

BP 5116 School Attendance Boundaries

KPBSD Policy Manual

BP 5116

Students

SCHOOL ATTENDANCE BOUNDARIES

Students who reside within District boundaries may apply for enrollment in any District school where space is available. Students shall attend school in their attendance area unless otherwise authorized by the Superintendent. The District is not responsible for bussing out-of-area students, but may allow this with other considerations. Form *E 5116 Out of Area Attendance Request* is used to request this exemption.

When considering changes to school attendance boundaries, the School Board shall take into account racial and ethnic balance, educational programs, school capacities, geographic features, student safety, and transportation considerations.

Demographic changes may result in overcrowded schools or in declining enrollment. Fiscal limitations may prevent the District from opening new schools or maintaining facilities that are unused. Changes in student population cannot always be remedied by a change in school attendance boundaries. The Board shall regularly review school and District enrollments and projected enrollments and will make every effort to ensure that students will be able to attend area schools. The Board shall hold a public hearing to secure community input before approving any boundary change. State approval shall be obtained as required by law.

The Superintendent may place some students in a school outside of their attendance area in order to alleviate overcrowding. These students shall be provided transportation to a school with adequate space. When possible, siblings will be allowed to attend the same school.

Legal Reference:

ALASKA ADMINISTRATIVE CODE

4 AAC 05.010-4 AAC 05.090 Local education

4 AAC 06.027 Establishment of attendance areas

4 AAC 09.005 Funding communities and attendance centers

4 AAC 09.105 Definitions (Attendance centers)

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Adoption Date: 6/2/2008

E5116(a&b) Out-of-Area Attendance Request

ADDRESS			
Box/Street Address	City	Zip Code	Phone

HOME PHONE _____ WORK PHONE _____

II. TO BE COMPLETED BY PRINCIPAL AT THE ASSIGNED SCHOOL

- a. ☐ Request Approved
☐ Re-check after 10 day enrollment period (see comments)
☐ Request Rejected (see comments)
- b. Comments: _____

- c. Forward to _____ School Date: _____
- d. Signed: _____ Date: _____
 Principal

III. TO BE COMPLETED BY PRINCIPAL AT THE REQUESTED SCHOOL

- a. ☐ Request Approved
☐ Re-check after 10 day enrollment period (see comments)
☐ Request Rejected (see comments)
- b. Comments: _____

- c. Parents Notified _____ ☐ Letter ☐ Phone
 Date
- d. Signed: _____ Date: _____
 Principal

The original of this form shall be placed in the student folder and copies provided to the parent and assigned school Principal.