×	KENAI PENINSULA BOROUGH SCHOOL BO Borough Administration Buil Soldotna, Alaska 99669	ding		
February 7, 1994				
SCHOOL BOARD MEMBERS:	Mrs. Betty Obendorf, President Mr. Michael Tauriainen, Vice President Mr. Michael Wiley, Clerk Mr. Joe Arness, Treasurer Dr. John Nels Anderson, Member Mrs. Mari-Anne Gross, Member Mr. Emery Thibodeau, Member Mr. Rick Bell, Student Representative			
STAFF PRESENT:	 Dr. Robert Holmes, Superintendent of Schools Mr. John Dahlgren, Associate Superintendent, Planning, Operations, and Technology Mrs. Mary Rubadeau, Assistant Superintendent, Instructional Services Mrs. Sharon Radtke, Executive Director, Personnel Mr. Richard Swarner, Executive Director, Business Management 			
OTHERS PRESENT:	Mrs. Kelly Gifford Mr. Paul Sorenson Mr. Timothy Navarre Mr. and Mrs. Terry Tipton Mrs. Brenda Cutsforth Mrs. Elaine Larson Mr. Ronald Drathman Mr. Pat Dixon Miss Julie Parshall Mrs. Karen Mahurin Mrs. Pam Lazenby Mr. Mark Moldenhauer Mr. Richard Harvey Mrs. Barbara Ralston Mrs. Debra Burnham Ms. Nancy Lafferty Mrs. Loretta Eden Mrs. Karen Cochran	Mrs. Pat Porter Mr. William Kluge Mr. Duane Anderson Mr. John Kistler Mrs. Jacquie Imle Mrs. Lenoria Johnson Mr. J.D. Uponen Miss Kelli Little Mr. Mike Chitty Mrs. Diane Borgman Mrs. Diane Borgman Mrs. Mary Jackson Mrs. Mary Jackson Mrs. Mary Horwath Mrs. Janie Lawley Ms. Janine Espy Ms. Kathy Brown Mr. Kurt Kristensen Mrs. Debbie Tupper Others present not identified.		
CALL TO ORDER:	Mrs. Obendorf called the meeting to order at 5:30 p.m.			
EXECUTIVE SESSION:	At 5:31 p.m., Dr. Anderson moved the Board go into executive			

At 5:31 p.m., Dr. Anderson moved the Board go into executive session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the Borough. Mr. Tauriainen seconded.

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Motion carried unanimously.

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ADJOURN EXECUTIVE SESSION: At 6:50 p.m., Mr. Arness moved the Board adjourn the executive session. Mr. Thibodeau seconded.

Motion carried unanimously.

RECESS: At 6:51 p.m., Mrs. Obendorf called a recess.

RECONVENE AFTER RECESS: At 7:30 p.m., the Board reconvened in regular session.

PLEDGE OF ALLEGIANCE:

Mrs. Obendorf invited those present to participate in the Pledge of Allegiance. This was followed by Sears Elementary School students singing "It's a Grand Old Flag".

ROLL CALL:	Mrs. Betty Obendorf	Present
	Mr. Michael Tauriainen	Present
	Mr. Michael Wiley	Present
	Mr. Joe Arness	Present
	Dr. John Nels Anderson	Present
	Mrs. Mari-Anne Gross	Present
	Mr. Emery Thibodeau	Present
	Mr. Rick Bell	Present

APPROVAL OF AGENDA: The agenda was approved as printed with the deletion of Bartlett Elem/High School Report. The students and staff were unable to travel due to inclement weather. Their report will be rescheduled for a later date.

APPROVAL OF MINUTES: The School Board Minutes of January 17, 1994, and Special School Board Meeting of January 24, 1994, were approved as printed.

SEARS ELEMENTARY SCHOOL REPORT: Mrs. Jacquie Imle, Principal. Sears Elementary School, introduced her staff present and gave a slide presentation on changes resulting from the Class-Size Grant implemented at the school. She noted adults and students are benefiting from the small group approach with 2.5 teachers added to the staff. She attributed staff team work being responsible for accomplishing this collaborative effort. Twenty students entertained the Board and audience with musical selections. In addition, a large student art display was exhibited in the Borough Assembly Room.

RECESS: At 8:10 p.m., Mrs. Obendorf called a recess in order for students to leave the meeting.

