

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

November 3, 1997

SCHOOL BOARD MEMBERS: Mrs. Mari-Anne Gross, President  
Mr. Joe Arness, Vice President  
Mrs. Susan Larned, Clerk  
Mrs. Debra Mullins, Treasurer  
Dr. Nels Anderson, Member  
Mrs. Joyce Fischer, Member  
Ms. Deborah Germano, Member  
Miss Danielle Meacham, Student Representative

STAFF PRESENT: Mr. John Dahlgren, Superintendent of Schools  
Mr. Patrick Hickey, Assistant Superintendent, Operations and  
Business Management  
Mr. Ed McLain, Assistant Superintendent, Instruction  
Mrs. Sharon Radtke, Assistant Superintendent, Human  
Resources

OTHERS PRESENT: Mr. Todd Syverson  
Mr. Greg Paxton  
Mr. Harry Lockwood  
Mr. Lawrence Colston  
Mrs. Shana Loshbaugh  
Mr. Justin George  
Miss Haylee Best  
Miss Janna Schaafsma  
Ms. Cindy Litzenberger  
Mr. David Martian  
Mr. Dave Schmidt  
Mrs. Erin Lockwood  
Mrs. Paula Christensen  
Ms. Terri Woodward  
Miss Kathryn Lockwood  
Ms. Shellie Church  
Ms. Karen Mahurin  
Miss Jessica Truesdell  
Miss Katie VanDerWege  
Ms. Jane Davis

Others present not identified.

CALL TO ORDER: Mrs. Gross called the meeting to order at 2:00 p.m.

EXECUTIVE SESSION: At 2:01 p.m., Mrs. Joyce Fischer moved the Board go into executive session to discuss subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. The purpose of the executive session is to conduct a level III grievance hearing. Mrs. Larned seconded.

Motion carried unanimously.

ADJOURN EXECUTIVE SESSION: At 7:34 p.m., Mr. Arness moved the Board adjourn the executive session. Mrs. Larned seconded.

Motion carried unanimously.

PLEDGE OF ALLEGIANCE: Mrs. Gross invited those present to participate in the Pledge of Allegiance.

ROLL CALL:	Mrs. Mari-Anne Gross	Present
	Mr. Joe Arness	Present
	Mrs. Susan Larned	Present
	Dr. Nels Anderson	Present
	Mrs. Joyce Fischer	Present
	Mrs. Deborah Germano	Present
	Mrs. Debra Mullins	Present
	Miss Danielle Meacham	Present

APPROVAL OF AGENDA: The agenda was approved as written with the deletion of Item 10a.(2) Approval of Furniture and Equipment List.

APPROVAL OF MINUTES: The School Board Minutes of October 20, 1997, were approved as printed.

SCHOOL REPORTS: Mr. Todd Syverson, Principal, Soldotna Middle School, presented a mock core team meeting conducted by Paula Christensen, Shelli Church, David Martian, Jane Davis and Cindy Litzenberger. The core team discussed student concerns, upcoming curriculum events, technology integration, and core team activities and deadlines. Core teams meet each day during a common working planning time.

Haylee Best, Jessica Truesdell and Katie VanDerWege demonstrated a student-led conference. The demonstration included a discussion of the student's work in her core classes, what has been learned, work samples, overall performance and improvement strategies. Mrs. Christensen explained that it takes two weeks to prepare for student-led conferences. She noted that time is reserved at the end of the conference to talk privately about parent concerns. Mr. Syverson emphasized the importance of the student-led conference in helping parents take a partnership role in their child's education.

Mr. Dave Schmidt presented a vocal duet performed by Katie VanDerWege and Kathryn Lockwood, and a clarinet duet performed by Janna Schaafsma and Honni Phillips.

Mr. Syverson thanked the Board for middle school staffing and urged their continued support to help meet students' needs. Mr. Syverson asked the Board to consider the overcrowding situation at Soldotna Middle School. He stated that currently there are eight portables with 580 students and the school is at a point where something needs to be done. He encouraged the Board to develop a plan, especially as the state considers the possibility of funding for facilities.

COMMUNICATIONS AND  
PETITIONS:

Mrs. Gross reported that she received a letter from the Nikiski Elementary PTA expressing concern over the lack of staffing for nursing, and from the Hope Elementary Site Based Decision Making Council asking for a change in configuration to a K-8 or K-12 school.

