



2018-2019 SCHOOL SITE COUNCIL AND PARENT GROUP EVALUATIONS

Kenai Peninsula Borough School District

SEAN DUSEK,
SUPERINTENDENT

JUNE 2019



**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-19	School: Aurora Borealis Charter School
<p>Goal(s): MISSION STATEMENT: The purpose of Aurora Borealis Charter School is to provide the finest academic program possible. To meet this purpose, it is our obligation to promote an educational environment that reflects high academics, character, and citizenship standards for all students and establish classroom conditions where these standards can be met.</p> <ul style="list-style-type: none"> A. To conduct ABCS affairs in accordance with its mission statement. B. To exercise all such powers as are provided by State and Federal law, Kenai Peninsula Borough School District policy, and these Bylaws in order to accomplish the ABCS mission statement. C. Support teachers in maintaining a classroom environment where high academic, character, and citizenship standards can be met for all students. D. Support the administrator in the accomplishment of the mission statement through implementation of adopted policies and procedures while holding the administrator accountable for the achievement of measurable standards through annual review of test scores. E. Maintain current core curriculum classroom materials as approved by the Academic Policy Committee. F. Encourage parents/guardians to actively participate in their child’s education. 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. 2) Rigor: All Students will achieve high levels of academic growth: ABCS's mission is to ensure students achieve high levels of academic success. 4. Responsive: Be immersed in a high quality instructional environment: Teachers had training in Danielson's Model of Effective Instruction. Teachers were observed informally and given feedback on specific lenses that enabled the administration to ensure that the instructional environment was high quality and always improving.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? In the school “Weekly Reminder”, Agendas & minutes posted in the school and on ABCS Facebook page.</p>	
<p>What actions were taken to achieve the goal(s)? Conduct Academic Policy Committee meetings.</p>	
<p>What measures were used to determine that goal(s) were reached? Conducting APC meetings, reflection of APC meeting minutes, Annual Review of progress, Parent and Staff Surveys, Testing data (TerraNova, PEAK, AIMS, Ed Performance, Teacher Gradebook Reports), Attendance,</p>	

Tardies, Behavior Contracts, Academic Contracts.

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8-14-18	1. Welcome <ul style="list-style-type: none"> a. Call to Order b. Roll Call <ul style="list-style-type: none"> i. Present- ii. Absent- c. Introduction of Guests d. Approval of Minutes for May 29, 2018 e. Any additions to the Agenda f. Approval of Agenda Agenda: <ul style="list-style-type: none"> 1. PARENT COMMENTS: 2. STAFF COMMENTS: 3. APPOINT NEW APC MEMBER: 4. ELECT BOARD ROLES FOR 2018-19: 5. ADMINISTRATOR REPORT: 6. FINANCIAL REPORT: 7. ACCELERATED READING (AR) PROGRAM UPDATE: 8. HIGH SCHOOL PROCESS: 9. PARENT COMMENTS: 10. PARENT COMMENTS: 11. BOARD MEMBER COMMENTS: 12. NEXT MEETING DATE: 13. ADJOURNMENT: 		
10-9-2018	1. Welcome <ul style="list-style-type: none"> g. Call to Order 		

	<ul style="list-style-type: none"> h. Roll Call <ul style="list-style-type: none"> i. Present- ii. Absent- i. Introduction of Guests j. Approval of Minutes for August 14, 2018 k. Any additions to the Agenda l. Approval of Agenda <p>Agenda:</p> <ul style="list-style-type: none"> 14. PARENT COMMENTS: 15. STAFF COMMENTS: 16. EXECUTIVE SESSION: (Tardy Issue) 17. ADMINISTRATOR REPORT: 18. FINANCIAL REPORT: 19. CHARTER CHANGE DISCUSSION: 20. PARENT COMMENTS: 21. BOARD MEMBER COMMENTS: 22. NEXT MEETING DATE: 23. ADJOURNMENT: 		
<p>11-29-18</p>	<ul style="list-style-type: none"> 2. Welcome <ul style="list-style-type: none"> a. Call to Order b. Roll Call <ul style="list-style-type: none"> i. Present- ii. Absent- c. Introduction of Guests d. Approval of Minutes for October 9, 2018 e. Any additions to the Agenda f. Approval of Agenda <p>Agenda:</p> <ul style="list-style-type: none"> 24. PARENT COMMENTS: 25. STAFF COMMENTS: 26. ADMINISTRATOR REPORT: 27. ADMINISTRATOR MID-YEAR EVALUATION: 28. FINANCIAL REPORT: 		

	<ul style="list-style-type: none"> 29. BUILDING SECURITY: 30. NEW CHARTER SCHOOL PROGRESS: 31. PARENT COMMENTS: 32. BOARD MEMBER COMMENTS: 33. NEXT MEETING DATE: 34. ADJOURNMENT: 		
2-04-19	<ul style="list-style-type: none"> 3. Welcome <ul style="list-style-type: none"> a. Call to Order b. Roll Call <ul style="list-style-type: none"> i. Present- ii. Absent- c. Introduction of Guests d. Approval of Minutes for November 29, 2018 e. Any additions to the Agenda f. Approval of Agenda Agenda: <ul style="list-style-type: none"> 35. PARENT COMMENTS: 36. STAFF COMMENTS: 37. EXECUTIVE SESSION (ENROLLMENT): 38. ADMINISTRATOR REPORT: 39. ADMINISTRATOR EVALUATION: 40. FINANCIAL REPORT: 41. BUILDING SECURITY: 42. APC MEMBER REPLACEMENT: 43. PARENT COMMENTS: 44. BOARD MEMBER COMMENTS: 45. NEXT MEETING DATE: 46. ADJOURNMENT: 		
4-01-19	<ul style="list-style-type: none"> 4. Welcome <ul style="list-style-type: none"> a. Call to Order b. Roll Call <ul style="list-style-type: none"> i. Present- 		

	<ul style="list-style-type: none"> ii. Absent- c. Introduction of Guests d. Approval of Minutes for February 4, 2019 e. Any additions to the Agenda f. Approval of Agenda <p>Agenda:</p> <ul style="list-style-type: none"> 47. SWEARING IN NEW MEMBER TO SEAT A: 48. PARENT COMMENTS: 49. STAFF COMMENTS: 50. EXECUTIVE SESSION (Policy if needed): 51. ADMINISTRATOR REPORT: 52. FINANCIAL REPORT: 53. BUILDING SECURITY: 54. APC ELECTIONS: 55. PARENT COMMENTS: 56. BOARD MEMBER COMMENTS: 57. NEXT MEETING DATE: 58. ADJOURNMENT: 		
<p>5-07-19</p>	<ul style="list-style-type: none"> 5. Welcome a. Call to Order b. Roll Call <ul style="list-style-type: none"> i. Present- ii. Absent- c. Introduction of Guests d. Approval of Minutes for April 1, 2019 e. Any additions to the Agenda f. Approval of Agenda <p>Agenda:</p> <ul style="list-style-type: none"> 59. PARENT COMMENTS: 60. STAFF COMMENTS: 61. EXECUTIVE SESSION (Policy if needed): 62. ADMINISTRATOR REPORT: 		

	63. FINANCIAL REPORT: 64. BUILDING SECURITY: 65. APC ELECTIONS: 66. PARENT COMMENTS: 67. BOARD MEMBER COMMENTS: 68. NEXT MEETING DATE: ADJOURNMENT:		
5-16-19	6. Welcome 7. Call to Order 8. Roll Call 9. Present- 10. Absent- 11. Introduction of Guests 12. Approval of Minutes for May 7, 2019 13. Any additions to the Agenda 14. Approval of Agenda 15. Agenda: 16. PARENT SURVEY RESULTS DISCUSSION: 17. STAFF SURVEY RESULTS DISCUSSION: 18. ANNUAL REVIEW OF ACADEMIC PERFORMANCE: 19. APC APPOINTMENTS TO SEATS E AND F FOR THE 2019-20 SCHOOL YEAR: 20. PARENT COMMENTS: 21. BOARD MEMBER COMMENTS: 22. NEXT MEETING DATE: 23. ADJOURNMENT: 24. 25.		

What data gives evidence to progress of meeting goal(s)?
 Staff Survey, Parent Survey, TerraNova Scores, PEAK Scores, AIMS data, Ed Performance data, Intervention Data,

Teacher Gradebook Reports, Math Assessment (Saxon) scores, Hanover Research Results.

What other significant actions were taken to support District goal(s) during the year?

No “significant actions” were taken this year to support District goals. The same process has been followed every year to ensure ABCS is following the designated charter in which they operate under.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018_19	School: Chapman / 31
Goal(s): Further development of school partnerships.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Via newsletter.	
What actions were taken to achieve the goal(s)? School development of community partnerships. Ongoing advocacy for the importance of Chapman School.	
What measures were used to determine that goal(s) were reached? Anecdotal	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/2018	iPads / Staffing / Schedules / Early Release Dates / Activities	More iPad purchases on hold	Anecdotal
11/2018	Staffing / Enrollment / Retirement – Martha McQuiston / Activities		Informational
1/2019	Conferences / Attendance Letters / Evaluations / Activities		Informational and input provided
2/2019	Budget Concerns / Upcoming Budget Meetings & Forums / Enrollment		
3/2019	Community Meeting / Budget Concerns/ Guest Speakers / Upcoming Meeting Schedules / Activities	Inform community opportunities to share opinion	Showed partnership list for each class and number of direct student opportunities.

4/2019	Update budget information / Upcoming spring activities / Enrollment		
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What data gives evidence to progress of meeting goal(s)?

Increased number of community partnerships. Partnerships: Seldovia Village Tribe, Rec Room, Islands & Oceans, Alaska State Troopers, Anchor Point Food Bank, Anchor Point VFW, Dr. Astin Dentist, Thurmands, Anchor River Inn, Wynn Nature Center, Steve Friend (Snake guy), Katchemak Bay Reserve, Sealife Center, Boating Safety (Brown Shirts), Honor Flight, Fish & Wildlife, Planet Hollywood, Rotary Club of Homer, Homer Ukulele Group Society (HUGS).

What other significant actions were taken to support District goal(s) during the year?

Community partnerships supported the district pursuit of providing career readiness to students and community connectedness. These opportunities also improve and support parent/school relations in that many parents are involved directly and indirectly with the partner entity.

5-17

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2019	School: Connections
<p>Goal(s):</p> <ul style="list-style-type: none"> No specific site council goals were identified. Connections site council has traditionally been used to get feedback on things going on within Connections. Connections parents tend to be independent and are not especially involved with “the school.” Connections parents are more concerned with their personal school. Connections parents are generally happy if Connections is running smoothly and does not put barriers in their way. One unofficial goal remains to maintain or improve enrollment numbers, especially in relationship to IDEA. 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <ul style="list-style-type: none"> Embracing and encouraging a culture of innovation was a focus of the program. 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Direct mass emails are the primary means of communications. The extremely distributed nature of Connections makes other means of communications difficult.</p>	
<p>What actions were taken to achieve the goal(s)?</p>	
<p>What measures were used to determine that goal(s) were reached?</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
10-12-18	<ul style="list-style-type: none"> Enrollment PEAKS Results School Goals GED Information 	<ul style="list-style-type: none"> Discussed possible ways to improve participation in PEAKS. Most parents did not see participation as a major goal. 	

		<ul style="list-style-type: none"> • An update on the school goal to improve graduation rates was presented. Growth was seen in the SY18. • GED information was presented to answer question from council member. 	
11-30-18	<ul style="list-style-type: none"> • Enrollments • TSI based on PEAKS Results • Accreditation Information • School goal (graduation) review 	<ul style="list-style-type: none"> • Enrollment #s are always important at Connections. Our number were trending about 50 higher than SY18. • Gave a thorough explanation of Connections' PEAKS "score" and what it means. Explained the TSI designation and what that means. • Accreditation information was to familiarize the council on the new accreditation process. 	
2-15-19	<ul style="list-style-type: none"> • Enrollment #s • Budget • Valedictorian Selection • IDEA Growth • Parent/Family Involvement 	<ul style="list-style-type: none"> • Enrollments continue to track without surprises. • Council members asked how the budget crisis would affect Connections. • A subcommittee was formed to develop a proposal for changes to the 	

		<p>valedictorian selections process.</p> <ul style="list-style-type: none"> • IDEA has grown rapidly over last 3 years. Ideas about WHY were discussed. • The creation of a parent advisory committee was discussed. Various ideas were introduced. 	
<p>05-03-19</p>	<ul style="list-style-type: none"> • Enrollments #s • Budget Update • Accreditation Update • Valedictorian Selection Update • Changes to Connections Staff 	<ul style="list-style-type: none"> • Enrollment was 867 students. • The budget update was to explain what proposed changes to PTR. • Accreditation was set to begin on 05-05-19. Response to parent surveys was fairly strong. Response to student surveys was less impressive. The lack of actionable data was discussed. • A valedictorian-selection discussion involving Connections staff and parents was led by Wendi Dutcher. Several proposals and many viewpoints were introduced. 	