RECONVENE AFTER RECESS:

At 8:15 p.m., the Board reconvened in regular session.

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PUBLIC PRESENTATIONS:

Mr. Duane Anderson, parent, stated that not all schools receive class size grants, but that whatever the cost it is important for students at the elementary level to receive the benefits of a low PTR.

Mrs. Brenda Cutsforth questioned whether the Board had received copies of a letter from Mr. Robinson, an attorney. Mrs. Obendorf responded she had not received a copy of the letter from Mr. Robinson, but received one from Dr. Holmes. Other board members had not received a copy of the letter from Mr. Robinson.

COMMUNICATIONS AND PETITIONS: Mrs. Obendorf announced a communication had been received from the Mat-Su Alternative School inviting Board members to attend an Alternative School Networking Conference, March 3-5, in Wasilla. She requested members interested in attending the conference to notify her.

> Mrs. Obendorf announced the 54th National School Board Conference would be held April 9-12, 1994, in New Orleans, LA.

> She acknowledged receipt of a letter from Lee Steadman. Soldotna Junior High School student, encouraging that junior high school intramural basketball programs continue throughout the district. He commented that students enjoy the sport beyond their short experience of trying out for a regular basketball team.

NORTH STAR PTA: Mrs. Pam Lettington, North Star Elementary PTA Vice President, voiced their organization's support for Karen Mahurin's presentation on the school secretary's workload. They recognized the heavy workload of the many duties required of school secretaries and stress involved. She requested the Board and administration consider a remedy to this urgent situation.

> Mr. Dennis Murray, Soldotna High School PTSA representative, invited the Board to a Renaissance Award Program on February 16 and the Swing Choir Banquet and Concert, February 21 at 6:30 p.m. He expressed concern on the decline in enrollment at Soldotna High School and increase of enrollment at Skyview High School. He requested the Board review their policy on out-of-area attendance, boundaries and possible loss of instructional time and funding.

SUPERINTENDENT'S REPORT:

Dr. Holmes reminded the Board of a budget worksession on Tuesday, February 8, 1994, beginning at 9:00 a.m.

5.00

BUDGET TRANSFERS REPORT:

Mr. Swarner reported on Budget Transfers #105 through #227 #105. Special Services, \$10,000; #116. as follows: Ninilchik Elem-High, \$20; #117, Homer High, \$297; #118, Nikiski Jr-Sr High. \$812; #119, Seward Elementary, \$820; #120, Alternative Programs-Regular Instruction, \$30; #121, Alternative Programs-Bilingual, \$150; #122, Skyview High, \$300: #123, Redoubt Elementary, #539: #124, Alternative Programs-Bilingual, \$165; #125, Skyview High, \$534; #126, Homer High, \$686; #127, Kenai Middle, \$236; #128, Nikiski Elementary, \$100; #129, Homer Intermediate, \$296; #130, Homer High, \$350; #131, Homer High, \$350; #132, Soldotna Junior High, \$435; #133, Tustumena Elementary, \$192; #134, Nikiski Jr-Sr, \$409; #135, Moose Pass Elementary, \$50; #136, Districtwide-Regular Instruction, \$964; #137, Homer High, \$250; #138, Soldotna Junior High, \$125; #140, Nikolaevsk Elem-High, \$46; #141, Special Services, \$100; #142, Seward Elementary, \$270; #143, Alternative Programs-Regular Instruction, \$1,013; #144, Sears Elementary, \$1,314; #145, Alternative Programs-Regular Instruction, \$450; #146, Special Services, \$150; #147, Soldotna High, \$75; #148, Nikiski Jr-Sr High, \$2,685; #149, Nikiski Jr-Sr High, \$400; #151. Director-Instruction/Skyview High/Nikiski Jr-Sr/Homer High/Soldotna High/Soldotna Junior High, \$250; #152, Director-Instruction, \$3,500; #153, Special Services/Kenai Central High/Mountain View Elementary/Redoubt Elementary/Soldotna Junior High/Homer High/Kalifornsky Beach Elementary/Sears Elementary/Soldotna Elementary/Skyview High/Chapman Elementary/Homer Intermediate/Homer Junior High/Kenai Middle/McNeil Canyon Elementary/Nikiski Elementary/Nikiski Jr-Sr High/North Star Elementary/Paul Banks Elementary/Seward High/Soldotna High/Sterling Elementary/Tustumena Elementary/Nikolaevsk Elem-High/Ninilchik Elem-High, \$19,475; #154, Elementary Curriculum, \$5,200; #155, Kenai Central High, \$290; #156, Nikiski Jr-Sr High, \$37; #157, Seward High, 47; #158, Homer Junior High, \$425; #159, Alternative Programs-Bilingual, \$315; #160, Elementary Curriculum, \$431; #161, Homer High, \$45; #162, Homer High, \$64; #163, Nikiski Jr-Sr High, \$836; #165, Seward High, \$1,050; #166, Homer Junior High, \$1,000; #167, Redoubt Elementary, \$450; #168, Seward High, \$548; #169, Nikiski Jr–Sr High, \$1,032; #170, Paul Banks Elementary, \$27; #171, Tustumena Elementary, \$335: #172. Director-Operations/Kenai Central High/North Star Elementary/Homer High, \$6,373; #173, Alternative Programs, \$226; #174. Special Services/Homer High, \$300; #175, Elementary Curriculum, \$100; #176, Soldotna High, \$81; #177,