Mr. Dahlgren stated that he will be talking with the Hope Site Based Decision Making Council on November 4 concerning their request to change grade level configurations and will report back to the Board. Mrs. Radtke explained that the request came about because students' were having to leave Hope Elementary half way through their high school career.

ADVISORY COMMITTEE AND/OR  
P.T.A., K.P.A.A., K.P.E.A.,  
K.P.E.S.A.:

Mr. Lawrence Colston, KPEA President, commented on KPEA's concern that academic education be considered during the selection of certificated staff; release time for the KPEA president; and letters to the Commissioner of Education and legislature regarding the area cost differential.

SUPERINTENDENT'S REPORT:

Mr. Dahlgren reported that on Thursday, October 28, he met with the Nikiski Area PAC and discussed their concerns regarding reconfiguration of schools, additions to school facilities and the recent recommendations from the Governor.

Mr. Dahlgren announced that the Chapman Elementary PTA has invited the Board to come to Anchor Point on Thursday, November 6, to discuss staffing issues. Mrs. Gross stated that the PTA had invited them to dinner at 6:15 p.m. and the meeting will start at 7:00 p.m. at Chapman Elementary.

Mr. Dahlgren announced that the twenty-day count period is over and preliminary calculations indicate that the District will need \$500,000 to balance the budget. The administration has already been considering places to reduce the budget. Mr. Dahlgren reported that with the savings of \$290,000 for the reduction in the PERS contribution; subtraction of over projected students and their revenues for alternative schooling of \$159,000 and an additional \$150,000 payment that was budgeted and not required for the replacement of the Borough's mainframe, these items should balance the budget. Mr. Dahlgren reported that the District hired additional staff with the savings from PERS last year but suggested that instead, the money for the additional staff should come from existing unallocated money. He noted that although the budget is still extremely tight, he did not recommend a reduction of the equipment account or unallocated staff accounts. He stated that he will report back to the Board on any transfers necessary to balance the budget.

SUPERINTENDENT'S REPORT  
(Continued):

Mrs. Gross stated that she had heard concerns voiced by parents about the lack of money to purchase new textbooks.

CONSENT AGENDA:

Items presented on the Consent Agenda were Substitute Teacher Contracts and an Extended Field Trip Request.

SUBSTITUTE TEACHER  
CONTRACTS:

Mrs. Radtke recommended the Board approve substitute teacher contracts for Heidi Harding, Grade 1, Redoubt Elementary and David Martian, Science, Soldotna Middle School.

EXTENDED FIELD TRIP  
REQUEST:

Mr. McLain recommended the Board approve a request from Kenai Central High School for approximately 15 students to travel to France as part of the Intercultural Student Experiences program.

ACTION

Mr. Arness moved the Board approve Consent Agenda Items Numbers 1 and 3. Ms. Germano seconded.

Motion carried unanimously.

RETIREMENT INCENTIVE  
PROGRAM:

Mrs. Radtke presented information on the state retirement incentive program stating that only districts that can prove a savings may participate. She reported that she had just received the actuarial information from the state that afternoon. She stated that because of the two-tiered salary schedule the District would realize a savings if they chose to participate.

Mrs. Radtke explained that if the Board chose to participate the administration would prepare resolutions for Board approval; the resolutions would be submitted to the state; the Retirement and Benefits office will develop an agreement between the state and the District. Anyone retiring must retire no later than six months after the close of the application period.

Mr. Lawrence Colston, KPEA President, reported that an informal poll indicated that 24 KPEA members and two administrators expressed an interest in the retirement incentive program.

ACTION

Dr. Anderson moved the Board approve the participation in the state retirement incentive program. Ms. Germano seconded.

Mrs. Mullins asked how many employees would be eligible to participate in the retirement incentive. Mrs. Radtke replied that there are 111 PERS employees and 312 TRS employees eligible to participate but not necessarily for full retirement. The list includes anyone who is eligible for both full or partial retirement.

RETIREMENT INCENTIVE  
PROGRAM (Continued):

Mrs. Radtke explained that several items are considered when trying to get a realistic picture of who may choose to retire, such as, who is eligible for full retirement, how old are their children, are both spouses eligible, etc. Mr. Arness asked for an administrative recommendation. Mr. Dahlgren confirmed that the recommendation had not changed from the October 20 Board Meeting when it was originally discussed.