		No final proposal has been made. <ul style="list-style-type: none">• The retirement of 3 Connections staff members was announced to the council.	

What data gives evidence to progress of meeting goal(s)?
What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2018/2019		School: Cooper Landing School	
<p>Site Council Goal(s): The goals of the PAC (Parent Advisory Committee) this year were: involvement of the parents in various school activities, attendance of students, parents/students committing to field trips they signed up for, and an overall school improvement in math and language arts. In addition to these goals, communication between PAC members as well as the PAC and school is a high priority and a constant goal.</p>			
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. The District Goal supported is the improvement in math and languages arts. This goal was supported by progress reports regarding math subjects being sent home frequently and parents putting extra emphasis on completing math homework. To improve language arts, parents supported students in writing about various vacations taken throughout the school year.</p>			
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? The PAC meeting times and minutes are posted on the school website. The meeting times are posted in the school newsletter as well. The PAC meeting times and agendas are posted on the Community Crier (a mass email sent to the entire community)</p>			
<p>What actions were taken to achieve the site council goal(s)? 5 meetings between members, teachers, and administration were scheduled to keep the communication flowing. The PAC supported the school by hosting their own fundraiser in order to raise money for student activities, as well as freely offering help to support the school in fundraising, chaperoning, and in-school activities. As stated above, the PAC was active in emphasizing math and language arts.</p>			
<p>What measures were used to determine that goal(s) were reached? The measure used to determine that the goals of the site council were reached is the satisfaction of the parents and students, as well as the school staff. There is consistent and open dialogue throughout the year about the previously set goals. All involved parties were satisfied with the outcome of site council sponsored field trips, council members volunteer schedule and choice of subjects to help with and site council goals.</p>			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?

<p>8-29-2018</p>	<p>District Wide Forms are on line. Community Member stepped down, discussion of inviting new community member to join. Review of Bylaws. The importance of filling out volunteer application online. Possible Field Trips. Fundraisers. Honoring past volunteer who passed away.</p>	<p>Teacher and Secretary would work with students to find photos of volunteer and Principal would have collage made to hang in the gym. Teacher would talk to community members about joining PAC. School secretary will talk to parents individually and make sure they know they are welcome to fill out forms at the school if they need some help.</p>	
<p>10-17-18</p>	<p>PAC Secretary stepped down. Position needs to be filled. Grades 7-10 going on field trip to escape room in Anchorage. Scheduling Parent Teacher Conferences. Cup Stacking World Record Event. Field Trips and excursion grant. Possible trip to Sound of Music and/or Museum. Possible Chena Hot Springs trip. Holiday Market Fundraiser Planning. Possible Papa John's Fundraiser.</p>	<p>Thank you card to be made for PAC Secretary for her past service. Teacher to look into costs of possible field trips and email parents with options. A list of duties and assignments for Holiday Market Fundraiser to be emailed to parents.</p>	<p>Teacher found new community member interested in joining PAC. Secretary got all parents to fill out forms online. Collage was made of volunteer to be presented at the community Halloween party.</p>
<p>11-7-18</p>	<p>Welcomed new community member. Budget Development Packet was presented. Christmas play and community potluck. The Excursion Grant will pay for all students to attend The Sound of Music PAC will pay for half the cost of one parent per family attending show. Swag fundraiser happening November 15. Discussion of Holiday Market Fundraiser and Papa John's Fundraiser. PAC Secretary position has not been filled; President and Treasurer are sharing duties. Possible new logo designed by local artist</p>	<p>PAC President and Treasurer will continue to share secretary duties until position filled. Older students will sell Papa John's Pizza Cards to raise funds for their trip to the Challenger Center with Hope School. PAC President will meet with local artist and share ideas of PAC re: logo design.</p>	<p>Thank you card was made by student, signed by everyone, and given to former PAC Secretary. Decision made on field trip to Sound of Music. List of duties was sent out to parents for Holiday Market Fundraiser.</p>
<p>3-6-19</p>	<p>The budget situation and the possibility of the district facing a severe reduction of staff and facilities. Cross</p>	<p>Treasurer will email question to principal re: forward</p>	<p>Students raised \$228 from selling pizza cards to help pay for Challenger Center field</p>

	<p>Country skiing with Moose Pass School. Visit to Hope School to meet Snickers the porcupine. Swim Lessons in Seward second week in May. Authors Tea Kindergarten graduation and youth group presentation of film about the history of Cooper landing May 20. Last day of School Picnic; Cooper Landing hosting Moose Pass and Hope. Possible end of year field trip plans. PAC Secretary position still not filled. What would happen to PAC funds should Cooper Landing School be closed? PAC will consider giving to local nonprofit, Cooper Landing Community School, to hold for PAC in order to avoid losing the money. Contacting representatives and composing a letter to school district re: budget and school funding.</p>	<p>funding for fiscal year 2020. School Secretary will add dates of field trips to school calendar. Mr. Gossard will communicate with all parents re: end of year field trips. Treasurer will compile parents' thoughts and ideas into a letter to the school district re: not closing CLS.</p>	<p>trip. Holiday Market raised \$1,862.12 to pay for downhill skiing and offset costs of other field trips. Local artists are working with PAC suggestions for new logo.</p>
<p>4-10-19</p>	<p>KPBSD consolidation information was presented. Music performance with volunteer music teacher April 30. Grey Whale watching field trip May 10; kids are free, PAC will pay half of each chaperones ticket. Field trip to Alaska Zoo and Rock Gym May 17 possibly paid out of Grant Money. Next year school field trip possibilities, Spencer Glacier, train and kayak trip. KPB assembly meeting and contacting representatives was discussed at length. No word from local artist re: new logo. PAC meeting schedule for next school year may have to change to accommodate President's work schedule. Softball concessions fundraiser was discussed and parents volunteered. Snail-A-Thon community event was discussed possibly the PAC will not continue to put this on after this year. Teacher Appreciation was discussed one parent expressed the desire to plan something, but nobody volunteered. HOBY Leadership Seminar for Sophomores is May 25. All agreed that PAC would pay \$225 to send our Sophomore and continue to pay for sophomore students in the future.</p>	<p>Mr. Gossard will advise about funding for Grey Whale watching trip. PAC has agreed to pay half of each chaperones tickets. Mr. Gossard will advise about funding for AK Zoo and Rock Gym trip. Voting on field trip for beginning of the next school year will happen via email as information is made available. Mr. Gossard will keep in communication about this. PAC President and Treasurer will continue to share Secretary duties.</p>	<p>All end of year field trips have been planned, booked, and are in the process of being paid for.</p>

What data gives evidence to progress of meeting goal(s)? The parents were continually coming to and being involved in the

meetings, keeping open and efficient communication. The money raised by the site council was used to pay for quality activities chosen by the site council. The site council consistently chaperoned and provided transportation to activities. The site council also verbally expresses satisfaction with the meeting of the goals.

What other significant actions did the site council take to support District goal(s) during the year? The Site Council tried to stay informed on all of the budgetary issues that the District was facing this School Year and to provide feedback when requested.

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**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2018-2019		School: Fireweed Academy: Academic Policy Committee (No site council at school)	
Site Council Goal(s): One Campus			
District Goal(s) that was supported: All students will be immersed in a high quality instructional environment.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Posted meeting dates and minutes, and emailed agendas.			
What actions were taken to achieve the site council goal(s)? One Campus committee meeting were held, meetings with city officials held, a letter of interest and RFP was prepared and submitted to the city.			
What measures were used to determine that goal(s) were reached? Reflection to complete Site Council Report; Action plans generated by committees.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
08/06/18	One Campus Plan Budget Lease Extension 501 (c)(3)	No quorum	
9/10/18	School Development Plan APC Membership AASB APC Training	SDP were reviewed APC appointed Kim Fine as the Staff rep. September 29 th .	
10/01/18	APC Leave of Absence APC Membership AASB APC Workshop Debrief	Crisi requested a leave of absence while she serves on the HERC Task Force. Leave granted Bob Shavelson was elected as a parent representative.	

	<p>APC Meeting Day/Time/Location</p> <p>KPBSD School Climate survey was discussed.</p> <p>Administrator evaluation forms were discussed</p>	<p>First Monday of the month, 4 PM, LFW</p>	<p>SDP was reviewed in September.</p>
11/12/18	<p>PEAKS Test Results</p> <p>APC Agenda Templates</p> <p>Parent and Staff Survey</p> <p>Budget Overview</p> <p>Committee Membership</p> <p>Strategic Plan Review</p>	<p>Results were reviewed.</p> <p>Templates were review. One page summary will be provided.</p> <p>Survey Monkey will be provided.</p> <p>APC members signed up for committees.</p> <p>A motion was passed to tabled until December.</p>	
12/03/18	<p>One Campus</p> <p>501c3</p> <p>Strategic Plan</p>	<p>HERC Task Force is on the City Council Agenda. Organizations are being asked for RFP.</p> <p>Megan made a motion to table discussion of 501c3 indefinitely.</p> <p>Motion was made to get a copy of the strategic plan sent to APC member.</p>	<p>Crisi was appointed as a HERC Task Force member.</p>
01/14/19	<p>One Campus</p> <p>Strategic Plan Review</p> <p>APC Appointment</p> <p>Parent Surveys</p>	<p>Eric Niebuhr and Todd meet with Mayor Castner.</p> <p>Plan was reviewed. A motion passed to have committees meet to update yearly goals and report back to the APC in March.</p> <p>A motion was made to appoint Susannah Webster to the APC.</p> <p>Motion was passed to prepare parent surveys.</p>	<p>Strategic plan sent to APC members;</p>

	Principal Evaluation	Motion was passed to postpone Executive Session for review of parent surveys	
02/04/19	One Campus Principal Evaluation	Committee meet to prepare for the content of the RFP. A motion was passed to go into Executive Session. A motion passed to offer Todd a contract for 2019-2020. A motion was made to have the Strong Leadership committee draft an outline of strengths and weakness.	Meeting with Mayor Castner.
03/04/19	One Campus Strategic Plan Update	RFP was submitted to the city. On the Bus and PR committees updated their section.	Committee prepared an RFP.
04/04/19	One Campus Policy and Procedures	City Council passed a resolution to request RFPs for Master Lease Holder. A motion was passed to form an ad hoc Policy and Procedures committee	RFP was submitted to the city.
05/06/19	One Campus Policies and Procedures APC Priorities for 2019-2010	City Clerk's office has posted RFP for HERC Master Lease Holder A motion was passed to table discussion of policies and procedures. A motion was passed to set two priorities for 2019-2020: One Campus and updated Strategic Plan	City Council passed a resolution to request RFPs for Master Lease Holder.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018/19	School: Homer Flex
Goal(s): Prioritize strong, positive relationships with all students to support their social and emotional needs through community engagement and advocacy	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive Learning Environment- Community and family engagement assisted teachers in providing responsive, scaffolded content. A supportive, personalized learning environment was fostered through regular input from community stakeholders, including parents, staff, and community partners.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Communication occurred in a myriad of ways, including sending invitations, goal summary, and reports through email, posting schedules and reports on the school website, submitting announcements to the newspapers, and even placing reminder phone calls	
What actions were taken to achieve the goal(s)? Advisory Council Meetings with community partners and parents Personalized learning overview during open house Ninth Annual Flex First Friday Wednesday Community Breakfasts Bi-weekly Meeting with Community Partners regarding student issues/progress	
What measures were used to determine that goal(s) were reached? Project AWARE participation data Student Meeting notes	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/10/18	Three year board presentation followed by advisory council meeting; summarized school initiatives;	Board Presentation; Feedback on initiatives	

10/30/18	Regional Budget Meeting - District Budget	Discussion on budgetary impacts at school level; restorative practices, rotation implementation	
2/20/19	District Budget Presentation; Restorative Practices implementation update; rotation system progress; CTE and fine arts offerings discussion; Artist in the School update; CSI Grant summary (summer school, upstream life academy, garden club)	Discussion on further CTE ideas as well as CSI opportunities	
5/3/19	First Friday Event followed by Advisory Council discussion on fine arts at Flex; discussed budget situation;	Feedback on fine arts offerings	

What data gives evidence to progress of meeting goal(s)?
Community Engagement is evidenced by the number of articles/stories in the media as well as attendance data for meetings and celebrations.
Family Engagement is evidenced by attendance data for meetings and celebrations.

