

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

www.kpbsd.k12.ak.us

SCHOOL BOARD COMMUNICATION

Title: Approval of Resignations

Date: May 7, 2012

Item Number:

11a.(3)

Administrator: Tim Peterson, Human Resources
Through: Dave Jones, Assistant Superintendent



Attachments: Letters of Resignation

☒ Action Needed ☐ For Discussion ☐ Information ☐ Other: _____

BACKGROUND INFORMATION

Name	Assignment	Effective Date
Amy Balsinger	Special Education Resource Teacher	Kenai Middle School, effective at the end of the 11-12 school year
Kathryn Baum- Fjelstad	Language Arts/Social Studies/Physical Education	Ninilchik School, effective at the end of the 11-12 school year
Jeffrey Clay	Kindergarten - 6th Grade Teacher	Moose Pass School, effective at the end of the 11-12 school year
Connie Courmier	K-12 Intervention Specialist	Elementary Education/Curriculum, effective at the end of the 11-12 school year
Laurie Cowgill	Librarian/Science Teacher	Kaleidoscope Charter, effective at the end of the 11-12 school year
Lana Esposito	Special Education Resource Teacher	Seward Elementary School, effective at the end of the 11-12 school year
Candice Goldstein	1st Grade Teacher	Redoubt Elementary School, effective at the end of the 11-12 school year
Jonathan Horbacz	Math/Science Teacher	Kenai Middle School, effective at the end of the 11-12 school year
Rochelle Horbacz	Science Teacher	Kenai Middle School, effective at the end of the 11-12 school year
Callie Hruby	Special Education Resource Teacher	Nikiski Middle/High School, effective at the end of the 11-12 school year
Aaron Lohmeyer	Music Teacher	Soldotna Elementary/Soldotna Montessori, effective at the end of the 11-12 school year
Timothy McFarland	Music Teacher	Mt. View Elementary School, effective at the end of the 11-12 school year
Garrett McMullen	Special Education Resource Teacher/Title I Teacher	Tebughna School, effective at the end of the 11-12 school year
Mary Meconi	Intermediate Grade Teacher	Tebughna School, effective at the end of the 11-12 school year
Melissa Morckel	Math Teacher	Kenai Central High School, effective at the end of the 11-12 school year

Jessica Pena	Interventionist Teacher	Nikiski North Star Elementary, effective at the end of the 11-12 school year
Dena Pettijohn	5th Grade Teacher	Soldotna Elementary School, effective at the end of the 11-12 school year
Mark Robinson	Choir Teacher	Homer High School, effective at the end of the 11-12 school year
Melody Spangler-Hatch	Speech Language Pathologist	Seward Elementary School, effective at the end of the 11-12 school year
Benjamin Stephens	Leave of Absence	West Homer Elementary, effective at the end of the 11-12 school year
Linda Kay Thompson	Special Education Intensive Needs Teacher	Homer High School, effective at the end of the 11-12 school year
Teresa Zinck	3rd Grade Teacher	Nikiski North Star Elementary School, effective at the end of the 11-12 school year

ADMINISTRATIVE RECOMMENDATION

It is recommended that the above referenced resignations be approved.

Amy Balsinger

April 1, 2012

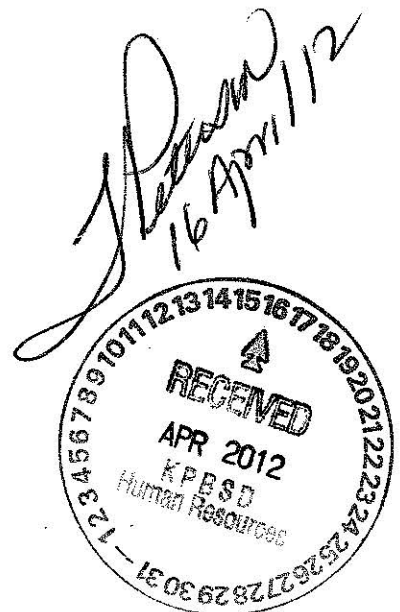
Dear Mr. Dosko,

I would like to notify you about my decision to resign from my position at Kenai Middle School. I am planning on relocating to be with my fiancé and pursue a position in the same school district as him. Thank you for the opportunity to work at Kenai Middle. I have gained an auspicious experience and plan to return to one day.