Mr. Hickey stated that the District will be paying for last year's retirement for two more years. Mr. Dahlgren noted that \$600,000 was budgeted as a savings and that the District would not realize a savings during the second and third year.

VOTE:

YES - Anderson, Fischer, Germano, Larned, Mullins,  
Gross  
NO - Arness  
Advisory Vote - ABSTAIN

Motion carried.

MEMORANDUM OF  
AGREEMENT/TEAM TEACHING:

Mrs. Radtke recommended approval of a memorandum of agreement allowing team teaching with the KPEA President. A substitute will be hired to teach in the classroom two days each week, one team teaching day with the classroom teacher, and one KPEA president release day. The cost of the substitute is borne by KPEA.

Mr. Colston, KPEA President, reviewed the past practice of hiring a teacher to substitute for the KPEA President in order to provide continuity within the classroom. He stated that in the past the cost was split between the District and KPEA; but through the negotiation process, the substitute money was eliminated. He stated that the expense would now be borne by KPEA because they believe that it is in best interest of students.

ACTION

Mrs. Mullins moved the Board approve the Memorandum of Agreement as presented. Mrs. Larned seconded.

Motion carried unanimously.

1998-99 ENROLLMENT  
PROJECTIONS:

Mr. Patrick Hickey recommended the Board approve the projected student enrollment for the 1998-99 school year at 10,430. Mr. Hickey noted that this year the student population is lower than projected and this is the first time the kindergarten class is smaller than the senior class.

1998-99 ENROLLMENT  
PROJECTIONS (Continued):

Mr. Ed Oberts asked the Board to consider including an additional 50 home school students for the Aurora Borealis Charter School.

ACTION

Mr. Arness moved the Board approve the projected student enrollment for the 1998-99 school year at 10,430. Dr. Anderson seconded.

Mrs. Germano asked what happens if enrollment projections are exceeded at the charter schools. Mr. Dahlgren replied that two charter schools did not meet their projected enrollment this school year and their budgets were adjusted downward. He noted that Aurora Borealis had an average of 76 students and the budget was adjusted upward. Mr. Dahlgren stated that he would like to uphold the enrollment projections especially with charter schools because the money follows the students. Mr. Arness responded that Aurora Borealis will have to rewrite their agreement to be able to include home school students.

Ms. Germano asked the Board to conduct a meeting in the future to discuss what happens when charter schools do not meet their enrollment.

Motion carried unanimously.

MOOSE PASS RESOLUTION  
#0997-01 TO ADD BUS SERVICE:

Mr. Patrick Hickey presented a recommendation to maintain the current bus route for Moose Pass Elementary and offer Parent-in-Lieu of Transportation reimbursement at \$.30 per mile for students residing in the Summit Lake area.

Mr. Hickey reviewed the history surrounding the busing of Moose Pass students residing in the Summit Lake area. He stated that he was contacted by Moose Pass community members this year and spoke with them about a review of the busing situation. After a review of possible solutions, the Moose Pass community forwarded a resolution that requested an additional bus for the Moose Pass Elementary routing. Mr. Hickey reported that this request would cost the district an additional amount of \$317.16 per day for four students.

MOOSE PASS RESOLUTION  
#0997-01 TO ADD BUS SERVICE  
(Continued):

Mr. Hickey read his response to the Moose Pass Community:

“Deluxe Sales and Service was the successful proposer for the Moose Pass Cooper Landing route in March of 1994. The per bus, per day, bid as approved by the State of Alaska was \$293 per day. Last school year Deluxe sold their contract to Laidlaw. It was a direct transaction that was approved by the State Department of Education and did not affect the contract other than a change in ownership. With cost of living allowances that are approved by the state over the last three years, the per bus amount has increased to the present rate of \$317.06 per day. Adding another bus to that community would equate in per day bus charges in the amount of \$54,534.32 per year. An effort which would accommodate the transportation needs of approximately four school children. At this time as much as I empathize with the plight of the community, I ask the Board to verify and confirm the pupil routing situation we have in place and we will continue to offer Parent-in-Lieu of transportation of \$.30 per mile to compensate those parents for routing their children to the nearest bus stop.”

