, AK 99603	226-1801 235-8163	Eric Pederson, Princ. Debbie Turkington, Sec.
Kaleidoscope School, K-6 549 North Forest Dr. Kenai, AK 99611	283-0804 283-3786	Robin Dahlman, Admin. Linda Hibberd, Sec.	Port Graham School, PK-12 286 Graham (PO Box 5550) Port Graham, AK 99603	284-2210 284-2213	Nancy Kleine, Reg. Admin. Bobbi McMullen, Sec.
Kenai Alternative, PK & 9-12 705 Frontage Rd., Ste. C Kenai, AK 99611	335-2870 283-6463	Loren Reese, Princ. Phyllis Halstead, Sec.	Razdolna School, PK-12 P O Box 15098 Homer, AK 99603	235-6870 235-6485	Timothy Whip, Princ. Fenya Basargin, Sec.
Kenai Central High, 9-12 9583 Kenai Spur Hwy. Kenai, AK 99611	283-2100 283-3230	Alan Fields, Princ. Briana Randle, AP Lisa Gabriel, Sec.	Redoubt Elementary, PK-6 486 West Redoubt Soldotna, AK 99669	260-4300 262-5815	John Pothast, Princ. Mary Helminski, Sec.

River City Academy, 7-12 426 West Redoubt Soldotna, AK 99669	714-8945 714-8946	Dawn Edwards-Smith, Princ. Mary Blossom, Sec.	Soldotna Prep, 9 426 West Redoubt Soldotna, AK 99669	260-2500 262-7036	Curtis Schmidt, Princ. Vickie Madden, Sec.
Seward Elementary, PK-5 P O Box 247 Seward, AK 99664	224-3356 224-7077	David Kingsland, Princ. Kathi Davis, Sec.	Soldotna Montessori, K-6 162 E. Park Ave. Soldotna, AK 99669	260-9221 260-9032	Mo Sanders, Admin. Leora Gibbons, Sec.
Seward High, 9-12 P O Box 1049 Seward, AK 99664	224-3351 224-3306	Trevan Walker, Princ. Carol Thomassen, Sec.	Sterling Elementary, PK-6 Drawer 89 Sterling, AK 99672	262-4944 262-5128	Denise Kelly, Princ. Krissy Mahan, Sec.
Seward Middle, 6-8 P O Box 1149 Seward, AK 99664	224-9000 224-9001	Jason Bickling, Princ./Tch Loretta Honebein, Sec.	Susan B. English, PK-12 P O Box 171 Seldovia, AK 99663	234-7616 234-7884	Alan Haskins, Prin/Tch Sandra Geagel, Sec.
Skyview Middle School, 7-8 46188 Sterling Hwy. Soldotna, AK 99669	260-2300 262-6555	Sarge Truesdell, Princ. Tony Graham, AP Cindy Kircher, Sec	Tebughna School, PK-12 P O Box 82010 Tyonek, AK 99682	583-2291 583-2692	Marilyn Johnson, Prin/Tch Karen Standifer, Sec.
Soldotna Elementary, PK-6 162 E. Park Ave. Soldotna, AK 99669	260-5100 262-4962	Teri Diamond, Princ. Michelle Gabriel, Sec.	Tustumena Elem., PK-6 P O Box 749 Kasilof, AK 99610	260-1345 262-8477	Douglas Hayman, Princ. Pauline Mills, Sec.
Soldotna High School, 10-12 425 West Marydale Soldotna, AK 99669	260-7000 262-4288	Todd Syverson, Princ. Randy Neill, AP Stephanie Bohrnsen, Sec.	Voznesenka School, PK-12 P O Box 15336 Fritz Creek, AK 99603	235-8549 235-6086	Michael Wojciak, Princ. Ksenia Kuzmin, Sec.
			West Homer Elem., 3-6 995 Soundview Ave., Ste. 1 Homer, AK 99603	235-5750 235-2612	Ray Marshall, Princ. Jean Calhoun, Sec.
District Office 148 N. Binkley, Soldotna, AK (907) 714-8888, (907) 262-9645 District website: www.kpbsd.k12.ak.us; Facebook: www.facebook.com/kpbsd; Twitter: twitter.com/kpbsd					
Superintendent of Schools	714-8836	Dr. Steve Atwater Debbie Tressler, Sec.	Assistant Superintendent Instructional Support	714-8838 262-5867	Dave Jones Lassie Nelson, Sec
Assistant Superintendent Instructional Services	714-8858 262-5867	Sean Dusek Natalie Bates, Sec.	Human Resources	714-8841 262-9645	Joann Reiner, Director Stephanie McDowell, Sec
K-12 Schools/Assessment Federal Programs	714-8892 262-6354	Tim Vlasak, Director Cindy Cornett, Sec.	Elementary Ed./ K-12 Curriculum/Prof. Dev.	714-8885 262-6354	Dr. Christine Ermold, Dir. Natalie Kohler, Sec.
Secondary Ed./ Student Activities	714-8884 262-6354	John O'Brien, Director Tiffany Eck, Sec.	Pupil Services	714-8881 262-1374	Clayton Holland, Director Kathy Mize, Sec.
Communications Spec.	714-8838 262-5867	Pegge Erkeneff Lassie Nelson, Sec.	Information Services	714-8878	Jim White, Director
Planning & Operations	714-8875 714-7165	Julie Cisco, Director Nancy Hamburg, Sec.	Student Nutrition Services	714-8890	Dean Hamburg
Transportation	714-8824 262-7165	Nan Spooner Wanema Arndt			

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AHERA SCHOOL MANAGEMENT PLANS

This information is provided annually to schools by the KPBSD Planning and Operations Department. Your school will provide you with this information in the school newsletter.

As mandated by Federal Regulation 40 CFR PART 763, known as the Asbestos Hazard Emergency Response Act (AHERA), local educational agencies are to notify parents/guardians/students in writing about the existence and location of AHERA School Management Plans for individual school buildings. Also required by regulation is the notification of all related asbestos activities that occurred during the previous year.

Currently, all AHERA School Management Plans are located at the Kenai Peninsula Borough School District's Planning and Operations Office and the Kenai Peninsula Borough's Maintenance Office. Each school's administrative office maintains a copy of its individual School Management Plan. Plans may be inspected at any of these sites.

If you have any questions concerning the AHERA School Management Plans or asbestos-related activities, contact your school principal or the Director of Planning and Operations) at (907) 714-8875.

Each year, the Kenai Peninsula Borough School District assesses student achievement throughout the District using a variety of measures: (The descriptions of assessments are posted on http://www.kpbsd.k12.ak.us/departments.aspx?id=26368.)

ASSESSMENT

Assessment tests measure skills, knowledge, and performance in different ways. The test results are reported to the public, the Board of Education, teachers, parents, and students. Results gathered from these assessments provide information about program and individual learner strengths and is used at the building and classroom levels to develop instructional goals for improvement.

The Large-Scale Assessments by Grade calendar of assessment dates is on the following page.

ATTENDANCE

BP 5112.1, AR 5112.1, BP 5113, AR 5113, BP 5121 Good attendance is critical to your student's success in school. When students are absent or late, they fall behind in their studies and may find it difficult to "catch up" with their peers. Ensuring that students arrive on time, ready for class, is one of the most important roles that families can play. This teaches students valuable lessons about trustworthiness and responsibility, character traits they'll need when they enter the world of work. When students fail to attend classes without an excuse, their parents or guardians are breaking the law.

When students who have been absent return to school, they must present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences:

2014-2015 Large-Scale Assessments by Grade

	DISTRICT				STATE				FEDERAL		
	AIMS *F – Aug 20 – Sep 12* *W – Jan 1 - 30* *S – May 1-15*			Performance Series *F – Aug 20 – Sep 12* *W – Jan 1 - 30* *S – May 1 - 15*	AWA *Dec 1 – 12* *Scoring* *Jan 29th*	Kinder Profile RADP *Data collect-ed* *Aug 19-* *Sep 19*	Work Keys *Aug 20 - Dec.19*	AMP 3-10 *5 week Window Mar 30 – May 1*	Science *Mar 30 - Apr 10* *Paper/ Pencil*	ELP *Feb 9-Mar 6*	NAEP Jan 26 – Mar 6	
	TEL/ Early Num.	RCBM/MCOMP										
K	W,S					X				X		K
1	F,W	W S	X			X (new to pub school)				X		1
2		X	X							X		2
3		X	X					X		X		3
4		X	X					X	X	X	X	4
5		X	X		X			X		X		5
6		X	X	X*				X		X		6
7				X	X			X		X		7
8				X				X	X	X	X	8
9					X			X		X		9
10								X	X	X		10
11							TBD Paper/pencil			X		11
12										X		12

* Ed Performance – Available for grades 3-12 (optional for grades 3-5/6 depending on school configuration)

ELP - Identified ELL students only

- Written note from parent/guardian or parent-representative.
- Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative.
- Visit to the student's home by the verifying employee.
- The student may self-excuse their absence if they are 18 years of age or older and are living independently.
- The principal may excuse a student's absence if they are under the age of eighteen and are living independently.
- Any other reasonable method which establishes the fact that the student was actually absent for the reasons stated. A written recording shall be made, including information outlined above.

Prearranged Absences

When students contemplate absence for personal reasons, their parents/guardians should write the principal to ask that the expected absence be excused. The principal or designee may deny the request if he/she believes the absence would be educationally harmful to the student or set a poor example in matters of school attendance for the student or other students. If the request is denied, reasons will be given.

Truancy

A student must have good attendance to receive a good education. Unless a child subject to compulsory attendance laws is exempted, excluded, suspended or expelled from school attendance, each five days of unlawful absence constitutes a separate violation of state law (A.S. 14.30.020).

The parents/guardians shall be notified of any unexcused absences of their child and informed of state compulsory attendance laws (A.S. 14.30.010). Any student found in violation of District truancy policy shall be referred to the intervention team in the school in which they are enrolled for the purpose of developing strategies in resolving truant behavior. Chronic truancy cases are referred to the district attorney's office.

BUILDING USE

BP1330 / AR 1330 / E 1330a Communities throughout the District are encouraged to use school facilities for civic, educational, cultural and recreational purposes. Of course school related activities shall take precedence over other use of school facilities.

The application procedure is very simple; just contact the principal of the school at least ten days before the date when facilities are to be used. Event insurance and concussion certification are required.

Board of Education approved programs, such as PAC's, band and orchestra, drama and other school clubs shall be allowed rent-free use of school facilities for meetings or activities. Fees may be charged for technical or special services.

To use the school theatre/auditorium facilities, a minimum of 30 days is necessary and permits are issued on a first come, first served basis.

For more information regarding fees, scheduling or facility capacity, please contact the schools.

BUSING OF KINDERGARTNERS

Per busing guidelines and for the safety of students, while at the student's bus stop, preschool and kindergarten students are expected to be escorted by their parents/guardians to the steps of the bus before school, and are to be met at the steps of the bus after school by their parents/guardians.

BUS CONDUCT

BP 5131.1 / AR 5131.1 Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Because school bus passengers' behavior can directly affect their safety and the safety of others, the following regulations apply at all times when students are riding a school bus, including field trips and other special trips. School personnel, parents/guardians, and the students themselves must see that these regulations are followed. Riders shall follow the instructions and directions of the bus driver promptly and courteously at all times.

- Riders should arrive at the bus stop on time and stand in a safe place to wait quietly for the bus.
- Riders shall enter the bus in an orderly manner and go directly to their seats.
- Riders shall remain seated while the bus is in motion and shall not obstruct the aisle with their legs, feet, or other objects. When reaching their destination, riders shall remain seated until the bus stops and only then enter the aisle and go directly to the exit.
- Each student may be assigned a seat in which she/he will remain at all times unless permission to change is given by the principal or driver.
- Serious safety hazards can result from noise or behavior that distracts the driver. Loud talking, laughing, yelling, singing, whistling, scuffling, throwing objects, smoking, eating, drinking, standing, swearing, rude gestures, cruel teasing or "put downs", and changing seats are prohibited actions which may lead to suspension of riding privileges.

- No part of the body, hands, arms, or head should extend out the window. Nothing should be thrown from the bus.
- Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.
- No animals or insects shall be allowed on the bus, unless qualified as a service animal.
- Riders should be alert for traffic when leaving the bus.

Riders who fail to comply with the above rules will be reported to the school principal, who will determine the severity of the misconduct and take action accordingly. For minor instances of misconduct, the rider and his/her parent or guardian will be given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, up to the remainder of the school year.

Bus drivers shall not deny transportation except as directed by the principal.

CAREER PATHWAYS

Each middle and high school student will develop a "Personal Learning and Career Plan" (PLCP) based on identified Career Pathways and areas of study. Students who focus on a Career Pathway can acquire the skills necessary for entry into careers with a high potential for financial growth and increased levels of engagement. Each student's PLCP will utilize the Alaska Career Information System electronic portfolio in planning their education giving them the tools for a successful future in a chosen career. The Career Clusters are located at www.kpbsd.k12.ak.us/departments.aspx?id=22776.

CHILD FIND—EDUCATIONAL SERVICES FOR EXCEPTIONAL CHILDREN

BP 6164.4 / AR 6165.4 The Individuals with Disabilities Education Act, amended in 2004 mandates a free, appropriate public education for each exceptional child who attends school. To meet the requirements, the Kenai Peninsula Borough School District provides the following:

- Assurance of extensive child identification procedures
- Assurance of "full service" goals and detailed timetables
- A guarantee of complete due process procedures
- Assurance of parent or guardian participation
- Maintenance of programs and procedures for personnel
- Assurance of special education provided in the "least restrictive" environment
- Assurance of nondiscriminatory testing evaluation
- Assurance of the maintenance of an individualized program for each identified child
- A guarantee of policies and procedures to protect the confidentiality of data and information

A team of special services personnel, including the director, program managers, specialists and special services teachers and aides, work together with all District staff members to provide services to students with disabilities in the District. These include:

- Speech and language services
- Assistive technology services
- Visual impairment services
- Preschool disabled services
- Hearing impairment services
- Emotionally disabled services
- Adaptive P.E. services
- Learning disabled services
- Physical & occupational therapy
- Psychological services
- CHILDFIND services (first step in the identification process for children ages 3 through 21; clinics held throughout the year in each community, call 714-8881 for more information).

Special services take a variety of forms across the District's elementary and high school programs. The development of an individual education program is the responsibility of a child study team, composed of the student's parent(s), classroom teacher(s), principal, appropriate specialists and special services teacher. Students are encouraged to take part in their program planning when possible. For information regarding special services, contact your school principal or Pupil Services at 714-8881.

COCURRICULAR ACTIVITIES

BP6145 / AR 6145 The Kenai Peninsula Borough School District recognizes that cocurricular activities enrich the educational and social development and experiences of students and shall maintain a program for students participating in extra/cocurricular activities which compliment the integrity and purpose of the educational program. District sponsored cocurricular activities shall be approved by the Board of Education, administered by the Kenai Peninsula School Activities Association, and supervised by the building administrator.

Emphasis shall be given to the ideals of sportsmanship, fair play, and ethical conduct by students, coaches, advisors, and spectators.

Participation in activities is a privilege to be granted to those students who meet the minimum standards of eligibility adopted by the KPBSD and those additional standards established by each school for its own students. See the most current KPSAA Handbook version at your student's school's administration office or on the District's web site http://bit.ly/KPBSDKPSAA.

COMMUNICATION BETWEEN HOME AND SCHOOL

BP 5124 Good communication between home and school regarding a child's education is essential for the student to make the most of the opportunities provided. Communication includes progress reports, student work, email, phone calls and/or requests for conferences—initiated by the school or the parent—on how the parent can support learning. A parent who wants to schedule a phone or in-person conference with a teacher, counselor, or principal should call the school office for an appointment.

DISCIPLINE

BP5144 / AR 5144 Each principal shall publish school rules for student discipline which describe the school's behavior management plan and consequences for student misconduct.
School site rules must be strictly based on District policy, regulation, state and federal laws and be enforced fairly and uniformly. The Superintendent or designee shall establish procedures for the approval of such rules.

Corporal Punishment

Corporal punishment is prohibited by law as a disciplinary measure against any student. School administrators and teachers shall employ other means of disciplining students. (4 AAC 07.900)

The prohibition on corporal punishment does not prevent the use of reasonable and appropriate force by a teacher or other supervising employee which is necessary to maintain order to protect student welfare. Reasonable and necessary force or physical restraint against a student may be used to protect the student, or others, from physical injury; to obtain possession of a weapon or other dangerous objects; to maintain reasonable order in the classroom or on school grounds; or to protect property from serious damage or destruction. The force shall not be greater than necessary to control the misconduct or dangerous situation. In no event may deadly force be used against a student.

BULLYING

Warning signs **that your child is a bully's victim**

Many children do not tell their parent or adults at school about being bullied. It is important that adults are vigilant to the possible signs of bullying. Warning signs:

- Comes home with torn, damaged, or missing belongings
- Has unexplained cuts, bruises, and scratches
- Has few, if any, friends with whom he or she spends time
- Seems afraid of going to school, walking to and from school, riding the school bus, or taking part in organized activities with peers (such as clubs)
- Takes a long, "illogical" route when walking to or from school
- Has lost interest in school work or suddenly begins to do poorly in school
- Appears sad, moody, teary, or depressed when he or she comes home
- Complains frequently of headaches, stomach aches, or other physical ailments
- Has trouble sleeping or has frequent bad dreams
- Experiences a loss of appetite, or
- Appears anxious and suffers from low self-esteem

What to do if you suspect that your child is being bullied: If your child shows any of these signs, this does not necessarily mean that he or she is being bullied, but it is a possibility worth exploring.

- Talk with your child. Tell your child that you're concerned and that you'd like to help. Ask questions to get the discussion going.
- Talk with the staff at your child's school. Teachers are usually in the best position to understand the relationships between your child and other peers. If you are not comfortable with your child's teacher or if you are not satisfied with the conversation, talk to the guidance counselor or principal.
- If your child is being bullied, take quick action. If you don't suspect that your child is being bullied, stay vigilant to other possible problems that your child may be having.

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In addition to subjecting a student to discipline, any crime committed by a student while at school, on school grounds, or during any school sponsored activity on or off campus shall be reported to law enforcement. Criminal proceedings are independent of actions taken by the School District. The District may impose discipline for misconduct regardless of whether criminal charges are filed or a conviction is obtained. The Superintendent works to ensure cooperation with law enforcement in the criminal investigation of students who commit crimes while under the jurisdiction of the school.

Discipline Guide

The following outline from *AR 5144* is an information and guidance tool which contains examples of disciplinary infractions and appropriate repercussions. This is a reference tool for school staff, parents, and students regarding disciplinary responses to student misbehav-

DISCIPLINE GUIDE	
Infraction	**Elementary and Secondary Discipline**
Assault on another person *(BP 4158 Employee Security)*, *(BP 5131.41 Violent and Aggressive Conduct)*	Personal parental/guardian notification. Referral to resources or agencies and law enforcement, 11 to 45-day suspension to expulsion based on context and severity.
Arson Activating emergency procedures	Personal parental/guardian notification. Referral to resources or agencies and law enforcement, 11 to 45-day suspension to expulsion based on context and severity.
Possession/distribution of alcohol/ other drugs or look-alikes *(BP 5131.6 Alcohol and Other Drugs)*, *(BP 5141.21 Administering Medication)*, *(BP 3515 School Safety and Security)*	Personal parental/guardian notification. Possession – up to 45 day suspension or expulsion; refusal to submit to Breathalyzer – 30-45 day suspension; selling – notify police, suspension or expulsion.
Possession of weapons (guns, knives, incendiaries, etc.) or look-alikes. Firearms includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage. *(BP 5131.7 Weapons and Dangerous Instruments)*, *(AR 5131.7 Weapons and Dangerous Instruments)*, *(BP 5131.41 Violent and Aggressive Conduct)*	Personal parental/guardian notification. Possession of a knife with more than a 2.5 inch blade: up to 45 days suspension or expulsion. Possession of a firearm: not less than one year expulsion.
Reckless driving	Personal parental/guardian notification. Reprimand, contact law as appropriate, detention, revoke parking privilege as needed for repeat offenses.
Refusal to submit to search and seizure with cause and per policy guidelines. *(BP 5145.12 Search and Seizure)*, *(AR 5145.12 Search and Seizure)*, *(AR 5131 Conduct)*	Personal parental/guardian notification. Refusal to consent: up to 45 days suspension or expulsion.
Inappropriate use of the internet. *(AR 6161.4 Acceptable Use Policy/Internet Safety Policy)*, *(BP 5131.43 Harassment, Intimidation and Bullying)*	Personal parental/guardian notification. Suspension of some or all access privileges up to and including expulsion.
Violent and aggressive behavior including verbal abuse, stalking, defiance and racial slurs. *(BP 5131.41 Violent and Aggressive Conduct)*, *(BP 5131.43 Harassment, Intimidation & Bullying)*, *(BP 5030 School Discipline and Safety)*, *(AR 5144.1 Suspension and Expulsion)*	Personal parental/guardian notification. Will result in immediate corrective action including reporting to Law Enforcement.
Bus incident *(BP 5131.1 Bus Conduct)*, *(AR 5131.1 Bus Conduct)*	Personal parental/guardian notification. To be reported to the school principal, who shall determine the severity of the misconduct and take action accordingly. In all instances of misconduct, the rider and his/her parent/guardian shall be given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, up to the remainder of the school year.

DISCIPLINE GUIDE continued	
Infraction	**Elementary and Secondary Discipline**
Inappropriate use of portable electronic devices such as cell phones, mp3 players and computers, etc.	Personal parental/guardian notification. Reprimand, return of device to parents on first offense, detention and/or community service may be added for repeated instances.
Forgery Cheating (*BP 5131.9 Academic Honesty*) Misrepresentation	Personal parental/guardian notification. Particularly in K–1, ensure that student understands the offense. This can result in loss of credit or failing grade for test, parent notification, detention, suspension, community or school service as appropriate.
Profanity (*AR 5131 Conduct*) Vulgarity Public display of affection Inappropriate dress (*AR 5131 Conduct*)	Personal parental/guardian notification. Correction/ intervention, parent notification to suspension depending on degree and context. Example: expletives directed at someone in anger or taunt or as part of harassment are treated more seriously than words said without apparent meaning or to self or in frustration with apology. Inappropriate dress: in addition to above, student may be given alternative clothing; for example, a t-shirt, to cover the offensive clothing for the day.
Gambling/gaming	Personal parental/guardian notification. In all cases call to home, reprimand to suspension depending on severity and if offense is repeated.
Insubordination Failure to identify self Disruptive behavior (*AR 5131 Conduct,) (AR 5144.1 Suspension and Expulsion)*, *(BP 5131.4 Campus Disturbances)*	Personal parental/guardian notification. Detention or suspension as appropriate to offense.
Intimidation (BP 5131.43 Harassment, Intimidation & Bullying), (*BP 5131.41 Violent and Aggressive Conduct)* Threatened assault *(BP 5131.41 Violent & Aggressive Conduct)* Extortion *(BP 5131.41 Violent & Aggressive Conduct)* Harassment *(BP 5131.41), (BP 4119.12), (AR 4119.12)* Chronic major disruption *(BP 1313)*, (*BP 5131.4)*, *(BP 5030)*, *(BP 5131.43)* Bullying *(BP 5131.43), (BP 5131.41), (BP 5137), (BP 0210)*	Personal parental/guardian notification. Detention, 1 to 45-day suspension, resource referral, notify law enforcement depending on context and severity, educational sessions and/or community service as appropriate. A serious threatened assault, or one with an earlier incident, or one with felony or criminal charges may result in recommendation for expulsion. Expletives directed at someone in anger or taunt or as part of harassment/ bullying are treated more seriously than words said without apparent meaning or to self or in frustration with an apology.
"Hazing" initiation (group or one-to-one) *(BP 5131.43 Harassment, Intimidation & Bullying)*	Personal parental/guardian notification. Detention, community service, 1 to 45-day suspension, as appropriate.
Endangering others (by any means)	Personal parental/guardian notification. 4 to 45-day suspension, notify law enforcement as appropriate.

