

 148 Binkley Street
 Soldotna, Alaska
 99669-7553

 Phone
 (907) 714-8888
 Fax
 (907) 262-9645

## MEMORANDUM

TO:	Board of Education
FROM:	Doris Cannon, Director of Elementary Education
THROUGH:	Glen Szymoniak, Assistant Superintendent of Instruction
DATE:	April 14, 2008
RE:	K-3 Standards-Based Report Card Update

The following documents are enclosed as a briefing for the April 14, 2008 worksession on K-3 Standards-Based Report Card Update. During the worksession, I will be prepared to answer questions and receive ideas/suggestions. The documents are designed to be completed online with drop-down boxes which are not readily seen on the printed copy. These drop-down boxes allow for teachers to quickly complete the card with ease.

I look forward to the worksession and sharing with all of you the process utilized in updating these report cards.

Attachments: <u>Kindergarten Report Card Update</u> <u>1st Grade Report Card Update</u> <u>2nd Grade Report Card Update</u> <u>3rd Grade Report Card Update</u>