ACTION

Dr. Anderson moved the Board endorse the current pupil routing solution including the parent-in-lieu of transportation reimbursement to the parents at \$.30 per mile. Mr. Arness seconded.

Mrs. Fischer asked what the cost would be to the District to reimburse the parents \$.30 per mile per day. Mr. Hickey responded that it would be approximately \$1,800 per family. He noted that there are two families with two children each, one child will go to Seward Middle school next year. Mr. Hickey stated that he told the Moose Pass Community members that the District would evaluate next year's routing situation based on next year's enrollment.

Motion carried unanimously.

BP 3313, LEASES AND  
AGREEMENTS:

Mr. Dahlgren reminded the Board that action on proposed policy BP 3313, Leases and Agreements was postponed to the current meeting.

ACTION

Mrs. Fischer moved the Board amend paragraph one to read, “When it appears in the best interest of the district to enter into leases or agreements to obtain equipment, real estate, and services, the district shall do so on a competitive bidding basis. Leases and agreements shall be in compliance with legal statutes.” Mr. Arness seconded.

RECESS: At 8:55 p.m., Mrs. Gross called a recess.

RECONVENE AFTER RECESS: At 9:01 p.m., the Board reconvened in regular session.

Mr. Hickey stated that he understood the intent and was hoping to draft language that would not constrain the administration unduly. He noted that the wording "when practical" is important because it allows the District to choose motivational speakers, such as the inservice keynote speaker, instead of bidding it out.

Ms. Germano stated that BP 3313 concerns business and non-instructional operations. Mr. Hickey explained that purchases are not divided into categories and would like to see language that would allow the District to continue to perform all of the different types of transactions as they currently do.

Mrs. Fischer stated that the language used to develop the proposals can be limiting enough to allow the District to specify who they want to do business with in situations such as an inservice keynote speaker. She expressed her concern that the District be more consistent with submitting more proposals out to the competitive bid process.

VOTE ON AMENDMENT:

YES - Anderson, Fischer, Germano  
NO - Arness, Larned, Mullins, Gross  
Advisory Vote - NO

Amendment failed.

ACTION

Mrs. Fischer moved the Board amend paragraph two to read, "Contracts over \$5,000 but less than \$15,000 require informal proposals from all interested vendors." Ms. Germano seconded.

Mrs. Fischer stated that this amendment removes the requirement of three vendors. She stated that, according to Mr. Hickey, there are services such as the electric company, where there is only one vendor. She stated that traditionally vendors indicate an interest in doing business with the district and felt this amendment would make it available to anyone who is interested.

VOTE ON AMENDMENT:

YES - Fischer, Germano, Mullins  
NO - Anderson, Arness, Larned, Gross  
Advisory Vote - YES

Amendment failed.



BP 3313, LEASES AND  
AGREEMENTS (Continued):

ACTION

Ms. Germano moved the Board amend paragraph three to read "Contracts over \$15,000 require formal proposals from interested vendors on the approved vendor list." Mrs. Fischer seconded.

Mrs. Fischer expressed frustration that funding is extremely tight and yet the Board is not interested in assuring that the District gets the most for their money. She stated that there are many small businesses in the community that are not being allowed to send in bids or proposals. She stated that local businesses also provide two percent of their sales in taxes that go to District schools.

Mr. Arness stated that the language requesting informal proposals from all interested vendors is not practical.

Mr. Hickey commented that he agreed with the aspect of accepting proposals from all interested vendors rather than just from those vendors on the approved vendor list.

Mrs. Fischer asked for information about the approved vendor list. Mr. Hickey responded that the list includes those vendors that the District will do business with. He explained that vendors are removed from the list if their work is unsatisfactory or if they are in not in compliance with tax restrictions that are further outlined in policy.

Dr. Anderson questioned whether the change would require a bid from every vendor on the vendor list, even if they were not interested in submitting.

VOTE ON AMENDMENT:

YES - Fischer, Germano

NO - Anderson, Arness, Larned, Mullins, Gross

Advisory Vote - YES

Amendment failed.

ACTION

Mr. Arness moved the Board amend paragraph three to read, "Contracts over \$15,000 require, when practical, formal proposals from three or more vendors. All appropriate vendors on the approved vendor list shall be given the opportunity to submit a proposal." Mrs. Germano seconded.