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BUDGET TRANSFER REPORT (continued):

Kenai Central High, \$324; #178, Nikiski Jr-Sr High, \$50; #179, Soldotna High, \$228; #180, Nikolaevsk Elem-High, \$488; #181, Skyview High, \$200; #182, Soldotna Junior High, \$290; #183, Director-Instruction/Soldotna High, \$500; #184, Purchasing Services, \$473; #185, Alternative Programs, \$5,423; #186, Districtwide Instruction/Cooper Landing Elementary/Bartlett Elem-High/Soldotna High/Nanwalek Elem-High, \$4,546; #187, Seward High, \$132; #188, Susan B. English Elem-High, \$1,700; #189, Alternative Programs, \$226; #190, Alternative Programs, \$500; #191, Soldotna High, \$2,000; #192, Soldotna High, \$500; #193, Alternative Programs, \$380; #194, Special Services, \$195; #195, Soldotna High, \$600; #196, Seward Elementary, \$360; #197, Secondary Curriculum, \$300; #198, Homer High \$363; #200, Nikiski Elementary, \$1,008; #201, Voznesenka Elementary, \$300; #203, Alternative Programs, \$32: #203, Alternative Programs, \$550: #204, Kenai Central High, \$350; #205, Nikiski Elementary. \$365; #206, Soldotna Elementary, \$600; #207, Kalifornsky Beach Elementary, \$556; #208, Purchasing Services, \$780; #209, Soldotna Junior High, \$179; #210, Alternative Programs, \$2,735; #211, Port Graham Elem-High, \$300; #212, Homer High, \$500; #213, Nikiski Jr-Sr High, \$144; #214, Kenai Central High, \$200; #215, Nikolaevsk Elem-High, \$750; #216, McNeil Canyon Elementary, \$1,034; #217, Voznesenka Elementary, \$300; #218, Kachemak Selo, \$380; #219, Skyview High, \$164; #220, Homer High, \$154; #221, Seward High, \$1,744; #223, Homer High, \$269; #224, Ninilchik Elem-High, \$275; #225, Homer High, \$1,473; #226, McNeil Canyon Elementary, \$307; and #227, Seward High, \$60.

Items on the Consent Agenda were Approval of Extended Field Trip Requests, Inservice Release Days, Substitute Teacher Contract, Leave of Absence Requests/Certified, Sick Leave Draw Requests/Certified, and Sick Leave Draw Requests/ Support.

EXTENDED FIELD TRIP REQUESTS:

CONSENT AGENDA:

Mrs. Rubadeau recommended the Board approve extended field trip requests for seven Ninilchik seniors to travel to Anaheim, California, March 12-17, 1994, as part of their senior trip; for 14 Soldotna High School Swing Choir students to participate in the Performing Arts Abroad Program, March 9-20, 1994, in Los Angeles, California; and for nine Ninilchik High School students to travel to Washington, D.C., April 23-May 1, 1994, for Close-Up Program participation.

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INSERVICE RELEASE DAYS: Mrs. Rubadeau recommended the Board approve inservice days for Sterling Elementary on February 22, 1994, to work on earthquake preparedness planning and first aid training; and for Sears Elementary and Mt. View Elementary schools on May 25, 1994, to review the progress from the class size grant and prepare plans for the 1994-95 school year.