What other significant actions were taken to support District goal(s) during the year?
Professional Learning Community regarding personalized learning and restorative practices

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Homer High School
Goal(s): To support and provide guidance in the smooth operation of all areas of Homer High School.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited.	
Goal 2: Promote a shared value and responsibility for the process of education throughout the school district.	
The Homer High Site Council participated in the District Budget meeting and provided feedback and suggestions for how to balance the budget. The site council also provided both the superintendent and KPBSD school board feedback on school security and high school policy changes.	
Communication: How was the community informed of goal(s), meetings and updated on progress?	
All meetings, agendas and minutes are posted on our school website. Major accomplishments and decisions are reported in our newsletter or through Facebook	
What actions were taken to achieve the goal(s)?	
Items for discussion are elicited from parents, staff and community members. The agenda is developed each month to meet our goal of providing support and feedback to the school.	
What measures were used to determine that goal(s) were reached?	
Surveys, verbal feedback and the passing of resolutions were measures used to determine completion of goals.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was
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			used to determine the impact of the actions?
9-4-18	Reviewed school goals	Adopted goals	The council review data from surveys, PEAKS and high school indicators before adopting school goals.
11-6-18	Reviewed school safety, why we are losing students to IDEA and reviewed the student council lunch tray proposal.	Adopted school lunch tray proposal Votes to ask David May to be last on the list to get a buzz-in security system	The lunch tray program is going well and meeting their goal of not having lunch trays left in classrooms or the hallway.
12-4-18	Reviewed accreditation plan and earthquake response	Made suggestions to share with both the district office and the city of Homer	NA
2-5-19	Reviewed semester data, positive referrals, accreditation visit and reviewed the district budget outlook	No actions were taken at this meeting	NA
3-15-19	Reviewed school PEAKS testing plan, new district calendar, Pineapple Chart for teachers viewing personalized learning and an update on the school budget.	No action was taken, but the Site Council is interested in data on how the new PTC and the end the first semester changes will work.	The Site Council asked for data on the new district calendars effectiveness for next year.
4-2-19	Reviewed vaping at HHS and MAP data.	The Site Council asked that HHS order posters and get vaping information to students and staff.	This will be successful if posters and training is provided to staff by the first day of school for the 2019-20 school year.
5-7-19	Started the discussion on updating our cellphone policy, looked a Hanover Survey data, watched the School In Transition video and reviewed results from our school goals.	Reviewed Hanover Survey data. The Site Council would like to view these results next year when	Hanover data and data from work on our school goals was reviewed.

		developing school goals.	
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What data gives evidence to progress of meeting goal(s)?

- Adopted School Goals
- Provided several resolutions to help inform the district on Homer High School preference for policy including School safety, the budget and the use of school trays.

What other significant actions were taken to support District goal(s) during the year?

NA

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2019-20	School: Homer Middle School
Goal(s): By the end of the Spring 2019 Parent/Teacher Conferences, 70% of students at Homer Middle School will participate in student-led parent/teacher conferences.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Student Reflection and Ownership	
Communication: How was the community informed of goal(s), meetings and updated on progress? School Web Blog, Newsletters	
What actions were taken to achieve the goal(s)? HMS Staff input to create a welcoming environment, personal invitations from the teacher facilitator, follow up email communication and letters sent home.	
What measures were used to determine that goal(s) were reached? Student and Parent Surveys to determine attendance as well as their overall thoughts on the experience.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/24/2018	Review 2018 School Year, HMS Trail, HMS School Goals	Set Site Council Agenda	Parking Lot Suggestions and Review
10/30/2018	KPBSD Budget Meeting	Budget Overview	
1/11/2019	School Safety Zone, Parent Teacher Conferences, Budget and Legislation	Plan for School Safety Zone	List of stakeholders to contact
3/25/2019	School Safety Zone, Budget and Impact of Education Funding	Working with DOT on School Safety Zone	Moose Protocol- PE classes and enrichment

5/13/2019	School Safety Zone Update, Budget, School Year Scenarios, HMS School Goals Overview	Term Expirations	School Year Successes and Recommended Changes

What data gives evidence to progress of meeting goal(s)? School Data from School Climate and Connectedness Survey and Parent Teacher Survey Results

What other significant actions were taken to support District goal(s) during the year? Complete re-haul of the parent teacher conferences to increase attendance to 70%. Goal Met.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Hope
Goal(s): To enhance and support the educational experience at Hope School, to develop a closer connection between home and school by encouraging parental involvement, and to improve the environment at Hope School through volunteer and financial support.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Implement personalized learning practices district wide. PTO activities are student centered events and rely on a high level of interest/participation from parents and students to take place; swim lessons, skiing lessons, pickleball, and the Challenger center field trip all provided positive learning experiences and skills to empower students to positively shape their futures.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletters and signs posted at school and at the post office.	
What actions were taken to achieve the goal(s)? Continued meeting, published information in newsletters, and held community events.	
What measures were used to determine that goal(s) were reached? Parent and student feedback. Attendance at community events. Parental participation.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
09/19/2018	Elected new treasurer. Swim lessons went well and would be worth repeating again. Cross country running club doing well - would like to have official team for next year. No	Elected new Treasurer Swim lessons Approved funds to pay for cross country bus ride to Homer	

	Halloween carnival planned. Silent auction could be combined with Pie auction or winter carnival. Two teams for Battle of the Books. Mind-A-Mazes teams will compete Oct. 13. Students requested equipment for pickleball. Would like to make a sign/plaque for community member, Willie, and officially rename the Shop in his honor. Ms. Truesdell will be turning in her letter of resignation this year.	meet. Ms. Truesdell retiring	
10/10/2018	Assembly to recognize cross country running club. Challenger Center field trip scheduled for April 16/17. Discussion about fundraising events and timing. Pie auction scheduled for Tuesday November 20. Approved funds to pay for cross country jerseys. Students requested pickleball equipment for the year.	Scheduled Challenger Center trip. Pie auction scheduled. Approved funds to pay for cross country jerseys.	
11/14/2018	Discussion PTO Bylaws needed. Ms. T looking into what we need to have an official CC running team next year. Graduation day is May 22, set time at 6pm. Pickleball is very popular with students. Kristy starting first lego robotics club and afterschool programs. Annual revenue is roughly \$3000 and we have surpassed that for this year.	Graduation is May 22 – time set at 6pm.	
12/12/2018	Numerous upcoming events for students: holiday program, secret santa, dance for high school students, skiing and junior achievers start-up businesses. Diane	Raised approximately \$2800 from pie auction, winter carnival/silent auction, and the	

	completed a grant application to assist with the cost of the Challenger Center field trip. Discussion about PTO sponsoring afterschool activities over 4-H. Pie auction brought in roughly \$1400, winter carnival/silent auction \$1200 and Rummage sale \$200.	rummage sale.	
01/09/2019	Kenai Mountains-Turnagain Arm National Heritage Area (KMTA) \$500 grant awarded toward Challenger Center Field trip. Parents to contribute \$60 toward ski lessons. Lessons start January 22 nd . Two students attending forensic competition. Room use application for morning walking program in progress. Afterschool programs successful with ASL and Lego Robotics programs. Looking into creating a Hope community schools program. Two teams for Battle of the books. Community meeting with principal scheduled for February 6 th to discuss next year plans.	Awarded \$500 KMTA mini-grant. Starting morning community walking program two times/week. Scheduled community meeting with principal to discuss next year plans.	
02/13/2019	New teacher hire discussion with Principal Hayman. New students will be arriving for the last quarter. Tyonek school will be here for two days in April (22, 23). Planning Alaska Wildlife Conservation Center (AWCC) visit to school. Discussed Masonic awards. Students will be writing essays. Skiing lessons going well. Another chance for an exchange student next year if a host	Community meeting with Mr. Hayman. Tyonek school will be here April 22 nd and 23 rd . Would like the AWCC to visit.	

	family is available.		
03/06/2019	<p>Field trips – Big kids to Challenger Center and Little kids to Alyeska. Field trip to Moose Pass for skiing. Approved funds for Alyeska field trip. AWCC visit set for April 23rd. Cooper Landing and Moose Pass schools invited. Approved funds for AWCC visit and quad school luncheon. Approved funds for kitchen supplies. Prom in Soldotna, April 13 for high school students. High school kids will assist with museum clean up in April. Hope 4-H restructured to be part of the Anchorage district so we will have more opportunities. We will have an exchange student for next year.</p>	<p>AWCC visit scheduled April 23rd. Cooper Landing and Moose Pass schools invited for quad school luncheon with Tyonek. Approved funds for kitchen supplies. We will have another exchange student for next year.</p>	
04/10/2019	<p>Alyeska field trip cancelled. Discussed trip to Seward in place of it. Approved additional funds for quad school luncheon. Student report advised that we had a baseball clinic and it was awesome. Enrollment up to 22 students from 17. Switching schedule slightly to accommodate new students. Masonic awards to Liam and Landon. Two students attending Math Bowl in May. New kitchen supplies obtained and funding approved. Approved funding for Challenger Center Meals. Approved funding for a \$600 scholarship for our senior. Approved funding for graduation decorations.</p>	<p>Alyeska field trip cancelled. Approved funds for quad school luncheon. Enrollment up to 22 from 17. New kitchen equipment purchased and funding approved to pay for it. Approved funding for \$600 PTO scholarship. Approved funding to cover meals for testing week and graduation</p>	

	<p>Approved funding to pay for food supplies that were provided for testing week. All in favor of repeating swim lessons for next year. Turnagain Kayak is offering a summer paddling program for kids. Draft PTO bylaws were provided to discuss/approve at next meeting. Looking for volunteers for Hope's annual Wagon Trail Run.</p>	<p>decorations.</p>	
<p>05/09/2019</p>	<p>Student teleconference with new exchange student. Community invited to Mock Constitutional Convention for students to discuss/present final projects. Willie's dedication sign will be completed this month. Hope students will provide historical tours to 60 students from Seward. Approved funds for Challenger Center breakfasts/lunch. Amendment made to increase prior approved funds for Challenger Center dinner, to cover the costs. Approved funding cover supplies for retirement party. Amendment made to graduation decorations funds to increase to \$100 and split between parents. No car wash this year. Approved PTO Bylaws. Field day is May 22 at Cooper Landing. Details for summer paddling program provided. Discussed swim lesson schedule – would like 2-3 a week for 2 weeks. Approved funds for Costco gift card and Turnagain Kayak Hydroflask for</p>	<p>Approved funds for Challenger Center meals. Approved funds for retirement party. Approved PTO Bylaws. Approved funds for Costco gift card and Turngain Kayak Hydroflask. Scheduled meetings for 2019-2020 on second Tuesdays of the month. Approved funds to reimburse Diane for advance Challenger center donation since KMTA grant required to be sent directly to district, not an individual, this year.</p>	

	<p>Eugene. Scheduled meetings for next year on the 2nd Tuesday of the month. Approved funds to reimburse Diane for her advance donation for the Challenger Center trip. Due to grant regulations KMTA cannot send her the funds directly this year. End of year hot dog lunch party. Civil Air Patrol event was cancelled due to weather advisory. Kristy applying for multiple grants to assist with afterschool programming.</p>		
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What data gives evidence to progress of meeting goal(s)?

What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Kaleidoscope School of Arts & Science
<p>Goal(s): (1) DEVELOP AND DEFINE APC roles, responsibilities, and relationships to properly govern KSAS. (2) KSAS will strive for excellence through ever improving curriculum, professional development, and a cohesive culture. (3) Family involvement is integral to a student's success. KSAS will enhance volunteer experiences. (4) Explore growth areas and market KSAS to accurately reflect our school's purpose. (5) Connect with the community on a personal and meaningful way.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Resilience: Be immersed in a high quality instructional environment. - Our school reviewed which educational practices were working and researched new practices to continue to move us forward. We focused on the importance of volunteerism to help create more rich classroom experiences. Relevance: Experience a personalized learning system. - Conscious Discipline practices, collaboration opportunities for students and staff on a weekly basis, artist in residence that focused on unity and the importance of relationships. Small group instruction focuses with collaborative team projects in the classroom based on student interests. APC approved Sue Snyder, a driving force to the curriculum development of our charter to reside in our school with our staff, students, and parents.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? All meeting dates were posted on the district and school webpage as well as on the APC bulletin board in the main hallway of the school. Some meetings times were posted on the KSAS Facebook page. All meeting minutes were posted to the KSAS webpage and were available at the next meeting.</p>	
<p>What actions were taken to achieve the goal(s)? APC reviewed, discussed, and held special meetings to monitor goal achievement.</p>	
<p>What measures were used to determine that goal(s) were reached? The APC reviewed the goals set at the beginning of the year to ensure they were being reached and that our school could continue to move forward.</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8/20/18	Yearly Goals: Strategic Plan, Charter Reapplication Process	APC reviewed Charter Reapplication and moved approval forward to submit to district office for approval.	Summer progress, strategic plan reviewed from spring, charter bylaws, policies, reviewed
11/12/18	Budget Development, Charter Reapplication, Strategic Plan, Admin Evaluation, Events		Goal setting review, guidelines for admin evaluation process.
11/19/18	Budget Approval, Parent Rep.	Budget Approved, Parent Rep. Seated	Worksessions with budget committee to determine budget for SY 19-20.
1/14/19	Admin Contract, Kaleidoscope APC Handbook, Events	Contract Approval, KSAS Handbook Timeline Meetings Set	Executive sessions, work sessions
4/14/19	Budget Update, Staffing Update, Events, Enrollment, APC Elections,		State budge update, district staffing updates, lottery update
5/6/18	Adminstratve Evaluation Process	Date Set for Admin Goal Setting	Handbook discussed previously gr3weashelped to determine when to begin the process.