BP 3313, LEASES AND  
AGREEMENTS (Continued):

VOTE ON AMENDMENT:

YES - Anderson, Arness, Germano, Larned, Mullins, Gross  
NO - Fischer  
Advisory Vote - YES

Amendment carried.

ACTION

Ms. Germano moved the Board amend BP 3313 to add paragraph four which would read, "The superintendent or designee shall provide the school board a quarterly report of leases or agreements entered into. The report shall include the bid specifications, number of respondents, successful vendor, and dollar amount of successful bid." Mrs. Fischer seconded.

Mr. Arness stated he supported the intent of the amendment but did not feel it was reasonable or realistic to ask for a report that would include bid specifications, number of respondents, successful vendor and the dollar amount of the successful bid. He felt that a list of the items that were bid and the successful bid would be adequate.

ACTION

Mr. Arness moved the Board amend the second sentence of the amendment to read, "The report shall include the number of respondents, successful vendor and dollar amount of successful bid." Dr. Anderson seconded.

Mr. Hickey confirmed that this type of a report could be done.

VOTE ON AMENDMENT TO THE AMENDMENT:

YES - Anderson, Arness, Germano, Larned, Mullins, Gross  
NO - Fischer  
Advisory Vote - YES

Amendment to the amendment carried.

Amendment carried unanimously.

VOTE ON AMENDED MOTION:

YES - Anderson, Arness, Germano, Larned, Mullins, Gross  
NO - Fischer  
Advisory Vote - YES

Motion carried.

LETTER TO STATE  
COMMISSIONER OF EDUCATION:

Mr. Dahlgren presented a draft letter to the Commissioner of Education concerning the proposed changes to the Department of Education regulations and the costs that are passed on to school districts.

Mrs. Gross explained the reason for the letter to the Commissioner and read a draft letter from Mrs. Ossiander, Anchorage School Board President, to substitute for Item 10g.

“We appreciate your leadership in raising the important topic of quality education to the forefront of our state’s agenda. You have certainly championed standards and aligned assessment. We are writing today, however, to share some concerns we have about recently announced education initiatives.

On October 11, 1997 school board members from Anchorage, Fairbanks, Kenai, Mat-Su and Juneau met in Anchorage to talk about common educational issues. As part of this discussion we reviewed proposed regulations from the State Board of Education.

While we are supportive of the intent, we collectively have strong concerns about the cost of implementing the following:

- the move towards requiring accreditation for all schools, beginning with the Title I schools
- assessment of the readiness of all students entering kindergarten or first grade in the areas of cognitive development, physical well being and motor development, language and emerging literacy development, social emotional development and approaches to learning
- increasing levels of mandated testing, including the high school exit exam
- mandated remediation for students who are not performing.

Given school districts’ current financial pressures, we believe these mandates will require us to eliminate programs or cut personnel.

The potential requirement to adopt state standards immediately in reading, writing and mathematics was a surprise to us. We would like assurance that districts may adopt standards that are specific to their own needs and constituency interests, consistent with state standards.

LETTER TO STATE  
COMMISSIONER OF EDUCATION  
(Continued):

Our districts have utilized standards as our various curricular disciplines have come up for review and revision. Curriculum review is cyclical. It would be a significant hardship for districts to be forced to take up the defined content areas at once. Districts should be able to adopt standards as their related curriculums move through the regular revision cycles. We also have many questions about the upcoming high school exit exam and would like to be consulted and included as it is developed.

As locally elected school board members we have a unique and important perspective on education reform, particularly in our own districts. We have been chosen by our communities for this job because we care deeply about our children and their academic success. We look forward to working collaboratively with you to improve education in Alaska.”

ACTION

Dr. Anderson moved the Board approve the draft letter as read by Mrs. Gross. Mrs. Fischer seconded.

Motion carried unanimously.

LETTER TO STATE  
LEGISLATURE:

Mr. Dahlgren presented a draft letter to the state legislature concerning the proposed foundation formula, support of the area cost differential study, and funding of capital projects.

Mrs. Gross read a draft letter from Mrs. Ossiander, Anchorage School Board President, to substitute for Item 10h.