DISCIPLINE GUIDE continued	
Infraction	**Elementary and Secondary Discipline**
Sexual harassment *(BP 5145.7)*, *(AR 5145.7)*	Personal parental/guardian notification. Resource referral, educational sessions, detention or 1 to 45-day suspension as appropriate. (Investigation and steps to prevent reoccurrence must occur.) Contact law enforcement as appropriate.
Sexual abuse *(BP 5141.4 Child Abuse & Neglect)*, *(BP 3515 School Safety & Security)*	Personal parental/guardian notification. Resource and law enforcement referral, educational sessions, suspension/ recommendation for expulsion as appropriate. (Investigation and steps to prevent reoccurrence must occur.)
Trespass (students from one campus on another campus)	Personal parental/guardian notification. Reprimand, call home, penalty may be increased, legal authorities notified should behavior be repeated or if accompanied by other inappropriate or illegal acts or behaviors.
Gang-like behavior or apparel *(BP 5131.41 Violent & Aggressive Conduct)*	Personal parental/guardian notification. Resource referral, detention to suspension depending on context, repetition of behavior, and apparel.
Truancy *(BP 5113 Absences and Excuses)*, *(AR 5113 Absences and Excuses)*, *(BP 5112.1 Exemptions from Attendance)*, *(AR 5112.1 Exemptions from Attendance)*, *(AR 5144.1 Suspension and Expulsion)*	Personal parental/guardian notification. Parent conference, parent shadow, resource referral, community service in exchange for time or classes missed, in-house suspension as available for continued infraction, required parent shadow for repeated occurrences. See policy manual for additional comments or guidelines. Suspension may be employed for severe incidences. Parents may be referred to justice system for chronic cases.
Possession/use of tobacco or tobacco look-alikes *(BP 3513.3 Tobacco-Free Schools/Tobacco Use)*, *(BP 5131.62 Tobacco)*	Personal parental/guardian notification. 3 to 30-day suspension as identified in board policy, community service in lieu of suspension encouraged.
Theft or Vandalism (i.e., graffiti) *(BP 5131.5 Vandalism, Theft & Graffiti)*, *(BP 3531 Recovery for Property Loss or Damage)*, *(BP 6161.2 Damaged or Lost Instructional Materials)*, *(BP 3515 School Safety and Security)*, *(BP 5137 Positive School Climate)*	**Elementary:** Personal parental/guardian notification. Restitution, community service, detention, in-house suspension if available, parent shadow, suspension, restricted access to schools. **Secondary:** As above, plus could result in long-term suspension (up to 45 days) and removal from participation in any cocurricular sport for that sport's season.
Fighting *(BP 5137 Positive School Climate)*	**Elementary:** Personal parental/guardian notification. Resource referral if appropriate, peer mediation if appropriate and available, 1 to 45-day suspension depending on severity and context of incident. **Secondary:** Personal parental/guardian notification. Resource referral if appropriate, 1 to 45-day suspension depending on severity and context of incident.

ior. Specific infractions that are a violation of Board Policy do show the specific policy violated in the parenthesis after the infraction or under the discipline column. In addition to these being violations of Board Policy, they also may be violations of your school's procedures. See your individual school's handbook.

This guide includes disciplines regarding bullying *(BP 5131.43), (BP 5131.41), (BP 5137), (BP 0210)*, drugs and alcohol *(BP 5131.6)*, harassment issues *(BP 5131.41), (BP 4119.12), (AR 4119.12)*, tobacco (BP 3513.3, BP 5131.62) , vandalism, theft and graffiti *(BP 5131.5), (BP 3531),), (BP 3515), (BP 5137)*, and weapons *(BP 5131.7), (AR 5131.7), (BP 5131.41)*. For further details on these topics, please refer to the linked policies. The list is exemplary only. There are acts of misbehavior or violations of law or school regulations that may not be included in this list. In such instances, disciplinary action will be at the discretion of the Principal and/or Superintendent with understanding that the response and penalties will conform to District policy, state law, and regulations of the state and District.

Due Process

BP 5144.11 / AR 5144.11 / E 5144.11a A principal or designee shall conduct an informal hearing when there is cause to believe that a student has violated law, policy, regulation or school rules that could result in disciplinary action. The meeting requires no prior notice.

The student shall be provided:

- Oral or written notice of the charges
- An explanation of the evidence
- An opportunity to present the student's view of the incident
- An explanation of the sanctions

A reasonable attempt will be made to contact the parent(s)/guardian(s) orally prior to the suspension. The student's parents/guardians shall be notified in writing of the principal's decision to suspend the student from school as soon as practical.

Suspended students shall not be permitted to access any Kenai Peninsula Borough School District property or to attend or participate in any District school-related or school supervised activities during the period of suspension without prior administrative approval.

When a student's continued presence in school constitutes a threat to persons, property, or to the academic programs, he/she may be immediately removed from school. The informal hearing shall be conducted within a reasonable time and any subsequent suspension shall recognize the days removed from school.

Suspensions of 10 days or less are not subject to appeal.

1. Parents, or students who have reached the age of majority, who wish to appeal disciplinary decisions exceeding ten-day suspensions, shall submit their appeal to the principal on the prescribed E 5144.11 Notice of Appeal form. The appeal must be submitted within five school days of the informal hearing, or, in cases where expulsion is recommended, within five days of receipt of written notice for expulsion. The suspension or other disciplinary action shall not be stayed pending this appeal.

2. The principal will appoint an appeal hearing officer who will conduct a Level I formal hearing. Such hearing is to be conducted within five school days of the appeal request and according to defined procedures. A decision will be made by the hearing officer within three school days of the hearing. Appeals of recommendations for expulsion will ascend directly to the Superintendent.

3. In the event of an appeal the student and parent/guardian will be provided:
   a. Written and, if possible, oral notice of the following: the charges, potential consequences, and the date, time, place and manner of the hearing to be conducted.
   b. An explanation of the evidence and an opportunity to present the student's view of the incident.
   c. An opportunity to call witnesses on his/her behalf.
   d. The right to have parent/guardian present, and to secure and have legal counsel and/or advocate present.
   e. The parents/guardian and the student will be given a written decision within 3 days of the hearing.

4. The decision of the hearing officer suspending the student from school for eleven school days or more may be appealed in writing to the Superintendent within ten school days of receipt of the hearing officer's decision letter via certified mail. The Superintendent will conduct the hearing. Hearing procedures shall conform to those of a formal hearing defined elsewhere in this regulation. A decision shall be issued by the Superintendent within three school days and shall be sent to the school, student and parent/guardian.
5. Decisions of the Superintendent regarding suspensions may be appealed in writing to the Board within ten school days of receipt of the Superintendent's decision via certified mail. The Board shall conduct a hearing at the next available regular meeting and the Board's decision shall be distributed within three school days.

EMERGENCIES	
Address Change	All changes or additions for address, telephone number(s), cell phone number MUST be reported to the school office. This includes changes in an emergency contact number.
Evacuation Procedures	Practiced regularly as required by law. Information specific to procedures that are to be followed for evacuation and for lock down (required in cases of threats) will be explained by teachers. Following are general rules all students should follow in cases of evacuation: • Leave rooms by designated routes • Walk rapidly and orderly in single file • Be quiet and obedient • Selected students will be asked to close windows, doors, and drapes prior to leaving • The first two students out of the building should hold the doors open for others • Students are to assemble with their class in an orderly manner in the designated area • Wait quietly for instructions
Earthquakes	Our School District has a comprehensive emergency action plan at each school site. In the case of an earthquake, do not rush out of the building. Get under a desk or table if possible (Duck, Cover & Hold). Protect your head and facial areas from falling objects or shattered glass. Wait for instruction before leaving your room. If you are instructed to exit the building, follow the fire drill procedures, being careful to avoid power lines and poles. Stay calm and follow the directions of the adults around you.

Emergency Student Release Advice for Parents

- **Remain Calm.** Your child is probably safer at school in the event of a disaster. School personnel are certified in CPR, First Aid and Emergency Preparedness. In the event of a disaster, school staff are designated as Disaster Service Workers and must remain with your children at all times for up to 72 hours after the emergency.
- **Do Not Call The School And Tie Up The School Phone.** Phone lines will be needed for emergency communications.
- **Do Not Call Your Student's Cell Phone.** A ringing telephone can divert a student's attention away from important safety instructions, and during a lockdown, it can alert intruders to student location.
- **Do Not Attempt To Pick Up Your Child Directly From The Student Assembly Area.** Parents and authorized adults must first report to the Student Request Gate.
- **Bring A Photo ID With You To The Student Request Gate.** Students will only be released to their parents or to an adult designated on the Student Registration Form.
- **Sign Out At The Student Release Gate.** The staff will locate and bring your child to you. No student will be released without an authorized signature, noting time of release, destination and phone number.

Harassment Issues

BP 5145.7 / AR 5145.7 The District encourages parental and student support in its efforts to address and prevent sexual harassment and sexual abuse in the public schools. Students and/or parents are encouraged to discuss their questions or concerns about the expectations in this area with a teacher, counselor, principal or designee.

Search and Seizure

BP 5145.12 / AR 5145.12 The School Board is committed to maintaining an environment for students and staff which is safe and conducive to learning and working. The Board recognizes that incidents may occur where the health, safety and welfare of students and staff are jeopardized and which necessitate the search and seizure of students, their property or their lockers by school officials.

Student Rights and Responsibilities—Conduct

AR 5131 Students and parents have rights that schools must observe, but they must also understand that personal responsibilities accompany individual rights. Furthermore, the rights of students must be viewed in relationship to the safety and welfare of the majority of students in the schools. Above all, schools must maintain adequate discipline to conduct a quality educational program.

FEES

BP 6161.13 / AR 6161.13 The School District is sensitive to the cost of raising children. Unfortunately, in some cases, classes and activities may charge a fee to support educational opportunities for students. The length of the class, materials consumed, activity cost, and type of class will determine the fee charged. If there is a question or problem paying a fee, please contact the teacher or the administration for arrangements. We can assist you in many cases.

GRADES/ASSESSMENT INFORMATION

BP 5121 / AR 5121 The School Board believes that students and parents/guardians have the right to receive course assessments that represent an accurate evaluation of the student's achievement. Teachers shall evaluate a student's work in relation to standards, which apply to all students at his/her grade level, not in relation to the work of other students in one particular class.

Assessment should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and objectives as demonstrated through classroom participation, homework and tests. The student's behavior and effort shall be reported in separate evaluations, not in his/her academic grade.

GUARDIANSHIP AND CUSTODY

BP 5021 Where a question of legal guardianship arises, the school will require documentation from the student's legal guardian to protect all parties. Where child custody is an issue, the school will operate from the most recent documentation on file. This will be kept in the cumulative file which passes from school to school. State law requires that both parents be given equal access to their child's school records. If one parent is not allowed to have contact with the child, or access to the child's records, a copy of the court order specifically stating the restriction must be submitted to the child's school.

HAZARDOUS ROADS

During the winter there may be times in both the morning and afternoon when conditions are too hazardous for buses to travel on certain roads. This information will be posted on the District web site, Facebook (www.facebook.com/kpbsd), Twitter (twitter.com/kpbsd) and parents should listen to the radio and television for announcements. The following radio stations will air public service announcements at fifteen minute intervals:

Radio Stations

Central Peninsula	*Homer*
KDLL – 91.9 FM	*KBBI - 890 AM*
KGTL - 620 AM	*KGTL - 620 AM*
KKIS - 96.5 FM	*KPEN 100.9 FM, 102.3 FM*
KPEN - 101.7 FM	*KXBA 93.3 & 105.9 FM*
KSKA - 91.1 FM	*KWVV 103.5, 104.9, 106.3*
KSLD - 1140 AM	*Seward/Moose Pass*
KSRM - 920 AM	*KWVV - 104.9 FM*
KXBA - 93.3 FM	*KSKA - 88.1 FM*
KWVV - 104.9 FM	*KSWD - 950 AM*
KWHQ - 100.1 FM	*KPEN- 102.3 FM*

The decision to **close schools** for the day is the responsibility of the Superintendent of Schools.

The Superintendent of Schools may **delay the opening of schools by two hours** if the roads are impassable due to inclement weather. The two-hour delay will give road crews additional time for sanding and plowing. In the case of a two-hour school opening delay, schools will dismiss students at the normal time unless announced otherwise. To calculate the school start time and bus pickup during a two-hour delay, simply add two hours to the normal time.

If the decision is made to either close school for the day or delay school opening times, the announcements will be broadcast on the local radio stations listed, and will be posted on the District website and social media sites. **You should have an alternate plan for the care and safety of your children on those days when school opening is delayed or schools are closed because of road conditions.**

If school remains open and you as a parent do not believe it is safe for your child to travel to school, use your best judgment to determine what is safest for your child. Please notify the school if your child will not be attending.

HEALTH CURRICULUM

BP 6158 / AR 6158 Kenai Peninsula Borough School District policy requires a comprehensive health curriculum to be taught each school year. The policy also provides an opt-out provision which is listed in Appendix E and Appendix F.

HEALTH SCREENING

Because healthy students learn better, every year KPBSD school nurses provide growth screening for students. This simple height, weight, body mass index screening provides information to parents which is meant to be shared with one's own health care provider in order to help students achieve and maintain optimum levels of health and wellness. In addition, blood pressure screening and screening for risks of developing diseases such as type 2 diabetes, cardiovascular disease and metabolic syndrome (which consists of a visual inspection of the neck) are administered as needed. Parents/Guardians who do not wish to have their students screened can complete the Health Screening Opt Out form (Appendix D). Please check with the school nurse who can provide resources on this and many other health concerns.

INSURANCE

The Kenai Peninsula Borough School District does its best to provide a safe environment for students. Even so, students can and do have accidents. Medical costs relating to school time injuries (and/or illness) are the responsibility of the student and their parents/guardians. This includes any costs related to emergency transportation to a medical facility and treatment. The school will make every effort to contact the parents/guardians prior to transporting (it is important that emergency contacts listed in your student's records be current), but in an emergency situation the school staff will determine if emergency transportation is necessary. Failure to diagnose an injury or illness, or emergency transportation of a student to a medical facility when it is later found that an actual emergency condition did not exist, are not grounds for the District to pay for related medical services and/or transportation.

Cyberbullying

- Don't stand for bullying--online or off. Treat others the way you want to be treated--whether you are interacting with them online, on your phone or in person.
- Talk to your kids about bullying: They can't hide behind the words they type and images they post. Hurtful messages not only make the target feel bad but they also make the sender look bad.
- Ask your kids to let you know if an online message or image makes them feel threated or hurt.
- Cyberbullying often involves mean-spirited comments. Check out your kid's page from time to time to see what you find.
- If your child is targeted by a cyberbully, tell them not to respond. Report this to the authorities.
- Block or delete the bully.

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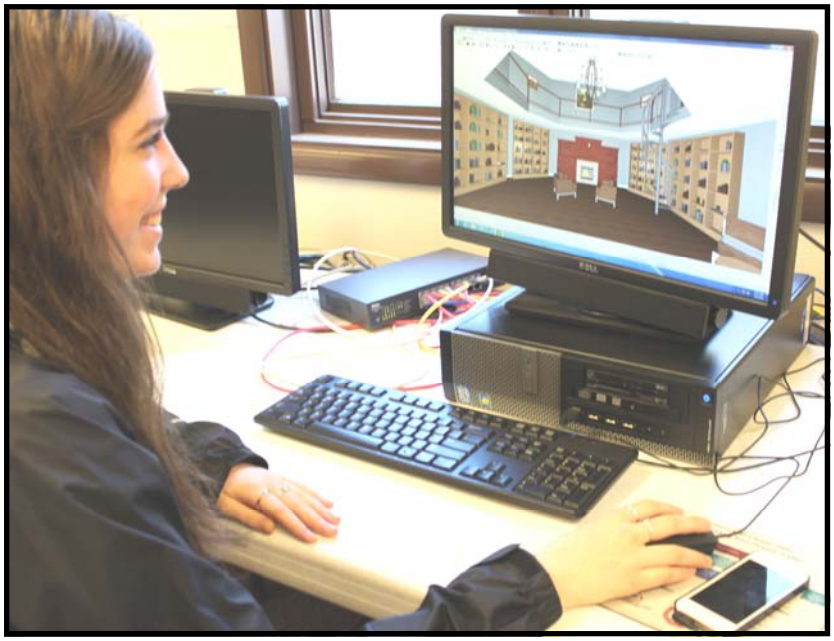

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Suggested Online Guidelines

- Your online actions can have real-world consequences. The pictures you post and the words you write can affect the people in your life. Think before you post and share.
- Remember that sometimes, free stuff--like games, ring tones or screen savers--can hide viruses or spyware.
- You can reduce the risks of inappropriate conduct, contact and content by talking to your kids about how they communicate--online and off.
- The best way to protect your kids online--talk to them.
- Many kids are adept at finding information online--but they still need adult guidance to help them understand which sources are trustworthy.
- What we say, when we say it, and why we say it are the same online and in person. Common courtesy and common sense are important parts of all communication, regardless of where and how it takes place.
- Parents can set high privacy preferences on IM and video calling accounts.
- Texting, surfing or talking on the phone is dangerous while driving. Talk to your kids about the dangers of driving while distracted.

The District has purchased the Alaska Municipal League/Joint Insurance Association (AML/JIA) School Time Accident Plan through Myers-Stevens and Toohey at no cost to parents. It is designed to cover many, but not all, of the expenses related to injuries incurred during authorized school activities. This plan does not cover natural illness, pre-existing conditions, or injuries resulting from illegal activities, and only pays **after** the student's primary insurance has paid. In the past, AML/JIA has reimbursed at a rate of approximately 80% for those expenses that are covered, up to a maximum of $25,000 per injury. Parents are responsible for the $50 deductible per injury, as well as a 20% co-payment and all other expenses not covered by the plan. A letter describing the current accident coverage and benefits along with an Authorization for Emergency Treatment will be sent home with students. Claim forms are available at each school's main office.

Students will also receive information on insurance plans available for **purchase** including "Student Health Care Plan" (24-hour coverage for sickness & accidents); "Interscholastic Tackle Football Accident Plans"; "24-Hour Accident Plans"; "School Time Accident Plans"; and a "Dental Accident Plan". If your child has existing health coverage, these supplemental plans may be useful in reducing your out-of-pocket expenses for insurance deductibles and/or co-payments. If your child has no other health coverage, you may find these programs particularly attractive. Further information is available from Myers-Stevens at: http://www.myers-stevens.com or by dialing (800) 827-4695.

The school district insurance is in the process of being revised. The chart of Highlights of Available Insurance Plans along with application forms and additional information will be posted here and on http://www.kpbsd.k12.ak.us/students_parents.aspx?id=28288 as soon as they have been approved.

INPUT/PROBLEM SOLVING

BP 1312 / E 1312b KPBSD welcomes feedback from parents, students and staff. There are many avenues to provide input or express concerns. The best way is to contact your school administrator directly. There are also electronic forms available that are located at: Suggestion Box, School Survey, Principal Survey, Problems and Concerns Contacts, and Teacher Survey.

How to Minimize Internet Risks

- Stay in touch with what your student and his or her friends are doing.
- Ask your student to show you how he or she accesses the Internet
- Spend time with your students when they are online.
- Explore the wide range of information that is available and discuss with your child which topics you consider off-limits.
- Keep the lines of communication open so that you can talk to your students, and they will recognize your interest in what they are doing is genuine.
- Monitor the amount of time your student spends with the computer. Excessive use of online services, especially late at night, may signal a potential problem. The same parenting skills that apply to the "real world" also apply while online.
- Set rules for the use of the Internet.

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INTERNET SAFETY

BP6161.4 / AR 6161.4 The preceding links are the Acceptable Use Policy/Internet Safety Policy. Please review this information as it directly applies to use of the internet and computers within the KPBSD. A violation of the Acceptable Use Policy may result in termination of usage and/or appropriate discipline for students (as stated in AR 5144). If you need a hard copy of the Acceptable Use Policy/Internet Safety Policy, please see your school administrator.

Personally-owned Electronic Devices

Students may bring laptops, netbooks, smart phones, tablet computers, MP3 players, e-readers, etc. to school for their personal educational use. The user is responsible for assuring that personally-owned equipment is ready for use with the District network. The District will not troubleshoot or provide technical support on personally-owned equipment. Bringing personally-owned equipment to school is absolutely done at the user's own risk. The District is not responsible for theft or damage of personal property, including loss of data.

Any electronic device falls under the authority of the Acceptable Use Policy if used on school grounds regardless of whether they may or may not be wirelessly connected to the District network infrastructure.

Electronic Mail (Email)

The District provides one Google GMail address (@ g.kpbsd.org) for grade 4-12 students (or lower grades at the request of the principal). The District does not filter email beyond the SPAM filtering done by Google for the District-provided GMail accounts. Google may also have rules for use beyond what is covered in this agreement.

Parental Request for Non-Participation by Students (Internet or Email Opt-out)

Parents of minor students (under 18 years of age) may request that their student(s) not be allowed access to the internet or may opt out of District-provided Gmail accounts by submitting E 6161.4(a) Internet Access Non-Permission Form (Appendix G). Such restriction, once signed, remains in force until rescinded by the parent or the legal aged student. This action also denies access to the District wireless network.

MEDICATIONS/IMMUNIZATIONS

BP 5141.21 / AR 5141.21 / BP 5141.31 Medication given at school must comply with all Federal and State laws and regulations and follow current medical and District standards. Requests must be processed through the school nurse. Non-licensed personnel designated to administer student medications must document appropriate training.

For students in Grades K–8:

- A current signed medication request form must be on file in the nurse's office.
- Medication dispensed by the nurse or other school employees must be secured in a locked cabinet. Students will be allowed to carry asthma inhalers and EpiPens® with health provider, parent, administrator and school nurse approval.

For students in Grades 9–12:

For prescription medication, a signed medication form must be on file. Medication dispensed by the nurse or other school employees must be secured in a locked cabinet. Students will be allowed to carry asthma inhalers, antibiotics, diabetic medications, and other approved medications with parent, administrator and school nurse approval.

Childhood Immunizations

Vaccine	Recommended Immunizations						Required Immunizations for Preschool Entry	Required Immunizations for School Entry (K-12)	
	Birth	2 mos	4 mos	6 mos	12-14 mos	15-18 mos	2-4 yrs	4-6 yrs	7-18 yrs
"DTaP" Diphtheria Tetanus Pertussis		X	X	X		X	**	X	Tdap (10 yr booster)
"IPV" Polio		X	X	X			**	**	
"MMR" Measles Mumps Rubella					X		**	X	**
"Hib" Haemophilus Influenzae Type B		X	X	X	X		**	Not Required	
Varicella					X		**	X	**
Hepatitis A					X		X	**	**
Hepatitis B	X	X		X			**	**	**

** Vaccines may be required at this age if previously recommended doses were missed. For the most up-to-date requirements go to: http://www.epi.hss.state.ak.us/. Under Epidemiology Programs, select Immunization.

For over-the-counter (OTC) medications, students may be allowed to carry common, recognizable OTC medications under the following conditions:

- Medication must be in its original container, and should be of small size or hold only a reasonable supply of medication.
- Container must contain only the medication identified on its label, and medication must be used only by the student carrying it. Under no condition is sharing with another student acceptable.
- Contents of any OTC container must be available immediately upon request for viewing by school administration to determine compliance with this and other school policies.

Any questions regarding protocol or acceptability of medications should be directed to the school nurse or school administrator.

Immunizations

Prior to school entry, a child must be immunized as required by Alaska State Law against the following diseases: **diphtheria, pertussis, tetanus, polio, measles, mumps, rubella, varicella, hepatitis A & B** and any other immunizations as required by law. Specific booster doses for some immunizations are required for some students during the school year. KPBSD will comply with state law in all matters involving immunization compliance. For further information see http://bit.ly/KPBSDHealthServices.

Any student who does not provide evidence of each required immunization, or a valid religious or medical exemption as allowed within Alaska State Law, will be excluded from school until such time as the appropriate documentation has been received by the school. Exemption and Opt Out forms are located on line:

- Immunization Requirements Religious Exemption Form
- Immunization Requirements Medical Exemption Form
- Growth Screening Opt Out Form

If you have any questions, please contact your school nurse, or call the KPBSD Nurse Coordinator at 283-2190.

Provisional Admission

Where regular weekly medical services are not available, the Superintendent, or designee, may grant provisional admission to students in exceptional circumstances for up to 90 days.

Reducing Illness at School

Schools present a perfect place for learning and growing—and for coming into contact with viruses and germs that one has not experienced before. With this in mind, we encourage all KPBSD families to continue to remain vigilant in basic disease prevention techniques. Remember that good hand washing techniques and staying home when sick are essential ways to maintain and improve wellness. Schools also provide mandated and recommended state screenings for students. These include vision, hearing, growth, and as needed, blood pressure. For parents who do not want to have their students participate in growth screening, an opt-out form is available in Appendix D

Info on the web **-** Please check the KPBSD website for more information regarding illness affecting our district. Our Pandemic Preparedness Page has many great links. The State of Alaska also has a page dedicated to influenza and pandemic illness information which is updated regularly. You can find the State's website at http://hss.state.ak.us/pandemicflu/.

NON-DISCRIMINATION

BP 1312.3 / AR 1312.3 The Kenai Peninsula Borough School District does not discriminate on the basis of national origin, ancestry, race, color, creed, sex, age, disability, physical appearance, sexual orientation, religion, pregnancy, marital or parental status, or political affiliation in its educational programs, related activities, and employment practices. If a student believes that he or she has been discriminated against, he or she may make a claim that his or her rights have been denied. A student may obtain a copy of the grievance or procedure and receive assistance in filing a complaint by contacting the school principal or the KPBSD District Office at 714-8888.