SUBSTITUTE TEACHERMrs. Radtke recommended the Board approve a contract for 19-
day substitute teacher Susan Whip DeMello, Special
Education/Severe Education, Kenai Central High.

LEAVE OF ABSENCE REQUESTS/ Mrs. Radtke recommended the Board approve unpaid leave of CERTIFIED: Mrs. Radtke recommended the Board approve unpaid leave of absence requests for the 1994-95 school year for Nancy Tapsfield, Grade 4, Seward Elementary; and Iris Wotzka, Grade 3, Mt. View Elementary.

SICK LEAVE DRAW REQUESTS/ CERTIFIED: Mrs. Radtke recommended the Board approve draws from the KPEA Sick Leave Bank for Cheryl Schey, Special Education/ Resource, Kenai Middle, 26 days; and Linda Minogue, Grade 2, Sears Elementary, 16 days.

SICK LEAVE DRAW REQUESTS Mrs. Radtke recommended the Board approve draws from the SUPPORT: KPESA Sick Leave Bank for Dorla Herrin, Head Custodian, Nikiski Elementary, 102 days; and Yolanda Schrader, Tutor, Sears Elementary, 18 days.

and #6. Mr. Tauriainen seconded.

Dr. Anderson requested a separate vote on the consent agenda $-\!-\!$ items except #5 and #6.

Mr. Wiley moved the Board approve Consent Agenda Items #5

ACTION

Motion carried unanimously.

ACTION

ACTION

Mr. Wiley moved the Board approve the extended field trip requests. Mr. Arness seconded.

Dr. Anderson moved to amend the motion to delete the Ninilchik extended field trip request. Mr. Tauriainen seconded.

Dr. Anderson stated he did not feel the request from Ninilchik fell within the Board's guidelines because it did not have an educational objective. He objected to the school board approving a trip that was nothing more than a vacation. He further expressed objection to the expenses

ACTION

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CONSENT AGENDA (cont.): involved in the Soldotna High Swing Choir. Mrs. Rubadeau stated that during a school board worksession the attorney suggested that each trip which is not school sponsored be considered on an individual basis, and the Board directed the administration to handle the extended field trips in this manner. Mr. Bell spoke in support of the Ninilchik trip stating that small school classes are closely knit, the students had been raising money for the trip since the seventh grade, time will be taken during spring break, and the trip is educational in nature. Mrs. Obendorf commented that if the rules are to be changed, the schools need to know this ahead of time. Dr. Anderson requested a detailed lesson plan including objectives, activities and evaluation procedures for the trip.

VOTE ON AMENDMENT:

YES - Anderson NO - Arness, Gross, Tauriainen, Thibodeau, Wiley, Obendorf Advisory Vote - NO

Amendment failed.

Dr. Anderson announced he would abstain from voting on the main motion because his child was traveling with the Soldotna Swing Choir. Mr. Tauriainen objected to the abstaining vote.

VOTE ON FIELD TRIP MOTION:

Motion carried unanimously.

Mr. Arness moved the Board approve the Inservice Release Days. Mr. Wiley seconded.

Motion carried unanimously.

Dr. Anderson moved the Board approve the Substitute Teacher Contract. Mr. Arness seconded.

Dr. Anderson stated he felt this was a housekeeping duty of the Board, and should be handled on an administrative basis. Mrs. Radtke responded this is stipulated in state law and the negotiated agreement.

Motion carried unanimously.

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ARCHITECT SELECTION FOR

WEST HOMER ELEMENTARY

ACTION

SCHOOL:

Mrs. Gross moved the Board approve the Unpaid Leave of Absence Requests. Mr. Wiley seconded.

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Motion carried unanimously.

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Mr. Dahlgren recommended the Board approve the firm of Cash Barner Usher as architects for the schematic design phase of the proposed new West Homer Elementary School. He noted Mr. Cash had been involved with the prototype elementary schools since the first one was built in 1979. Since that time five other schools of the same basic design have been He noted his recommendation was made based on built. previous directives by the Board that Mr. Cash be responsible for the prototype elementary schools. He explained that West Homer Elementary has received approval to go to bond, and accurate information from the architect is needed for a bond election. Mr. Dahlgren stated the proposed school would replace the old facilities of Homer Intermediate, however, the grade configuration for the school has not been determined. Funding for the school would be provided 70% by the state and 30% by local funds.

