

**KPBSD Career and Technical Advisory Committee (CTAC) meeting minutes**  
**Thursday, October 15, 2015**  
**11:00 a.m. – 1:00 p.m.**

- I. **Safety minute** – Matt Widaman
- II. **Welcome and Introductions**
  - a. Liam Floyd (student at KCHS), Mike Sheppard, Ingrid Harrald, Ruben Foster, Ruthann Truesdell, Dan Bohrnsen, Martha Peck, Dan Castimore, Matt Widaman, John Pothast, Bill Holt, Dixie St. John, Meggean Bos-Marquez, Barry Hartman, Darren Jones, Sara Moore, Patti Lawyer, Trish Hart, Lynn Hohl
- III. **Purpose of CTAC – Perkins Funding – Feedback and Input**
  - a. Overview of Carl Perkins audit and purpose of the committee
- IV. **John Pothast Director of Secondary Education – SB84/199**
  - a. Ongoing money from the state to support CTE programs (84 for high schools and 199 for middle schools). Budget meetings happening tonight at centrally located schools, with site councils taking feedback on the budget process. These monies are separate from the general funds, and they are not included in the budget discussions at the district level. SB84/199 funding is based on student enrollment. With enrollment being down a bit this year, we are getting less money for these programs.
- V. **Perkins 5 year plan** - Dan Bohrnsen
  - a. Review of 5 year plan: Focus on concentrators and career pathways, and we have moved the auto shop class to Kenai with Bill Carlson from SoHi teaching the course. Skyview MS auto shop can be used to offer a small engines class for middle school. We have someone interested in teaching the small engines possibly next semester.
  - b. Discussion regarding offering more distance classes to get the career paths into the smaller schools that don't have the enrollment to hold an academy onsite.
  - c. Discussion regarding promoting programs and new ways to get information out to parents about offerings (i.e. employability skills).
  - d. Discussion regarding non-traditional students becoming concentrators.
- VI. **CTE Assignments schools** – Kenai, Nikiski, Soldotna, Homer
  - a. Barry Hartman – now at KCHS (construction, Cad-cam and welding)
  - b. Reid Kornstad – at Nikiski teaching welding
  - c. Bill Carlson – teaching auto shop at KCHS
  - d. Homer High – currently vacant, welding instructor
- VII. **CEF – Grant funds and Academies**
  - a. Construction Education Foundation, losing 20% each year, we estimate that we have about 4 years left.
  - b. All academies are run from this grant
    - i. Hope – Welding
    - ii. Kenai – Cad/cam
    - iii. Soldotna – Construction
    - iv. Nanwalek – Culinary
    - v. Seward/AVTEC – Welding and culinary
    - vi. Homer – Construction and small engines
    - vii. Nikiski – Welding, cad/cam
    - viii. Kenai Alternative – Culinary arts
    - ix. Kachemak Selo – Sewing

- VIII. **Oregon Coast Culinary Institute report** – Meggean Bos-Marquez
  - a. Review of her experience at culinary boot camp, and how she has been able to use the skills that she learned in her classes this year
- IX. Lunch – provided
- X. **Distance Delivery report – new classes** – Darren Jones
  - a. Forensic Sciences
  - b. International Business
  - c. Sports Marketing
- XI. **AKCIS, Professional Learning Career Plan (PLCP)/Career Guide Liaison Central Peninsula** – Sara Moore
  - a. PLCPs can be used to target students interested in a certain career path. Counselors can pull a report of students to send scholarship information, information regarding career specific events, etc.
  - b. National CIS has contacted KPBSD and ACPE to help integrate AKCIS and PowerSchool
- XII. **Perkins Grant Concentrators vs Participants – Life Track survey – Career Plans** – Matt Widaman
  - a. Participant = 1 semester in a pathway
  - b. Concentrator = at least 4 semesters in a pathway
  - c. Review of graduation rates at varying levels with KPBSD and the State of Alaska
- XIII. **CTE Highlights – First 9 weeks** – Matt Widaman
  - a. All instructors are NCCER certified
  - b. CNA course offering will be taught by Ruthann Truesdell
  - c. PCA course offering will be taught by Dixie St. John
  - d. Cam Wyatt from Homer will be given the Promising Practice Award next week. Cam will be presenting the ACTE conference next week as well.
  - e. First Aid/CPR certification course provided to several K-Alt students
  - f. Medical Terminology course being offered from Distance Ed out of Homer High at 3 schools
- XIV. **Perkins Audit – On site compliance monitoring State Dept. of Education/Perkins** – Matt Widaman
  - a. Final report will be available at our spring meeting
  - b. Looking for ideas on how to promote our CTE programs
- XV. **SkillsUSA Competition – Region at SoHi on January 28, 2016** – Matt Widaman
  - a. New instructors – Ronn Hemstock from Seward and Reid Kornstad from Nikiski
  - b. If you are interested in helping out, contact Matt
- XVI. **Open discussion of Topics** – Course offerings, Industry Lookout, Program Directions, 5 year plan
- XVII. **ETT Instructor for summer academy** – Matt Widaman
  - a. Looking for an instructor for our summer academy, contact Matt if you know someone
- XVIII. **Perkins Volunteers – Reallocation of Perkins funding in January**
  - a. If you are interested in sitting on the committee that reviews the applications that the teachers submit for additional funding requests, please contact Matt
- XIX. Next CTAC Meeting: April 7, 2016 @ Kenai Aquaculture Center