PARENT INVOLVEMENT

BP 1260 / BP 6020 / BP 5124 The School Board recognizes that parents/guardians are their children's first and most influential teachers and that continued parental involvement in the education of children contributes greatly to student achievement and conduct. Parents/guardians directly affect academic success by reinforcing their children's motivation and commitment to education. The District shall include parent involvement strategies as a component of instructional planning.

The Board encourages parents/guardians to serve as volunteers in the schools and to attend student performances and school meetings. In an effort to maximize opportunities for parental involvement, an attempt will be made to accommodate parent schedules.

PERSONAL PROPERTY

Students should not bring valuable items or large sums of money to school. The school will not assume any liability for lost or stolen items or money. Students should report lost or stolen possessions to the office immediately. The principal will investigate, as necessary.

POWERSCHOOL PARENT PORTAL—A PARENT'S ELECTRONIC LINK TO THE CLASSROOM

The District provides parents and students direct access to its Student Information System (SIS) via an online website. Students can login using their KPBSD user account. Parent access credentials are generally handed out by the school secretary at the beginning of each year during registration, a school open house, or parent teacher conference. See Navigate PS Parent Portal.

PROTECTION OF PUPIL RIGHTS AMENDMENT

BP 6162.8 The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):
    1. Political affiliations or beliefs of the student or student's parent
    2. Mental or psychological problems of the student or student's family

3. Sexual behavior or attitudes
4. Illegal, anti-social, self-incrimination, or demeaning behavior
5. Critical appraisals of others with whom respondents have close family relationships
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
7. Religious practices, affiliations, or beliefs of the student or parents
8. Income, other than as required by law to determine program eligibility

- Receive notice and an opportunity for a student to opt-out of:
    1. Any other protected information survey, regardless of funding
    2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law
    3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others

- Inspect, upon request and before administration or use:
    1. Protected information surveys of students
    2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes
    3. Instructional material used as part of the educational curriculum
    4. These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law

The KPBSD has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. KPBSD will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. KPBSD will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parents to opt his or her child out of participation of the specific activity or survey. KPBSD will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided two weeks notice of the planned activities and surveys, and be provided an opportunity to opt their child out of such activities and surveys. No survey, whether anonymous or not, that inquires into personal or private family affairs of the student not a matter of public record or subject to public observation will be administered unless written permission is obtained from the student's parent or legal guardian. Parents will be provided an opportunity to review any pertinent surveys.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5901

SECTION 504 OF THE REHABILITATION ACT

BP 6146.51 The following is a description of the rights granted by federal law to students with disabilities. The intent of the law is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions.

You have the right to:

1. Have your child take part in, and receive benefit from public education programs without discrimination because of his or her disabling conditions.
2. Have the District inform you of your rights under Section 504.
3. Receive notice with respect to any action by the District in regard to identification, evaluation, or placement of your child. Parent consent must be obtained before conducting an initial evaluation.
4. Your child has the right to free educational services except for those fees that are imposed on non-disabled students or their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student.
5. Have the District provide reasonable accommodations and services to allow your child a free appropriate public education and an equal opportunity to participate in school and school-related activities.
6. Have your child placed in the least restrictive environment.
7. Have your child educated in facilities and receive services comparable to those provided for non-disabled students.
8. Have evaluation, educational, and placement decisions based upon a variety of information sources and by a group of persons, including persons knowledgeable about your child, the meaning of the evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities.
9. Have your child receive periodic reevaluations, at least every three years or whenever a change of placement is considered.
10. Examine all relevant educational records relating to decisions regarding your child's identification, evaluation, educational program, and placement.
11. Obtain copies of educational records at a reasonable cost unless the fee would effectively deny you access to the records.
12. Reasonable requests for explanations and interpretations of your child's records.
13. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the School District refuses this request for amendment, it shall notify you within a reasonable time and advise you of the right to a hearing.
14. You have the right to an impartial hearing with respect to the District's actions regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. Hearing requests must be made in writing to the Director of Pupil Services.
15. You also have the right to file a complaint with the US Office of Civil Rights (OCR). The address of the Regional

Office which covers Alaska is: U.S. Department of Education, Office of Civil Rights, Region X, 915 Second Avenue, Room 3310, Seattle, WA 98174-1009.

16. You have the right to file an action in federal district court alleging a violation of Section 504. You do not have to go through the due process hearing procedure before filing a complaint in federal district court or with OCR.

The person in this District who is responsible for insuring that the District complies with Section 504 student issues is the Director of Pupil Services, telephone number 714-8881.

SECURITY CAMERAS

BP 3515 Students have the right to learn and work in a safe environment. To ensure the safety and security of both students and staff, surveillance cameras have been installed in our schools. There are signs noting the use of cameras in conspicuous locations. These cameras are not placed where students, staff or community members have a reasonable expectation of privacy (i.e., bathrooms, locker rooms).

SITE-BASED COUNCIL/PTA/PTSA

BP 0420 / AP 0420 All schools will organize and conduct regularly scheduled meetings of the site-council and parent organizations. The School Board believes strongly in the importance of parent input into the instructional practices and school programs. Specific District policy delineates the responsibilities of each of these organizations. Please contact the school office to see how you might be involved in these parent groups.

STUDENT LOCKERS

AR 5145.12 Because lockers are under the joint control of the student and the District, school officials shall have the right and ability to open and inspect any school locker without student permission when they have reasonable suspicion that the search will disclose evidence of illegal possessions or activity or when odors, smoke, fire and/or other threats to student health, welfare or safety emanate from the locker.

For health and safety reasons, a general inspection of school properties such as lockers and desks may be conducted on a regular basis. Any items contained in a locker shall be considered to be the property of the student to whom the locker was assigned. Unauthorized locks will be removed from lockers.

STUDENT NUTRITION/FEDERAL PROGRAMS

BP 5040, AR 5040 KPBSD Student Nutrition Services (SNS) is proud to provide thousands of nutrient prescribed USDA school meals to eager students each school day.

We invite all students to regularly participate in this successful meal program that enjoys United States Department of Agriculture (USDA) support.

National School Lunch Program (NSLP) and National School Breakfast Programs (NSBP) provide meals to students qualifying for free or reduced price meals in addition to students paying an established price per meal.

School Waiver Programs - may provide qualifying students free or reduced cost book and material fees, athletic fees, etc. Final determination of eligibility is per individual School Administrator.

Student Nutrition Services operates under the USDA program guidelines of the National School Lunch Program and National School Breakfast Program. The nutrient

content of both the USDA School Breakfast and USDA School Lunch programs are established by the USDA. KPBSD school meal programs successfully meet the USDA dietary criteria for the provision of appropriate meals to KPBSD students.

Student Nutrition Services (SNS) office hours are from 7:30 am to 4:30 pm, Monday thru Friday. Questions and comments can be directed to the SNS office at 714-8890.

> "The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).
>
> To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer."

Reapplying

You may apply any time during the school year. If you are not currently eligible but experience a decrease in household income, have an increase in household size, become unemployed, or begin receiving Food Stamp benefits or Temporary Assistance benefits for your student(s), you may fill out an application at that time. Applications are available at all school locations, District Office, Student Nutrition Office, or can be mailed to you by calling (907) 714-8832. Additional information is available on the Student Nutrition website and the Nutrition and Wellness website.

STUDENT RECORDS

BP5125 / AR 5125 A student's school records are confidential and are protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time the student enters the District until the student withdraws or graduates. This record moves with the student from school to school. By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under 18 or a dependent for tax purposes. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights. Additionally, the child's address may not be released if the District determines that release of the address poses a threat to the health or safety of the child. The principal is custodian of all records for currently enrolled students at the assigned school. The Superintendent is the custodian of all records for students who have withdrawn or graduated.

Records may be reviewed during regular school hours upon completion of a written request. Parents of a minor or of a student who is a dependent for tax purposes, the student (if 18 or older), and school officials with legitimate educational interests are the only persons who have general access to a student's records.

The parent's or student's right of access to, and copies of, student records does not extend to all records. Materials that are not considered educational records, such as teachers' personal notes on a student that are shared only with a substitute teacher, records pertaining to former students after they are no longer students in the District, and records maintained by school law enforcement officials for purposes other than school discipline do not have to be made available to the parents or student.

Access Without Parental Consent

The District shall not permit access to or the release of student records or the personally identifiable information contained therein without the consent of a parent or eligible student, except that access without consent to student records shall be permitted to those persons or under those circumstances as follows:

- School officials within the District who have a legitimate educational interest in having access to the records.
- A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
- Officials of other districts, schools, state operated correspondence programs or post-secondary institutions in which the student seeks to enroll, or is already enrolled, so long as the disclosure is for purposes related to the student's enrollment or transfer.
- Upon their request, military recruiters and institutions of higher learning shall have access to secondary students' names, addresses, and telephone listings, unless an objection is made by the student's parent or guardian.
- The District will provide the University of Alaska scholarship program a list of names and addresses of students in the graduating class who meet scholarship eligibility requirements for each scholarship program.
- Authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of Education, or the Department of Education and Early Development of the State of Alaska, if the information is provided in connection with an audit or evaluation of federal or state supported education program.
- In compliance with a judicial order or pursuant to any lawfully issued subpoena.
- Where the disclosure is in connection with financial aid conditioned on the student's attendance at an educational institution.
- The disclosure is to organizations conducting studies for or on behalf of educational agencies or institutions.
- The disclosure is to accrediting organizations carrying out their accrediting functions.
- The School District will cooperate with the juvenile justice system in sharing information contained in permanent student records.
- The District may release information from records to appropriate persons in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other persons. The District may include in a student's records information concerning disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the school community.
- Student directory information may be released to representatives of the post-secondary institutions, prospective employers, legislators, news media, military recruiters, sport publications, companies that manufacture class rings or publish yearbooks and non-profit or other organizations. The opportunity to exercise an objection is provided on the E 5125.1(b) in Appendix C.

When the student reaches 18 years of age, only the student has the right to consent to release of records. Students over 18, and parents of minor students, may inspect the student's records

and request in writing a correction if the records are inaccurate, misleading, or otherwise in violation of the student's privacy or other rights.

Records Pertaining to Children with Disabilities

Personally identifiable information in those student records specifically collected or maintained in conjunction with the provision of special education or related services may not be released without the written consent of a parent unless the disclosure is to:

- A school official as defined above.
- An official of a school or school system in which the student intends to enroll.
- A representative of the Federal Comptroller General, U.S. Department of Education, or Alaska Department of Education and Early Development.

The District bills Medicaid for certain health related services identified in a student's Individualized Education Program (IEP). This process involves the sharing of personally identifiable information with the Department of Health and Social Services, the Alaska Medicaid agency, regarding services a child receives through the District's special education program.

Access with Consent

The contents of a student's record may be furnished to any person with the written consent of one of the student's parents. The written consent should specify the records to be released, the reasons for the release, and to whom the records will be released. Where the consent of a parent is required for the release of student records, a copy of the records to be released shall be provided on request to the student's parents or the eligible student, and to the student who is not an eligible student if so requested by the student's parents.

Notification of Rights Under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the school receives a request for access.

   Parents or eligible students should submit to the school principal or designee a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. A copying fee may be charged.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading or otherwise in violation of the student's privacy rights under FERPA.

   Parents or eligible students who wish to ask the school to amend a record should write the school principal or designee, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees or who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school or District to comply with the requirements of FERPA. A complaint may be filed with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
WASHINGTON, DC 20202-8520

In addition, you are entitled to notice of the following disclosures of student records:

- Upon request, the District discloses education records without consent to officials of another school district or an institution of post-secondary education where the student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.
- By September 15 of each year, the District will provide to the University of Alaska a list of names and addresses of students in the graduating class who meet scholarship eligibility requirements for each scholarship program. Release of a student's name to the University of Alaska will not be made if the parent or eligible student objects. An objection should be made in writing to the assistant superintendent of instruction on form E 5125.1(b).
- By July 15 of each year, the District will transmit to the Alaska Department of Education and Early Development information on each graduating student's eligibility for the Alaska Performance Scholarship Program. This is a required disclosure that occurs without consent and without the opportunity to object.
- By January 15 and July 15 of each year, the District will provide to the Alaska Challenge Youth Academy, operated by the Department of Military and Veterans' Affairs, a report containing the name, address, and dates of attendance of prior students ages 15 through 18 who appear no longer enrolled in any education-

al institution and who have not received a diploma or GED. Release of a student's information to the Alaska Challenge Youth Academy will not be made if the parent or eligible student objects. An objection should be made in writing to the assistant superintendent of instruction on form E 5125.1(b). (Appendix C)

TEACHER'S QUALIFICATIONS— RIGHT TO KNOW

- As a parent of a student in the Kenai Peninsula Borough School District you have the right to know the professional qualifications of the classroom teachers who teach your child. Federal law allows you to request certain information about your child's classroom teachers, and requires school districts to give you this information in clear language, and in a timely manner. You have the right to ask for the following specific information about each of your child's classroom teachers:
- Whether the Alaska Department of Education and Early Development has issued an Alaska teacher's certificate to your child's teacher for the grade(s) and subject(s) he or she teaches.
- Whether the Alaska Department of Education and Early Development has decided that your child's teacher can teach without being certified under state regulations because of special circumstances.
- The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject area of the degree.
- Whether any teachers' aides or instructional paraprofessionals provide services to your child and, if so, their qualifications.

If you would like any of this information, please contact your school administrator or the KPBSD Human Resources Department at 714-8888.

TEXTBOOKS

Each student or his or her parent or guardian is responsible to the school for all textbooks not returned by the student. Any student failing to return all books shall forfeit his or her right to free textbooks until the books previously issued, but not returned, are paid for by the parent or guardian. A student's records may be withheld if a book is not returned and payment is not made in full.

TRANSFERS/ATTENDANCE BOUNDARIES

BP 5116 Students who reside within District boundaries may apply for enrollment in any District school where space is available via the Out of Area Attendance Request. Students shall attend school in their attendance area unless otherwise authorized by the Superintendent or designee. The District is not responsible for busing out-of-area students, but may allow this with other considerations.

VISITORS

BP 1260 The School Board encourages parents/guardians and interested members of the community to visit the schools and, in compliance with established procedures, view the educational program. The Superintendent shall invite parents or guardians and the community to open house activities and other special events.

The Superintendent shall establish procedures to facilitate visits during regular school days and register all visitors at the school office when entering school grounds.

The Board recognizes the staff time and commitment required by school visits and encourages the staff to accommodate as many requests for visits as possi-

ble. To ensure minimum interruption of the instructional program, visits during school hours should be first arranged with the teacher and principal. If a conference is desired, an appointment should be set with the teacher during non-instructional time.

VOLUNTEERS

BP 1250 Volunteers of all ages are always welcome in District schools. Members of parent-teacher organizations and booster clubs are the backbone of school volunteers.
Anyone interested in being a volunteer in the schools needs to complete the online volunteer screening process and agree to a background check; only criminal activity will be checked. To complete the volunteer screening process, visit the District's web page at http://www.kpbsd.k12.ak.us/jobs.aspx find the location where you wish to volunteer. Click the Apply button that corresponds to that location, and then follow the instructions. Please contact the Human Resources department at 714-8888 if you have questions.

WEATHER

Periods of prolonged outdoor activity for students will not occur when the temperature is minus ten degrees Fahrenheit or below (-10° F). This figure includes the wind-chill factor. Prolonged outdoor activities include recess, P.E., class walks, etc. The District will take into consideration the medical needs of children with special conditions or who are recuperating from illness. Schools are not closed due to cold temperatures.

WELLNESS

BP 5040 / AR 5040 The School Board recognizes that schools are in a position to promote healthy lifestyle choices by students that can affect their lifelong wellness. Therefore, the School District will provide environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating and physical activity.

The following topics are covered online:

- Planning and Periodic Review by Stakeholders
- Nutrition
- Physical Activity
- Communication with Parents
- Monitoring, Compliance, and Evaluation

Appendix A

E 5125 (a)

Kenai Peninsula Borough School District

For Students Age 18 and Older
Disclosure to Parents of Dependent Students
and Consent Form

To: Registrar, _____ _____
School Student ID

From: _____ _____
Student's First Name, Middle Initial, Last Name Date of Birth (mo/day/yr)

_____
Permanent Street Address City State Zip Code

Under the Family Educational Rights and Privacy Act (FERPA), the Kenai Peninsula Borough School District (KPBSD) is permitted to disclose information from the education records of a student age 18 and older to your parents if your parents (or one of your parents) claim you as a dependent for federal tax purposes.

Please check the appropriate box:

☐ Yes. I certify that my parents **claim me** as a dependent for federal income tax purposes. I understand that educational records may be disclosed to my parents.

☐ No. I certify that my parents **do not claim me** as a dependent for federal income tax purposes. Do not release educational records to my parents.

☐ Yes. Even though my parents do not claim me as a dependent for federal income tax purposes, I agree that KPBSD may disclose educational records to my parents.

Signature: _____ Date: _____

If both parents live at the same address, please list both in #1.

1. _____
Name(s)

_____
Address

_____
City, State, Zip

_____
Telephone

2. _____
Name(s)

_____
Address

_____
City, State, Zip

_____
Telephone

Students cannot be denied any educational services from the KPBSD if they refuse to provide consent.

Office Use:

Entered on PowerSchool. Date:_____ By:_____

7/11

Appendix B

E 5125.1(a)

NOTICE OF STUDENT DIRECTORY INFORMATION

The Kenai Peninsula Borough School District has adopted a policy designed to provide parents and students the full protection of their rights under the Family Educational Rights and Privacy Act of 1974, also known as FERPA. A copy of the school district's policy is available online at http://www.kpbsd.k12.ak.us/school_board.aspx?id=368.

FERPA, with certain exceptions, requires your written consent prior to disclosure of personally identifiable information from your child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local school districts receiving federal education funding to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the school district that they do not want their student's information disclosed without their written consent.

The District may also disclose to the State of Alaska or the University of Alaska your student's eligibility for scholarship programs.

The KPBSD has designated the following information as directory information: student's name, address, telephone listing, email address, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance, grade level, enrollment status, degrees, honors and awards received, scholarship eligibility, and most recent previous educational agency or institution attended, student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's social security number, in whole or in part, cannot be used for this purpose.)

You have the right to refuse the release of student directory information. If you object to disclosure of some or all of this information, please complete and return the *E 5125.1(b) Directory Information Parent Opt-Out Form.*

If you have no objection to the use of student information, you do not need to take any action.

Revised: 5/2012

Kenai Peninsula Borough School District
Directory Information Parent Opt-Out Form

I request that my student be exempted from release of student directory information including student's name, address, telephone number, email address, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance, grade level, enrollment status, degrees, honors and awards received, scholarship eligibility, and most recent previous school attended.

School Name:		**Date of Birth:**	
Student Name:		**Student ID #:**	

☐ Withhold Student Directory Information from representatives of the military.

☐ Withhold Student Directory Information from all other representatives (includes post-secondary educational institutions, prospective employers, legislators, news media, sport publications and non-profit or other organizations).

☐ Withhold my student's eligibility for University of Alaska scholarship programs.

☐ Withhold student names, addresses and phone numbers from Alaska Military Youth Academy.

☐ Withhold place of birth from Student Directory information released.

☐ Withhold student photographs or videotapes from District or school publications including but not limited to yearbook, student newsletters, Parent/Student Handbook; on the Internet; or for use or broadcast by the news media.

This opt-out is valid until a new form is completed.

Parent Name (printed)	Parent Signature	Date

This form should be returned to the school and is only valid for information requested from the School District after the form is received and entered.

cc: School
Assistant Superintendent of Instruction

Revised: 5/2014

Kenai Peninsula Borough School District
Health Services
OPT-OUT Form for Growth Screening

Student: _____ **Date of Birth:** _____

School: _____ **Grade:** _____

Growth screening involves measuring height and weight and calculating Body Mass Index (BMI). The purpose of the Growth Screening Program is to give you information about your child's growth status. This information also helps KPBSD address a comprehensive approach to the health and wellness.

Alaska Statute Article 02. Section 14.30.127 mandates that school districts provide student hearing and vision screenings for possible identification of unknown or unrecognized diseases or health impairments that may affect a student's education. While vision and hearing screenings are required, growth screenings are recommended by the Alaska Division of Public Health as another tool to evaluate the health of each child. Results are confidential. The growth screenings will take place in a private setting, supervised by the school nurse. Once completed, parents will be notified in writing of screening results by the school.

If you would like your child to participate in the free growth screening offered by your school, you do not have to complete this form and NO ACTION IS NEEDED. If you do not want your child to receive growth screening services at school, please sign and complete the form and return to the school office.

☐ **Please do not screen my child for height and weight.**

_____ _____

Parent/Guardian Signature Date

If you have any questions, please contact your school nurse. If you have more questions or concerns, please feel free to contact KPBSD Health Services at 907.283.2190 or nwalsworth@kpbsd.k12.ak.us.

8/2013

ELEMENTARY HEALTH CURRICULUM
OPT–OUT FORM
Kenai Peninsula Borough School District

_____	_____
Student's Name	Grade
_____	_____
School	Homeroom Teacher

Parents may choose to opt their child out of specific topics or the entire curriculum. This form should be returned to the principal no later than three weeks after the start of the semester.

In accordance with administrative procedure for opting–out of controversial issues taught in the KPBSD health curriculum, I request that my student, named above, be excluded from the entire elementary health curriculum or the following unit/topic of the health curriculum.

I understand that it is recommended that I cover this information at home, but to do so is not mandatory.

☐ Whole Course:

Unit/Topic: _____

Reason for Request:_____
_____
_____

_____	_____	_____
Parent's Signature	**Phone Number**	Date
_____		_____
Principal's Signature		

cc: Teacher
School File
Parent
Director of Curriculum/Staff Development

SECONDARY HEALTH CURRICULUM
OPT–OUT FORM

Kenai Peninsula Borough School District

_____	_____
Student's Name	Grade
_____	_____
School	Health Teacher

Parents may choose to opt their child out of specific topics or the entire curriculum. This form should be returned to the principal no later than three weeks after the start of the semester.

In accordance with administrative procedure for opting–out of controversial issues taught in the KPBSD health curriculum, I request that my student, named above, be excluded from the entire middle school/high school health curriculum or the following topic of the health curriculum.

I understand that if my son/daughter is excluded from class instruction on a selected topic, he/she will be held responsible for the material presented during that lesson and will be tested over that material. I accept responsibility for providing supervision for my son/daughter during the instructional time the student is not in class and providing instruction on the material missed.

(If your son/daughter is going to miss more than three days of instruction due to controversial issues, he/she should opt-out of the whole class and take the class through correspondence.)

Reason for Request: _____

_____

_____

_____

☐ Whole Course:

Unit/Topic: _____

_____	_____	_____
Parent's Signature	Phone Number	Date
_____		_____
Principal's Signature		Date

cc: Health Teacher
School File
Parent
Director of Curriculum/Staff Development

Revised 6/13

Appendix G **Internet Access Non-Permission Form** E 6161.4(a)

_____ _____
Student Name School

The KPBSD makes access to the Internet available to all students for use as an academic resource and means of communication. Many classes in the KPBSD routinely use the Internet as a tool to complete class assignments and projects in many subject areas.

The KPBSD does not have control over the information content contained on computer systems outside of the KPBSD, but does take measures to limit student access to content inappropriate for the school environment. In addition, students are expected to adhere to strict guidelines for use of the Internet as defined in the Student Handbook for each school.

Google Online Applications (Email, Documents, Spreadsheets, Forms, Calendars)

Google Apps allows 4-12th grade students and staff to achieve an unprecedented level of communication, organization and collaboration through the use of free online applications provided by Google.

Using Google Apps:

- The Email application allows students to communicate with their teachers and collaborate with other students for such things as needed clarification on an assignment.
- Class announcements can easily be sent in a message from the teacher to all students.
- Google Docs are 100% compatible between school and home and accessible from anywhere with an Internet connection. Assignments will not be "forgotten at home".
- Students doing video projects at school have a safe medium for sharing their work where only other KPBSD Staff/Students can view them.
- Students can collaborate on group assignments. Multiple students can contribute to documents simultaneously.

If you **do not wish for your child to have access to the Internet and/or Google Apps**, you may opt out below.

If a signed form is not returned to the school, the Kenai Peninsula Borough School District assumes that you have given your approval. Form is valid until changed or revoked.

☐ Please **do not** provide my child access to the Internet.

