

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

## SCHOOL BOARD COMMUNICATION

<b>Title:</b>	<b>Approval of Long Term Substitute Contract</b>		
<b>Date:</b>	<b>June 4, 2012</b>	<b>Item Number:</b>	11a.(8)
<b>Administrator:</b>	<b>Tim Peterson, Human Resources</b>		
<b>Through:</b>	<b>Dave Jones, Assistant Superintendent</b>		
<b>Attachments:</b>	<b>Long Term Substitute Request Letter</b>		

Action Needed     For Discussion     Information     Other: \_\_\_\_\_

## BACKGROUND INFORMATION

Name	Location
Ruby Smith	Redoubt Elementary School

## ADMINISTRATIVE RECOMMENDATION

It is recommended that the above long term substitute teacher contract be approved.



# REDOUBT ELEMENTARY SCHOOL

Kenai Peninsula Borough School District

486 West Redoubt

Soldotna, Alaska 99669

Phone: (907) 260-4300

Fax: (907) 262-5815

[https://www.edline.net/pages/Redoubt\\_Elementary](https://www.edline.net/pages/Redoubt_Elementary)

John Pothast  
Principal

DATE: May 21, 2012

TO: Tim Peterson, Director  
Human Resources

*Done for TP*

FROM: John Pothast  
Principal, Redoubt Elementary School

RE: Long Term Substitute Contract

Ruby "Jane" Smith has now substituted for 20 consecutive days for Stephanie Belger in a certificated teaching position. I would like to request a long term substitute teacher contract be issued.