What data gives evidence to progress of meeting goal(s)?
 KSAS Handbook for New APC Board Members, Approved Charter Reapplication (approved for 10 years), Adminstrative Evaluation Process Outline.

What other significant actions were taken to support District goal(s) during the year?
 The APC held other Special Meetings and Worksessions to ensure the goals were being met and that the workload was shared. The APC created a handbook for new members that outlines the months the major decisions need to be made, they created a process for adminstrative evaluation process, and discussed ways to follow through with our strategic plan goals.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: FY19		School: K-Beach Elementary	
Site Council Goal(s): Maintain an avenue of open communication between administration and other stakeholders represented by membership in the Site Council.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Organizational Excellence: "...supports an infrastructure that promotes a fluid academic environment." Community and Family Engagement: "All KPBSD schools will reach out to parents and communities to promote shared value and responsibility for the process of education."			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting times and agendas were posted prior to the meeting and minutes of the meeting were available upon request.			
What actions were taken to achieve the site council goal(s)? A regular meeting schedule was established and adjusted as needed.			
What measures were used to determine that goal(s) were reached? Documented records from previous meetings reflect the focus and completion of the above stated goals.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
10.30.2018	Staffing updates, student enrollment updates, KPBSD Strategic Plan, Site Council By-Laws, Personalized Learning, MAP Assessment	Input given for the development of the new plan, the draft of K-Beach school goals were discussed and input taken into consideration.	
12.4.2018	Emergency Action Plan – Debrief on Earthquake	Students: Remarkable! We have spent a lot of time rehearsing for emergency situations and that was evident. Students immediately responded, even the classrooms that were transitioning in the halls, by moving to somewhere safe. There were	

		<p>3 or 4 younger students who were concerned about their parents after the earthquake and were a bit teary. We had them call home and parents came to school to give them a quick hug with made everything better 🤗</p> <p>Building: As far I can tell with my walkthroughs, there is not even a new crack in the sheetrock. The well was a bit shook up and that discolored the water – this happens even in small quakes. The water is being treated with chlorine and students are currently drinking bottled until we get the all clear. The test should come back later today or tomorrow.</p> <p>Teachers: As with anything that happens out of the ordinary, there is a lot of excitement in the air! Teachers did an excellent job acknowledging the uniqueness of the day but getting the focus back on teaching and learning.</p>	
<p>2.20.2019</p>	<p>District Budget Presentation, Budget Development Information</p>	<p>The KPBSD 2018-2019 budget was reviewed and the anticipated cuts in revenues from the state. Site specific budget information was</p>	

		shared as well. Feedback from meeting attendees was received.	
4.1.2019	Budget Updates	Information presented on what the impact of decreasing revenues would have on K-Beach in light of increasing enrollment numbers.	
<p>What data gives evidence to progress of meeting goal(s)? Agendas and minutes from 4 monthly meetings and 2 district wide budget/funding meetings.</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year?</p>			

03/13

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Kenai Central High School
Goal(s): The purpose of the Council at KCHS is to assist the Administration and Staff in the Site Based Decision making process and to provide planning and input for conducting and pursuing improvements in facilities and education.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive: Be immersed in a high quality instructional environment. Professional learning is embedded and ongoing, resulting in continuous growth and innovation. By end of 2019 school year 100% of teachers will implement multiple PL instructional strategies as measured through learning walks, classroom walk throughs, and teacher created PL designs.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Site council meetings were posted on school blog and in electronic newsletters.	
What actions were taken to achieve the goal(s)? The Council provided input and review of: School Data, School Goals, PEAKS Assessment, Alaska Performance Index, Eligibility Rules, Expenditures of Transportation for Funds, School Security – Cameras, Parent Teacher Conferences, School Calendar, Maintenance, Staffing and Enrollment, District Parent/Student Handbook, Principal Selection	
What measures were used to determine that goal(s) were reached? Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in the fall on data received this spring.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/11/18	New Staff, Summer maintenance, School Improvement Plan, Request to Name Sr. Hall	Approval of school goals	Review of previous years school data, and school improvement plan progress

10/30/18	KPBSD Budget Presentation	Suggestions for cost saving and increasing school funding	Presentations by Mr. Dusek and Mr. Jones
2/5/19	Staffing, Budget, Bell Schedule, Parent Teacher Conferences	Alter bell schedule to 7 period day with no FOL	Review of schedule and input
5/14/19	Graduation Speeches, New Principal, Summer School, Maintenance,	Feedback regarding principal selection, listen to graduation speeches	Proposal for principal vacancy by Dusek and O'Brien

<p>What data gives evidence to progress of meeting goal(s)? Council minutes document the input received from the council. School Improvement Plan evidence was collected regarding goals and the council will be updated in fall on data received this spring.</p>
<p>What other significant actions were taken to support District goal(s) during the year? The council provided feedback to the district administration regarding the budget.</p>

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Kenai Alternative
Goal(s): During the 2017-2018 school year, Kenai Alternative had a 38.1% graduation rate. For SY 20180-2019, Kenai Alternative will seek to implement strategies to improve graduation rate by 3%.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive Learning Environment helped teachers to provide an atmosphere enriched with Personalized Learning strategies. This was centered around the concept of knowing our individual students and their graduation goals.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Information was posted on our school website. Although we do not have a Site Council, our community partners were communicated with on a weekly basis. As needs arise, information is shared daily with the partners that are in our building.	
What actions were taken to achieve the goal(s)? The staff met weekly to discuss intervention strategies for those students struggling with attendance and academics. Those interventions were documented in Power School.	
What measures were used to determine that goal(s) were reached? Total number of graduates and drop-out rate measurements used for determination.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
Weekly	Student attendance, student health and wellness, and academic concerns	Interventions via staff	Data reviewed in Power School
October 19, 2018	Personalized Learning Presentation to staff	Staff discussions and collaboration	Learning Walks in spring of 2019
December	Community Meeting to discuss student	Community partners	Students left school with food,

20, 2018	needs	donated supplies for those in need	clothing, and supplies for winter break
April 11, 2019	Community meeting discussed graduate totals, student needs, wellness and health concerns.	Staff and community partners met to discuss needed items for student success	Interventions noted in Power School. Items donated to students in need.

What data gives evidence to progress of meeting goal(s)? Kenai Alternative had 21 graduates for the 2018-2019 school year.

What other significant actions were taken to support District goal(s) during the year? Community partners and staff worked to help coordinate and continue the Kenai Alternative Breakfast Program.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Kenai Middle School
Goal(s): Support the goals and objectives of Kenai Middle School through its school improvement process.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Goal #2 states Connect and Communicate to build and strengthen positive relationships. KMS site council staff and students feel positive relationships are the key to our school. We feel strong that this is what sets our school aside from many others.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Social Media, School Newsletter, Clarion, School Website, School Messenger and KMS student news paper, Electronic Street Sign	
What actions were taken to achieve the goal(s)? The site council met 5 times throughout the school year. School goals were reviewed and data was presented to support adequate progress was being made.	
What measures were used to determine that goal(s) were reached? District goals along with student data.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
10-15-18	Site council By-Laws, projected enrollment, election of officers, after school program, and Intruder drill	approval of student handbook, bylaws and elections	Site Council reviewed/discussed the proposed goals. Data was illustrated to show where the school goals originated from.
12-5-18	Canned food drive, after school tutoring program and funding, Personalized Learning	Discussed busing for after school tutoring program and how Personalized Learning was going to affect KMS	Site council members were looking for info on how we get funding at our school. Members wanted more info on Personalized Learning benefits.

2-13-19	Open House, Engineering day, field trips, Staffing, State Testing Update, Budget meeting at KCHS	The majority of the discussion was centered around funding for next year.	Site council members are worried what the outcome to our school with the funding woes.
5-8-19	Staffing update, 6th grade camp, 8th grade farewell, mini courses, awards assembly.	Site council rep at farewell, staffing	Site council is concerned about the decisions made by the borough assembly

What data gives evidence to progress of meeting goal(s)? Our relationships with students, families and community continue to grow with the added focus.
What other significant actions were taken to support District goal(s) during the year? The site council wants to continue to increase communication and advocate for appropriate staffing for KMS.

5-17

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-19	School: Voznesenka
<p>Goal(s): Inform Voznesenka and Kachemak Selo Site Councils members of strategies used to implement Personalized Learning through a variety of communication methods.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators.</p> <p>The district goal was directly supported through the personalized learning initiative. Students benefited through personalized learning practices taking place within the classroom. With variations in the levels of implementation all students did experience increased options in learning opportunities.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>Communication took place through our monthly newsletter, articles in newspapers, Site Council Meetings, parent messages through Messenger, School Board meetings, and through informal conversations.</p>	
<p>What actions were taken to achieve the goal(s)?</p> <p>Voznesenka and Kachemak Selo Schools collaboratively completed peer observations. All staff had at least one opportunity to receive feedback from their peers and at least one opportunity to provide feedback.</p>	
<p>What measures were used to determine that goal(s) were reached?</p> <p>Data was collected by observers using the Core Four Look for Guide. This data measured the takeaways and prompted collaborative discussions on best teaching practices.</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was
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			used to determine the impact of the actions?
10-30-18	<p>Site Council Bylaws</p> <p>Voznesenka Graduation</p> <p>District Budget Meeting</p>	<p>Eliminated the sentence holding the school secretary accountable for writing Site Council minutes.</p> <p>It was determined that there would only be one student speaker at the graduation ceremony.</p> <p>It was determined that there would only be one student speaker at the graduation ceremony.</p>	
12-11-18	<p>State Report Card</p> <p>Attendance</p>	<p>Both Voznesenka and Kachemak Selo received scores above the treshold that would require State intervention.</p> <p>Students coming to school late in the morning and after lunch was discussed. More of an effort will be made to get students to school on time.</p>	

	Draft 2019-20 Calendar	No changes were suggested to change the draft calendar.	
1-31-19	Public Health Selo School Close Up	A public health nurse from Homer presented on available services A possible extension to access the 10 million dollars available from the State was discussed. Preliminary details about the Voznesenka field trip for the spring of 2020 were discussed	
3-19-19	Selo Office Building	It was shared that additional structural support was added to the rafters of the high school building. Community members were encouraged to help advocate within the community to have similar supports installed in the office building.	The need for addition structural support has been disclosed through several types of correspondence throughout the year.

What data gives evidence to progress of meeting goal(s)?

Working in small groups during one of our Early Release Days, staff discussed take aways from their observations. As a large group, best practiced observed were shared out.

What other significant actions were taken to support District goal(s) during the year?

Supporting Personalized Learning was evident in Site Council meetings, Early Release Days, In-Service days, and at staff meetings.

5-17

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: McNeil Canyon Elementary
Goal(s): All McNeil staff will implement personalized learning instructional strategies in support of student reflection and ownership throughout 2018-19 SY.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Relevance Goal: Experience a personalized learning system.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting dates and agendas were advertised in weekly newsletters and our school website/blog. Complete minutes of meetings were posted on website and made available in print to anyone requesting them. Time was taken at school/community events to highlight areas that Site Council was working on and the progress being made on them.	
What actions were taken to achieve the goal(s)? Regular collaborative meetings attended by all staff built upon an already cohesive instructional group to provide personalized professional development learning opportunities as they were needed and when it made sense for staff to work together.	
What measures were used to determine that goal(s) were reached? Teachers responses to Padlet for each Early Release and In-service PD indicated the progress that they were making individually and collectively.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
4 Sep 18	School Improvement Plan goals were reviewed and discussed.	Site Council adopted the SIP goals as their annual goals also.	First meeting of the year, so last year's data results were reviewed and new goals were compared to last year's goals and results.
15 Nov 18	Site Council Bylaws were reviewed. Parent/Student handbook student discipline section reviewed. Budget	None	Reviewed By-laws and Pupil Activity funds.

	impact on District and McNeil Canyon specifically. Pupil Activity funds.		
31 Jan 19	Staffing for next year and how jobs are being assigned.	None	Staffing numbers had not been released at this time so it was unknown what the real impact would be on McNeil.
23 Apr 19	Pupil activity funds. Progress on staffing and what progress had been made toward school goal.	None	Pupil Activity funds reviewed. Council was supportive of staffing plan as presented by administration.

What data gives evidence to progress of meeting goal(s)?

All teachers have been using PL practices throughout this school year.

What other significant actions were taken to support District goal(s) during the year?