☐ Please **do not** provide my child access to Google Online Applications

_____ _____
Parent or Guardian's Signature Date

For Office Use:

Entered on Discovery _____
Date

Revised 7/11

Graduation Dates 2015

(Subject to change – see http://www.kpbsd.k12.ak.us/departments.aspx?id=248 for current)

School	Location	Graduation Date	Time
Cooper Landing		19-May-15	
Connections	Soldotna High School	21-May-15	4:00 PM
Homer Flex	Land's End	19-May-15	5:00 PM
Homer High School	Homer High Gym	19-May-15	7:00 PM
Hope School	Hope School	18-May-15	
Kachemak Selo School	Kachemak Selo School	28-May-15	2:00 PM
Kenai Alternative School	Kenai Alt Gym	19-May-15	5:00 PM
Kenai Central High School	Kenai Central High School	18-May-15	6:30 PM
Nanwalek School	Nanwalek School	21-May-15	1:00 PM
Nikiski High School	Nikiski High Gym	20-May-15	7:00 PM
Nikolaevsk School	Nikolaevsk School	20-May-15	5:00 PM
Ninilchik High School	Ninilchik School Gym	18-May-15	7:00 PM
Port Graham School	Port Graham School	21-May-15	4:00 PM
Razdolna School	Razdolna School	28-May-15	11:00 AM
River City Academy	Kenai River Center	18-May-15	
Seward High School	Seward High	20-May-15	
Skyview High School	Sports Center	19-May-15	7:00 PM
Soldotna High School	Sports Center	19-May-15	7:00 PM
Susan B. English	Susan B English School	20-May-15	4:00 PM
Tebughna School	Tebughna School Gym	18-May-15	6:00 PM
Voznesenka School	McNeil Canyon School	28-May-15	4:00 PM

Requirements for Graduation (*BP 6146.1 High School Graduation Requirements*)

4.0	Language Arts
3.0	Mathematics
3.0	Social Studies (World History - 1.0, U.S. History - 1.0, Government - 0.5, Alaska Studies - 0.5)
3.0	Science (must include 1.0 credit life science and 1.0 credit physical science.)
1.0	Physical Education (option of waiving 0.5 credit for cocurricular participation)
0.5	Health
3.0	Practical and/or Creative Arts (minimum of .5 practical arts and .5 creative arts)
4.5	Electives
22.0	Total Credits

A diploma also requires a college readiness assessment (as defined as SAT, ACT, and/or Workkeys assessment)

Kenai Peninsula Borough School District

2014-15 Districtwide Calendar- Revision 2

C School Closes	O School Opens
E End of Quarter	PN P/T Conference
H Legal Holiday	V Vacation Day
IS Inservice	W Teacher Work Day

July 2014

S	M	T	W	T	F	S
		1	2	3	4 H	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

# of Inservice Days:
# of Student Days:
# of Teacher Days:

August 2014

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12 IS	13 IS	14 W	15 IS	16
17	18 W	19 O	20	21	22	23
24	25	26	27	28	29	30
31						

# of Inservice Days: 3
# of Student Days: 9
# of Teacher Days: 14

September 2014

S	M	T	W	T	F	S
	1 H	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17 *	18	19	20
21	22	23	24	25	26	27
28	29	30				

# of Inservice Days: 0
# of Student Days: 21
# of Teacher Days: 22

October 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17 IS/E	18
19	20	21	22	23	24	25
26	27	28	29 *	30 PN	31 PN	

# of Inservice Days: 3
# of Student Days: 20
# of Teacher Days: 23

November 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26 *	27 H	28 H	29
30						

# of Inservice Days: 0
# of Student Days: 18
# of Teacher Days: 20

December 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19 IS/E	20
21	22 V	23 V	24 V	25 H	26 V	27
28	29 V	30 V	31			

# of Inservice Days: 1
# of Student Days: 14
# of Teacher Days: 16

January 2015

S	M	T	W	T	F	S
				1 H	2 V	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 V	20	21	22	23	24
25	26	27	28	29	30	31

# of Inservice Days: 0
# of Student Days: 19
# of Teacher Days: 20

February 2015

S	M	T	W	T	F	S
1	2	3	4 *	5 PN	6 PN	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

# of Inservice Days: 2
# of Student Days: 18
# of Teacher Days: 20

March 2015

S	M	T	W	T	F	S
1	2	3	4	5	6 IS/E	7
8	9 V	10 V	11 V	12 V	13 V	14
15	16	17	18	19	20	21
22	23	24	25	26	27 *	28
29	30	31				

# of Inservice Days: 1
# of Student Days: 16
# of Teacher Days: 17

April 2015

S	M	T	W	T	F	S
			1	2	3 V	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
39	27	28	29	30		

# of Inservice Days: 0
# of Student Days: 21
# of Teacher Days: 21

May 2015

S	M	T	W	T	F	S
					1 *	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 C	21 W	22	23
24	25 H	26	27	28	29	30
31						

# of Inservice Days: 0
# of Student Days: 14
# of Teacher Days: 15

June 2015

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

# of Inservice Days:
# of Student Days:
# of Teacher Days:

End of Quarter

1st Quarter	42 days
2nd Quarter	40 days
3rd Quarter	41 days
4th Quarter	47 days
	170 days

Teacher First	August 12
Teacher Last	May 21
Student First	August 19
Student Last	May 20

Inservice Dates

August 12-13
August 15
October 17
October 30, 31
December 19
February 5, 6
March 6

Legal Holidays & Vacation Days

Independence Day	July 4
Labor Day	September 1
Thanksgiving	November 27-28
Winter Break	Dec 22-Jan 2
Spring Break	March 9-13
Vacation Day	April 3
Memorial Day	May 25

Inservice = 3 Outside School Year, 7 During
Total S/T = 170+10=180/188
Board Approved: 12/3/12
Revised: 5/7/14
Dept of Ed. Approved: 12/17/12

* 1.5 hour early release

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553
Phone (907) 714-8888 Fax (907) 262-9132
www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title:	Report of Requests to Do Business		
Date:	June 18, 2014	**Item Number:**	Information
Administrator:	Dave Jones, Assistant Superintendent of Instructional Support		
Attachments:	Request to Do Business Forms		

☐ **Action Needed** ☐ **For Discussion** ☒ **Information** ☐ **Other:** _____

BACKGROUND INFORMATION

Per Board Policy 3315.1 Conflict of Interest, forms submitted during FY14 are provided for board review.

ADMINISTRATIVE RECOMMENDATION

For your information.

REQUEST TO DO BUSINESS
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

RICHARD R. ERKENEFF JR.
Name R&D ~~DESIGN~~ GRAPHICS

7/5/2013
Date Submitted

33566 SEAWIND COURT
Address

CONTRACTOR
Position with District

DANA POINT, CA 92629
City/State/Zip

USA/HOME OFFICE
Location

949 493 5019
Home Phone

– SAME –
Work Phone

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District:
(Include description of nature, type and extent of goods or services to be provided.)

BRAND ID, LOGO DEVELOPMENT
KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Name and address of business submitting bid, proposal or quotation:
RICHARD R. ERKENEFF, JR. DBA R&D GRAPHICS
33566 SEAWIND COURT
DANA POINT, CA 92629

Applicant's interest or position in business:
SOLE PROPRIETOR

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 – Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Richard R. Erkeneff Jr.
Signature

STATE OF ALASKA)
ss.)
THIRD JUDICIAL DISTRICT)

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20 ____.

Notary Public in and for Alaska

My Commission Expires:
7/15/13

Superintendent

Date

Revised 4/2011

REQUEST TO DO BUSINESS
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

Robert Mabrey
Name

7-24-13
Date Submitted

49305 East Cr
Address

Theater Technician
Position with District

Kenai, AK 99611
City/State/Zip

KCHS
Location

(907) 776-6575
Home Phone

(907) 283-2100
Work Phone

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District: Videography
(Include description of nature, type and extent of goods or services to be provided.)
Video + Audio Recording of Performing Arts plus media

Name and address of business submitting bid, proposal or quotation:
Robert Mabrey Video + Audio Services
49305 East Cr.
Kenai AK 99611
Applicant's interest or position in business:

RECEIVED
JUL 2013
KPBSD

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 – Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Signature

STATE OF ALASKA)
ss.)
THIRD JUDICIAL DISTRICT)

Notary Public
JODANA M. WILLIAMS
State of Alaska
My Commission Expires Sep.30, 2014

SUBSCRIBED AND SWORN TO before me this 24 day of July 20 13.

Jodana M. Williams
Notary Public in and for Alaska

Sept 30, 2014
My Commission Expires:

Superintendent

7/30/13
Date

Revised 4/2011

REQUEST TO DO BUSINESS
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

Larry Nauta	August 29, 2013
Name	Date Submitted
346 Ridgewood Dr.	Administrator
Address	Position with District
Soldotna, AK 99611	ABCS
City/State/Zip	Location
(907) 283-0292	283-0292
Home Phone	Work Phone

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District:
(Include description of nature, type and extent of goods or services to be provided.) I provide coaching services as outlined by the AACP and the MOA with KPBSD.

Name and address of business submitting bid, proposal or quotation:
LGF & H Consulting
346 Ridgewood Dr.
Soldotna, AK 99669

Applicant's interest or position in business: Applicant works for the Alaska Administrative Coaching Project which is funded by Alaska DEED.

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 – Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Signature

STATE OF ALASKA)
ss.)
THIRD JUDICIAL DISTRICT)

SUBSCRIBED AND SWORN TO before me this 29 day of Aug, 2013.

Notary Public in and for Alaska — My Commission Expires: 7/18/17

LASSIE M. NELSON — My Commission Expires Jul 18, 2017 — NOTARY PUBLIC — STATE OF ALASKA

Superintendent — Date: 8-29-13

Revised 4/2011

119 Renaissance Inn Lodge

E 3315.1

REQUEST TO DO BUSINESS
WITH THE KENAI PENINSULA BOROUGH SCHOOL DISTRICT

TO BE SUBMITTED TO SUPERINTENDENT'S OFFICE

Name: Breighly Sexton

Date Submitted: 12/19/13

Address: PO Box Box

Position with District: Employee - music Teacher

City/State/Zip: Seward, AK 99664

Location: Seward

Home Phone: 541-325-9230

Work Phone: 907-244-3351

I request a waiver from the School Board's conflict of interest policy so that I may submit a competitive bid, proposal or quotation to provide the following goods or services to the District:
(Include description of nature, type and extent of goods or services to be provided.)

Name and address of business submitting bid, proposal or quotation:
Breighly Sexton
P.O. Box 31
Seward, AK 99664

Applicant's interest or position in business:
music Teacher / Voice lessons / connections

I understand that this waiver, if granted, will allow me to submit a competitive bid, proposal or quotation ONLY for the matters specifically identified above.

I certify that I have read and understand the provision of Board Policy 3315 – Relations with Vendors. I understand that a copy of my Request to do Business will be submitted in a report to the Board of Education in July.

Signature

NOTARY PUBLIC
LORETTA HONEBEIN
STATE OF ALASKA
My Commission Expires 10/27/17

STATE OF ALASKA
ss.
THIRD JUDICIAL DISTRICT)

SUBSCRIBED AND SWORN TO before me this 9 day of January 20 14.

Loretta Honebein
Notary Public in and for Alaska

October 27, 2017
My Commission Expires:

Superintendent

1-17-14
Date

Revised 4/2011

Curtis Schmidt
6/10/2014

Solution Tree Presents: Professional Learning Communities At Work Institute - 2014

Caesar's Palace Hotel and Casino
Las Vegas, Nevada
June 2-4, 2014

To begin I would like to thank the administration and school board for supporting educators with Career Development Grants to extend our knowledge and professionalism. The continued support is much appreciated by myself and others. The 2014 PLC at Work Institute was an informative and comprehensive event revolving around the practice and implementation of professional learning communities in schools. Presenters included Rick and Rebecca DuFour, Mike Mattos, Anthony Muhammed, Robert Eaker and others. Some thoughts or "takeaways" that I left this conference with area, a better understanding of PLC's, some pitfalls of implementing PLC's, and grading practices and the use of data.

When the other Soldotna Area 7-12 principals returned from the Arizona PLC Summit this spring I could sense their enthusiasm and deepened understanding of the PLC process and the importance of establishing them in our schools. As the three of us began discussing PLC's and our fall in-service I began to realize that I needed to get fully on board with the vocabulary and ideas behind the process. I spent a good majority of the first half of the conference in the keynote and breakout presentations given by Rick and Becky DuFour. Thoughts that I had during these presentations on building the foundations and school culture included that as a school system and as an area wide group we have a long ways to go in this process of building meaningful PLC's. While our teachers inherently understand the importance of working collaboratively there is still resistance because it is seen as something additional they have to do on top of their regular duties. We need to continue to work to break down this wall of this is the next "thing" and focus on this is and will be the "thing". It will take commitment from us as administrators into the future to overcome this. A statement made by Becky DuFour was very thought provoking. She pointed out that the process is about learning not about teaching. While I had heard this before, it really struck me as she spoke that many of our teachers really feel it is about them presenting the material and the opportunity for students to learn (teaching), not about how much the

students actually learn. While we have some of the best teachers I have worked with in our district I still do not think many of them analyze the learning that goes on in their rooms or in others. This is an area I would like to work on at Soldotna Prep. If we can build a culture of "we not me" where we work as groups to achieve common goals that are benefiting our students we will be taking steps in the right direction. To do this we need an overriding goal that will tie us together. I am hoping the goal of eventually having 100 per cent of students achieve 6 or more credits by the end of 9th grade will be that overriding goal. From that goal we should be able to work collaboratively to change grading practices, evaluate "soft skills", and build thematic units. Another interesting thing that was presented was the concept t of looking at data student by student and not using averages. Breaking the data down to what each student can demonstrate they know or do not know is important to making sure every kids achieves the goal of 6 or more credits.

Overall, the PLC at Work Institute was a very positive experience and provided me with inspiration and tools to continue the implementation of 7-12 professional learning communities in the Soldotna Area Schools and within Soldotna Prep. I am thankful for the opportunity to attend this conference and feel that it would be beneficial for any administrator or counselor to attend in the future. However, these Institutes are designed for teams of educators to attend and to receive the full benefits it would be in the best interest of attendees to recruit a team when attending.

6/13/14

Kenai Peninsula Borough School District

2013-2014

School Annual Reports to the Superintendent

Dr. Steve Atwater, Superintendent
148 N. Binkley|Soldotna, Alaska 99669
(907) 714-8888|(907) 262-9645
www.kpbsd.k12.ak.us

School Annual Report to the Superintendent

School Name Aurora Borealis

Submitted by Larry Nauta

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

5th grade team first place in State Future Problem Solving

6th grade team second place in State Future Problem Solving

Cole Nelson first place in Borough VFW writing contest

Nimi Pollock second place in Borough VFW writing contest

Mathew Torkelson first place overall in KPBSD District Math Competition

Quinn Lucas first place in target round for KPBSD District Math Competition

Superintendent's Annual Report

School Name Chapman School

Submitted by Conrad Woodhead

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Sally Tachick, Administrative Secretary for the Superintendent, on or before June 1.

Yearly Activity Report For Chapman School

- 18 Pre-K Students enrolled at Chapman
- Chapman School continues to enjoy Fruit & Veggie state grant
- Currently using the following computer programs: Accelerated Reading, Milestones, Read Naturally, Skills Tutor, Read Naturally, Star Math, Star Reading, Typing Master Pro, Moby Max, Lexia, Headsprout, Orchard, Raz Reading, My Writing Web, Discovery Ed.
- New Scoreboard purchased by Parent Group installed over the summer
- Active Groups at Chapman: Student Council, Chapman Parent Advisory Group, Site Council, Title I
- Salmon Egg Collection – Anchor River
- Community – HEA Yearly Open House BBQ held at Chapman, Youth Group, Zumba, Adult Basketball, Adult Volleyball & Popeye Wrestling
- Child Find
- SPROUT Playgroup
- 6th/7th 8th CPR Training – Anchor Point Volunteer EMT Services
- Read Across America with School wide activities
- Halloween Carnival
- Chapman School Open House well attended
- Art Program with District Itinerant Debbie Harris
- Sports: Soccer, Basketball, Volleyball, Junior High Wrestling, Track
- Hosted Junior High Small School Basketball Tournament
- Cookie Dough and Gifts & Things Fundraiser
- Scholastic Book Fair
- Senior Citizen Craft Bazaar
- Monthly Title 1 Parent Activities
- Quarterly Awards Assemblies
- Dissection of Fish
- Parent Teacher Conferences
- Music Concerts: Fall, and Spring
- Canned Food Drive for Community Thanksgiving Baskets & Anchor Point Food Bank

- Anchor Point Public Library – Cabin Fever Variety Show
- Character Counts Behavior Incentive Program
- Spelling Bee - Winner Kimberly Abbott
- 100s day activities school wide
- Parent Organized Snow Rondi Events at Chapman: Pinewood Derby & Dog Show
- Battle of the Books 3rd/4th, 5th/6th, 7th/8th Teams
- Science Fair grades 2nd -8th
- Grades 3-8 ice skating in Homer – Testing Reward (paid for by student council)
- Special Music Programs: Mass Band & Mass Choir
- Math Bowl in Homer
- 6th/7th/8th Grades – Career Day In Homer
- 8th Grade Step Up Day to HHS
- Volunteer Appreciation Cookie Reception
- Student, Jack Heimbold, chosen as Chapman's Masonic Student
- Student, Luciano Fasulo, chosen as Anchor Point Youth of the Year by A.P. Chamber of Commerce
- Teacher, Heidi Stokes, chosen as Anchor Point Employee of the Year by A.P. Chamber of Commerce
- Support Staff, Martha McQuiston, selected for the Golden Deed Award by the A.P. Chamber of Commerce
- Student Film Festival
- Pre-K Portfolio Review & Kindergarten Open House
- 2nd/3rd Grade Students – Two weeks of swimming lessons
- 4th/5th Grant Funded field trips to Challenger Center & Sea Life Center
- Registration for Pre-K / 12 students signed up
- 21 Kindergarten Students graduate
- Nine 8th Grade Students promoted
- Field Day
- All School/Community BBQ Last Day of School

Chapman Extracurricular Activity Directory

Student Council
Coach/Advisor: Lila Johnson
Entry Requirements: Grades 5-8, Students must be voted in by peers
Season/Meeting Schedule: Year round, meetings on Tuesdays at lunch
Short Description: Student Council Officials are elected in order to lead their class and the Chapman Middle School. They should follow all school rules, be advocates for their school, and lead by example. Student Council Officers and Representatives attend Site Council Meetings when asked and help with the Fall Carnival, Spirit Weeks, Field Day, SBA activities, graduation, dances and fundraising for student activities. All officials must attend weekly meetings with Ms. Little's room on Tuesdays.

Engineering Club
Coach/Advisor: Jonathan Sharp
Entry Requirements: Open to all students grades 5-8
Season/Meeting Schedule: Year round, 3:10-4:00 Tuesdays and Wednesdays
Short Description: Participants explore STEM concepts by completing various long-term projects. Projects include, but are not limited to popsicle stick bridges, Mind of Maze projects, student-designed projects and various other fun activities as they are discovered.

Mind-A-Mazes
Coach/Advisor: Karen Weston
Entry Requirements: Open to all students grades 4-8.
Season/Meeting Schedule: Projects mostly done at home with parent support
Short Description: Kids work together in teams to solve a long term, hands-on problem. Past activities have included pendulums, catapults, paper airplanes, and more!

Spelling Bee
Coach/Advisor: Kim Johnson
Entry Requirements: Grades 3-8, teacher nomination required based on class spelling test scores
Season/Meeting Schedule: Oct-January with practice at lunch 2 days a week. Final Bee is at the end of January.
Short Description: Spelling bee is a great challenge for students. Students challenge themselves to memorize and learn many spelling words. The spelling bee team works together to make spelling fun. Students are challenged with words they may not be used to seeing or using in their daily vocabulary. It allows students to gain confidence in standing up in front of a crowd and trying your best. The winner of the Chapman spelling bee is given the opportunity to participate and compete in the state spelling bee in Anchorage.

Battle of the Books
Coach/Advisor: Linda Brady (3/4), Lila Johnson (5/6), Mary Simondsen (7/8)
Entry Requirements: Open to all students grades 3-8.
Season/Meeting Schedule: August-February. Battles are in the first 3 weeks of February.
Short Description: Alaska's Battle of the Books is a reading incentive program for students in grades 3rd-12th. Students read books and come together to demonstrate their abilities and test their knowledge of the books they have read. Students who participate in Battle of the Books Team are expected to read 10-16 Battle books in a given year. Each student is given his/her own set of Battle questions and a Battle bookmark to keep track of his/her reading. The teams meet a lunch to read and quiz each other on questions. The District competition is in February.

Forensics
Coach/Advisor: Lila Johnson
Entry Requirements: Open to all students grades 4-6
Season/Meeting Schedule: Oct-March; KPBSD meet is the first Saturday in March
Short Description: The KPBSD Forensics program is designed to teach students public speaking, presenting, and acting skills. Students who participate in Forensics are expected to memorize a poem or excerpt from a book. Students may present in small groups or individually. The team will meet on Thursdays at lunch about twice a month to practice their pieces in front of an audience.

Quest Film Festival
Coach/Advisor: Jon Crocker
Entry Requirements: Open to all students in grades 5-8; exploration time provided to students in grades 6-8
Season/Meeting Schedule: Exploration class time
Short Description: Students work together to create their own short films (less than 7 minutes) of varying genres in small and/or large groups (depending on the project). The teacher facilitates, but creative decisions are left up to the students. They also perform the acting, filming, and part of the editing.

Math Bowl
Coach/Advisor: Karen Weston/Jonathan Sharp
Entry Requirements: Open to all students in grades 5-6
Season/Meeting Schedule: Spring, District Meet is in May
Short Description: Students practice math problem-solving and then go to the Seward Math Bowl to compete in a team against other students from around the District.

Math Meet
Coach/Advisor: Karen Weston/Jonathan Sharp
Entry Requirements: Open to all students in grades 7-8
Season/Meeting Schedule: Spring, District Meet is in May
Short Description: Students practice math problem-solving and travel to Homer Middle School to compete both individually and as teams in a high level math competition. Last year's first prize was an iTouch!

<u>Chapman Extracurricular Athletic Directory</u>

Soccer

Coach/Advisor: Kim Johnson

Entry Requirements: $60 fee paid to Chapman for sports students in grades 7th/8th have priority. 6th graders allowed if approved due to low numbers of junior high student. Must meet Chapman eligibility requirements for behavior and grades according to the student handbook.

Season/Meeting Schedule: Practice afterschool 3:15-5:00 4 days a week. Attend scheduled games. August-September

Short Description: Students play on a co-ed team with an emphasis on teamwork and working together to achieve a goal. Students are taught the basic soccer skills along with rules and strategies for game play. We play other teams within the Kenai Borough School District.

Girls' Basketball

Coach/Advisor: Kim Johnson

Entry Requirements: Female Students 7th-8th, depending on numbers, 6th graders are allowed to play. Students who participate in basketball must maintain a C average in order to play in basketball games and must also demonstrate good behavior during regular school hours and practices to attend away games.

Season/Meeting Schedule: Basketball season takes place during the month's of October and November. Practices are held Monday-Friday from 3:20-5:00. The basketball team normally has between 12 and 15 games a season.

Short Description: Students who participate will learn the fundamental skills and strategy of the game of basketball. They will learn how to work to together as a team and show good sportsmanship. During the season, the basketball team will play vs. Ninilchik, Cook Inlet Academy, Aurora Borealis Charter School, Nikolaevsk, Seldovia, and Homer Middle School's B Team. At the end of regular season play, the basketball team will participate in a small schools tournament, where trophies are awarded to the top three teams. A sportsmanship award is given to the team that exemplifies good sportsmanship throughout the tournament.

Boys' Basketball

Coach/Advisor: Aurielle Newman

Entry Requirements: Male Students 7th-8th, depending on numbers, 6th graders are allowed to play. Students who participate in basketball must maintain a C average in order to play in basketball games and must also demonstrate good behavior during regular school hours and practices to attend away games.

Season/Meeting Schedule: Basketball season takes place during the month's of October and November. Practices are held Monday-Friday from 3:20-5:00. The basketball team normally has between 12 and 15 games a season.

Short Description: Students who participate will learn the fundamental skills and strategy of the game of basketball. They will learn how to work to together as a team and show good sportsmanship. During the season, the basketball team will play vs. Ninilchik, Cook Inlet Academy, Aurora Borealis Charter School, Nikolaevsk, Seldovia, and Homer Middle School's B Team. At the end of regular season play, the basketball team will participate in a small schools tournament, where trophies are awarded to the top three teams. A sportsmanship award is given to the team that exemplifies good sportsmanship throughout the tournament.

