

Kenai Peninsula Borough School District

Committee Charge for Attendance and Registration Committee

Name:	Attendance and Registration Committee
Department:	Instructional Services
Focus Area:	District-wide processes
Membership:	Five school secretaries and one facilitator
Type:	Temporary
Meeting Dates:	Two meetings in March 2015 and two in April 2015
Duration:	To be completed by May 2015

In recent years, district-wide attendance recordkeeping and recording procedures have been determined at the site level. In addition, there are no defined standards, procedures and rules student registration. These processes have also been developed at the school site.

It is appropriate for the district to develop attendance and student registration procedures and rules that are consistent district-wide.

Therefore, this committee will be charged with the responsibility of determining streamlined, consistent and fair processes and procedures for student attendance recordkeeping and student registration.

This committee will advise the district administration of their recommendations. District administration will make all final decisions.

Attendance and Registration Committee Members

Leanne	Abendroth	Middle	Skyview Middle
Fenya	Basargin	K-12	Razdolna
Janet	Bowen	Charter	Fireweed Academy
Tiffany	Eck	Facilitator	Secondary Education
Lisa	Gabriel	High	KCHS
Kellie	Kelso	Elem.	Nikiski North Star