Sincerely,

Amy Balsinger

Amy Balsinger



4/6/2012

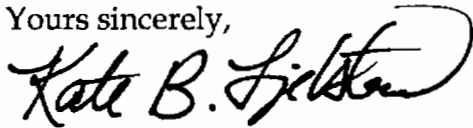
Mr. Steve Atwater
Superintendent of Schools
Kenai Peninsula Borough School District
148 N. Binkley
Soldotna, AK 99669

Dear Mr. Atwater,

I am writing to formally notify you that I am resigning from my position as Teacher at Ninilchik School. My last day of employment will be May 24, as per the responsibilities under the terms of my employment contract.

I appreciate the opportunities I have been given at the Kenai Peninsula Borough School District and your professional guidance and support. I wish you and the district success in the future.

Yours sincerely,



Kathryn Baum-Fjelstad



March 30, 2012

Jeffrey J. Clay

Mr. Jason Bickling, Principal
Seward Middle School
Moose Pass School
PO Box 1149
Seward, AK 99664

Dear Mr. Bickling:

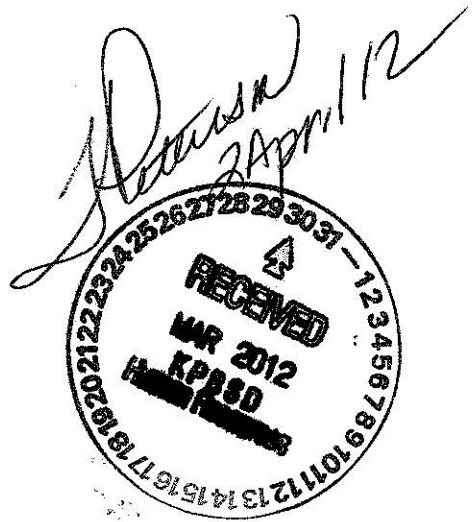
I am writing to inform you that I am resigning my position as 4th-8th grade teacher at Moose Pass School, effective the end of my contract for the 2011-12 school year.

Thank you for the opportunities in personal and professional development you have provided me over the past year. I have enjoyed working for this school district, this school, and the community of Moose Pass.

Please let me know if there is any way I can help in the transition. I wish you all the best.

Sincerely,


Jeffrey Clay



April 26, 2012

Dr. Doris Cannon
Curriculum Director
Kenai Peninsula Borough School District
148 N Binkley Street
Soldotna, AK 99669

Dear Dr. Cannon,

I am writing to formally notify you that I am resigning from my position as Intervention Specialist with Kenai Peninsula Borough School District. I will complete the 2011-12 school year, as per the responsibilities under the terms of my employment contract. I will be leaving Alaska, June 8, but please let me know if I can be of any assistance to you before this departure date.

I appreciate the opportunities I have been given, your professional guidance and support.

Sincerely,

Connie Courmier

Connie Courmier



Dr. Cannon
26 April 12

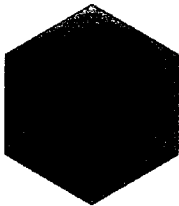
April 4, 2012

**Tim Peterson, Director
Human Resources Department
Kenai Peninsula Borough School District
148 N. Binkley
Soldotna, AK 99669**

Dear Mr. Peterson,

Please accept this letter as notice of my intent to retire at the end of the 2011-2012 school year. The past eighteen years have been the time of my life. On signing that first contract, I had no idea how much I was destined to learn from all the students I had the pleasure to work with over the years, as well as the incredible staff I was privileged to be part of along the way. The district's support for everything from the family leave process to continual access to professional development is greatly appreciated.

**Being part of this education community is an experience I will be forever grateful for.
What a dream job it's been!**



Thank you,

A handwritten signature in cursive script, appearing to read "Laurie Cowgill".

**Laurie Cowgill
Kaleidoscope School of Arts & Science**

Cc: Robin Dahlman



A handwritten signature in cursive script, followed by the date "16 April 12".

4/3/12

Lana Esposito

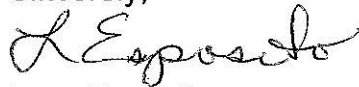
Tim Peterson
Human Resource Director
147 North Binkley Street
Soldotna, AK 99669

Dear Mr. Peterson,

Please accept my resignation as the Special Education Teacher at Seward Elementary effective the end of the 2011-2012 school year. I am retiring as of July 1, 2012.

It has been a pleasure working with the students, staff and administration in this district. Thank you for the support and opportunities you provided for me over the 17 years I worked for KPBSD.

Sincerely,



Lana Esposito

cc. David Kingsland, Principal Seward Elementary



16 April 12

March 30, 2012
Tim Peterson
Human Resources
Kenai Peninsula Borough School District

Dear Mr. Peterson,

I want to inform you that I will be retiring from my position as a first grade teacher at Redoubt Elementary at the end of the 2011-2012 school year.