“On October 11, 1997 school board members from Fairbanks, Anchorage, Mat-Su, Kenai and Juneau met in Anchorage to discuss education and share our districts’ concerns. It was an interesting meeting and showed us that we had more in common than we anticipated. We all appreciated the attention that education is receiving at the state level and spent much of the meeting discussing legislative concerns. At the meeting we agreed on five prioritized concerns we would like to share with you.

- There should be inflation proofing and periodic review/adjustments made to the state foundation formula to cover the increases to our cost of doing business.
- The formula should be made more equitable for larger districts and include a new area cost differential study.

LETTER TO STATE  
LEGISLATURE (Continued):

- All communities, including REAAs, should contribute to the cost of education. (WITH ANY FUNDS GENERATED ADDED TO OVERALL STATE EDUCATION FUNDING) Juneau amendment.
- The state should provide funding for mandated services, such as required testing/assessment and Quality School Initiatives.
- Large districts would like to see another 70/30 match on capital projects. (WITH GREATER LOCAL DETERMINATION OF LOCAL PROJECT PRIORITIES AND THE ABILITY TO INCLUDE MAJOR MAINTENANCE PROJECTS) Juneau amendment.

We appreciate your involvement and support for our school districts. We look forward to the opportunity to discuss our individual district concerns with you in more detail at your convenience.”

ACTION

Dr. Anderson moved the Board approve the draft letter as read by Mrs. Gross. Ms. Germano seconded.

Motion carried unanimously.

ACTION

Ms. Germano moved the Board also send the original letter as presented in Item 10h. to District legislators. Mr. Arness seconded.

Motion carried unanimously.

ACTION

Ms. Germano moved the Board also send the original letter as presented in Item 10g. to Commissioner Holloway. Mrs. Larned seconded.

Mr. Arness stated that he was opposed to sending a separate letter to the Commissioner of Education because he felt it would break the solidarity of the group signing the original letter.

VOTE:

YES - Fischer, Germano, Mullins  
NO - Anderson, Arness, Larned, Gross  
Advisory Vote - NO

Motion failed.

PUBLIC PRESENTATIONS:

Mr. Colston thanked the Board for approving the letters to the legislature and Commissioner of Education.

PUBLIC PRESENTATIONS  
(Continued):

Mr. Paul Fischer stated that Board action on BP 3313 was not in accordance with BP 3311. Mr. Fischer voiced his objections to language that permits the authority to sole source if the situation warrants. He stated that expenditure of public funds should go to bid.

Mr. Oberts suggested the District post their bids on the internet.

BOARD COMMENTS:

Dr. Anderson asked Mr. Fischer to offer suggestions concerning BP 3313. He also announced that Senator Torgerson and Representative Davis will be at Soldotna High School to talk about the Educational Endowment Initiative and the foundation formula. He recommended that Board members be there to express an opinion.

Mrs. Larned stated she enjoyed the presentation by Soldotna Middle School students. She reported that she attended a Middle School Committee meeting and the Committee is trying to define what the model is and compare it to District middle schools.

Mrs. Germano stated she looked forward to attending the Middle School Committee meetings. Mrs. Germano shared a handout with information on Alaska Municipal League's latest committee on education regarding education and funding. She thanked Soldotna Middle School for their presentation.

Mrs. Mullins thanked the government students in the audience. She expressed her concern about the destruction and vandalism at Nikiski High. She reported that last Friday evening approximately 40 bullet holes were shot into the Nikiski High School. She reminded the public that money to repair the damages comes directly out of District funds that could be spent on the education of students. She stated that she hoped the communities will keep their ears open and hopefully solve this vandalism problem. She stated there were visiting students in the building at the time and could have caused bodily harm in addition to the facility damage.

Miss Meacham thanked students in the audience for attending.

Mrs. Gross stated that she had recently attended the graduation standards and math curriculum committee meetings. She stated the Math curriculum committee reviewed textbooks and was disappointed with the selection. She stated that she had the privilege of attending The Music Man at Homer High School and was impressed with the quality of the production which included 250 students.

ADJOURN:

At 9:53 p.m., Mr. Arness moved the School Board Meeting be adjourned.  
Mrs. Mullins seconded.

Motion carried unanimously.

Respectfully Submitted,

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Mrs. Mari-Anne Gross, President

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Mrs. Susan Larned, Clerk

The Minutes of November 3, 1997,  
were approved on November 17, 1997  
as written.