The site council group is very supportive of the work and decisions at McNeil Canyon. Their ongoing support of the SDP goals and the use of our site resources to further our progress in attaining those goals is tremendous. They always want to know that student needs are being met and that we are maximizing their learning opportunities.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Moose Pass
<p>Goal(s): Establish and maintain a strong connection to the community by being the center of the community.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Board Goal- “Connect with a wide variety of stakeholders to strengthen positive relationships advocating for public education.” District Goal- Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletters, parent/teacher conferences, open house, website.</p>	
<p>What actions were taken to achieve the goal(s)? Publications through SMORE, conferences completed, website maintained and updated.</p>	
<p>What measures were used to determine that goal(s) were reached? Evidence of high attendance at school events.</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8/29/2018	18 Students enrolled Field trips and funding support needed	Take and bake pizza fund raiser was successful last year so will do it twice this year.	There will be a three school newsletter shared with Cooper Landing, Hope, and Moose Pass.
9/12/2018	Details on fundraiser discussed. Halloween carnival planned.	No Haunted house this year. Too much work for too	Next meeting will be October 10 th .

		little gain.	
10/10/2018	Lego Robotics doing well with volunteers. First pizza sale was a success. Cost of skiing lessons discussed.	Decision to fully fund skiing if possible with fundraisers.	Tot time is an interest with the community. Perhaps schedule a time.
12/5/2018	Forrest service to conduct education program beginning with Alaskan birds in January. Calendar sales and a donation to the school from Mr. and Mrs. Smart	Change the packaging for pizza fundraiser to increase profit.	Next fundraiser January 25 th .
1/9/2019	Battle of books competition Skiing to start Benchmark testing	Make dough earlier for fundraiser. Edit flyer	Multi school skiing Possible grant for more cross country skiing equipment
2/6/2019	BoB report Partnering with CL and Hope for events Pennies for Patients raised over \$500 Forensics at Tustumena 3/3	Swimming lessons to be funded.	Discussion continued about end of year field trip.
Meetings also in March, April and May	Salmon in the classroom project Forensic success Wax Museum with CL and Hope? Kindergarten roundup Possible plant table for next year	Do we need to take a bus for next year's skiing?	Decision will be made early next year in regard to transportation for field trips. Use CL model?

What data gives evidence to progress of meeting goal(s)?

What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 18-19	School: Mountain View Elementary
<p>Goal(s): By May 2019 the number of intermediate students scoring proficient or higher on the annual State of Alaska PEAKS math and language assessments will increase by 5%.</p> <p>By May 2019, 100% of teachers will have increased one proficiency level in their current Tier 1 behavior intervention rubric for Safe Place (self assessed).</p> <p>By May 2019, Mountain View Elementary will have in place Grade Level and Specialist rubrics, including descriptors for each proficiency level to guide teacher progress in student reflection and ownership. ***</p> <p>*** This goal was modified midyear to a broader focus on all four "Core Four" components of Personalized Learning.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>Rigor: Student growth will be determined through multiple measures of learning.</p> <ul style="list-style-type: none"> • Mountain View Elementary piloted the MAPS Assessment K-5 this year. Students benefitted from a new source of data to determine growth as well as from teacher having data to drive effective instruction. <p>Ready: Life: KPBSD students will demonstrate life readiness skills by possessing resiliency, grit, and perseverance to achieve their goals with a growth mindset that empowers them to approach their future with confidence.</p> <ul style="list-style-type: none"> • Mountain View Elementary utilized a teacher rubric for “Safe Place” implementation in classrooms this year. “Safe Place” is a location in the classroom where students can choose to go when they are behaviorally escalated and need to calm down. Strategies are taught to students so that they can recognize their emotions and then choose activities to calm down and return to the learning environment. <p>Responsive: Be immersed in a high quality instructional environment.</p> <ul style="list-style-type: none"> • Mountain View Elementary utilized and modified Learning Walks to provide opportunity for teachers to collaborate and expand best practices in Personalized Learning. 	

Communication: How was the community informed of goal(s), meetings and updated on progress?

The Mountain View Elementary School Development Plan was drafted by staff with input from Site Council. Once it was approved it was posted on the KPBSD website and reviewed again by the Site Council. A schedule of site council meetings, agendas and minutes were posted on the Mountain View Website and meeting dates and times were posted on our Facebook page and in the Peninsula Clarion.

What actions were taken to achieve the goal(s)?

Staff training in MAPS Assessment implementation and data analysis.

Staff training in Safe Place implementation and utilization.

Extensive scheduling of Learning Walks

What measures were used to determine that goal(s) were reached?

PEAKS Assessment data (not available until Fall)

MAPS Assessment data

Teacher self-reflection data

Learning Walk participation data and classroom observations indicating changes of practice as a result of Learning Walks and follow up collaboration.

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/6/18	<p>School Development Plan, enrollment, staffing, new schedule.</p> <p>Title 1 Parent and Family Engagement Plans</p>	<p>approve draft School Development Plan</p> <p>approved draft Parent and Family Engagement Plans</p>	<p>reviewed last years plan and success of tracking/utilizing growth data</p>

	Carrs Safeway Grant Funds	discussed use of funds	
10/4/18	<p>Due to increased enrollment we do not have rooms for art, science or computer labs and our Intensive Needs Special Education programs need more space. Staffing formulas for intervention and specialists top out at 350 and we have close to 500 students.</p> <p>Viewed Federal Program Powerpoints on Title 1C and Title VI.</p> <p>Title 1 update</p>	Directed principal to bring specific concerns over space and staffing to district office.	Past specific advocacy surrounding increased enrollment resulted in the addition of another portable classroom to our school, staffing for our Vice Principal position and an increase in custodial supply budget.
10/30/18	District Budget Meeting at KCHS		
4/9/18	<p>Pupil Activity Accounts</p> <p>Reviewed General Supply Accounts:</p> <p>***Site Council has concerns that District purchasing and supply budgets are rigid, not accommodating for the use of personalized learning resources. For instance, the district will buy schools Journey's consumables, but we do not get that money if we do not buy them. Many teachers advancing Personalized Learning (encouraged by the district) chose not to use Journeys but other resources. These resources must come out of limited school-level supply budgets. So in effect there is a financial penalty for moving towards personalized learning. In addition, personalized</p>	<p>All accounts reviewed and approved. Kindergarten approved to order playground toys.</p> <p>Directed principal to bring these concerns to district office.</p>	

	<p>learning often requires the use of additional software, which also has to come out of limited school supply budgets. Current school supply budgets and district purchasing are built on the old “stand and deliver” one size fits all model. These practices need to be reviewed to mesh with the new paradigm of personalized learning.</p> <p>Discussed software purchases and useage.</p> <p>Title 1 Parent and Family Engagement Update</p>	<p>Survey staff to prioritize software purchases.</p> <p>Apply for use of Title 1 Parent Actvity funds for One School One Book activity as well as Artist in Residence.</p>	

What data gives evidence to progress of meeting goal(s)?

Preliminary MAPS pilot program data on student annual growth parallel data from past Performance Series data.

25 individual teachers hosted district traditional learning walks.
24 individual teachers went as observers on reverse learning walks

88% of teachers increased one proficiency level in their current Tier 1 behavior intervention rubric for Safe Place (self-assessed.)

This year, several classrooms went from “No evidence of a Safe Place” to a fully functional Safe Place after considering the needs of their students.

What other significant actions were taken to support District goal(s) during the year?

Major increases in family engagement as a result of an increased focus on Facebook presence. Visit us on Facebook @ Mountian View Elementary School KPBSD

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**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Nanwalek Elementary/High School
Goal(s): Support fourth year of Apple & ConnectED initiative; support personalized learning goals; support goals in literacy, math, and attendance.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Support staff with professional development and training in personalized learning with supports from Ed Elements and the District.	
Communication: How was the community informed of goal(s), meetings and updated on progress? The community was informed by posted agendas, school website, school Facebook page, open meetings, and distribution of the minutes at public meetings.	
What actions were taken to achieve the goal(s)? The Council supported Apple and ConnectEd support in the school, personalized learning initiatives, and school improvement goals.	
What measures were used to determine that goal(s) were reached? Agendas, AimsWeb and MAP Data	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/17/18	Apple and ConnectED program, McKinney-Vento Act, Discipline and Attendance Policy, Personalized Learning	Approved Discipline and Attendance Policies.	Student Member will poll students for attendance incentives.
10/30/18	District Budget Meeting, School Report Card, School Development Plan, Approved Site Council By-Laws	Approved FY 2018/19 School Development Plan and By-Laws	Site Council President said the village needs to push attendance/respect.

11/26/18	School Report Card (Planning and Implementation Grants), Make-up Days, Christmas Program	Increasing homework and parent contact. Approval of 19/20 Calendar. With Implementation Grant will hire a part time attendance tracker position.	N/A
12/17/18	Planning and Implementation Grant update, Present Approved 19/20 Calendar, Substance Misuse briefing, Christmas Program, Study Island	Approved Study Island as a intervention for students. Create a display of success stories from graduates.	Continued discussing on the Attendance Tracker Position and reported on approved make-up days due to the water leak.
2/1/19	Update on Budget and Planning and Implemenation Grant, Sources of Strength Presentation	Family night's for next year with the Implementation Grant	Continued discussioins on budget and Implemenation Grant.
4/15/19	Proposed District Budget Cuts, Gaining a Title I / Elementary Position for 19/20 School Year, Supplies, Testing Update, Spring Break, Prom, Graduation, Sea Week, Last Day of School.	Asking parents to help with providing schools supplies for their students for the 19/20 School Year. Site Council request that discussion with the Village Council on a safe area/building to keep students safe during Tsunami Warnings.	Continued discussions on Implementation Grant.

What data gives evidence to progress of meeting goal(s)?

MAP and AimsWeb Data show progress in our Literacy and Math Goals. Improvement on Benchmarks shows that the training in personalized learning is affective. Attendance has improved for this school year. FY 18/19 Attendance Grades 1-12 89.9%

What other significant actions were taken to support District goal(s) during the year?

Community Fund Raisers to support student activities.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Nikiski North Star
<p>Goal(s): The focus goal for NNS Site Council this year was to again become more informed and involved in the KPBSD budget process.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. KPBSD has a goal to pursue a fiscally responsible and reliable education funding plan.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? All meeting dates were published on the school web page and meeting minutes were available on the web page as well as a link on the school Facebook page.</p>	
<p>What actions were taken to achieve the goal(s)? The site council attended the annual budget presentation in October. Site council members attended the Key Communicators meeting. Site council was updated regarding budget information.</p>	
<p>What measures were used to determine that goal(s) were reached? attendance at meetings</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/17/18	reviewed Hannover survey results, elected officers, discussed enrollment concerns	Elected officers	
10/22/18	new parent check-in procedure, learning walks, KPBSD budget	Site Council members were concerned about student safety, want parents to physically escort tardy students into school and sign	Site Council members were informed of upcoming personalized learning walks and what that looks like as far as professional development. Site Council members will also attend upcoming budget meeting on

		them in at the office.	October 30, 2019.
11/19/19	Meeting postponed to 12/2/18 Earthquake response, building capacity, KPBSD state and federal legislative priorities	Parents were pleased with school response to earthquake, their students felt safe. NNS is listed as enrolled at 73% of building capacity, continued discussion of enrollment and Nikiski economy.	Site Council will continue to look at ways to reduce expenditures at a school level. NNS invites all parents and school community to join us in NNS Unplugged.
1/14/19	Discussion of students taking benchmark testing and site council concern that 4 th graders have a heavy load with testing including benchmarks, PEAKS including science and NAEP testing. Discussion regarding collaboration between North Peninsula Recreation and NNS including water safety, youth track meet and sports. Discussion regarding consistent response from NNS and NMHS regarding use of cell phone during emergency (earthquake)	Continued cooperation and collaboration between NNS and North Peninsula Recreation as well as between NNS and NMHS.	
2/18/19	Meeting was entirely focused on KPBSD response to Governor Dunleavy's proposed budget.	NNS will be engaged in budget conversation and will be watching to see what response KPBSD will have.	Site Council reviewed budget reduction recommendations sent to KPBSD in January 2017.
4/22/19	Site Council discussed Hannover Survey results for 2018-2019.	Concern expressed about moving Nikiski	NNS Site Council members will continue to stay active and

	Site Council reviewed budget scenarios proposed by KPBSD.	high school students to KCHS.	informed as the budget process moves to school board, assembly and AK Legislature.

What data gives evidence to progress of meeting goal(s)?
 attendance at Site Council and KPBSD budget meetings

What other significant actions were taken to support District goal(s) during the year?
 Site Council continues to review Hannover Survey results and discusses necessity for addressing social/emotional concerns of children.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-19	School: Nikiski Middle/High School
Goal(s): To support and provide guidance from different viewpoints to the staff and administration of Nikiski Middle/High School	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. All students will experience a personalized learning experience. In light of budget cuts, staffing reductions, and a shrinking population, the majority of discussions revolved around how to continue to meet the needs of each student. Major talking points focused on what we feel is important to the majority of students and community members and how to move those classes forward while possibly leveraging online opportunities for other classes.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting agendas and notes were posted on the school web site. Additionally, meeting dates/times were posted to the school's FB page.	
What actions were taken to achieve the goal(s)? The main actions taken were discussions during site council. Additionally, members of site council talked with their representative groups and brought those thoughts and ideas to following site council meetings.	
What measures were used to determine that goal(s) were reached? Since the goals of site council changed due to the different phases of possible budget cuts, discussions on those changes were modified as well. There were a number of possible scenarios that could have taken place and it was difficult for all members to focus on a specific scenario when the information changed for the next meeting. Basic results are that we were able to discuss what needed to stay in our schedule and what could possibly be moved to online opportunities.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/10/2018	School goals; district mandated videos viewed	Approved school goals	n/a
10/30/2018	District Budget Review/Discussion	Comments/Discussions	n/a

		on proposed district budget	
2/12/2019	“What do we value in our school?”	Created list on different ideas for offering students all classes they want/need	Did not end up needing to put list in place due to the district making the decision on funding (still have list for future)
5/7/2019	Handbook Changes; school year wrap up/end of year share out	Changed dance times for homecoming and prom in handbook	Reported out on what staffing was for 2019-20 and how it will effect schedule

What data gives evidence to progress of meeting goal(s)?
 When looking at classes being offered, some classes will need to be combined for middle and high school students. This will create the need for those classes to be personalized to each student.