Sincerely

Candice Goldstein
Candice Goldstein

Tim Peterson
April 12



April 6, 2012

Dear Mr. Vaughn Dosko:

We are writing this letter to inform you that we, Jonathan and Rochelle Horbacz, are resigning from our teaching positions at Kenai Middle School effective at the end of the 2011-2012 school year.

Sincerely,

Jonathan and Rochelle Horbacz



4/26/2012

Callie Hruby

To whom it may concern,

This is to inform you that I am resigning at the end of this school year and will not be accepting the contract for the 2012-2013 school year. I very much appreciate the opportunity to work in this school district this past year and the offer of a contract for next year. This decision was not an easy one to come to and I have enjoyed my first year of teaching at Nikiski Middle/High school.

Sincerely,

Callie Hruby



Handwritten signature
21 April 12

April 4, 2012

Tim Peterson
Director, Human Resources
Kenai Peninsula Borough School District
148 North Binkley Street
Soldotna, AK 99669

Dear Mr. Peterson:

I would like to thank you for all the opportunities I have had working as a music teacher for the Kenai Peninsula Borough School District. I have grown tremendously as an educator working in this district. Unfortunately, due to family circumstances, I must submit my resignation effective the end of the 2011-2012 school year. I wish the KPBSD and my schools the best as they continue their incredible work.

Sincerely,



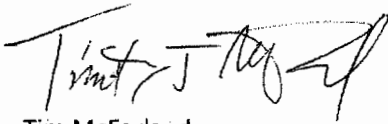
Aaron Lohmeyer



Ms. Holmgaard –

This letter is to officially inform you that I will not be returning to Mountain View Elementary in the fall of 2012. My family will be moving to Missouri this summer in order to be closer to our relatives. I have appreciated the opportunity to work with you and I wish the best for you and for the school.

Sincerely,



Tim McFarland



4/20/12

Tim Peterson
148 North Binkley
Soldotna AK 99669

Dear Mr. Peterson,

I will be resigning my position as Special Education/Title I teacher at the end of the 2011/2012 school year. I have enjoyed my time with KPBSD and Tebughna School for the past three years and would like to thank everyone for their support and guidance.

Garrett W McMullen
Garrett McMullen



Tim Peterson
20 April 12

April 2, 2012

Dear Marilyn,

I am writing to notify you that I am resigning from my position as Fourth and Fifth Grade Teacher with Tebughna School.

I appreciate the opportunities I have been given at Kenai Peninsula Borough School District and the guidance and support with which you have provided me.

I continue to desire teaching at Kenai Peninsula Borough Schools and hope to be placed on the peninsula.

If I can be of any assistance during the transition, please do not hesitate to ask.

Best Regards,

A handwritten signature in cursive script that reads "Mary Meconi".

Mary Meconi

A handwritten signature in cursive script, possibly reading "D. [unclear]", with the date "16 April 12" written below it.

Melissa B. Morckel

Alan Fields
Principal
Kenai Central High School
9583 Kenai Spur Hwy
Kenai, AK 99611

Dear Alan Fields:

Please accept this letter as notice of my resignation as an employee of Kenai Central High School effective at the conclusion of my teaching contract for this school year (May 24, 2012).

Although I enjoy teaching and interacting with students on a daily basis, I have made the decision to start a family with my husband. Thank you for the opportunity to work at Kenai Central High School for the last two years. If I can be of any assistance to you during the remainder of the term, please let me know.

Sincerely,

Melissa B. Morckel

Melissa B. Morckel
Math Teacher



Jessica Pena

April 6, 2012

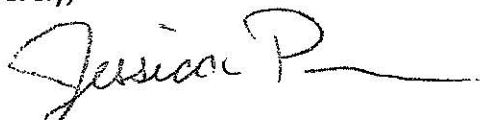
Dear Ms. Callahan,

I would like to inform you that I am resigning from my position as Interventionist, effective May 25, 2012.

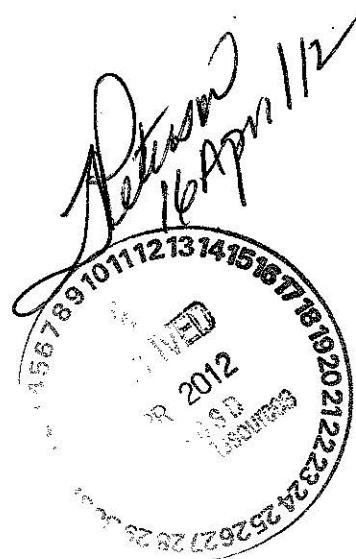
Thank you for the support and opportunities for professional and personal development you have provided me over the year. I have enjoyed working here and would jump at the opportunity to work in this district in the future.