Girls' Volleyball
Coach/Advisor: Heidi Stokes
Entry Requirements: Female Students 7th-8th, depending on numbers, 6th graders are allowed to play. Students who participate in volleyball must maintain a C average in order to play in volleyball games and must also demonstrate good behavior during regular school hours and practices to attend away games.
Season/Meeting Schedule: The Volleyball season takes place during the months of January and February. Practices take place Monday-Wednesday from 3:20-5:00. Games are usually scheduled on Tuesdays and Thursdays. The volleyball team will play 8-12 games a season.
Short Description: Students who participate will learn the fundamental skills and strategy of the game of volleyball. They will learn how to work to together as a team and show good sportsmanship. During the season, the basketball team will play vs. Ninilchik, Nikolaevsk, CIA, Seldovia, and Homer's B squad. At the end of regular season play, the volleyball team will participate in a small schools tournament, where trophies are awarded to the top three teams. A sportsmanship award is given to the team that exemplifies good sportsmanship throughout the tournament.

Wrestling
Coach/Advisor: Bubba Wells
Entry Requirements: $60 fee paid to Chapman for sports students in grades 7th/8th have priority. 6th graders allowed if approved due to low numbers of junior high student. Must meet Chapman eligibility requirements for behavior and grades according to the student handbook.
Season/Meeting Schedule: The Wrestling season takes place during the months of January and February. Practices take place Monday-Friday from 3:20-5:00. Meets are usually scheduled on Saturdays.
Short Description: Students will learn grappling techniques such as throws, takedowns, joint locks, pins, and other grappling holds. Students practice competing against one other wrestler. Wrestling is a great way to get in shape and have fun working together to meet individual goals. During the season, the team competes against students from around the District. The finale of the season takes place at the Kenai Peninsula Borough Middle School Wrestling Meet. Students will receive individual awards for their accomplishments.

Track
Coach/Advisor: Heidi Stokes
Entry Requirements: Male and female Students 7th-8th grade are allowed to participate. Students who participate in track must maintain a C average in order to attend track meets. They must also demonstrate good behavior during regular school hours and practices.
Season/Meeting Schedule: Track begins the end of March and ends the first week in May. Track Practices take place 3-5 days a week. They begin at 3:20 and end at 5:00. Normally, there are 4-5 regular season track meets and a borough tournament the final weekend of the season. These meets are all dependent on melting snow.
Short Description: Students will participate in running events, throwing events, and jumping events. Jumping events are high jump and long jump. Discus and Shot-put are the throwing events. Finally, there are the running events. There are multiple events the test quickness in short races (100 m and 200m) there are also quite a few for runners who demonstrate endurance such as the 800m and 1600 meter run. Students will also learn team work as they participate in events such as relays. Track is a great way to get in shape and have fun working together to meet individual goals. During the track season, the team competes against students from Homer,

Kenai, Soldotna, Ninilchik, Nikiski, Cook Inlet Academy, and Seward. The finale of the season takes place at the Kenai Peninsula Borough Middle School/ High School Track Meet. Students will receive individual awards for their accomplishments in the various events.

Superintendent's Annual Report

School Name Connections Homeschool Program

Submitted by Lee Young

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, district wide, statewide and national academic awards, regional and state athletic titles, special school wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1

Connections UA Scholars for Connections Homeschool Program

- Eli Butler
- Jacob Carlson
- Matthew Hinkle
- Casey Neill
- Heather Morton
- Erick Paulsrud
- Selah Smardo
- Ashley Thornton

- Jonathan Bruxvoort National Merit Finalist
- Ashley Thornton graduated with honors from KPC and also graduated from Connections in the same year
  Homer Connections grades 5/6 District Battle of the Books Champion Award 2014
- Jimmy Gao – Arctic Winter Games – 3 Bronze Medals For Table Tennis
- Sara DeVolld, a kindergartener in the Connections Homeschool Program, has been selected to receive awards from the UAA/Anchorage Daily News Writing Contest (a state-wide writing contest open to all ages) for both her poem "Horses" and her short story "One Day in the Field."
- Victoria Askin (11th) participated in the bowling state and pepsi tournament and placed 9th in the girls 15-20 age group
- Gabrielle Humphreys 5th grade, First place in Grades 4-6 for Alaska in 2014 State Fish Art contest , US Fish & Wildlife Services
- Micah Hilbish received the KSRM ESPN Award
- Drake Thomas – American Math Competition. Highest math score in Alaska on the AMC-10. Second highest scorer on the AMC-12 and the Alaska high scorer on the AIME. He is the Alaska highest scorer in the past 4 years.
- Jayce Miller was also a National Merit Finalist

Superintendent's Annual Report

School Name Cooper Landing School

Submitted by Michael Hanson and Heidi Chamberlain

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

During the 2013-2014 school year, Cooper Landing School (CLS) students experienced many successes and exciting opportunities. The school received a Rasmussen Art Grant, which funded an Artist in the Schools visit that focused on student creation of stained glass projects. Not only did the students get to make two of their own pieces, but they created two beautiful windows that now hang in the school. The students also benefitted from a Rasmussen Excursion grant which funded travel to several performances in Anchorage including West Side Story and Black Violin at the Performing Arts Center. We also were able to visit the Anchorage Museum for a planetarium showing and the 'Gyre: The Plastic Ocean' Exhibit. This trip was made possible by a grant from Exxon Mobile awarded to the Anchorage Museum. In addition, students worked with the Cooper Landing Ski Club to create a winter trail guide for the Russian River Ski Trails. The brochure discusses how adaptations of local flora and fauna allow them to survive the long, cold winters of the north. This brochure was a big success and has been shown far and wide to other ski clubs and school groups.

Hope Quinn (9th grade) and Leihla Harrison (2nd grade), were recognized for their leadership and academic effort with Masonic Outstanding Student Awards. All students 4th through 10th grade competed in National Archery in Schools Program (NASP). Everyone also pitched in and we received 1st place in the Kenai Peninsula Great Aluminum Can Round Up.

School Annual Report to the Superintendent

School Name Fireweed Academy

Submitted by Kiki Abrahamson

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

By request of the Kachemak Bay Research Reserve, Fireweed 5th and 6th grade students worked with staff to research, develop and present to the public, a *Discovery Lab* commemorating the 25th Anniversary of the Exxon Valdez Oilspill. By request of the Kachemak Bay Conservation society Fireweed students in grades K-2 participated in painting silk banners of the earth in four views for the Earth Day Celebration and offered the opportunity for other kids participating in the celebration to paint their own earth banner. Fireweed students comprised half of the finalists in the Homer News Writing Contest. Older students sent four teams to Mind of Mazes and won first place in the Spontaneous problem.

Fireweed students participated in a holiday reading of the Grinch on local radio station KBBI. All Fireweed students contributed to the building and celebration of the Burning Basket Installation. They participated in the Shorebird Festival, Howl's Dirtbag Cleanup, The Center for Alaskan Coastal studies beach clean up and debris sculpture, The Farmer's Market Poster contest, Big Brothers Big Sisters Mentor program with two winners in their writing contest, and *Jubilee!* Salmon in the Schools was housed at the Fireweed K-2 site.

Students benefited from diverse Artists in the schools including Jack Dalton, Storyteller; Hawkeye Herman, Blues Musician and instrument maker; and Sharlene Cline, Calligrapher and painter. Students in grades 2-6 went to the Senior Center and joined staff and seniors in painting quilt squares using several silk painting techniques. Little Fireweed collaborated with the People's Garden, Elaine Grabowski, Valley Quilters, and Farmer's market to plant a garden, build a shed and a greenhouse. Another highlight of our year was the passage of new charter school funding by the Alaska Legislature and the Governor. For the first time, Fireweed will be funded at the same level as other schools its size in the district.

School Annual Report to the Superintendent

School Name Homer Flex

Submitted by Karen Wessel

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Eight Graduates Masonic Outstanding Student Award: Alannah Campbell Community Scholarships of $2500 to Drew Shepard, attending AVTEC Four students participated in HHS choir, one accepted into Swing Choir next year Anton Kuzmin selected to Arctic Winter Games Hockey Student participation in PHAT Peer Health Program and Homer's Green Dot Training Improvisational Theater Troupe teaching West Homer 4th graders Student led fundraiser for Doctors without Borders Homer Spit Highway Cleanup Community Service Project at Kevin Bell Hockey Arena Flex "Garden of Eatin'" Partnership with Twitter Creek Gardens (CSA) and Homer Soil and Water Conservation
Artist in the School Grant for Improvisational Theater Workshop Downtown Rotary of Homer Grant for healthy foods, cooking, physical education

School Annual Report to the Superintendent

School Name: Homer High School

Submitted by: Douglas Waclawski

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Homer High students and staff have earned many academic, sporting and service awards this year. This is a credit to our students, our teachers and our supportive community. The awards earned include but are not limited to:

Sporting:

- State Dive Champion – Kaec Brinster
- Region XCR Champion – Megan Pitzman
- State Runner Up – Girls Cross-Country Running Team
- Regional Wrestling Champion – Jadzia Martin

Academic

- 1st place Caring for the Kenia – Katherine Dolma
- Presidential Scholarship Semifinalist – John Walsworth
- 3rd State Poetry Out Loud – Juan Sarmiento
- 5th State National Ocean Bowl Competition
- Best of Show (Entire State Art Competition!)- Hayden Chase
- 3 National Merit Scholars
    - Patrick Latimer
    - Evan Boyer
    - Jonas Noomah
- United States Senate Youth Program (USSYP) Delegate – John Walsworth

- State Skills USA Competition
    - 1st place: Job Interview – Trevor Flynn
    - 1st place: Job Skill Demonstration – Colton Fankhauser
    - 2nd place: Construction – Calvin Johnson
    - "Best of the Show" Photography – Mariah Radeke

Service

- KTUU Fund the Future Award – Zoe Story
- Prudential Spirit of Community Award – Katherine Dolma
- Pratt Museum's Youth Volunteer of the Year – Sierra Wylde

Staff

- Governor's Inclusive Practices Award – Homer Intensive Needs Program
- Region III Hockey Coach of the Year – John Carlson
- Region III Cross-country Running Coach of the Year – Bill Steyer
- BP?

Schoolwide

- US News & World Report Silver Medal Award
- Earned National Accreditation through Advanc-Ed & NWAC

School Annual Report to the Superintendent

School Name Homer Middle School

Submitted by Kari Lee Dendurent

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Teacher Recognition

BP Nominees
- Margi Blanding
- Dan Calhoun
- Lisa Fellows
- Bonnie Jason
- Doug O'Brien

Alaska Department of Education Teacher of the Year Nominee
- Dan Olson

Alaska Department of Education New Educator of the Year Nominee
- Rand Seaton

Alaska Sea Life Center Marine Science Outreach Award Nominee
- Margi Blanding

Grants Received

October 22 Homer Foundation Grant with Dave Schroer $3,000

School Climate and Culture Activities

September 26	Pep Rally
September 27	Participate in HHS Homecoming Parade – Most Enthusiastic
October 15	Quixotic Performance at HHS
November 6	Crockpot Cook-off
November 18	HLP Survey
December 2	SOS Presentation to 7th and 8th Grade
December 9	Angel Tree and Share the Spirit Baskets
February 10-14	Spirit Week

February 17- 28	Pennies for Patients
May 4-10	Teacher Appreciation Week "Muffin to do but appreciate you" "We are Nuts about our Staff" "Thank you for helping our students Bloom" "Thank you for Making our Students Pop" "Our staff is Soup-er"
May 15	HHS Step Up Day for Rising 9th Graders
May 21	End of Year BBQ and Pep Rally

Parent and Community Involvement

October 8	Ted Talk Tuesdays (Monthly)
October 10	PhotoVoice Project and Display at K-Bay Cafe
October 29	Partnership with Anna Meredith REC Room
November 10	Artists in Residence Salsa Lesson in PE
January 24	Kenai Brown Bears Meet and Greet
February 17/19	Hawkeye Herman in 7th Grade Language Arts Classes
Feb 28- March 6	African Drumming Workshops and Performance
May 15-16	7th Grade Cold Water Safety and Marine Awareness
Jan-May	Marine Debris Project with Alaska Coastal Studies and Art Classes

Academic Achievement

October 12	Mind of Mazes- Quest
October 15	Quixotic Performance at HHS
November 10	Artists in Residence
November 22	Artists in School Celebration
December 6	Spelling Bee – Bria Gregory
December 7	HMS Robotics Team in Competition- Your Mama's Llamas
December 12	Geography Bee- Denver Waclawski
February 8	State Robotics Competition – Your Mama's LLamas
March 28-29	Math Counts
April 11	KPBSD Math Meet
April 24	Andie Sonnen Masonic Award Recipient

Superintendent's Annual Report

School Name Hope School

Submitted by Michael Hanson and Patti Truesdell

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school-wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

We began our year with Mind Mazes in October. Our intermediate/senior division took second place with the "Hope Pulley Pullers." Our junior team, the Zig Zigs received the award "The Most Creative Use of Duct Tape" and 17th place! Nice way to begin the year.

Our middle students brought a proposal to the PTSA in November. They wanted to set up a school store and raise money for a middle school end-of-the-year trip. The idea was approved and seed money of $100 approved to get the store set up. Ms. Barron, our math/science teacher acted as the student advisor. The store opened in January – The boys earned about $300 and reported back monthly to the PTA on the store's progress.

Christmas Program - Rudolph the Red-Nose Reindeer –Directed by parent, Kristy Peterson. Most of the Hope community attended and Christmas cookies and punch were served.

Second Semester:Battle of the Books in February. Hope had two teams, 2-3rd and 7th/8th. The 7 th-8th grades student from Hope (River) worked with Cooper landing via Skype and they competed together as one team. First time we think that has been done! Our Middle School team took 5th place!! We are ready to go again next year!

Hope middle school and high school students were able to access Spanish I from a highly qualified teacher in Cooper Landing via the polycom!! Several of our students had requested taking Spanish as an elective, and being able to offer this class to our high school students in cooperation with Cooper Landing students has been extremely positive.

Field Trips: Our middle students received a field trip grant of $500 from the KMTA Corridor Fieldtrip National Heritage Area. Nine students attended the field trip to explore the Kenai Mountains – Turnagain Arm corridor for two days, spending one overnight in Girdwood.

Moving to April – as the weather got warmer; our high school students received an invitation to the Seward High School Prom. Four students from Cooper Landing and Hope attended the Seward prom and danced all night! It is our philosophy at Hope School that just because we are a small school, high school students should still be able to participate in fun activities that other students in larger schools get to attend.

Test Scores/SBA/HSQE: Our sophomore student not only passed all three parts of the test, but she went from non-proficient in math last year to high proficient this year. Four of our seven students who took the SBA's were listed as "Advanced" and 100% of our students are proficient in writing – Again, improvements form last year.

May 21, 2014 - Two seniors graduated from Hope High School and both received $600 scholarships from the Hope School PTSA. In order to get the scholarship, graduates have to be accepted to an accredited school or university. Both of our graduates met that requirement and received the scholarships for their future training/education.

Superintendent's Annual Report

School Name Kaleidoscope School of Arts and Science

Submitted by Robin Dahlman

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

School Community Achievements:

- 10 year anniversary celebrated with introduction of our mascot purchased for students/school by our PTA
- Artist selected by students, staff and our Art Project committee. Artist, Kate Demske, is sculpting a large scale art piece that symbolizes our school. This is to be installed this fall.
- Charter reapplication renewed for 5 years
- 5 student artists winners in the Kenai Watershed Forum art contest of "What is a watershed?"
- Continued high achievement on required state assessment
- Rated 5 star school through the ASPI rating
- 2 teachers nominated as BP Teachers of Excellence
- School Community connected when faced with unexpected loss of one of our own Kindergartners, Floyd Murphy; also, came together to support two staff with significant unexpected health conditions

Superintendent's Annual Report

School Name Kenai Alternative

Submitted by Loren Reese

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Individual Awards and Recognition:

Masonic Outstanding Student – Jesse Abe

ELKS Lodge #2425 Student of the Year-Elizabeth Mesa

UA Scholars Award Recipients – Andrew Pearce, Sydni Brown, and Kalee Brusven

XTO Energy Outstanding Student Scholarship-Elizabeth Mesa

School-wide Projects

KAHS offers a morning breakfast program which is run by the Soldotna United Methodist Church, Our Lady of the Angels Catholic Church, and the River Covenant Church. These groups coordinate efforts to secure grant funding for the project, purchase food items, prepare the food and serve breakfast to our students every morning. Their tireless efforts provide a hot meal to many students that would otherwise go without.

Kenai Alternative continued to collaborate with 17 other alternative schools from Alaska. The Alaska Alternative Schools Association held its second annual meeting this October. Each site was able to share their successes and struggles. KAHS completed its three year grant with the DEED. During the second rotation, KAHS held a Healthy Choices/Changes class that offered information on nutrition, healthy cooking on a budget, and avoiding risky behaviors.

This year KAHS had 42 graduates.

Superintendent's Annual Report

School Name Kenai Central High School

Submitted by Alan Fields

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Kenai Central High School received United States Department of State Certificate of Appreciation for Youth exchange Programs

Allison Ostrander, Thomas Randall, and Jeremy Ruggiero recognized as a National Merit Scholar Finalist

Caring for the Kenai Finalists: 2nd Place – Kyrsten Maxson, 3rd Place – Taylor Sheldon

Band/Choir All State and All National Music:
Kenai Central (525) had 14 all state band students, tied with Chugiak High School having 14 (student body 1500). Ariana Gabriel – Alto Saxophone solo – was selected 2nd place in the Saxophone category for Command Performance by ASAA. Alexandria Bergholtz – Bass Clarinet solo selected as 2nd place in the clarinet category for Command Performance by ASAA. Olen Danielson – Trombone Solo – selected 1st Place in the Trombone category for Command Performance by ASAA. Logan Boyle – Euphonium Solo – selected 1st Place in the Euphonium/Tuba category for Command Performance by ASAA. The KCHS Choir had 19 chosen for all-state. The choir had Allison Jones, Josephine Jones, John Agular, Raymon Machen-Gray, and Caleb Rohn selected for Command Performance Choir. 56 KCHS students in the Borough Honor Choir, 11 Students in the All-National Honor Choir.

Skills USA
Emily Evans – 2nd in Culinary Arts at Skills USA Regions
Jay Willford – 3rd in Culinary Arts at Skills USA Regions
Keenan Orth – 2nd in Small Engines at Skills USA Regions
Dustin Everett – 3rd in Trailer Back-up at Skills USA Regions

Cross country running:
Allie Ostrander—1st place cross country 4A State championships

Football:
TJ wagoner—2nd team all-state for defensive back position

Swim/Dive:
Cole Gross—2nd place at state for diving

Wrestling:
Paul Steffensen—1st place at state 126lb
Ellery Steffensen—2nd place at state 145lb
Stan Steffensen—Region III coach of the year

Track:
Allie Ostrander set a new state record in the 3200 (10:13).
Abby Beck took second in the discus

Prudential Spirit of Community Award received by Jessica Roper

President's Environmental Youth Award was given to Jessica Roper by President Obama

Drake Thomas-USA Junior Math Olympiad Qualifier -Highest Alaska score for the AMC regional competition

Kirsten Nyquist – Trig Star first finisher for school competition in April (Yearly competition put on by the National Society of Professional Surveyors,NSPS)

Travis Cooper – Nordic Skiing. Travis made the Junior National Team to compete at Junior Nationals

Battle of the Books team won the KPBSD District Championship

Renee Henderson 2014 Alaska Music Educators Music Teacher of the Year

Greg Zorbas 2014 ASTE Teacher of the Year

Meredith McCullough Educator of Distinction for The National Society of High School Scholars.

Emily Sims KPBSD CTE Teacher of the Year

Deb Sounart Region III Band Director

The graduating class of 2014 received substantial scholarships from various universities and other sources totaling over $985,000.00.

Superintendent's Annual Report

School Name Kenai Middle School

Submitted by Vaughn Dosko

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

SPORTS

Soccer	Girls – Borough Champions Boys – Borough Champions
XC Running	Finished in Top 10
Track	Girls – Borough Champions Boys – Borough Champions
Basketball	Girls – Third Place finish Boys – Third Place finish
Volleyball	Lost out in first round of boroughs
Wrestling	Finished in Top 5
XC Skiing	Finished in Top 10

ACADEMICS

Math Counts	2nd Place in State
Math Bowl	1st Place in Homer
FPS (Future Problem Solving)	1st Place
Geography Bee	1st Place – Annabelle Schnieders
Spelling Bee	1st Place – Lisa Krol
Battle of the Books	7th & 8th Grade – 1st Place
After School Tutorial	November 12, 2013 – April 10, 2014 (Tuesday's, Wednesday's and Thursday's)
Masonic Award	Karl Danielson– 8th Grade

EXTRA-CURRICULAR

Band Concerts	5 Band Concerts throughout the year
Choir Concerts	5 Choir Concerts throughout the year

ACTIVITIES

WAK (Welcoming All Kids)	August 14, 2013
Open House/BBQ	September 6, 2012 April 18, 2013
Spirit Weeks	September 16–20, 2013
Activity Nights	September 21, 2012 November 16, 2012 December 14, 2012
Hay Maze	October 16 & 17, 2013
Red Ribbon Week	October 29-31, 2013
Book Fair	October 21 – November 1, 2013
Canned Food Drive	December 2-19, 2013
Character Counts	August 30, 2013 – May 17, 2014
SOM (Students of the Month)	October 1, 2013 November 4, 2013 December 3, 2013 February 4, 2014 March 4, 2014 April 8, 2014 May 5, 2014
Celebrations	October 31, 2013 April 4, 2014
Ice Fishing	February 28, 2014 (7th Grade)
Clubs	January 17 – February 21, 2014
Volunteer Luncheon	April 19, 2014
New Student Visitation	April 14, 15, 17 & 21, 2014
Aluminum Can Drive	April 22 – 24 , 2014

	1st Place
Minicourses	May 19-20, 2014
6th Camp	May 14-16, 2014
Farewell Ceremony	May 16, 2014
MEETINGS	
Staff Meetings	September 4, 2013 October 9, 2013 November 13, 2013 December 11, 2013 January 8, 2014 February 12, 2014 March 19, 2014 April 9, 2014 May 7, 2014
DRILLS	
Fire Drills	August, 2013 – May, 2014 (Monthly)
Earthquake Drills	October 17, 201
Intruder Drills	November 13, 2013
BUILDING USE	
AWANA's	September, 2013 – April 2014 (Sunday's)
HEA	November 2, 2013
Peninsula Midnight Sun	January – March, 2014
Little League Baseball	March – April, 2014
Kenaitze Indian Tribe	May 27 – August 4, 2014

Superintendent's Annual Report

School Name Kachemak Selo (56)

Submitted by A. Rothenberger

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

- One 2nd Team All-Conference Hockey, Konstantin Reutov
- Battle Books 5-6, 7-8—5th place
- One Mason Award recipient
- Three Presidential Award for Academic Achievement
- Two High Flier Award
- Two Best Attendance Award
- Five(5) A-Roll and Principal's List academic achievers (Gr. 6-12)
- Four Kindergarten graduates
- Six 8th grade promotions to high school
- Four 12th grade graduates
- UA Scholar recipient
- 100% graduation and 100% performance scholarship recipients
- Sports Coop—Head of the Bay football, wrestling, soccer and Homer High Hockey
- Jakalof Bay underwater ORV field study of intertidal species (Gr. 7-11)
- Parent volunteers: Site Council, maintenance and new construction, field trips/class projects
- Russian language instruction
- Educational Specification completed
- Site selection for proposed building
- School achievement goals: Nonfiction composition, science assessment rubrics, math learning plans
- K-5 Swimming Lessons
- Teacher professional development: CAFÉ Daily 5 implementation (K-5) LA and Math
- Once ASCD Conference Attendee
- Outdoor lab activities and field studies
- Student clubs—student council, math, chess, electronics and homework clubs
- Construction workshops for students
- Student fund raising and contributors
- Field and picnic day activities
- Collaboration schedule—focus on unpacking new standards (LA/Math)
- New furniture and equipment
- Marine Debris cleanup
- Head of the Bay beach and highway cleanup (20 miles)
- Shed project for equipment and rotational materials
- Alternative/variance calendar

School Annual Report to the Superintendent

School Name McNeil Canyon Elementary

Submitted by Pete Swanson

Staff Achievements

- **Debbie Piper** wrote 21st consecutive, successful Artist-in-Schools grant that provided the opportunity for all students to improve their writing skills and integrate writing with music and dance. Creative writing and music lyric instruction by Artist's in Residence Johnny and Sharon Bushell provided an opportunity for all of our students to work on developmentally appropriate story writing, music lyric writing and dance. McNeil students were very actively involved in this two week program. It culminated with a collaborative community informance at school with students demonstrating their writing, song and dance. This grant program has had a tremendous impact on the entire school and has become a very real tradition.
- **Pete Swanson**, selected for the Homer Council on the Arts, 2013-2014 Arts Leadership and Advocacy Award.