What other significant actions were taken to support District goal(s) during the year?
 n/a

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Nikolaevsk
Goal(s): PBIS-Warrior way will be demonstrated at local sports events and the “#1 Warrior Fan” will be selected by the end of the seasons.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive – By using and supporting PBIS at Nikolaevsk sporting events we are teaching parents and community members about the effectiveness of PBIS. PBIS spreading throughout the community will support student and parent social emotional needs in a very positive way.	
Communication: How was the community informed of goal(s), meetings and updated on progress? SBC minutes, announcements at games	
What actions were taken to achieve the goal(s)? SBC member volunteers were scheduled so that all games would be covered. SBC members awarded “tickets” to fans exhibiting the “Warrior Way” at games, Snack Shack awards.	
What measures were used to determine that goal(s) were reached? Discussions of observations regarding coverage of games.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
11/8/2018	Goal setting-what it is and why we need it.	Setting the goal for SBC	
12/11/2018	School calendar/Trauma informed school/SBC goal	Reviewed goal, set calendar	Public input on school calendar, set up game calendar for the year
1/8/2019	Shared Title I information/SBC goal/game coverage/ACES	Game sign-up sheet/progress on Warrior Way fan club	
2/12/2019	Migrant reports/review goal/budget meeting/Access PEAKS	Reviewed goal and PEAKS	

3/12/2019	Budget/check in with goal/reviewed school board presentation	Progress toward goal	
5/7/2019	Year-end report		

What data gives evidence to progress of meeting goal(s)? Collection of Warrior Fan game tickets, #1 Warrior Fan winner drawing at Pep Rally. General comments from parents and community members tend to be very positive. There have been very few negative interactions or behaviors by fans at games since we have been using PBIS at tournaments.

What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Ninilchik
Goal(s): Help Ninilchik with accreditation process- specifically obtain needed surveys	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. When the school receives accreditation this helps the overall school.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Updates would be given at meetings.	
What actions were taken to achieve the goal(s)? Parents were invited to submit surveys for accreditation. Site Council sat at tables for parent/teacher conferences to invite parents to submit surveys.	
What measures were used to determine that goal(s) were reached? Almost 80% of families submitted surveys. We needed at least 40%.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
8/20/18	New teacher information/ Reminder of accreditation	New parent (Eric Griffin)	
10/18/18	Gave parents info on Personalized learning and how school was working towards P.L.	Schedule was developed for parent/teacher conferences to obtain surveys	
12/13/18	Title 1 update/ NTC update		
1/31/19	Accreditation update-	Survey numbers were reached.	Site council sat at conferences all day to talk to parents about benefits of completing survey

4/4/19	Replace parent rep-Griffins moved	Got parent names for interviews for accreditation	
5/9/19	Changes to schedule for next year-staffing reduction	Review minimum gpa for valedictorian/salutatorian	

What data gives evidence to progress of meeting goal(s)? Surveys were given to parents and data was given to accreditation team review.

What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2018-19 School: Paul Banks Elementary

Site Council Goal(s):
 Student Reflection and ownership
 A. Smart Goals for students
 PTA Afterschool Program
 Map Pilot for assessment and instruction
 Communicate about current budget situation. Advocate for education.

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.
 Student Achievement: All students created and reflected upon personal goals.

 Functioning afterschool program, run through the PTA

 Teachers implementing MAP assessment

 Attendance at District Budget meeting.

Communication: How was the community informed of goal(s), meetings and updated on progress?
 Goals were presented at open house and via monthly newsletters. By-Laws posted on school webpage.

What actions were taken to achieve the site council goal(s)?

 Each classroom teacher communicated through class newsletters about student Smart Goals. Also during PTC goals were shared (2x in the school year).

 Numerous meeting with City Council and PTA. Afterschool program solely run by the PTA.

 Sharing of budget information within community and school. Overlap with the PTA and support of writing legislators.

What measures were used to determine that goal(s) were reached?
 Aims Web and PowerSchool data

Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?

10/17/18	Reviewed By-Laws, Mission and Vision Statements, Approve Community Member, staffing, Field Trip/Discipline Plan, Parking	Elections of officers,	Previous By-Laws
10/30/18	Budget Development Meeting	Group discussion to balance budget	Presentations from DO
2/13/19	Status of Education , PTR, Contracts, SWEL, Read-A-Thon	Swel Documents, Information	Approval of SWEL Documents
2/19/19	Budget Meeting HHS, consolidation	Information, District paperwork	Presentations from DO
<p>What data gives evidence to progress of meeting goal(s)? SWEL Documents, Updates of Education in Alaska/KPBSD</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? The information from Juneau got people to write legislators, talk with other parents and staff as well as made them a point of contact for the community.</p>			

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**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-19	School: Port Graham School
Goal(s): Increase Community Engagement in the School and Learning Process.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators. The school and community worked together to provide high-interest books in homes with young children in pre-school thru 3 rd grade. Students and families self-selected works to eprsonalize their learning and reading experiences for students.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Facebook, School web page, letters posted at Village Council and Post Office areas.	
What actions were taken to achieve the goal(s)? The school and community worked together to provide high-interest books in homes with young children in pre-school thru 3 rd grade. Students and families self-selected works to eprsonalize their learning and reading experiences for students.	
What measures were used to determine that goal(s) were reached? Implementation of the shared school/community-wide reading program was the goal and it was adopted by the village council and implemented which constitutes that the goal was reached.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
10/26/2018	Election of new officers process and protocols/Halloween Carnival planning/Building Use request/needs- Open Gym Mon., Wed., Fri.'s, NYO Gym Use Tu/Thu, wanting use of gym for elem and pre-school kids/Review of Cross Countryv Season-first State Qualifier from PGM ever!	Use of Gym for more than just open adult gym/basketball approved by SBC-want community supported programming for	Previous SBC information indicates the gym was used 6-nighhts a week for adult open gym basketball/volleyball. Information from the preceding administration indicated the event was sparesely atteneded and often involved tboacco use on premises and mistreatment of facilities.

		Elem. & Pre-School aged children.	Discussion was held with the PGM Village Council and the proposed changes to programming were approved.
11/26/2018	Review of elected officials; new PGM SBC officers are: Seat A-Danny, Seat B-Tania McMullen, Seat C-Charlamagne McMullen, Seat D-Michael (non-parent)/ SBC Bylaws and operating protocols (agendas and minutes-PGM SBC will produce meeting agendas and meeting minutes for approval for all SBC meetings/Christmas Program concert planning/Student-Council Lockin planning	Swearing-in of new officers, adoption of SBC by-laws (clarification of meeting agenda & minutes-responsibility rest w/ PGM SBC to maintain/produce agenda/minutes)	Meeting agendas and minutes began to be developed and kept by the PGM SBC.
02/26/2019	Staffing situation; change in principal and all 3 site teachers for the 2019-20 SY/State and District Budget Discussion/Personalized Learning & Education Element Partnership/Learning-Walk Activities	Declared a desire to return to the PGM/NAN Regional principal situation for FY2019-20. Expressed support for the District's PL programming initiative.	N/A
04/30/2019	Meet and Greet the new Site administrator/EOY Sports Recount (Track, Basketball, Cross Country)/Review of the SBC/PGM School Community Reading Initiative	N/A	Review of the PGM School and PGM SBC reading initiative resulted in a formal partnership to provide grant-funded reading materials to homes with children in them (ages 2 and up).

What data gives evidence to progress of meeting goal(s)?

Completion of partnership agreement to provide grant-funded early-reading books/materials to homes in PGM with preschool through school-aged children.

What other significant actions were taken to support District goal(s) during the year?

Support and understanding of the District's Personalized Learning initiative was developed through a number of meetings and communications and the PGM SBC. Support for this initiative was unanimous as the community encourages the school to find ways to make learning more personalized and relevant to all PGM students.

5-17

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Razdolna School
<p>Goal(s):</p> <ol style="list-style-type: none"> 1) Site Council will provide village-based feedback on ongoing or newly identified issues around classroom instruction and/or other school-related activities 2) Principal will review and receive feedback on upcoming events, student/parent engagement opportunities, changes in school functions, and notice of achievements by students or staff 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <ol style="list-style-type: none"> 1) Notice of available Public Health Nursing services for the community, which both directly and indirectly benefits students' well-being 2) Migrant / Title I Services – overview of the program, and how funding for both services benefit students who are in need of academic interventions, and how student can increase their access to current KPBSD educational benefits and opportunities 	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p><i>Community members were informed of goals/meeting agendas/minutes via a village-based WhatsApp thread, physical handouts at the quarterly Site Council meetings, and posting of Site Council meeting agendas/minutes on the school's website.</i></p>	
<p>What actions were taken to achieve the goal(s)?</p> <p><i>Based off community input at the Site Council meetings, feedback was taken back to staff during weekly meetings, and/or actions were taken in the school by the Principal (see below and attached meeting minutes for additional details).</i></p>	
<p>What measures were used to determine that goal(s) were reached?</p> <p><i>Multiple opportunities to participate in Site Council Meetings were offered to the community; recommendations and feedback from Site Council Meetings were relayed to the school staff through weekly meetings and/or inservices; changes in local school policies</i></p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
08/23/18	New staff introductions; Shortened Thursdays (30m) for staff meetings; Project GRAD, Parent-led PreK start times	Identified future Site Council Meeting dates; notice of shortened Thursdays,	Reviewed ATV safety with parents, and staff concerns over ATV safety. No major changes or decisions made
11/23/18	Received feedback for FY19 graduation location & timing; received feedback for the development of an official KPBSD sponsored PreK Program; student supervision	Notice of a \$20 graduation fee for incoming freshmen (next year),	Past years – school had no Site Council bylaws. Using a modified version from Voz’s Site Council bylaws, the Site Council adopted such for Razdolna School
02/21/19	KPBSD Budget Situation; Homer Foundation Grant; “Early Release Days” vs “Minimum Days”; KPBSD Parent Resources; FY19 Graduation Date/Location	Reconsider location of FY19 graduation from Homer to Razdolna. Greg will confirm with each family in-person or by phone	Reconsidered Graduation location for Razdolna, and change location back to Razdolna. Reasons are based from parental preference
04/11/19	Notice of Math Festival; Graduation Update; Received feedback for needs/changes next school year; discussion over MS/HS class configuration; off-campus students and parental notice; budget/staffing update	Input received for the need of an aide if the school decided on a particular MS/HS class configuration; Robo Calls for parents	Confirmed FY19 graduation (and future events) will be at Razdolna; reviewed newsletters and how to increase parents’ receipt of such newsletters

What data gives evidence to progress of meeting goal(s)?

Site Council Meeting Agendas & Minutes; School decisions based off Site Council Feedback

What other significant actions were taken to support District goal(s) during the year?

None



**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019

School: Redoubt Elementary

Goal(s):

Goal 1: By May 2019, Redoubt Elementary (grades K-6) will fully implement a social emotional learning program called PATHS (Promoting Alternative, THinking, Strategies). All students will have an opportunity to participate in daily class meetings along with being taught two social emotional learning lessons per week.

Goal 2: Redoubt Elementary teaching staff will pilot MAPS program and review Aimsweb data during their PLC meetings to help determine appropriate interventions or enrichment opportunities in which 90% of all students at Redoubt will show growth in either Aimsweb or MAPS in the area of Math.

Goal 3: By May 2019, all students at Redoubt Elementary will have experience in self-reflection, ownership, and goal setting of their performance at an appropriate level. This will be evident through written reflection, discussions, and a self-reflection rubric that will help create a common language throughout the entire school

District Goal(s) that was supported: Be clear on how it was supported and how students benefited.

Communication: How was the community informed of goal(s), meetings and updated on progress? The primary method of communication was through the site council representatives and key communicators. At the end of each meeting, or discussion item, staff members and parents were charged with spending time between meetings connecting with other staff members, parents, and the greater community. Goal was to continue updating what discussions were taking place, collecting feedback, in which was then shared at the next site council meeting. That monthly cycle continued throughout the year. We also used our school newsletter, direct phone calls, and webpage to inform parents of issues and encourage feedback.

What actions were taken to achieve the goal(s)? Site Council spent a great deal of time examining both Personalized Learning, in the area of student reflection and ownership, and PATHS a social emotional program. The site council spent time determining how these programs would positively affect all students at Redoubt Elementary. During meetings, one common theme that was brought up on a regular basis was the need for staff to receive additional training in the area of social emotional learning (SEL). This will continue to be revisited during the 2019-2020 school year. We did not act on anything significant in these areas, but did look at a variety of scenarios and how it would impact student learning at Redoubt Elementary.

