


KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street
Phone (907) 714-8888

Soldotna, Alaska
Fax (907) 262-9645

October 6, 2008

TO: Board of Education

FROM: Tim Peterson, Director, Human Resources 

THROUGH: Dave Jones, Assistant Superintendent

SUBJECT: Approval of Request for an Unpaid Leave of
Absence/Support Item – 10 a 13

It is recommended the following request for an unpaid leave of absence be approved:

Olia Basargin Bilingual/ELL Tutor Razdolna Elementary, effective
October 7 through October 31, 2008

**Requires School Board approval per KPESA Negotiated Agreement. Article 23E
"Short Leaves of two (2) weeks or less may be approved by the Superintendent,
without School Board approval." Since this request exceeds 2 weeks, it is being
brought forward for School Board action.



Olia Basargin

Homer, Alaska 99603

Work phone: 907 235 6485

Home phone:

September 30, 2008

Dear Tim Peterson, my name is Olia Basargin. I work at Razdolna Elementary School as a Bi/ELL Tutor. I am writing you to request leave of absence for a very personal and important family matter. I will be gone for about 4 weeks. I have asked my school principal Douglas Waclawski for this leave a few weeks ago and was granted permission by him. I intend to be gone from October 7 through October 31. Thank you.

Sincerely,

Olia Basargin

Olia Basargin

*Tim Peterson
20 Oct 08*