Student Accomplishments

- **Alec Rhodes** qualified for the National Geographic State Geography Bee and **Mariah McGuire** qualified for the State Spelling Bee. Alec is a 6th grade student this year and Mariah is a 4th grade student.
- Robotics teams placed in regional competitions.

Co-Curricular Accolades

- Volunteer parents provided almost all of the co-curricular coaching and sponsor support for our co-curricular activities.
- K-6 Students competed in Battle of the Books.

School Annual Report to the Superintendent

School Name Moose Pass School

Submitted by Jason Bickling

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1

Awarded "High Progress School" by DEED

Jonah Lindquist – 2nd Audience Choice Award – KPBSD Film Festival
Lindy Guernsey – 1st Place Humorous Poetry – KPBSD Forensics Meet
Hana Cooney – 2nd Place Humorous Poetry – KPBSD Forensics Meet
Cody Bryden – 1st Place Story Telling

First Lego League – Judges Award (State Competition)
Sumdog: Southcentral Alaska Math Contest: 1st Place

$2300 Grant from Seward Community Foundation via Moose Landing 4H Club to support Lego Robotics / First Lego League

Moose Pass School participated in a number of exemplary activities both within the school and also some with Hope and Cooper Landing Schools including:

- Downhill ski lessons at Alyeska
- Online with Libraries
- Soccer and Cross Country Running
- End of year picnic and field day.

Archery in Schools Program - Jeff Bryden (parent)
All School collaboration on Thematic Units
Christmas Play Production – Santa Claus is Coming to Town
Nordic Skiing for PE
Swim Lessons at Seward High School
Raising Salmon in conjunction with hatchery
Holiday Craft Bazaar
Battle of the Books
District Spelling Bee
Mind Amazes
Piano Lessons

Superintendent's Annual Report

School Name Mountain View Elementary

Submitted by Norma Holmgaard, Principal

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Mountain View Elementary Vision

Mountain View Elementary collaboratively meets the needs of all diverse learners by creating a positive school environment which focuses on learning, builds hopefulness, celebrates effort, and guarantees a curriculum for all.

Student Recognition

The Kenai Masonic Lodge conducted its annual Masonic Outstanding Student Award Program. Haven Walluk a fifth grade student at Mountain View Elementary was selected as the recipient of a certificate of achievement and a savings bond.

Mountain View's Student Council this year included: Dylan Duniphin, Hadessah Parkki, Denali Glenzel, Haven Walluk, Molly Hendrickson, and Andrea Beile. The Council honored Soaring Eagles each month. They also sponsored spirit days each month such as wacky day and hat day. Each month the Council hosted a special luncheon for the Soaring Eagles with pizza provided by the Mountain View Elementary PTA. A local dignitary attended each luncheon to honor the attendees and encourage them to continue with their great citizenship.

Mountain View District Forensic winner in Humorous Poetry was Matthew Grzybowski. He placed 1st in the district competition.

Staff Accomplishments

Barbara Ralston received her second Golden Apple Award for outstanding service to her school, the district and the community.

Mountain View Adds Choir

Under the direction of Jonathan Dillon Mountain View Elementary hasted Elementary Choir this year. Grades 4, and 5 students had the opportunity to participate in an after school choir program during the first semester and again during the second semester. Two concerts were presented to the public allowing the students to show what they had learned.

D.A.R.E Continues
Mountain View Elementary 5th grade students again participated in the D.A.R.E. program. Officer Alex Prins from the Kenai Police Department leads the students through the DARE Decision Making Model. Students learned some hard facts about substance abuse and they learned how to resist peer pressure.

Teachers Develop Professional Learning Communities
Mountain View Elementary teachers lead by grade level teacher-leaders developed grade level PLC Teams with the objective of improving student achievement. Teams met regularly during common planning time, after school and during release time to review content standards, establish grade level pacing guides, share instructional strategies, develop common assessments and analyze data. Several teams also worked on weekends to allow for more uninterrupted time in which to analyze data and plan for enrichment and intervention activities.

School Climate Improves
Through the work of the Mountain View School Climate Committee, students learned 6 strategies for resolving conflict. In addition they learned how to tell the difference between bullying and unkindness. The School Climate Committee also developed lessons that could be used by all teachers to teach these resolution strategies.

Bus Safety was also targeted this year. Three bus safety rules were taught to Mountain View students and to the bus drivers. Students worked to make 100 miles of safe behaviors and were treated to a chicken dance from Mr. Kircher and their drivers.

Improving Attendance
Grade level teams focused on improving grade level attendance. Each quarter awards were given for outstanding attendance. Mountain View Elementary saw an increase in these awards throughout the year.

School Annual Report to the Superintendent

School Name Nanwalek Elementary/High School

Submitted by Nancy Kleine

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Awards & Scholarships

UA Scholar Ivana Ash
Kenai Peninsula Administrator's Association Scholarship – John Romanoff
Project Grad Scholarship – Ivana Ash
Spirit of Youth Award Nominees – Ivana Ash; Timothy Ukatish
Principal's Awards 2013-14 – Paraskovia Jimmy; Charlie Moonin
Alaska Performance Scholarship
Ivana Ash
John Romanoff

Athletic Awards & Participation

Boys' Basketball Team Captain – John Romanoff
Peninsula Conference Tournament First Team – John Romanoff
Peninsula Regional All Conference Team - John Romanoff
Seldovia All-Tournament Team – John Romanoff
Participation on Team: John Romanoff, Jay Greene, Nicholi Ukatish-Gahimer, Timothy Ukatish, Xavier Romanoff, Joshua Evans, Lavrentie Ukatish

Native Youth Olympics (NYO) Awards & Participation

Timothy Ukatish – First Place, One Arm Reach
Samuel Swenning – Third Place, Wrist Carry
Xavier Romanoff - Sixth Place, Indian Stick Pull
Participation on Team: Ivana Ash, Nicholi Ukatish-Gahimer, Timothy

Ukatish; Lavrentie Ukatish; Xavier Romanoff, Samuel Swenning, Terence Swenning, Carmella Tanape, Katelynn Romanoff, Verina Ukatish, John Romanoff, Josiya Moonin, Joshua Evans

Nanwalek School/Nanwalek Village Collaborations
Thanksgiving Feast
Sea Week
Village Clean Up
Winter Bear Suicide Prevention Play

Kenai Peninsula Native Youth Leadership
Leadership Project Completion: Timothy Ukatish
Leadership Project Participation:
High School: Sarah Evans, Jay Greene, John Romanoff, Nicholi Ukatish, Timothy Ukatish, Angeline Evans, Xavier Romanoff, Samuel Swenning, Amber Tanape, Joshua Evans, Lavrentie Ukatish, Tehya Ukatish, Terence Swenning
Middle School: Josephine Evans, Paraskovia Jimmy, Josiya Moonin, Katelynn Romanoff, Malaika Swenning, Verina Ukatish, Uriah Huntsman, Johnathan Jimmy, Carmella Tanape, Evan Evans, Justus Evans, Kate Kinneeveauk, Seth Tanape, Seraphima Ukatish, Marcus Wilson

Career and Technical Achievements
OSHA Cards: Ivana Ash, John Romanoff, Timothy Ukatish
Completion of Welding Institute: Ivana Ash, John Romanoff, Timothy Ukatish
Culinary Arts Completion: Jay Greene, Sarah Evans, Timothy Ukatish, Xavier Romanoff, Angeline Evans

Student Council Members

President	Ivana Ash
Vice President	Joshua Evans
Secretary	Paraskovia Jimmy
Treasurer	Lavrentie Ukatish
Historian	Timothy Ukatish
Historian	Carrie Damian

Nanwalek Site Based Council Student Representative -Ivana Ash

Staff Distinctions

Sonya Selanoff	Masters of Curriculum & Instruction
	Masters of Educational Leadership
Neil Denny	10 Years of Service to KPBSD
Nancy Kleine	10 Years of Service to KPBSD

School Annual Report to the Superintendent

School Name Nikiski Middle/High School

Submitted by Debbie Carstens

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Middle School **Fine Arts** Rebecca Gillen was a Peeps Art Show winner. In the Borough competition Alicia Bridges took 3rd and Matthew Weathers took 2nd.
Battle of the Books The 6th grade team took 4th in the Borough competition.
Quest The Mind A-Mazes 7th grade team won the Judges Choice Award for their creative device design. The 8th grade team won both the overall Spontaneous Problem Challenge and 1st place overall for the intermediate 7-12 division. At the FIRST LEGO League competition the Nikiski team won 1st place in Robot Performance and then went on to the State meet where they finished in the top 10. Jaylen Uhls and Jamie Yerkes both received Honorable Mention awards for their submissions to the annual "Peninsula Creative Writing Contest." Jakobee Anderson placed 2nd overall in the counting computation portion of the KPBSD Middle School Math Meet & KPBSD Trimathlon.
Athletics The Nikiski MS girls Basketball team were Borough Champions this year. The Nikiski MS girls Volleyball team were Borough Champions this year as well. Nikiski also had 4 borough wrestling Champions: Justin Cox -110 lbs., Donovan Orth – 115 lbs., Rykker Riddall – 125 lbs., and Ian Johnson – 167 lbs.
Outdoor Recreation Class Jesse Bjorkman was able to take a group of students on a Moose hunt this fall following the completion of their hunter safety course and certification. They all also learned how to take care of and package the meat.
High School **Grants** Anna Widman received a grant from the Alaska State Council on the Arts again this year. She partnered with the North Peninsula Recreation Service Area, and with the help of her classes and community members created a mural that will be hung on the Nikiski Recreation Center in August.
CTE Clyde Swaby was able to offer an after school academy of welding. Paul Johnson and Vern Kornstad attended a CorelDraw training. CorelDraw is an industry standard application that we use to design projects for the Roland wide-format printer/cutter. The CAD-CAM classes have produced many projects for different community organizations. The Foods class worked with the Nikiski Food Bank and also baked pies for the Thanksgiving food baskets.

Fine Arts Emily Cooper and Marilynn Davis had art pieces hung in the State Capitol Building. The following students placed in the borough art show: Jade Elsey – 1st Drawing, Kerry Ross – 1st Mixed Media, Alexa Schmidt – 2nd Painting, Lauren O'Brien – 3rd Drawing, Alyssa Darch – Honorable Mention Photography.
Musical Theatre For the 7th consecutive year, acting, dancing and singing came together in the play "Hello Dolly." Students participate in not only the performance portion, but the set design, sound, lighting, and all things involved with stagecraft.
Caring for the Kenai Braden Ellis took 5th place in the CFK competition for his EZ H2O project.
National Honor Society NHS held a food drive in the fall to help our local food bank. This spring they had a fundraiser for the Leukemia & Lymphoma Society called Pennies for Patients. Students also participated in roadside trash pick-up.
Athletics Football - The Nikiski Football team won the state championship this year, defeating Monroe 36-28. Dennis Anderson, Michael Stangel, Ruben Sepeda, and Luke Johnson were on the State All-Tournament Team. Jesse Eide was the Player of the State Game. The football team also won the State Academic Award.
Volleyball – Rachel Thompson was 1st team all-conference. Jodi Cook made the all-tournament team at the West Spiketacular tournament.
Wrestling – Luke Johnson was the State Champion at 195 lbs. Michael Stangel took 6th at state at 152 lbs.
Basketball- The girls' team had a 20-7 winning record and were 2nd in the South Central Conference and earned a state berth. They were tournament Champions at the Bethel Tournament, Nikiski Tournament, and the Cordova Tournament. Alyssa Darch made 1st team state all-tournament team, as well as 3rd team all-state. Rachel Thompson made 2nd team all-state. Jodi Cook made the ASAA Good Sports Team. For the boys, Seth Carstens made the 1st team all-conference, made the all-tournament team at the Nikiski Tip- off Tournament, the SoHi Tip-Off Tournament, and the Homer Winter Carnival, and was also an AABC senior all-star selection.
Soccer- Rachel Thompson was named 1st team all-conference. Garrett Feller was named 2nd team all-conference.
Track & Field – At the State Track meet Seth Carstens took first place in the High Jump with a 6'3" jump, setting a new school record. Seth also placed 4th in the Long Jump. Luke Johnson placed 4th in the Shot Put. Arianne Parrish placed 4th in the Long Jump. At the region meet: Kerry Ross 3rd in the 100m, the 400 relay team took 3rd, Arianne Parrish 2nd in Long Jump, Seth Carstens 1st in High Jump and 3rd in Long Jump, Luke Johnson 1st in Shot Put and 3rd in Discus, Asa Quimby 2nd in Shot Put and 2nd in Discus. Both Seth Carstens and Kerry Ross have been invited to the Brian Young Invitational All Star Track Meet in Kodiak.

Community Involvement Nikiski Middle/High School continues to work with the community in different areas. Nikiski Nazarene, Lighthouse, and Nikiski Church of Christ all provided for our hospitality rooms for various sports events. We again partnered with the Nikiski Freestyle Wrestling Club and they were able to host another wrestling tournament this year bringing athletes from around the state. Spring semester a foods club was held and supported by community donations. Sharon Thompson's Special Education class shopped for a local assisted living home each week. The PTSA re-started its Reflections program this year. As always many local businesses have helped support the school in numerous areas of need.

Superintendent's Annual Report

School Name Nikiski North Star

Submitted by Margaret Gilman

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

School wide Projects

- NNS parking lot upgrade – students, staff and families have adjusted to the parking lot changes and safety is improved
- NNS partnered with NMHS to write a professional development grant to be used for studying Differentiated Instruction. Cindy Strickland will be speaking to staff from both schools during the August 2014 in-service days. The expectation for NNS is that we will have full implementation of KUDs as part of classroom instruction. This will allow our school to align with NMHS, our feeder school.
- NNS had visits this year from NMHS students involved in sports, theater and music as part of a program to develop cooperation between the two schools. NNS students very much enjoyed seeing the older kids and acknowledging the future accomplishments they can look forward to at NMHS.
- NNS participated in an online professional development. The course was run through the Massive Online Open Course site, Coursera, and was entitled "Effective Classroom Interactions Supporting Young Children's Development".
- NNS offered a class to staff, parents and community members titled, "Child Nutrition and Cooking 2.0". This course was offered through Coursera and was taught through Stanford University.
- NNS Leadership Team was established with members from primary, intermediate, special services, and specials classes.
- NNS celebrated Love of Reading month in February with "One School One Book". Every student received a copy of "My Father's Dragon" to read independently, with their families, and in their classroom. Discussions, incentives, and contests were held and the month culminated with a family literacy event.
- Full implementation of PBIS was achieved this year as NNS transitioned from a Character Counts program to using the PBIS model.

Student Awards

- Rosalie Anderson, grade 5, is our Masonic Outstanding Student.
- Trinity Langston, grade 5, won the school Geography Bee.
- Shannon Pitt, grade 5, won the school Spelling Bee for the 2nd year in a row.
- Fourteen individual and group entries were selected to represent NNS at the KPBSD borough forensics meet in March.
- Artwork from the NNS kindergarten classes was selected to display in the Capitol Building in Juneau.
- Cooper Stock (5th grade) won first place in the State PTA Reflections contest for photography.
- Aiden Quiner (PreK) won first place in the State PTA Reflections contest for visual arts.
- Telan Fallon (1st grade) won first place in the State PTA Reflections contest for literature.

Staff Awards

- Monica Heath nominated for BP Teacher
- Adrianne Bostic nominated for BP Teacher

School/Community Connections

- Senator Murkowski, KPB Assembly member Wayne Ogle, and KPBSD School Board member Joe Arness visited Nikiski North Star.
- Continued successful partnership with Boys and Girls Club and Nikiski North Star. Each day an average of 100 NNS students stay after school to participate in Boys and Girls Club activities.

Superintendent's Annual Report

School Name Nikolaevsk

Submitted by Michael Sellers

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Sally Tachick, Administrative Secretary for the Superintendent, on or before June 1.

Nikolaevsk 2013-14 Highlights

- Seven students and one community member earned ETT certification, one student renewed ETT certification
- Nianiella Dorvall signed a letter of intent to play basketball at Skagit Valley Community College in Washington
- Debate Drama and Forensics Club started with 4 high school students participating.
- Two high school students attended (were in the operating room with Dr. Ross) a total knee replacement surgery at Central Peninsula Hospital
- One student attended Close-Up in Washington DC
- Chelsea Johnson earned 3rd place in the target round at the Middle School Math Meet
- Megan Hickman and Greg Trail participated in State cross country running
- Junior high girls basketball team went undefeated and won the championship
- High school mixed 6 volleyball team were the Denali Conference champions
- High school mixed 6 volleyball team earned 4th place at State volleyball
- High school girls basketball team won the Peninsula Conference championship and the boys team took 2nd place
- Both high school boys and girls team qualified for 1A State basketball
- Nianiella Dorvall was selected as the state 1A girl basketball player of the year
- Nianiella Dorvall was selected, and participated in the Senior Basketball All-Star game
- Steve Klaich was elected to be Region II representative on the ASAA board of directors
- Bea Klaich was named 1A girls basketball coach of the year
- Heather Pancratz received an ASDN grant to attend AP English Language training in Anchorage, AK

Superintendent's Annual Report

School Name Ninilchik

Submitted by Jeff Ambrosier

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Ninilchik School- Entire staff participated in Accreditation. External review was in early March and the school was issued full accreditation.

Volleyball- 3 students (Ajiel B., Krista S. and Naomi H.) 2 students all academic team

High school Boys basketball
6 all tournament selections
3 all regional tourney selections
2 all region selections

Basketball girls
6 All Tournament
1 Team Sportsmanship
2nd Place Unalalkeet Invitational
2 All Conference
2 All Tournament Regionals
1 First Team All State

Track- 3 girls all academic team (Ajiel B. Mykayla C. Naomi H.)

Caring for the Kenai- This is the first year that we have had a student place in the top 12 for this event.

Project Grad: World cultural fair night. Students showcased their art projects along with writing samples at this event in April. This is the second year in a row they have done something like this and it's a great event for students, teachers, and parents.

Quest film festival: Middle school team participated and took 2nd place.

Academic: Four student received district recognition for a 4.0 gpa for the first 3 quarters of school.

School Annual Report to the Superintendent

School Name Paul Banks Elementary

Submitted by Eric Pederson

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Paul Banks Elementary has continued to work at providing a quality educational program that suits the needs of all our students. Some of the accomplishments we had in the 2013-14 school year are listed below:

PBE was awarded five stars by the State of Alaska as a *highest performing school.*

PBE conducted many great community and family nights. These include Bingo for Books, First Friday Art Extravaganza, Family Math and Science Night and Summer Activities Fair.

A week long Read-A-Thon around the theme of Iditarod pushed many of our students into 'full-fledged' readers. The event also brought a lot of positive media press about our school.

PTA Winter Carnival and Spring Festival not only raised a lot of money for the PTA it provided an opportunity for staff to intermingle with parents and students in a fun setting.

The Winter and Spring Musical presentations filled the Homer High School auditorium to the delight of many parents, grandparents and community members.

The School took numerous field trips that exposed our students to the great outdoor activities that lay outside their backyard in Kachemak Bay.

The school partnered with 4-H and a local hatchery in the rendering of salmon in the classroom.

The PTA won third place in the Farm to School Challenge with our school greenhouse. The prior two years they won first place.

School Annual Report to the Superintendent

School Name Port Graham

Submitted by Nancy Kleine

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1

Awards & Scholarships

Spirit of Youth Nominee Michael Anahonak

Athletic Awards & Participation

Nanwalek Boys' Basketball Michael Anahonak

Susan B. English MS Basketball Monique Cook
Malachi Joseph

Susan B. English HS Girls Basketball Kelsey Meganack

NYO Participation : Michael Anahonak, Kelsey Meganack, Dimeana Okegawa, Rick Jager, & Monique Cook; Kobe Norman

Port Graham Site Based Council Student Representative - Monique Cook

Kenai Peninsula Native Youth Leadership

Leadership Project completion: Michael Anahonak, Rick Jager, Kobe Norman, Dimeana Okegawa

Leadership Project participation:

High School: Michael Anahonak, Kelsey Meganack, Rick Jager, Kobe Norman, Dimeana Okegawa

Middle School: Nick Meganack, Monique Cook, Malachi Joseph, James cook

Battle of the Books

Participation: Malachi Joseph, James Cook, Ashlen Malchoff, Koa Smith

Superintendent's Annual Report

School Name Razdolna 2013 - 2014

Submitted by Tim Whip

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Kachemak Emergency Services

Kachemak Emergency Services visited the K-1 class for a fire safety presentation, including practice calling 911 and seeing a woman firefighter in fire gear. They were surprised to learn that ladies could be firefighters, too. They even brought the real 911 dispatcher from Homer to help reenact calling 911! The fire chief gave out hats and gift bags which was very exciting. The assistant fire chief, Steve Boyle, returned later in the year to visit all the classrooms and discuss other aspects of fire safety. The scheduling of this visit proved to be very timely, as the village experienced a wildfire in the canyon the day before the scheduled visit. This really gave some extra weight to the importance of fire safety! In the following weeks the children could be heard seriously practicing their 911 calling skills, memorizing their phone numbers, and acting out firefighting in the fire station center.

Homer Public Library – Story Time with Claudia Haines

Claudia Haines, the children's librarian at Homer Public Library, visited the K-1 class twice in February. The children were delighted to hear the new stories that she brought and to use puppets to dramatize a story.

Outstanding Achievements

Razdolna students entered many contests that encouraged creative thinking and artistic growth. The awards received include the following:

- AEA Writing Contest "School is Cool"
  - Fifth Grader, Zoya Basargin, won first place in the state in the 5th – 8th grade category
  - Fourth Grader, Martinian Basargin, won first place in the state in the K-4th grade category
    - Both won a Nook and $50 gift certificate from AEA and Barns and Noble
- HEA
  - Third Grader, Dimitry Basargin, won the prize for 'Most Humorous' safety poster in HEA's annual contest.

- Ninth Grade student, Zoya Basargin, won the Masonic Award for Academic Excellence.
- Seventh Grader, Arseni Basargin was this years Most Improved Student due to his increased academic performance.
- Michelle Fournier was accepted into the Alaska Humanities Forum ECCI program. She will be spending a week in the Educator Cross-Cultural Immersion program. Following this she will continue course work through the fall and culminate with the opportunity to share her experience with her peers. The social studies material she gathers will enrich the area school Alaska Studies curriculum.

School and Community

- Razdolna School received the generous gift of a field trip to the Sea Life Center in Seward. Kurtis Schoenberg and Michelle Fournier chaperoned 20 of Razdolna's K-12 students on the round trip bus ride. The students were able to tour the Sea Life Center, enjoy hands on learning, and experience an engaging lesson on bioluminescence.
- Alaska Coastal Studies came to the school two days and did an educational component and an art component that used marine debris to create art. Students learned about the danger to sea life through this project.
- Chris Etzwiler of Project GRAD and Kurtis Schoenberg, Title 1, presented a school wide Get Caught Reading program that focused on students reading outside of school. Get Caught Reading ran for six weeks and students read over 13,000 minutes. Students earned a Scholastic buck for each hour they read and could be spent buying Scholastic books.
- Buccaneer Alaska came to the school and gave a presentation about oil and gas exploration on the Kenai Peninsula.
- Students learned how to represent fairness, equity and justice with paints when they entered the Alaska State Legislative Art contest.
- Students in grades 3 – 7 participated in the Battle of Books competition. This year's battle of the books team was 5th grade group: Simeon Serebrekoff, Maxim Basargin, Savaty Basargin, and Susana Basargin

- Razdolna School parents got together this year and formed their first ever PTA. They are excited to support their children and school community!

Superintendent's Annual Report

School Name Redoubt Elementary #46

Submitted by Mary Helminski & John Pothast

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

SUPERINTENDENT'S REPORT
REDOUBT ELEMENTARY
May 30, 2014

STAFF ACHIEVEMENTS

Redoubt continued focus on its efforts of the implementation of the Positive Behavior Interventions and Supports (PBIS) system this year, and has found great success with it. The staff developed common expectations for student behavior in the school setting, explicitly taught those expectations several times through the year, and focused on acknowledging appropriate student behavior through a variety of individual and school-wide reinforcements. In addition, this year the school implemented Tier II interventions into its structure. This new approach to student behavior has been an exciting addition to our school.

New staff this year include: Anne Buckbee, Kindergarten teacher, Kristie Cotroneo, 3rd grade teacher, Kellie Davidson, 3rd grade teacher, Jacqueline Engels, 1st grade teacher, Jake Eveland, 5th grade teacher, Samantha Lamphier, 2nd grade teacher, Brandy Nelson, Sped Aide, Rebekah Pelletier, Sped Aide, Rebecca Jorgensen, Speech Aide, Iris Wertz, School Nurse & Molly Bauder, full time secretary Attendance/Title One

STUDENT ACCOMPLISHMENTS

Masonic Student of the Year –Cameron Blackwell

Forensics
Fourth through sixth graders participated in a school-wide forensics program this year. After a performance at Redoubt, winners of the school meet competed at the borough level in March.