What measures were used to determine that goal(s) were reached? For the goal #1 lesson planning, staff meetings, and early release days were used to collect data to help determine the impact that this social emotional program had on the school. For the PBIS goal, our measures were school-based data: Office referrals, RoadRunner Cards collected, PBIS committee data analysis and administrative walk-through data. For the school improvement plan, school wide AIMSWeb, Maps (K-6), and discipline data was used.

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/17/2018	School staffing, enrollment numbers, Attendance report card, PATHS, PBIS	Much discussion about decreasing enrollment numbers and staffing. Council happy with implementation of social emotional learning program PATHS	
10/30/2018	Special session Soldotna High School library	Conversations about upcoming budgetary concerns. Input provided by council members	
11/20/2018	School Safety, Federal Programs, Personalized Learning, Budget Update		Council unsure of how a keyless “buzz” system will impact overall feel of school. Further information will need to be revisited
1/22/2019	Adjacent Land use, Summer projects, PATHS program, Benchmark Testing	Follow up discussions on PATHS program.	
4/16/2019	Projected staffing, Budget update, PEAKS testing, Personalized Learning Data Driven Decisions, New Programs	Council informed about the wave 1 next steps in personalized learning – data driven decisions.	Council would like to see more information on what and how data will be used to drive instruction.
5/7/2019	ELL/Title 1 – Federal programs, Budget Update	Videos/power point provided to council	

What data gives evidence to progress of meeting goal(s)? PBIS discipline data collected in Powerschool discipline dashboard shows a slight decline from 85 to 84 office referrals for this year. Aimsweb along with Maps data collected in the fall, winter, and spring shows an increase in M-COMP scores in grades K-6. 3 scheduled school wide STEAM challenges along with 4th, 5th, and 6th grade science fair, second grade art show, 1/3 ecosystem science display show an increase of “hands-on” STEAM activities throughout the entire school. Personalized Learning was implemented in grades K-6 student with student self-reflection and ownership were evident through administrator walk-

throughs, lesson plans, and learning walks. Data collected will be utilized to help provide a foundation for the 2019-2020 school year.

What other significant actions were taken to support District goal(s) during the year? This year grades K-6 focused on student reflection and ownership as seen on the Core 4 Elements of Personalized Learning. Redoubt's goal was to create an environment in which ongoing student reflection promoted ownership of student learning. All staff participated in all facets of PL design and implementation phases and are now able to provide students with choice(s), enrichment opportunities, and time to self-reflect upon their own learning. Redoubt continued to utilize STEAM activities and events to help promote "hands-on" learning opportunities, teamwork, communication, and perseverance. Redoubt also implemented a Social-Emotional component called PATHS to help students overall emotional well-being. Starting in the fall of 2018 PATHS program was utilized in all grades levels with one to two lessons taught weekly in each class along with daily class meetings.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-19	School: River City Academy
Goal(s): Support the implementation of the Summit Learning Platform.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Implement personalized learning options	
Communication: How was the community informed of goal(s), meetings and updated on progress? Email, social media posts and announcements in morning meeting	
What actions were taken to achieve the goal(s)? Planned and supported four Blue Line Celebrations, reviewed & updated school handbook, participated in Student Advisory Board for district, and creation of Parent-Teacher-Student Organization.	
What measures were used to determine that goal(s) were reached? Blue Line data (progress data), participation and input from students and the existence of PTSO.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/17/2018	Summit Learning Platform overview and plan for 2018-19 Student Advisory Board discussion		Reviewed partnership agreement
10/11/2018 3/1/2019	Plan for Blue Line Celebration	Set precedence for Blue Line Celebrations	
2/22/2019	Organize PTSO		
5/7/2019	Plan for 2019-2020 Location	Planned for space use,	Board Policy decision
5/14/2019	Goals for PTSO and plan for 2019-20	Explore options for fundraising and logo-wear order	Funding sources for activities

5/13/2019	Review Student Handbook,	Approved updates to handbook,	
<p>What data gives evidence to progress of meeting goal(s)? Student participation in Blue Line Celebrations (averaged 25% students were eligible for Blue Line) Creation of PTSO. Revised Handbook for 2019-2020 New Location for 2019-2020</p>			
<p>What other significant actions were taken to support District goal(s) during the year?</p>			

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**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Seward El, Mid, and High
Goal(s): 1) Provide local and statewide advocacy on behalf of Seward area schools. 2) Increase community partnerships in support of Seward area schools.	
District Goal(s): Ready—students will demonstrate career readiness by identifying a career interest and meeting employability/experiential benchmarks. Relevance—Student will experience a personalized learning system.	
Communication: Digital Reader Board on the Seward Highway, school newsletters, Seward Area Site-Based Council Minutes posted on each school’s webpage, and Seward Site-Based Council Facebook Group.	
<p>What actions were taken to achieve the goal(s)?</p> <p>Published articles in local print media on behalf of the Seward Area Site Council and Schools.</p> <p>Wrote a letter in support of door-to-door pick-up and drop-off of Moose Pass students on activity busses.</p> <p>Participated in the Post Card campaign in support of full state funding of education.</p> <p>Provided feedback on each meeting's Personalized Learning Report from each building administrator.</p> <p>Provided significant public testimony at the April Kenai Peninsula Borough Assembly.</p>	
<p>What measures were used to determine that goal(s) were reached?</p> <p>45 of 75 of Seward High’s upperclassmen participated in some type of work-study/volunteer/OJT/Mentorship experience.</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/13/18	Personalized Learning, School Goals	Support of School goals and election of Site Council Elections. Set Meeting Schedule	PEAK Summative Results
10/11/18	Personalized Learning, Site Council Goals, High School Accreditation, 710	Set Advocacy and Community	Personalized Learning Updates

	Accounts, Activity Bus Policy Change	Partnership Goals	
10/30/18	District Budget Session		
11/8/18	Personalized Learning, Community Contact		Personalized Learning Updates
12/13/18	Personalized Learning, Community Communication, Capital Improvement Projects, Earthquake Debrief, KPC Classes		Personalized Learning Updates
2/21/19	Personalized Learning, Community Communication, Budget Advocacy, Prioritize Budget Reductions		Personalized Learning Updates
2/26/19	District Budget Meeting		
3/21/19	Site Council Goals, KPBSD Budget, HS Accreditation		
4/11/19	KPBSD Budget/School Consolidation		
5/9/19	Budget, School Consolidation, Regional Principal	Consensus in favor of Regional Principal	

What data gives evidence to progress of meeting goal(s)?

Near monthly Personalized Learning updates from all three schools with the goal of working towards Self-Sustaining Learning Walks.

Continued strong graduation rate at Seward High School by providing support and feedback on mentorship program and Seward High Honor's Diploma.

What other significant actions were taken to support District goal(s) during the year?

Support of the District's plan to create a Regional Principal at Seward High and Seward Middle for the 2019-2020 school year.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-19	School: Skyview Middle School
<p>Goal(s):</p> <ul style="list-style-type: none"> *Support school improvement goals as outlined in the 2018-19 Skyview School Improvement Plan. * We will work alongside the Skyview Middle School staff to provide service-learning opportunities for our students so that they can have a positive impact in our community 	
<p>District Goal(s) that was supported:</p> <p>Community and Family engagement—Skyview made a strong commitment in 2018-19 to involve members of the community along with parent/guardians. We had 2016 volunteer hours this school year and we had over 200 hours of community work service.</p> <p>Organizational Excellence— In order to maintain a high level of communication we send weekly “This Week at Skyview” emails to all of our families as well as providing the same information to the clarion. We have also branched out to social media with a school Facebook page. We have continued to get very good feedback from our stakeholders about our ability to communicate with families. Account balances are reviewed at every site council meeting, along with our current enrollment and our projected enrollment for future years. This review of our business allows our site council an opportunity to provide feedback to the Principal about the organizational excellence of the school. Our student handbook is reviewed by our stakeholders (students, staff, and our site council) each year so that changes/adaptions can be made each to fit the needs of our students/families.</p> <p>Academic Success—The Skyview Middle School Site Based Council (SBC) reviews our School Improvement Plan (SIP) each year at our opening meeting and then designs our SBC goals with the purpose of supporting our school improvement plan. SIP goals are reviewed at every meeting throughout the year and progress toward those goals is report by the Principal. Progress monitoring data is shared with our site council as a means of keeping them informed and us accountable as to our progress toward our academic goals.</p>	
<p>Communication:</p> <p>The Skyview Facebook page, the Peninsula Clarion, our PowerSchool bulletin, our school calendar, and our school blog is where we inform the public about our meeting agenda, dates, times, and location. We do this at the beginning of the year for all meetings and then again 1 week in advance of each meeting. Skyview Middle School site council minutes are posted on the school blog within a week of the meeting. We continually refer members of the community, parents, and staff to our blog where school updates are made on a regular basis.</p>	
<p>What actions were taken to achieve the goal(s)?</p> <p>Our community work service goal’s main action step was to work collaboratively with our staff to create a student flex day where students has a choice as to what their day looked like. Once our flex day schedule was created we used the FOL system for students to sign up. A</p>	

<p>large number of our students chose community work service opportunities as they scheduled their day.</p> <p>What measures were used to determine that goal(s) were reached?</p> <p>Community Work Service Total Hours</p> <p>Parent/Student/Staff surveys</p> <p>MAPS Data</p> <p>SRI Data</p> <p>Quarterly math and writing assessments</p> <p>PLC Formative unit assessments</p> <p>Student discipline data</p> <p>PL TEP Data</p> <p>MAPS TEP Data</p> <p>Student Climate and Mindset Data</p>
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Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/10/2018	Approval/review of by laws. Review Site Based Decision Making Process (KPBSD Manual). Selection of Chairperson and secretary. Discuss and recommend goals for 2018-19. Review School Improvement Plan and possible SBC goals. Introduced new teachers. Reviewed 710 and 100 account information. Reviewed current 18-19 enrollment. Student council update. Announced 2018-19 Site Council meeting dates.	Approval of bylaws Selection of site council chair & secretary	Reviewed 2017 site council goals & developed proposed 2018 goals. 2017-18 data used to determine new goals.
10/30/19	KPBSD District Wide budget meeting. Skyview Site Council feedback and questions sent in to the District. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment as well as 19-20 projected enrollment. Student council update. Review School Improvement Plan and finalized SBC	Approve 2017-18 site council goals.	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2019-20 based on budget information presented by DO.

	2018-19 goal of community work service.		
11/12/18	Review School Improvement Plan. Reviewed site council goals, progress toward achievement, and set a date for the student Flex Day. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment. Student council update. Presented first quarter honor roll.	Set a date for student flex day.	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2019-20 based on budget information.
1/14/19	Reviewed site council goals and progress toward achievement (205 work service hours completed). Student Flex day discussion/follow up. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment. Student council update. Review School Improvement Plan. Skyview Student Handbook proposed changes.	Skyview Student Handbook proposed changes approved.	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2019-20 based on budget information.
4/8/19	Discussion on Governors proposed budget impact on Skyview for the 19-20 school year. Reviewed 710 and 100 account information. Reviewed Skyview Middle school student enrollment. Student council update. Review School Improvement Plan and progress toward goals. Reviewed and discussed site council goals and progress toward achievement. Finalized handbook changes. Special thanks to site council members for their commitment to our school.	Skyview Student Handbook proposed changes approved. 2019-20 Site Council dates announced and approved.	Account information Student enrollment information. Projected enrollment information. Staffing predictions for 2019-20 based on budget information.

What data gives evidence to progress of meeting goal(s)?

Parent/Student/Staff surveys

MAPS—data

PL & MAPS TEP Data

Student Client and Mindset Data

What other significant actions were taken to support District goal(s) during the year?

Changes made to the student handbook.

Community work service continued goal discussion

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**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2019	School: Soldotna Elementary
<p>Goal(s): District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Students will positively regulate their behavior and follow school rules leading to decreased office discipline referrals as measured in powerschool</p> <p>Every teacher in K-6 will set student achievement goals established by MAP data. Teachers will meet with individual students to evaluate progress. This will occur 3 times a year.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Site Council actions and minutes were posted on the school's website and facebook pages.</p>	
<p>What actions were taken to achieve the goal(s)? We reviewed student numbers, gathered public input, met with teachers for feedback and conducted meetings.</p>	
<p>What measures were used to determine that goal(s) were reached? Discipline data, bus info, student enrollment</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
5/8/19	Class configurations/staffing/scheduling	Design a schedule for a reduction of 1.5 teachers. Discuss alternative library staffing	Numbers of students and kindergarten projections were established. Students were divided into both 10-11 students, staff voted on the proposals.
3/6/19	Bussing and configurations	Vote on alternative start/end times	The council believed changing the school schedule was too

			disruptive to the school and instead recommended that the district ensure busses come on time.
11/21/18	School start and end times/bussing	Proposed alternative start and end times	Numbers of students that were impacted by late busses, breakfast problems, special bus ed problems
10/30/18	Budget, cuts, spending priorities	Propose spending priorities, answer questions about district presentation	History of staffing changes was reviewed
10/01/18	Scheduling, staff duties, PL	Set schedule for year. Discuss budgetary concerns	Reviewed previous calendar, bylaws, and procedures for site council, reviewed previous membership

What data gives evidence to progress of meeting goal(s)? Powerschool data, bus data, teacher classroom configurations.