If I can be any help during this transition, please let me know.

Sincerely,



Jessica Pena





Dena G. Pettijohn

April 20, 2012

*Kenai Peninsula Borough School District
148 North Binkley Street
Soldotna, Alaska 99669*

To whom it may concern:

I am writing to inform the School District and its Board of my decision to retire at the end of this school year.

Respectfully,

Dena G. Pettijohn

*Dena G. Pettijohn
5th / 6th Grade Teacher
Soldotna Elementary School*

cc: Teri Diamond

*M. Peterson
27 April 12*

Tim Peterson
Director of Human Resources
Kenai Peninsula Borough School District
148 N Binkley
Soldotna, AK. 99669

Dear Mr. Peterson:

Please accept this letter as my official resignation from the Kenai Peninsula Borough School District effective at the end of the 2011-2012 school year. I will, at this time, be applying for retirement benefits from the State of Alaska. Please let me know if there is anything else you need from me.

Sincerely,



Mark Robinson
Choral Director, Homer High School
600 E Fairview
Homer, AK. 99603



Melody Spangler-Hatch

Mr. Tim Peterson
Director of Human Resources
Kenai Peninsula Borough School District
148 N. Binkley Street
Soldotna, AK 99669



Dear Mr. Peterson,

I wish to inform you of my intention to retire from my position as speech/language pathologist at the end of the 2011-2012 school year. It has been my honor to serve the students on the eastern side of the peninsula for 32 years. How did 32 years pass so quickly?! It will be tremendously difficult to say goodbye to the wonderful Seward Elementary School staff that have become like family to me over all these many years. I am grateful to have been a part of this remarkable school. I will also carry very fond memories of my earlier service years at Moose Pass, Cooper Landing, and Hope Schools.

It has been a wonderful and fulfilling career working with the children, the parents, and the administrative staff of the Kenai Peninsula Borough School District. Thank you!

Sincerely,

Melody Spangler-Hatch

Melody Spangler-Hatch

cc: Clayton Holland, Director of Pupil Services
David Kingsland, Seward Elementary Principal

Handwritten signature
16 April 12

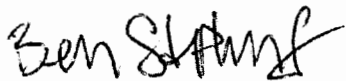
April 4, 2012

Tim Peterson,

I am writing to inform you that I will be not be returning to the Kenai Peninsula Borough School District in the fall. I am rescinding my previous letter of intent and I am officially resigning from my teaching position.

I want to thank you for my time with the Kenai Peninsula Borough School District.

Sincerely,



Ben Stephens



16 April 12

April 8, 2012

Allan Gee, Principal
Douglas Waclawski, Vice Principal
Homer High School
600 East Fairview
Homer, AK 99603

Dear Sirs:

After many months of personal debate, I have decided to resign my position as intensive needs teacher at Homer High School at the end of my contract, 2011-2012. I am opening an art gallery, writing another book and hoping to continue internationally in the improvement of conditions for people with disabilities and their families.

I understand I cannot be involved in the process of hiring a replacement for the year 2012-13. I can say it is imperative the person that replaces me must have excellent parent respect and communication. That person needs to display compassionate behavior toward all students, have the ability to work closely and respectfully with special education staff, plus be well organized as a teacher and in legal paperwork. I hope ONLY a person that treats parents, students and staff with dignity and respect will be hired to continue the excellent educational and vocational intensive needs program that has occurred at Homer High School for the past 20 years. The parents, students and staff expect absolutely nothing less.

Sincerely,

Linda Kay Thompson

Linda Kay Thompson
Intensive Needs Teacher



[Signature]
16 April 12



March 23, 2012

Tim Peterson, Director

Department of Human Services

Kenai Peninsula Borough School District

Soldotna, Alaska

Dear Tim Peterson,

Please accept this letter as notice of intent to resign from my position as Third Grade teacher at Nikiski North Star Elementary School. I am attaching my unsigned contract for the 2012-2013 school year.

I have begun the application process for retirement from the State of Alaska Teacher's Retirement System. Your office has assisted me with the Verification of Service form.

It has been my pleasure to work in the Kenai Peninsula School system.

Please contact me via e-mail or phone if you have questions or require further information.

Sincerely,

Teresa Zinck
Teresa Zinck

Tim Peterson
2 April 12