Redoubt Spelling Bee
Classroom spelling champions from grades 4, 5, and 6 participated in the school bee. Elijah Wackler won the competition.

National Geographic Geography Bee
Parker Kincaid was Redoubt's geography bee champion and represented Redoubt at the state level. Grades 4, 5, and 6 participated.

Battle of the Books
Redoubt's 3rd/4th grade and 5th/6th grade teams participated in the Battle of the Books competition this spring.

Math Bowl
Redoubt students participated in the District Math Bowl competition.

PBIS Program
Students and staff were active participants in the school's PBIS program. Students earned tickets by demonstrating respectful, responsible, and safe behavior. Students who earned five tickets in one week received a card to hang in the hallway. Celebrations, including Electronics Day, Snow Day, and Super Hero Day were planned as students reached card count goals.

COCURRICULAR ACTIVITIES

Intramural Program
Redoubt's intramural sports program is an excellent program promoting fitness, skills acquisition, good sportsmanship and team spirit. Fourth through sixth graders participated in team sports throughout the school year consisting of soccer, "wacky" co-ed intramural competitions and trash ball.

Band
Our 6th grade band students participated in Soldotna Middle School's Concert Band program throughout the school year, while our 5th grade students participated at Redoubt under the leadership of Sue Biggs. Band student preformed at the Link Up Concert, Redoubt and K-Beach Elementary 4, 5 and 6th grade band students linked up with the Kenai Peninsula Orchestra & Carnegie Hall's Weill Music Institute at Kenai Central High School to perform a free concert for the community.

DARE Program
Redoubt students participated in the DARE drug prevention program sponsored by the Soldotna Police Department.

COMMUNITY SUPPORT

Volunteer Involvement and Recognition
Volunteer involvement at Redoubt is active and successful recognized in April with gifts.

Community Organizations
Local community organizations such as the VFW, Soldotna Rotary, and Soldotna Elks Club provide funds for needy students as well as activities for students.

Local businesses continue to provide support.
Numerous local businesses provide support through donations of student rewards/prizes, etc. for various activities. Soldotna Trustworthy Hardware and Safeway E-Scrip Program have been an invaluable support to our school.

CES Fire Safety
The staff at Central Emergency Services presented their annual fire safety puppet presentation to Redoubt students. Each student received a bag full of goodies and fun activities.

COMMUNITY INVOLVEMENT AND SERVICE

Food Bank Fundraiser and Holiday Kindness Program
Redoubt staff and students ran numerous projects to make the holidays brighter for the community. A successful canned food drive and fundraiser collected non-perishable food and money for the local food bank during Thanksgiving.

Redoubt families received holiday dinners and gifts at Christmas through PTA's Holiday Kindness Program. Twenty Five Redoubt Families were sponsored this year.

Family Activities
A variety of family activities were offered, including a Family Fun Run, Walk your Child to School Day, family reading nights, Love of Reading Month activities, a Halloween parade, Family Math and Science Night, and Bingo for Books.

Book Fairs
Two book fairs were held this year.

Elf Shelf
This is an annual PTA sponsored program that offers students a holiday

shopping opportunity.

Box Top Fundraiser
Redoubt PTA redeems box tops for money for our school. Students who bring in box tops are entered into a weekly drawing.

Halloween Parade
Students, staff and parents enjoyed the school wide Halloween parade in the school gym. Students and staff enjoyed showing off their creative Halloween costumes to parents and visitors.

Winter Carnival
Redoubt PTA sponsored Redoubt 2nd Annual Winter Carnival February 15th 2014. This was a community event, a variety of games booths along with a silent auction and raffles were held. Funds were raised for student equipment.

Official Red Cross Shelter (Funny River Fire)
Redoubt was the site of an official Red Cross Shelter during the recent Funny River fire. Redoubt opened its doors to the Red Cross staff and families in the community who had been displaced by the Funny River fire. The shelter was used to house, assist and feed families in need. Several community fire update meetings took place in the Redoubt library.

Kenai River Cleanup Day
Redoubt's 4th and 6th grade students participated in this year's first annual Kenai River Cleanup Day. All the trash that was collected on Friday was brought to Centennial Park where Soldotna Mayor Dr. Nels Anderson presented the award of Most Trash Picked Up By a School: Redoubt Elementary 840 lbs. Participating students (70) from Redoubt each received a new rod and reel combo from the Kenai River Professional Guide Assoc. (KRPGA) and the Soldotna Chamber of Commerce, sponsors of this event.

OTHER POINTS OF INTEREST

Boys and Girls Club
We hosted their after-school program at Redoubt again this school year. Boys and Girls Club provided a program of academic help, crafts, physical activity, and snacks for students after school until 6:00 pm every school day.

Fun Fest
This popular, after-school mini-carnival was held three times this year. Students paid $4 to participate in a wide variety of crafts and games. Refreshments were sold by the PTA.

Powerschool
Powerschool is an important tool in our effort to maintain excellent communication with parents. Many parents are using Powerschool to access student and school information.

School Blog
Our new school blog is active and provides parents easy access to school activity information, forms, newsletters, school supply lists, photos and more.

End of Year Activities
Redoubt ended a successful school year with field day, a school picnic, and student awards assemblies.

New Big Screen TV
A new 60inch Smart TV monitor has been installed in the school hallway. We are now able to showcase Redoubt and display upcoming events and important information to parents and visitors as they enter the school. E-script money was used to purchase the TV.

Office Sliding Reception Window
We have had a great response from students, parents and visitors using our new walk up reception window in the school office. We are able to provide prompt attention and help to volunteers, visitors, parents and students as they enter and exit the school.

Redoubt Office Remodel & Reception Area
Redoubt's office remodel is finally completed. The school's office has a new and updated look. Visitors, students, parents and employees feel a warm welcome as they enter the school. The new counters and desks in the office are clean and updated. Parents and visitors can be comfortable in our new reception chairs as they wait for their child. The secretaries working in the office appreciate their new working area and send a huge thank you to everyone who worked so hard to make this beautiful work space a reality.

Help Counter
This was Redoubt's second school year using Help Counter. This valuable internet based program continues to prove its worth by providing an excellent means tracking visitors, volunteers and students as they enter and exit our school. This program has become an essential tool at Redoubt.

School Annual Report to the Superintendent

School Name River City Academy

Submitted by Dawn Edwards-Smith

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

MODEL UN: Capra Edwards-Smith, Misha James-Ravin, Kiowa Richardson, Sterling Stasak and Rachael Todd participated in the 32nd Annual Model United Nations program at the University of Alaska, Anchorage Feb. 27-Mar 1. The students represented the Islamic Republic of Iran and were the first team from the Kenai Peninsula in more than 15 years to participate in the program according to Kimberly Pace, Professor of Political Science and Director of the MUN program at UAA. Students from 14 other schools including the University of Alaska Anchorage and Le Jardin High School from Oahu, Hawaii participated in the three day conference which debated this year's topic "*The Ethics of Emerging Technology*."

Teacher AnnaLeah Karron received the UAA Outstanding Faculty Award at the Model United Nations, which was voted on unanimously by the UAA Secretariat & staff.

INTERNSHIPS: RCA students participated in five-day long internships at Central Peninsula Hospital. The students: Kiowa Richardson, Sheilyn Pogue, Nicole Mills, Jordan Smythe, and Zoe Zorn all completed a full day of required training prior to their five days. They received valuable hands on experience in the fields they chose to observe. A very special thank you to CPH volunteer coordinator Jim Childers for helping with this project.

Students also participated in a variety of job shadows including Central Emergency Services as First Responder Ride Along, Soldotna High in the art department, K-Beach Elementary in the OT/PT department, and the Kenai Wildlife Refuge in their PEEPS program.

FUTURE PROBLEM SOLVING: Future Problem Solving is a program developed 40 years ago to help kids think creatively and out of the box. RCA had two teams participate in the qualifying round. Our Senior Team of Rachael Todd, Misha James

Ravin, Morgan Stoddard and Logan Trigg qualified for the State Bowl and brought home 1st Place in the Presentation of the Action Plan. Rachael Todd also placed third in Senior Scenario Writing.

FIRST AID TRAINING: Eight students participated in First Aid Training through the school and each earned their First Aide Card.

SHADOW DAY: RCA hosted a Student Shadow Day in May for incoming students. Students spent the day shadowing a current student and learning about life at RCA. Students also participated in a few team building activities to ease the transition.

COURSES: Students completed a variety of courses outside of the walls of RCA. Students completed courses at KPC including College Algebra, Intermediate Algebra, Trigonometry, C# Programming, Introduction to Writing and Communications. Students also completed Spanish, French, and Biology through the Distance Education Department. And RCA has the first student to complete the CTE course Intro to Pharmacy Tech.

AWARDS & SCHOLARSHIPS

Masonic Outstanding Student of the Year - Sheilyn Pogue
Masonic Scholarship Recipients $1,000 – Sheilyn Pogue & Shelby Fletcher
UA Scholar – Kiowa Richardson
United States Air Force Academy Appointment – Kiowa Richardson
Distinguished Young Women Recipient – Kiowa Richardson
KTUU Fund the Future $3,000 Award Recipient – Kiowa Richardson

ATHLETICS & CO-CURRICULAR PARTICIPATION

RCA Students participated in the following activities at other schools:
Skyview High School: Football, Cross Country Running, Wrestling, Cross Country Skiing, Track & Field, and Soccer
Soldotna Middle School: Cross Country Running, Volleyball, Cross Country Skiing, Track and Field
Soldotna High School: Cross Country Running, Cross Country Skiing and Battle of the Books.

Superintendent's Annual Report

School Name William H. Seward Elementary School

Submitted by Mr. David Kingsland

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Student Achievements
School Geography Bee, Jack Gunter
School and State Spelling Bee, Joshua Park
State PTSA Reflections Competition – regional finalist and one state finalist
Masonic Lodge student of the year, Madilyn Moore
Forensics, 13 ribbon winners: eleven first place winners and two second place winner.

Mind-A-Maze
Junior Division
1st place – Seward Elementary
Coach: Agusta Lind
Max Pfeiffenberger, Tommy Cronin, Jaden VanDyke, Trey Ingalls, John Moriarty, Neil Lindquist
2nd Place – Seward Elementary
Coach: Agusta Lind
Connor Spanos, Clay Petersen, Collin Mullaly, Justin McMurray, Joshua Park

State Jr. Native Youth Olympics
Tommy Cronin – 1st place two foot high kick
Layla Alexi – 2nd place, two foot high kick

School Wide
School Yard Habitat Project
School Library - Birthday Book Program
Intramurals Program
Sea Week in cooperation with the SeaLife Center
Running, Soccer, Basketball, Volleyball
Salmon Husbandry with Alaska Fish and Game
Two Library Book Fairs
Swimming Lessons: Kindergarten – 6th grade
Books and Bingo
Junior Achievement
Veterans Day Program
Winter/Spring music programs

Jump Rope for Heart
Field Day
Muffins for Moms and Donuts for Dads
Improv and Writer's Retreat (Quest)
Family Art Night
Kenai Fjords National Park. – Art in the Park
First, and Second Grade Science Fair

Pilot Year District Wide Trimathlon Challenge

Staff
David Kingsland, National Distinguished Principal 2014
Terri McKnight, BP Teacher of Excellence
Valarie Kingsland, Ken Haycock Award, San Jose State University
Mark Fraad reelected NEA Region III Director & KPEA Executive Board member

Major Community Partners
Boys and Girls Club
Kenai Fjords National Park
U.S. Forest Service
Alaska SeaLife Center
Alaska Department of Fish and Game
Qutekcak Native Tribe
Junior Achievement
Seward Teen and Youth Center
Wells Fargo – Hands on Banking
Seward Parks and Rec.
Seward Community Library
Rotary Club

Superintendent's Annual Report

School Name Seward High School

Submitted by Trevan Walker

- The staff and administration at Seward High School made tremendous strides in our transition toward a hybrid high school. Every course offering in our master schedule now has a digital parallel in Google, Moodle, or Word Press. This provides infinite flexibility in our ability to deliver instruction to meet students' needs. Seward High School continues to provide a traditional bell schedule for those students and parents who require it.
- The staff and administration are proud to announce that Seward High will maintain its unbroken accreditation status. Seward High earned a 3.06 Average Indicator Score, on a 4.0 scale, from the AdvancED's External Review Team. This process provided positive affirmation about our direction toward a hybrid high school and specific suggestions for pursuit of our continuous improvement model.

Seward High continues to be a strong presence in local, regional, and state academic, athletic, and artistic competitions and local performances. With many students who participate in multiple sports and clubs there were 405 total participants in all of the activities offered at Seward High. This represents 238% student co-curricular participation.

The girls' swim team was the highest finishing small schools team at the State meet. Olivia Beckham placed 7th in the 100 backstroke, the 200 yard free style girls relay placed 5th, and the girls 200 yard medley relay placed 5th.

The boys' Cross Country placed 3rd at Regions and 4th at State. Girls' Cross Country placed 4th at Regions and 8th at State. Matthew Moore was the fastest overall runner for Seward High placing 4th at State.

The girls' volleyball team placed 4th at the Region III Volleyball Championships. Ashley von Borstel was selected to be on the All-Region team.

Wrestling finished 3rd in Region III.

The girls' basketball team placed 3rd in the Region tournament. Ashley von Borstel was selected to the All-Region team. They placed 5th at the state basketball tournament and Laura Kromrey was selected to the State All-Tournament team.

The boys' basketball team finished 4th in the region. Matthew Moore was selected to All-Region basketball team.

The boys track team placed 3rd at the region track meet. Tannen Berry was the region champ in the 300 hurdles and 2nd in the 110 hurdles. Nick Zweifel placed 3rd in the 110 hurdles. Laura Kromrey was the Region and State Champion Discus thrower.

In its third year in existence, Seward High's Debate, Drama, and Forensics team posted a 2nd place state finish. The Reader's Theater group comprised of Robin McKnight, Josephine Braun, Hayden Tiner, and Emily Brockman won the State Championship.

Seward High started Pep Club. There were 53 participants in its inaugural year.

The National Ocean Science Bowl team competed with a project on tidal power as a renewable energy resource.

All Biology students participated in the Caring for the Kenai competition.

Seward High art teacher, Bethany Waggoner was a delegate of Seward and also represented Seward High in Obihiro, Japan and participated in a mural exchange project.

Art Students submitted pieces for the Music and Arts Festival, the Kenai Peninsula Borough School District Art Show, and ART for Parks Art Show with the Kenai Fjords National Parks. They participated in The National Ocean Sciences Bowl Art Show and took many top prizes, including BEST IN SHOW to Veronica Wilde.

They created a mural for the front entrance of the school with guest Artist Justine Pechuzal in collaboration with School Yard Habitat Project and Kenai Mountains-Turnagain Arm National Heritage Area.

2008 Seward High Graduate Tyler Haddow was awarded Stanford University's J. E. Wallace Sterling Award for Scholastic Achievement; one of their most selective academic awards since its inception in 2006. It is based on overall academic performance and is presented to the top 25 students of each year's graduating senior class in the School of Humanities and Sciences. A very special part of this award is the in-person recognition of the secondary school teacher whom the recipient's name as having most influenced their scholastic career. Tyler named Dan Marshall who was able to receive this award in person in early May.

Seward High Students participated in field trips to Catalyst Marine Engineering flew at the airport with certified flight instructor Andy Shafer, Seward Electric Utility, The Alaska Sea Life Center, South Central Power Project, and CH2M Hill-Engineering.

Seward High welcomed guest speakers Burke Anderson (professional pilot), CJ Rea from the National Parks Service, Engineer Chris Edgar, and Alaska State Economist Alyssa Shanks.

School Annual Report to the Superintendent

School Name Seward Middle

Submitted by Jason Bickling

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Athletics/ Activity Awards:
Cross Country: Girls Borough Champion
Volleyball: 2nd Place Boroughs
Wrestling: 3 - 2nd Places, 3 - 3rd Places
Track: 1 - 1st Place, 3 - 2nd Places, 4 - 3rd Places
Battle of the Books: 2nd Place Middle School
Forensics: Team State Semi-Finalist, Boys Individual 2nd overall, Girls Individual 3rd overall
Archery: First Year having a competition team – 9 competed at state competition (one female missed qualifying for nationals by one place)
22 8th graders getting credit for HS Algebra

Seward Community Foundation Grant to support our Foods class which teaches student nutrition and how to cook from scratch, using natural ingredients. The foods class cooked a Thanksgiving dinner for family in need as well as food for a student memorial service.

Planetarium display at MS, Checking Invasive Species traps with UAF, Marine Science Field Trip with KFT, ASLC guest speaker, participation in the Ocean180 program, Kenai Fjords NP Climate Change Presentation (Glacier Ice Loss) with interactive student research, Northwest Passage Collaboration (Science, Social Studies) – Jesse Osborn presentation, Community Members speaking about experience in 64 Earthquake – contributed data to state seismic research, Cross curricular collaboration / mapping, participation in Math, Science, and Social Studies district committees, Marc Swanson – primary source documents from Seward History, Covenant House Presentation – Sex Trafficking in Alaska, Junior Achievement, DARE, TATU Presentation

Superintendent's Annual Report – 2013-2014

School Name Skyview High School

Submitted by Randy Neill

ACADEMIC/VOCATIONAL AWARDS

ART:
District Art Show 4 students placed, 1st place in Open

MUSIC:
Borough Honor Choir: 7 students qualified
Borough Honor Band: 8 students qualified
All-State Solo/Ensemble: 4 students qualified

SCIENCE:
Caring for the Kenai: 4 Finalists

VOCATIONAL EDUCATION:
SkillsUSA: 4 students placed at District and at State competitions

COUNSELING DEPARTMENT
Foreign Exchange: 1 students
UA Scholars: 8 students
4.0 Superintendent's List: 10 students
Student of the Year Awards: 19 awards to 16 students
Skyview Scholar Athletes: 22 students – maintained 3.7 GPA while playing sports
Scholarships and Awards: 15 seniors received scholarships and awards from colleges, businesses, military, state and community groups worth $133,000.00

ATHLETIC AWARDS

CROSS COUNTRY RUNNING: 1 runner qualified for State

FOOTBALL:
Conference Awards:
NLC / 2nd Team Offense: Bailey Jones, Kicker
NLC/ 2nd Team Defense: Bailey Blumentritt: Outside Linebacker; Charles Gibbons: Defensive Back; Sage Hill: Punter; Honorable Mention: Brandon Rice: Halfback, Bailey Blumentritt: Tight End, Tim Duke: Utility Player

VOLLEYBALL:
Regions: 3rd Place
Good Sport Athlete: Samantha Reynolds
First All-Conference Team: Samantha Reynolds, Casey Neil, Cheyanne Laber, Haylee Ramsell
State: 3rd place at 3A State

WRESTLING:
Regions: Region Champions
Region Champion: Seth Hutchison (113), Austin Craig (106), Sam Janorschke (132), Bailey Blumentritt (145) Outstanding Wrestler: Seth Hutchison, Coach of the Year: Coach Gardner,
State: **STATE CHAMPION – Seth Hutchison (113) and Austin Craig (106)**

BASKETBALL:

Regions: Girls - 1st Team All-Conference – Samantha Reynolds, 2nd Team All-Conference – Meghan Powers.
Boys-1st Team All-Conference – Jacob Carlson, 2nd Team All-Conference- Tim Duke
All Conference Sportsmanship Team: Micah Hilbish

TRACK & FIELD:

Boroughs: Boys – 2nd place (tied with Homer)

Regions: The Track and Field team was at Regions. The following athletes qualified for the state meet: Haillee Landess finished 2nd in the 100. The relay team of Haillee Landess, Hayley Ramsell, Heather Tolliver, and Jessie McNamara finished 4th in the 400m relay and 2nd in the 800m relay. The relay team of Casey Neill, Haillee Landess, Abby Cook, Jessie McNamara finished 3rd in the 1600m relay. The relay team of Mika Morton, Abby Cook, Casey Neill and Brittany Hollers finished 3rd in the 3200m relay. Hayley Ramsell was 3rd in the triple jump. Micah Hilbish finished 1st in the 800 and 2nd in the 400. Phillip Lawton, Lukas Patten, Charles Gibbons, Coltin Yancey and Brandon Rice placed 4th in the 800m relay. Logan Hemphill, Coltin Yancey, Sky Schlung and Micah Hilbish won the 1600 relay. Logan Hemphill, Coltin Yancey, Brenner Musgrave and Micah Hilbish won the 3200 relay. Adam O'Guinn placed 4th in the shot-put. 21 athletes qualified for State meet.

State: Micah Hilbish won the 800. The boy's team of Micah Hilbish, Brenner Musgrove, Logan Hemphill, and Coltin Yancey won the 3200m relay.

MISCELLANEOUS STUDENT ACCOMPLISHMENTS/AWARDS

Robotics: The team competed in three regional competitions, the FLL & FTC state competitions, earned the 'FTC Connect Award' and Motivate Award at one of the regional tournaments.

STAFF ACCOMPLISHMENTS/AWARDS

Kyle McFall Coach of the year Girls Basketball
Eric Willets Assistant Coach of the Year Wrestling
Rob Sparks Coach of the year Track/Field
Kent Peterson was selected Region III Coach of the year

SPECIAL SCHOOLWIDE PROJECTS

Classroom Without Walls (CWOW): World History students from Skyview, Soldotna High and Nikiski Jr/Sr High continued their involvement in the CWOW program. The program uses technology such as Polycom teleconference screens, SMART Boards, laptops and even cell phones to deliver and follow through on shared lessons between the local schools as well as with students from schools in other countries.

SST (Speed Strength Training) Competition: Skyview continued with the SST collaborative competition between physical education students at Skyview, Kenai Central, and Nikiski Jr/Sr High Schools. The competition showcased the students' hard work, teachers' collaboration, and the district's support for physical education. Every student in the competition was enrolled in a SST weight training class and met district eligibility standards.

Battle of the Books : Placed 4th in district

School Annual Report to the Superintendent

School Name Soldotna Elementary

Submitted by Teri Diamond

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

This has been another successful year at Soldotna Elementary, and I continue to be proud of the outstanding job our teachers, students, and parents do to make our school shine.
Our school was granted a Cultural Grant this year from the Alaska State Council on the Arts. Sharlene Cline, an artist from Homer introduced our students to an exceptional cultural experience in Chinese painting. She spent a week working with our students. We will continue the Artist in the School program this next year in partnership with Bunnell studio in Homer, a newly developed partnership.

Community events have been on our list to welcome families into our schools. This year we were able to organize an "Art form the Heart" night, a math night, a family movie night, and a soup lunch to encourage parents to spend lunch time with their children.

Because we promote giving, sharing, and helping others we had our school-wide Christmas drive, providing several of our families with the means to help them through the holidays. We worked in partnership with Rotary and with Soldotna Elks. In addition our students and families collected 760 lbs of aluminum as a recycling project. Our students also participated in Pennies for Patients, raising over $1000, and our first annual child's clothing give away took place.

Our students also received recognition for Battle of the Books at the 3rd/4th and the 5th/6th grade level. They also participated and performed for our school Forensics, with 18 students performing for students and staff. Our Spelling Bee was also a success with two students from each grade level, 3rd-6th participating with one final contestant and runner up being selected. Our final contestant, Clara Moore, participated at the state bee in Anchorage.

Three of our 6th grade students were also nominated for the Masonic Award. The finalist chosen and who participated at the Masonic Ceremony was Tim Cashman. In

addition, we had five students recognized for the Presidential Outstanding Achievement Award, and fifteen recognized for the Presidential Award for Outstanding Academic Excellence.

Our students also had several opportunities for after school experiences. These included Intermural basketball, Gymnastics, one of the only offered in the district at the elementary level, and our After the Bell Program.

Three of our terrific staff members were nominated for the BP of Excellence. They included Shaya Straw, Kelli Creglow, and Gayle Buben. All deserve and have earned this honorable recognition.

We also have two strong reading promotion/incentive programs that are a part of our school year. One is our Reading Counts program which has been in effect for four years. Our students are deeply motivated by this program and it is run by our Librarian, Debbie Adamson. This is a point program and a huge celebration occurs at the end. We are also fortunate to have support from Rotary to start our new summer reading program, SMORE. Students will keep track of minutes, and we will celebrate a variety of levels in the fall.

Last but not least we were in our first year of PBIS, or Positive Behavior Support. It has been successful years with more than 90% buy in from staff. The office referrals have decreased and behavior in all of the areas we targeted decreased. We look forward to expanding next year to make our school a kinder, safer, and more responsible place to be.