Mr. Duane Anderson, Soldotna parent, urged the Board to approve the project based on need and chance for state funding. He felt 30% local funding was a bargain, and that perhaps the opportunity for state funding might not be available again.

Mr. Bill Kluge, owner of Kluge and Associates, commented he had submitted a letter to the School Board and requested their consideration as architect for the West Homer Elementary School project. He assured the Board his firm was capable of performing the work. He noted the firm has an excellent reputation in the area and has adequate manpower on staff for the project.

Mrs. Gross moved the Board accept the administration's recommendation of Cash Barner and Usher as architect for West Homer Elementary School. Mr. Arness seconded.

Mr. Arness moved to amend the motion to replace the architect with Kluge and Associates. Mr. Thibodeau seconded.

Mr. Arness commented that he favored local hire, and the firm was capable of handling the project.

Mr. Wiley moved to postpone action on the motions for two weeks to gather more information. Motion died for lack of a second.

ACTION

ACTION

ACTION

ARCHITECT SELECTION FOR WEST HOMER ELEMENTARY SCHOOL (continued): Mr. Tauriainen declared he could possibly have a financial interest in the firm selection and would abstain from voting.

VOTE ON AMENDMENT:

YES - Anderson, Arness, Thibodeau, Wiley, Obendorf NO - Gross ABSTAIN -Tauriainen Advisory Vote - YES

Amendment carried.

VOTE ON AMENDED MOTION:

YES - Anderson, Arness, Gross, Thibodeau, Wiley, Obendorf ABSTAIN - Tauriainen Advisory Vote - YES

Amended motion carried.

RECESS:

At 9:25 p.m., Mrs. Obendorf called a recess.

.RECONVENE AFTER RECESS: At 9:44 p.m., the Board reconvened in regular session.

FIRST READING/POLICY REVISIONS:

Mrs. Rubadeau presented the first reading on revisions to Policies 006.6R, Graduation Requirements/Early Graduation; 006.7, Alternative Programs; 006.71, Alternative Schooling Programs; 006.711, Graduation Requirements; and 006.71R, Alternative Schooling Program Fees.

FIRST READING/KPBSD STRATEGIC PLAN: Dr. Holmes reported the Board had been working on the Strategic Plan process for approximately twenty months. The plan included a Statement of Beliefs, Mission Statement, Objectives, Strategies and Parameters. He noted the final ten strategies were further developed by the respective action teams involving 168 participants. He commented the Strategic Plan as presented was formulated by the public for the Kenai Peninsula Borough School District.

Mr. Duane Anderson, Soldotna parent, commented he felt the Steering Committee was selected for their beliefs not public representation, and the document was built on their belief statements. He stated there was not much "meat" in the Belief Statements and, therefore, the rest of the document.

Mrs. Loretta Eden, Nikiski parent, commented she felt the Strategic Plan was nothing more than Outcome Based Education. She noted it was her understanding the OBE has failed wherever it has been tried.

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FIRST READING/KPBSD STRATEGIC PLAN (cont.): Mrs. Lenoria Johnson cited examples where Outcome Based Education had not been successful and where educational officials have been ousted because of OBE. She requested the Board research other restructuring experiences and not take the administrations' word that this would be good for the district.

Mrs. Debbie Tupper, Soldotna parent, stated that in the meetings she attended she asked whether the Strategic Plan was OBE, and was told it was not. However, she felt the information in the Strategic Plan was OBE. She felt the administration and the Board were two separate bodies, and it was frustrating for the public. She asked the Board to slow down the Strategic Planning Process.

Mr. Kurt Kristenson, Nikiski parent, requested the Board approve the Strategic Planning document, but go slow in implementing it because of the cost involved. He stated if funds are available this year he would prefer the money be spent in the area of school nurses, school secretaries, etc. He suggested the document be implemented over a five-year period and budget \$50,000 each year for it.

Mrs. Karen Cochran, Kenai parent, stated she was impressed with the document developed by the community. She stated the Strategic Plan is a good start for the district to make its schools even better.

Mr. John Kistler stated the Strategic Plan Statement of Beliefs followed current board policy on all items except 1) learning is a lifelong process, 2) change is inevitable, and 3) quality public education is vital to a free and democratic society. He noted the Strategic Plan was headed by the community, not administration, and the community endorses the board's current policies.

