BP 5116 School Attendance Boundaries

KPBSD Policy Manual

BP 5116

Students SCHOOL ATTENDANCE BOUNDARIES

Students who reside within District boundaries may apply for enrollment in any District school where space is available. Students shall attend school in their attendance area unless otherwise authorized by the Superintendent. The District is not responsible for bussing out-of-area students, but may allow this with other considerations. Form *E 5116 Out of Area Attendance Request* is used to request this exemption.

When considering changes to school attendance boundaries, the School Board shall take into account racial and ethnic balance, educational programs, school capacities, geographic features, student safety, and transportation considerations.

Demographic changes may result in overcrowded schools or in declining enrollment. Fiscal limitations may prevent the District from opening new schools or maintaining facilities that are unused. Changes in student population cannot always be remedied by a change in school attendance boundaries. The Board shall regularly review school and District enrollments and projected enrollments and will make every effort to ensure that students will be able to attend area schools. The Board shall hold a public hearing to secure community input before approving any boundary change. State approval shall be obtained as required by law.

The Superintendent may place some students in a school outside of their attendance area in order to alleviate overcrowding. These students shall be provided transportation to a school with adequate space. When possible, siblings will be allowed to attend the same school.

Legal Reference:

ALASKAADMINISTRATIVE CODE

4 AAC 05.010-4 AAC 05.090 Local education

4 AAC 06.027 Establishment of attendance areas

4 AAC 09.005 Funding communities and attendance centers

4 AAC 09.105 Definitions (Attendance centers)

KENAI PENINSULA BOROUGH SCHOOL DISTRICT Adoption Date: 6/2/2008

E5116(a&b) Out-of-Area Attendance Request

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT OUT-OF-AREA ATTENDANCE REQUEST

I. $\underline{\text{TO BE COMPLETED BY PARENT}}$:				
STUDENT NAME		GRADE		
ADDRESS				
Box/Street Address	City	Zip Code	Phone	
PLEASE DESCRIBE EXACTLY WHE	RE YOU LIVE IF NO	T SPECIFIED IN YOU	R ADDRESS:	
IN WHICH BUS SERVICE AREA DO	YOU LIVE?			
WHY DO YOU MAKE THIS REQUES	T? BE SPECIFIC			
Please initial each line to indicate your u	nderstanding.			
I understand that attendance priorit attendance area.	ty at each school is as:	signed first to those stud	lents living within the school's	
I understand that attendance at a following criteria shall determine space a		l is dependent upon th	ne availability of space. The	
 (a) Grades K: No out-of-area transfers w (b) Grades 1-3: No out-of-area transfers (c) Grades 4-6: No out-of-area transfers (d) Grades 6-8: No out-of-area transfers 	will be permitted whe will be permitted whe	n enrollment per grade i n enrollment per grade i	reaches 22 students per class. reaches 24 students per class.	
I understand that when space utiliz guidelines, that school's attendance box students in schools at 90% capacity must	undaries will be stric	tly enforced. In addition		
I understand that parents accept remanner.	sponsibility for transp	orting transfer students	to and from school in a timely	
I understand that transfer requests	require the approval o	f both sending and recei	ving principals.	
I understand that I must arrange for live, until the out-of-area request is approximately approximately a second control of the control o		end the school within the	he attendance area where they	
The building Principal, at the receiving the date the request is received and will later than ten (10) days following the open	inform parents of their			
PARENT SIGNATURE		DAT		
HOME PHONE		WORK PHONE		

II.	TO BE COMPLETED BY PRINCIPAL	2 3110(
a.	Request Approved Re-check after 10 day enrollm Request Rejected (see comme	nent period (see comments)	
b.	Comments:		
c.	Forward to	School Date:	
d.	Signed:Principal	Date:	
III.	TO BE COMPLETED BY PRINCIPA Request Approved Re-check after 10 day enrollm Request Rejected (see comme	ent period (see comments)	
b.			
c.	Parents NotifiedDate	Letter Phone	
d.	Signed:Principal	Date:	

The original of this form shall be placed in the student folder and copies provided to the parent and assigned school Principal.