Superintendent's Annual Report 13-14

School Name Soldotna High School

Submitted by Todd Syverson

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Sally Tachick on or before June 1.

Soldotna High School has completed another great year. We continue to implement the A-Team After School Tutoring.

Soldotna High School continues with its great success in athletics and activities. Listed below are this year's accomplishments:

* Congratulating to the SkillsUSA members who placed at the CTSO Skills Based Assessment Conference:
* Student Council collected Prom dresses (Cinderella's Closet) again this year and it was a success from all over the Peninsula and across the bay even.
* SoHi won the State Football Championship
* SOHI PTSA hosted a Soup Supper for our Students in Need program with the Advanced Ceramics class making ceramic bowls, they made $1,100. This helps students and their families throughout the year and especially during the holidays.
* The Soldotna High School Child Development class provided free daycare as part of the classroom teaching.
* Skyview & Soldotna high school robotics team competed at two tournaments. They took home both awards they went to win: Connect & Motivate. The StarBots team (Margaret McGlothen, Alex Lisenby, & James Elsey) were chosen for one of the finalist alliance teams and won their second Motivate award
* Daisy Nelson with the SoHi Art Club painted a new mural in the commons. Daisy designed and painted the mural with support from the art club.
* Battle of the Books team won 3rd place among 9 district high school teams! The team members were Audrey Helgevold, Chloe Kincaid, Sabrina Hilbrink, and Nicole Mills with Ila Cobb, Sabrina and Carmen Kelly.
* Hannah Pothast submitted her work to the Kenai Peninsula Writers Contest and won in two categories.
* KRPGA Charitable Foundation thanked the girls' soccer and football teams for helping with the Wounded Warrior Event last summer. This helped raise money for their programs and much needed support for the Event.
* The Girls 4A Basketball team scored the highest Combined GPA average of 3.92 for the State Academic Achievement for 2013-2014.

Soldotna High School continues to strive for excellence and has the goal of leading our School District on the path of continual improvement. Thanks for a great year!

Superintendent's Annual Report

School Name Soldotna Middle School

Submitted by Sarge Truesdell, Principal & Curtis Schmidt, Assistant Principal

Soldotna Middle School is a comprehensive middle school with an enrollment of 380 full time students in seventh and eighth grade. SMS continues to provide a full array of elective courses such as band, choir, art, technology, vocational education, and foreign language. SMS continued this year to offer sections of reading, math, and language arts remediation to students who scored below 330 on the 2013 SBA tests. SMS has a part time Quality Schools tutor in the building who directly serviced 26 SMS students on a daily basis this year. These students averaged a 56 point increase on the 2014 Math SBA. The use of IXL Math was expanded this year to include not only Tier II and Tier III intervention but as a Tier I intervention in all math courses at SMS, it showed a great benefit with students who used the program seriously. The Soldotna Middle School after school tutoring program continued in 2013-14 with 44 students participating throughout the year. A Title VII program was continued at SMS this year and proved to be beneficial in assisting both struggling and successful Alaska Native students to build tighter connections to school and increase academic performance. Preliminary 2014 SBA results are promising on initial review with many of students showing significant improvements in not only gaining proficiency but in average scale scores as well.

Staff Accomplishmeuts
Mr. Sarge Truesdell successfully completed his third year as the Principal of Soldotna Middle School. His leadership in guiding the Site Council, staff, students, and parents through the Soldotna Schools Reconfiguration process has been outstanding. Soldotna Middle School is excited and prepared to transition to the Skyview building and become Skyview Middle School. Soldotna Middle School had the following teachers nominated as BP teachers of the year: Sheila-Margaret Pothast, Jeff Vincent, Tiffany Carter, Andrea Eggleston, Mike Gustkey, Jeff Moore, WendyPotton, and Rob Moore with Mrs. Pothast qualifying as one of 5 finalists for the District.

Masonic Student of the Year: Jode Sparks

Masonic Student of the Year Nominees: Jode Sparks, John-Mark Pothast, Portia Padilla, Rachel Davidson, Cody Quelland

SMS Spelling Bee Winner: Jode Sparks

Geography Bee Winner: Laurel Glaves (qualified for State Competition)

Outstanding Band student of the year: Anna Aley

Outstanding Choir student of the year: Melia Miller

Chamber of Commerce Students of the Month-2013-14: Erika Bennett, Haley Buckbee, Hannah Delker, Danica Schmidt, Rachel Davidson, Gage Burns-Hankins, Jaela Hubbard, Cody Quelland

Perfect Attendance: Garryn Baker, Derrick Bever, Tovia Bremond-Hilton, Carsen Brown, Sam Byerly, Charis Curry, Wyatt Denna, Megan Eskue, Colin Fleming, Alexis Giles, Victoria Giles, Grace Graham, John Holland, Angel Matumeak, Jayden Kemp, Denali Lombard, Calvin Mitzel, Michael Moore, Emily Pieh, Cody Quelland, Austin Reeves, Arin Reger, Tre Rybak, Aliann Schmidt, Logan Schrader, Luke Trammell, Hailey Wilkinson, Denali Wurst.

4.0 G.P.A. (Entire year) 8th Grade – Anna Aley, Kelie Arthur, Ethan Bott, Rachel Davidson, Austen Errickson, Derek Evans, Gavin Goggia, Alice Han, Selby Hill, Jaela Hubbard, Madeline Kindred, Sarah

McConnell, Hannah Noyes, Portia Padilla, John-Mark Pothast, Cody Quelland, Delaney Risley, Christy Satterwhite, Jode Sparks, Hannah Wells 7th Grade - Kortney Birch, Brittani Blossom, Haley Buckbee, Rylan Burrows, Hannah Delker, Aliann Schmidt

Outstanding Effort in History Writing: Selby Hill and Jode Sparks

Reading Remediation

Our Read 180 program continues its success at taking long term, below grade level readers, and moving them into proficiency or better as measured on the SBA Reading Test. Data on the program demonstrates that is continues to be of high value to Soldotna Middle School and to students who go through the program. CBM , Lexile, and SBA results all confirm the program is doing what it is designed to do in helping students to fill in learning gaps in the area of reading comprehension and fluency. The area where the program needs to expand is in the area of decoding and finding ways to meet the needs of students with decoding issues will be the next step in this area.

Spanish II

For thesixth year in a row, Soldotna Middle School Spanish II students worked with Redoubt Elementary School first graders teaching Spanish lessons. SMS students chose the lesson content, developed the lesson plans, and created visuals and games to aid in the delivery of instruction. Sixteen SMS students visited Redoubt a total of three times – once for observation purposes in preparation for teaching and two times where they actually delivered a Spanish lesson each time. This Teaching Experience Project once again proved beneficial, both to the SMS students as well as the Redoubt first graders, and is a project we will continue in the future.

Student Council

Student Council saw an expanded role at Soldotna Middles School. Along with ongoing projects that re discussed below the Student Council planned and organized all of Soldotna Middle School's Under the guidance of Mrs. Sheila-Margaret Pothast students undertook all aspects of the quarterly student activity events. They volunteered for setting up and taking down the events, helped choose themes and ordered decorations, undertook deejay responsibilities, and organized alternate activities such as ice cream sundae bars, cupcake decorating, movies, etc. Student attendance and feedback demonstrated the success of the events and this student empowerment will continue far into the future.

SMS Student Council members also sponsored a non-perishable food drive during the Thanksgiving season. Homerooms competed to see who could bring in the most items of food and winners were treated to special prizes at Turkey Trot and in Homeroom. In total, Soldotna Middle School donated all collected food items to the Kenai Peninsula Food Bank.

Spartan Student Council also sponsored Spirit Week dress up days the last week of Third Quarter and created SBA week posters to encourage students to prepare well for testing. Student Council Advisors helped organize the SMS Talent Show and coordinated volunteers for Parent Teacher Conferences both semesters.

7th Grade Transition Program

In early August, young people arrived at Soldotna Middle School from K-Beach Elementary, Sterling Elementary, Tustumena Elementary, Redoubt Elementary, and Connections. Making new friends, learning locker combinations, class routes & school layout, tips for comfort zone, Google docs and Smart Board technology, they also had time for games, team building, and creative expression through locker decoration and a transitions collage. In addition to being on campus for two days and learning to navigate their new daily schedule, everyone received a T-shirt, and a backpack with helpful school supplies to help get them off on the right foot. Student participating in the program had great success at Soldotna Middle School both behaviorally and academically.

Extra-Curricular Sports

Soldotna Middle School continued to offer its traditional athletic program in 2013-14. With over 400 participants in Soccer, Cross Country Running, Basketball, Wrestling, Cross Country Skiing, Volleyball, and Track & Field

Superintendent's Annual Report

School Name Soldotna Montessori Charter School

Submitted by Mo Sanders

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Academic Awards:
3rd Place Team: Seward Math Bowl

Our students participated in:

- Nine-week volunteer support at the Kenai Peninsula Food Bank: all fifth graders
- Nine-week volunteer support at Riverside Assisted Living: all fourth graders
- Nine-week volunteer support at Soldotna Senior Center: all sixth graders
- Battle of the Books for Grades K-6
- State Spelling Bee
- Seward Math Bowl
- Math Olympiad
- Mind-A-Mazes
- Leave No Trace Environmental Camp for all 4th -6th graders
- UAF Field Station at Kasitsna Bay Overnight Studies for one 4th – 6th grade class
- Peterson Bay Center for Alaskan Coastal Studies Overnight Studies for two 4th – 6th grade classes
- Kenai Peninsula Wildlife Refuge Research Project extended
- Conscious Discipline implementation continued with professional development for all staff/all classrooms
- Sixth Grade Swimming Lessons two weeks in May
- 5th and 6th grade Band
- Field Studies at all grade levels
- Challenger Center Missions for Fifth and Sixth Grades
- Adopt-a-Stream: monthly monitoring of Soldotna Creek: all 4th – 6th grades
- Staff participation in State and National Montessori Conferences

- Teacher participation in Nancy Atwell's Center for Teaching and Learning

Parent Volunteers:
Volunteers contributed 1729 hours at SMCS.

Academic Policy Committee:
The SMCS Academic Policy Committee, a nine member committee established by state statute to oversee the charter school curriculum, met monthly from August through June. Agendas and minutes are posted at the school and electronically.

Superintendent's Annual Report

School Name Sterling Elementary

Submitted by Sheryl Hingley

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

The 2013-2014 school year started off with 7 new teachers and a new principal. Students were greeted with a bulletin board of a smart phone displaying staff photos as apps. The caption read, "Learning at Sterling there is an app for that."

Sterling Elementary held many special school and community events, such as:

- Open House was held before school opened for students to meet teachers and bring supplies before the first day;
- 6th grade students participated in Student Leadership: assisting K-3rd students in the lunch room and engaging in positive play with K-3rd at recess;
- 4th – 6th grade students participated in snow club during the winter and running club during the spring time;
- Trunk or Treat, which provided a safe place for children to go Trick-or-Treating on Halloween;
- Falcon Fun Night provided activities for students and parents to participate in together;
- 4th-6th grade students and band members participated in an All American Concert;
- K-3rd graders participated in a "Snowmen at Night Concert";
- PTA "Pirate Carnival" for all community to come spend the night with fun and games;
- 4 different PBIS celebrations celebrated the positive student behaviors of being safe, responsible and respectful;
- The first Monday of each month a teacher from each class was celebrated as the class super star with a certificate and pizza with the principal. Pizza was provided by Magpye's Pizza in Sterling;
- Kinder-Fair provided future Kindergarteners and their parents the opportunity to register for Head Start and Kindergarten. Many local community resources had booths to provide info for parents, and engage children in early literacy, health, and safety activities;
- Reading Is Fundamental book distributions provided three free books to children during the school year;
- Art Week provided special art projects every day for all K-6 students. A local artist/parent provided the leadership during this week.
- The School Habitat Trail was completed and used by classrooms, snow club and

community.
- All school talent show on the last day.

Teachers at Sterling Elementary received grants for extra activities for their classes:
- Four classroom teachers received grants to participate in trips to the Sea Life Center in Seward;
- Two classroom teachers received grants to participate in trips to the Imaginarium in Anchorage;

During the school year, students participated in:
- Grades 5/6 and Grades ¾ Battle of Books;
- Elementary Forensics tournament, where students in grades 4 through 6 competed in a school tournament, with high scorers representing the school at the Borough Elementary Forensics Tournament held at Tustumena School. Two students also shared their pieces with the School Board during the school presentation.
- Students participating in the Jump Rope For Heart. Students jumped rope and raised money for patients with heart problems;
- K-6 students participated in Healthy Futures, which encouraged students to get outside and exercise;
- 4th – 6th grade participated in a girls choir, which emphasized positive self-esteem, that met at lunch/recess time and performed a concert in the Spring;
- Grade 3 through Grade 6 made significant gains in their spring SBA scores in the areas of math, reading and writing.

The following individual students were also recognized:
- Bailey Smith's artwork was selected as the piece most exemplary of Sterling Elementary and will be proudly displayed on next year's school calendar magnet;
- Victoria Kitson was selected as this year's Masonic Outstanding Student in recognition of her service to the community and to the school, as well as for her kindness and commitment to academic excellence.

The school was able to share the facility with organizations that provided other positive activities for the students:
- Sterling Judo Club
- Sterling Girl Scouts

School Annual Report to the Superintendent

School Name Susan B. English

Submitted by Judy Standafer

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Our 3rd and 4th grade Sea Otters placed 2nd in Battle of the Books. We sent one 8th grader, Sam Scribner, to the State Spelling Bee and one 4th grader, Frankie Haller, to the State Geography Bee in Anchorage. This year was the first time in having a co-ed volleyball team and we placed 2nd in the Region. Our great Sea Otter boys' basketball team won 1st in Regions and went on to place 3rd in State. Our own Coach Mark Janes won Coach of the Year for the Region. Vivian Rojas escorted 7 students on a Close-up trip to Washington, DC. We had two presentation dinners by our international students from Kazakhstan and Mali. Both dinners were made up of foods from their countries. Four of our students performed in the Homer Jubilee. Our band students also attended the affair which inspired them to audition next year. The Sea Otter track team took first in Regions and five students attended the State competition. Last, but not least, Olivia Turner won the Kenai Masonic Lodge for Outstanding Student Award.

Superintendent's Annual Report

School Name Tebughna School

Submitted by Marilyn K. Johnson

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

We were very honored this year to have one of our students, Trinity Standifer, chosen to receive The Spirit of Youth Award. From this award, she has received a scholarship and attended a banquet in Anchorage as well.

Tebughna Native Corporation (TNC) has held two meetings at our school. They have donated $2,300 to be shared by our staff members and used for students to participate in field trips.

The Tebughna Foundation provided opportunities for our students to practice golf indoors. They provided two trips for personnel from First Tee in Anchorage to visit our school and they worked with all of our students in grades K-12. They also brought native dancers, both male and female, to our school. This presentation included an explanation of their regalia as well as opportunities for students and staff to participate. This was a great way to learn about other native cultures from the lower 48.

Every spring we, staff and students, help the community by planting seeds and caring for them. Then when the sets are large enough, we help to transplant them into the community garden. Each fall we help to gather the harvest.

Because of a fire close to our community we were unable to hold our end of the year promotion ceremony and awards presentation. I am hoping to be able to present these certificates and awards at a future community meeting held to inform the community of the fire status. The following is the list of awards to be presented: Best Attitude (3); Citizenship Award (4); Most Improved Reader (4); Most Improved Writer (4); Most Improved Math (4); Best Behaved (6). We also gave bowls to staff members who would not be returning. Promotion certificates will be given to one 8th grader and five kindergarteners.

Superintendent's Annual Report

School Name **Tustumena Elementary**

Submitted by **Doug Hayman**

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special schoolwide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

Our school did not actively apply for any major grants this year. Our community (through the Eagles Club) donated an additional $1,000 dollars to support our School Yard Habitat (SYH) project. This was in addition to the $2300 that was raised through the partnership with the Borough, Fish and Game, Department of Water Conservation, Spruce Bark Beatle, and Forestry Department. These funds will be used to enhance the project by adding a nursery/garden, covered instructional area, and signs. Next year we plan to start a "Fun Family Ski" event called, the Tustumena Moose Chase and Ski Race. It will be a fundraising event but the higher purpose is to provide another positive outlet for our area families during the winter months.

This year our collaborative time was focused on improving Science instruction. The initial data is promising with a raise from 45% to 65% of students demonstrating proficiency on the SBA. We also reinstated a Science Fair and modeled how to unpack the Science Standards and accessing Next Generation Science Standards for our district.

Three teachers were nominated for the BP Teacher of the year. None were awarded the prize but it was clear that their communication with parents and dedication was at a noteworthy level. These teacher were models for the rest of our building as well as evidence that our teachers are being "pushed" a little more toward their capacity than in years past. They have skin in the game. Next year they will be the only school in the district to have 100% of the staff piloting the new SLO process. This will have a positive effect on their teaching next year as well as lower the anxiety of student data being used for teacher evaluation the following year.

The Tustumena "Future Problem Solving Team," was one of 33 teams that qualified for the Alaska State Bowl. This bowl consisted of public, private, and international schools. Our team won first place in the presentation portion of the competition and second place overall.

Tustumena will continue to be the host school of our district Forensics Match as well. Most of our staff volunteers for the event which makes it a positive experience for everyone who visits us. We serve the community, our district, and our state in every way possible.

Superintendent's Annual Report

School Name Voznesenka School

Submitted by Mike Wojciak

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, districtwide, statewide and national academic awards, regional and state athletic titles, special school wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1.

One of our greatest academic successes was the introduction of an intervention program that proved to be an integral part of our educational program. Students participating in this program are now being served and monitored as determined through our I-Team meetings. Student needs are being targeted, with researched-based programs, to address prevalent educational gaps. With this additional data and focused small-group instruction much progress is being made with this new endeavor.

An outstanding achievement for our small site was the participation of 13 10th through 12th grade students in the Close Up program. These students visited both Washington D.C. and New York City, including the privilege of meeting both of our Senators and our Representative. We toured the Capitol, the Library of Congress, a few of the Smithsonian Museums, several Memorials, and multiple other D.C. destinations. In NYC we visited Wall Street, Central Park, Rockefeller Plaza, Ground Zero, Little Italy, 34th Street, Times Square, Roosevelt Island, the Brooklyn Bridge, the Statue of Liberty, Ellis Island, and many other sites. From an educational standpoint, to cultural exposure, and including eye-opening perspectives these fourteen students gained incredible insight about life outside of Voznesenka.

A special project for Voznesenka School is our year-long effort to create a personalized Positive Behavioral Interventions and Support (PBIS) program. A dedicated group of staff members, along with district support, tackled this project with diligence. From the onset, this program was to be implemented after winter break. After much contemplation this was postponed until the start of the 2014-15 school year. We are very excited about the roll-out of PBIS and know that waiting was the right choice for our school.

An additional school-wide project is our dedication to marine safety training, which is a two day event. The first day of training takes place at school and students learn about making MAYDAY calls, building safety shelters, they participate in a PFD fashion show, and they receive instruction from several fire fighters about their equipment, use of flares, as well as practicing to use a fire extinguisher. After several years, this year

the second day of training took place at the Homer Harbor. Here students received instruction from several members of the Coast Guard and an AMSEA (Alaska Marine Safety Education Association) instructor. Coast Guard members instructed students on using a dewatering pump and knot tying. An AMSEA instructor reviewed boating safety and how to conduct emergency drills. Students were also provided an opportunity to practice getting into immersion suits, swimming with them, and entering a life raft while in an immersion suit.

Scholarships:
UA Scholar- Mirimia Kuzmin
Alaska Performance Scholarship- Savely Kalugin, Mirimia Kuzmin, Irina Reutov
Homer Elks Lodge Scholarship- Mirimia Kuzmin
American Legion Post 16 Scholarship- Mirimia Kuzmin
Kachemak Board of Realtors Scholarship- Savely Kalugin
Homer Electric Association Scholarship- Savely Kalugin
Red Boucher Scholarship- Savely Kalugin

Project Grad Scholars- Savely Kalugin, Mirimia Kuzmin, Irina Reutov

Athletic Awards:
Avraam Kalugin- 2nd Team All-Conference Quarterback
2nd Team All-Conference Defensive Back
Honorable Mention Punter
Honorable Mention Return Specialist

Dennis Martishev- 1st Team All-Conference Line Backer
2nd Team All-Conference Fullback

Superintendent's Annual Report

School Name West Homer Elementary School

Submitted by Raymond Marshall

Please list the outstanding achievements of students, staff and/or your school for the past year. It is important that you share the following information; grants awarded, district wide, statewide and national academic awards, regional and state athletic titles, special school wide projects, etc. It is not necessary to list each member of a team or group unless it is pertinent to an individual award. Your submission may not be longer than two (2) pages in length. This electronic form must be emailed to Debbie Tressler, Administrative Secretary for the Superintendent, on or before June 1

West Homer Elementary School has worked hard to provide a well-rounded, outstanding academic program for students. In 2013/14:

- In 2013 West Homer Elementary School (WHE) was recognized by the state of Alaska as a 5-Star school.
- In 2013 WHE was recognized by the state of Alaska as both a *Highest Preforming* school and as a *High Progress* school. WHE was one of nineteen schools state wide to be recognized in both categories.
- WHE had two very deserving teachers nominated for the BP Teacher of Excellence Award: Katie Bynagle and Barb Veeck. Barb Veeck was named the Kenai Peninsula BP Teacher of Excellence for the 2014 school year.
- WHE's Battle of the Books Grade 3-4 team placed 1st in district and 5th in the state of Alaska.
- WHE's Battle of the Books Grade 5-6 team placed third in the district.
- WHE's Mind-A-Mazes team placed 2nd Overall for the Long-Term Problem; and received the Judges' Choice Award for most creative design
- WHE is the only elementary school in the state of Alaska to have a Youth Court. For the 2013-2014 school year we had 16 active participants, 4 students with perfect scores thereby being sworn in as judges, and we participated in the State Youth Court conference.
- WHE conducted an Art Fair that was a great success.
- WHE sent representative Peter Syth to the state spelling Bee and representative Micah Mershon to the state Geography Bowl.
- WHE school 6th grade student, Noah Fisk, recived the Mansonic Outstanding Achievement Award.
- West Homer Elementary continues to offer a locally relevant academic programs in outdoor education which takes advantage of our close proximity to Kachemak Bay. This is exemplified by our school's working in conjunction with the Alaska Dept. of Fish and Game as part of the Kachemak Invasive Species Monitoring program.
- WHE is also quite talented musically, with our music and band students providing concerts twice yearly to rave reviews. Additionally, we performed a Christmas show for the Long Term care unit at the local hospital.

- Athletically, WHE students were offered many sport and club opportunities from which to choose: soccer, cross country running, X-country skiing, volleyball, wrestling, basketball and gymnastics.
- West Homer student maintain garden boxes that were established in 2011-2012 with a People's Garden Grant and gardening grant from the Alaska Department of Natural resources. We utilize our annual crop of potatoes for a Potato-fest event and feed every student in the school as well as dozens of parents.
- At the KPBSD's Robotics Competition WHE's won both the *Robot Design Award* and the *Judge's Award* and competed at the state level.
- WHE was awarded a KPBSD professional development grant that was focused on Peer Observations.
- West Homer Elementary School has a very positive, enthusiastic, growing PTO that is focused on supporting and improving education and programs for students.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7520
Phone (907) 714-8888 Fax (907) 262-9132
www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title:	Resignations		
Date:	July 7, 2014	**Item Number:**	
Administrator:	Joann Riener, Director, Human Resources Dave Jones, Assistant Superintendent		
Attachments:			

☐ **Action Needed** ☐ **For Discussion** ☒ **Information** ☐ **Other:** _____

BACKGROUND INFORMATION

Name	Assignment	Location & Effective Date
Edna Damian	Secretary I	Nanwalek School, effective May 6, 2014
Rebecca Dixon	Title VII Tutor	Seward Middle School, effective at the end of the 2013-14 school year
Lorenza Frothingham	Food Service Cashier/ Kitchen Assistant	Nikiski North Star Elementary School, effective May 21, 2014
Brian Grieser	Title VII Tutor	Port Graham School, effective at the end of the 2013-14 school year
Michael Hayes	Theater Technician	Kenai Central High School, effective at the end of the 2013-14 school year
Brian Howard	Custodian I	Tustumena Elementary School, effective May 16, 2014
Laura Inglima	Food Service Manager I-FV/I-S	West Homer Elementary School, effective at the end of the 2013-14 school year
Laura Norton	Secretary I	Homer Flex School, effective September 10, 2013, (LOA September 11, 2013 through May 23, 2014)
Patricia Youngren	Special Education Intensive Needs Aide	Soldotna High School, effective at the end of the 2013-14 school year