Mr. Mark Moldenhauer, Sterling parent, stated he was a member of the Social and Emotional Action Team. He commented that decisions were made by consensus, and not everyone agreed completely with decisions made. He felt without his presence on the committee, the objectives would have had a more liberal persuasion than those presented. He felt OBE was an overall goal in the Strategic Plan. He urged the Board to not approve the plan because of the hours involved, but only that which the Board heartily agreed with. He felt the plan would drastically change the course of the district.

FIRST READING/KPBSD STRATEGIC PLAN (cont.):

Mr. Richard Harvey, Soldotna resident, urged the Board not to rush adoption of the Strategic Plan based on dollars and hours spent or an "epitaph" to the superintendent before he leaves. He added "change for change sake" is not always good, and instead urged the Board to move slowly and consider costs, PTR rates, etc. involved with the plan.

Mrs. Mary Horwath commented she did not understand why the action teams' work had to be approved by the Steering Committee if the action teams were a cross section of the community unless there was some predetermined way for the Strategic Plan to work. She stated she felt the Strategic Plan was a pre-planned outcome and perhaps strategic people were placed in strategic places to make that outcome.

Mrs. Brenda Cutsforth commented on a document entitled "Best Practices" which had been sent to principals. She stated under "identifiers" in instruction that the standard would be outcome based. She stated she did not understand this, and that her questions had not been fully answered. She asked the Board to investigate and move slowly with the Strategic Plan.

PUBLIC PRESENTATIONS: Mr. Duane Anderson stated that a group of people believe differently and stand in opposition to the Board as indicated by the last election. He did not feel they were a "fringe" group.

> Mrs. Debbie Tupper commented she had read the lengthy Strategic Plan document. She stated she felt the section on multiple intelligences was vague and it would be difficult for a teacher to develop a lesson plan for this area. She commented she felt there were many hidden costs in the plan.

> Mr. Kurt Kristensen stated it is unfortunate that the public schools are structured in such a way that not everyone agrees on things they want for their children. He expressed hope that issues could be solved given time and given care.

> Mr. Richard Harvey stated he felt many people had a lot to say on Outcome Based Education, and felt there were hidden agendas within the administration. He stated the Board should be slow with the Strategic Plan and listen to the comments of the public.

BOARD COMMENTS: Mr. Wiley expressed appreciation on the childrens' presentations and the comments made on the Strategic Plan.

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BOARD COMMENTS (cont.):

Mr. Tauriainen questioned whether a follow up on the Cooper Landing area bus contract had been completed. Mr. Dahlgren responded the bids were awarded in accordance with state statutes, and he had communicated this information to the other bidder.

Mr. Arness stated he hoped the request for a report on the field trip did not appear vindictive. He questioned whether follow-up reports are received. Mrs. Rubadeau stated she sometimes receives reports if something notable occurs, but did not routinely receive follow-up reports.

Mrs. Gross and Mr. Thibodeau expressed appreciation on the comments presented at the meeting.

Dr. Anderson requested ITBS, CRT and standardized scores be available to the public by school, that a policy change on sick leave requests be handled administratively, and information be prepared on the Skyview situation. Mrs. Rubadeau reported a booklet on district test scores are distributed to schools and the public annually. Dr. Anderson clarified that this is not done by school. Mrs. Obendorf requested a worksession be held on out-of-area attendance. Mr. Dahlgren responded that he is currently contacting the administrators on this in preparation for the 94-95 school.

Mr. Bell stated it is important to seek to understand and then to understand. He noted the ideas in the Strategic Plan are concise and as terse as they can be. He noted a lot of thought and debate has gone into the mission statements and statement of beliefs, as well as the rest of the document. He commented it was important to understand each statement thoroughly. He felt the Strategic Plan was a win-win situation for education.

The Board concurred with Mrs. Obendorf appointing Dr. Anderson to the Language Arts Committee.

She noted that Mrs. Gross, Mr. Tauriainen and she would be attending the AASB Legislative Fly-In in Juneau next week.

ADJOURN:

At 10:58 p.m., Mr. Arness moved the meeting be adjourned. Mr. Thibodeau seconded.

Motion carried unanimously.

Respectfully Submitted,

Mrs. Betz Obendorf, President Clerk chael

The Minutes of February 7, 1994, were approved on February 21, 1994, as written.