What other significant actions were taken to support District goal(s) during the year? Teacher in-service time spent.

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Soldotna High School
Goal(s): Support teachers in their newly implementation of Block Schedule and personalized learning.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Personalized learning	
Communication: How was the community informed of goal(s), meetings and updated on progress? Emails sent out via powerschool, weekly newspaper articles with school news	
What actions were taken to achieve the goal(s)? From the site council perspective they were watching and wanting to hear from the teachers and the students about the block schedule and the personalized learning that we were learning about this year. They were wanting to hear from them about how they felt it was working. They will continue to listen and we will review in September how they felt the year went.	
What measures were used to determine that goal(s) were reached?	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/18	New Schedule, budget, enrollment, school goals, handbook	Approval of handbook and school goals	
10/18	Community Japanese Garden, Stay put(ALICE protocol), Teen truth assembly, budget		
11/18	Enrollment, budget meeting review, school capacity study, scheduling		Review of block schedule from teachers and students perspective
2/19	Enrollment review, school capacity study review, staffing concerns for next year		

4/19	School consolidation		

What data gives evidence to progress of meeting goal(s)?

What other significant actions were taken to support District goal(s) during the year?

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Soldotna Montessori Charter School
<p>Goal(s): Goal 1 - The goal of the SMCS APC is to gain a better understanding of Montessori practices and how they are implemented uniquely at SMCS. Goal 2 - By may 2019, the APC will review and update each of the APC policies.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Responsive: Be immersed in a high quality instructional environment - Develop a culture of continuous innovation within all schools across the district. - Effort in understanding Montessori Materials and instructional practices unique to SMCS supportes the distict goal by providing a high-quality immervive environment with Montessori instrucion that is tailored to each individual student. The innovative practice on the community outreach by way of a food pantry and the students role in developing the outreach was supported by APC goals and District Goals and by the practices of the teachers in delivering instruction that was relevant to each student.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? The community was informed of the meetings in the school newsletter and posted in the school. The APC Goal was discussed at each APC meeting which is available to be attended by members of the school community and community at large. Updates on the progress in meeting the APC goal were discussed in APC meetings but not communitated to the public at large via other methods.</p>	
<p>What actions were taken to achieve the goal(s)? Goal 1 - Actions to achieve the goal were teacher presentations at APC meetings and APC member review of Montessori literature and discussion at APC meetings. Goal 2 - Actions to achieve the goal were to establish regular meeting time devoted in review and discussion of APC policies and voting for any changes to updated policies.</p>	
<p>What measures were used to determine that goal(s) were reached? Goal 1 - Occurance of teacher presentations and member participation in discussions about Montessori practices. Goal 2 - Successful review of all APC policies and votes taken for updates to any policy language.</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was
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			used to determine the impact of the actions?
8-28-18	<p>Set Meetings Schedule for Year</p> <p>Reviewed Staffing changes and adjustments due to a late summer resignation</p> <p>Reviewed Montessori Practices in Public Sector rubric</p> <p>Reviewed school development goals</p> <p>Reviewed PEAK and District Assessment Data from 2017-2018</p> <p>Officer Elections</p> <p>APC Goal Review</p> <p>General Membership Meeting Plan</p> <p>APC Training - Local Charter School Academy</p> <p>APC Policy Review Plan</p>	<p>Elected Officers</p> <p>Set Meeting Dates for Year</p> <p>Planned General Membership Meeting</p> <p>Postponed Goal setting until after the APC Training - Local Charter School Academy</p>	None
9-26-18	<p>Teacher Presentation/Review of Montessori Practices</p> <p>Update on Website Improvement</p> <p>PTO Report</p> <p>APC Training Planning</p> <p>APC Meeting Dates Review</p> <p>Principal evaluation plan and schedule</p> <p>APC Policy Review Initial Discussion</p> <p>Policy review working document distributed</p>	<p>Goal Event - Teacher Presentation on Montessori Practice</p> <p>Changed October Meeting Date</p> <p>Set Timeline for Principal Evaluation</p>	General Membership Meeting was reviewed and APC members felt it was well attended.
10-30-18	<p>Live KPBSD Finance Presentation</p> <p>Reviewed SMCS Budget</p> <p>APC Training attendees shared take-aways from the event</p> <p>Reviewed Principal Evaluation Survey</p> <p>Added "Charter School Roles & Responsibilities" to APC Meeting Agenda for future review.</p>	<p>Approved principal evaluation survey questions</p> <p>Adopted a standing APC meeting item for review of Charterschool Roles & Responsibilities</p> <p>Tabled setting APC goal until next meeting</p>	Reviewed past action on principal evaluation. Prior action allowed for next evaluation process step of sending out survey.

11-29-18	<p>Teacher presentation of Montessori Materials - Stamp Game for +-x & div. Discussed school buzz-in system possibility. Set APC Goals for 2018-2019 School Year Conducted Policy Review Discussion Conducted "Charter School Roles & Reponsibilities" review</p>	<p>Approved on-going APC goal of gaining Montessori practices understanding. Approved 2018-19 APC goal for completing the APC policy review. Approved removing a standing agenda item to review a Montessori article each meeting.</p>	<p>Continued work on policy review goal.</p>
1-22-19	<p>Montessori Materials Presentation - Teacher rereviewed concept written by Michael Dorer and shared a geometric shape story used for student learning. School Name (sign) is placed on the building. PTO Report Montessori article review and discussion by APC Members APC Roles & Reposonsibilities review ACP Policy Revies - Sibling Policy, Educational Travel Policy, Medical Sabatical policy Principal Contract Decision</p>	<p>Policy wording changes. Initial approval of principal contract forwarded to disrict.</p>	<p>Continued work on policy review goal & Montessori knowledge goal.</p>
2-19-19	<p>Interior SMCS signage discussion PTO Report APC Roles & Reposinsibilities review Policy review continued Consideration for Attendance policy addtion</p>	<p>Approved policy language changes for sibling policy and Educational Travel Sabbatical policy</p>	<p>Continued work on policy review goal & Montessori knowledge goal.</p>

<p>3-26-19</p>	<p>School lottery results Governor's proposed budget impacts to the school. Priority staffing list Fire system upgrade to building over summer PTO Report APC Roles & Responsibilities review Policy review & revision APC Election Preparation</p>	<p>Final policy review and changes approved.</p>	<p>Continued work on policy review goal & Montessori knowledge goal.</p>
<p>4-23-19</p>	<p>Montessori Materials Presentation - Spindle Box, Hanging Beads Stairs, Practical Life material Budget & Staffing Update School Grants Team Formation PTO Report APC Roles & Responsibilities review Distribution of Final Updated Policy Document Principal Enrichment Pathway discussion APC Election Progress Report Alaska Safe Children's Act Curriculum Review Final Principal Evaluation Summary</p>	<p>Montessori Goal Work Approved option for principal to participate in PEP if desired by District or Principal Executive session to review principal evaluation report. General meeting vote to submit final APC report to district for principal evaluation.</p>	<p>Continued Work on Montessori knowledge, Finalized Principal Evaluation work</p>
<p>5-14-19</p>	<p>Montessori Materials Presentation - ELL & SIT Video Presentations Budget & Staffing Update PTO Report Attendance Policy Discussion Alaska Safe Children's Act Curriculum Review APC New Members Oath of Office APC meeting date established for August</p>	<p>New Member Oaths of office completed Set 1st APC Meeting for 19-20. Completed APC Annual Review for 18-19</p>	<p>New Members added to Committee in keeping with Charter and bylaws. APC Review reflected on Goal attainment of the Updated Policy and the Montessori presentations that provided APC understanding of the School's Montessori practices.</p>

What data gives evidence to progress of meeting goal(s)?

Evidence for progress for meeting the goal includes six formal presentations to the APC of use of Montessori Materials. Members participated in the prescribed instructional events.

Policy was reviewed and an updated and reorganized Policy was adopted to include dates of adoptions, revision, and review. (Also included was a plan to keep archived versions of the policy for future reference by future APC committees.)

What other significant actions were taken to support District goal(s) during the year?

Approved plans for responding to the Governor's proposed funding cuts at the state level.

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2017-2018 School: Sterling Elementary			
Site Council Goal(s): Support Sterling Elementary's School Development Goals			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Sterling Elementary's Site Council was clear that the goals that the school created to support students would be the goals that the Site Council would support. These goals were improving professional learning communities to allow students to show growth on district assessments, implement classroom meetings as part of our PBIS framework, and developing an understanding of Personalized Learning to benefit all students.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meetings were posted on our reader board and in our newsletters, agendas and notes were posted online.			
What actions were taken to achieve the site council goal(s)? Four meetings were scheduled this year and each meeting addressed a need at the school or within the district.			
What measures were used to determine that goal(s) were reached? Topics were discussed with site council and then staff. Concerns were addressed and followed up with during regularly scheduled meetings.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/13/17	KPBSD 5 year strategic plan, Personalized Learning, Caring School Community curriculum, Site Council Goal	Dr. Christine Ermold from district office provided information on KPBSD's 5-year strategic plan and where Personalized Learning fits.	Meeting was informational to share the plans for the upcoming school year.
10/13/18	District's Budget, School Development Plan, Building safety and security	Board of Education Member Marty Anderson participated in the discussion on the budget presentation, agreed that the school development plan goals were appropriate and that the site council would support those goals in their work	Questions were raised about the budget which Mr. Anderson was helpful in explaining, School Development Plan goals approved. Discussion around the incident in which a man pulled our fire alarm this school year and what measures were put in place to address safety.
1/17/18	Discussed Watch DOGS, watched required federal programs videos, planning for next school year.	Discussed the potential staff losses due to enrollment for	Watched federal programs videos and answered council's questions.

4/19/18	Budget process and updates, open positions, school policies for review	<p>next school year.</p> <p>Board of Education Member Lynn Hohl and District Communications Pegge Erkeneff were present to discuss the on-going budget needs of the district. Discussed requested changes for next school year's policies.</p>	<p>Determined that the school policy changes to dress code and food sharing could be brought to staff. Discussed conflict resolution as an addition to our PBIS framework and social emotional learning needs of our students.</p>
<p>What data gives evidence to progress of meeting goal(s)? Meeting notes regarding topics discussed and completion of actions</p>			
<p>What other significant actions did the site council take to support District goal(s) during the year? Several members attended the budget meeting in October to learn more about the process. Members of our site council were invited to the key communicators' meeting.</p>			

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-19	School: Susan B. English
Goal(s): Increase community input in and support for SBE's school academic programming including school schedule times and course offerings.	
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators. The PAC met two-Saturdays in both October and November for shared work-sessions to clarify the personalized learning vision established for the SBE site and what direction the community would like to see the school move in eprsonalized learning and school vision and mission.	
Communication: How was the community informed of goal(s), meetings and updated on progress? Facebook, Website, PAC Reports at Meetings with Meeting Minutes.	
What actions were taken to achieve the goal(s)? Four Quarterly Schedueld PAC Meetings and two Saturday input/work sessions gathered community conceptualized knowedged baselines of what PL is and how the community would like to see PL developepd at SBE. Community members were solicited via surveys and in-person attendance at Saturday Work Sessions to determine the community's visionm for education in their school for their students and how the school could support that vision.	
What measures were used to determine that goal(s) were reached? School schedule closely aligns to expressed desired outcomes in staffing, course delivery, on-line/hands-on delivery models, etc. Community support for the site's personalized learning intiative was over-whelmingly vocally expressed b7y a majority of PAC attendees with the sites' schedule and a new, Booster Club-led, grant that will afford local families the opportunity to elect college courses for their junior and senior students for elective options and have those personalized learning opportunities paid for by thye SBE Booster Club.	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
11-27-18	State Budget information/update, and School Scheduling/Programming	Community input on shared vision for the	School schedule and qualitative data recieeved from stduents,

	discussion, online education and personalized learning. Christmas Programming development. Introduction on new staff. Basketball for one student to co-op with Port Graham/Nanwalek.	school in integrating online education and balancing this with a need for engaging/hands on instruction.	parents and community members (PAC).
1-29-19	Staffing update; Hiring team needed. Principal (Hinds) Resignation update; PAC preference discussion for one teacher or a teacher/principal	Developed a teacher-hiring committee.	PAC unanimously voted for a one teacher position, including a regional position.
2-26-19	Hiring Staffing Update; proposed track team co-op with PGM; testing schedules; school schedule development	N/A	Track team established with co-op with PGM. Established a SBE hiring Committee.
4-30-19	End of year updates: track, graduation and EOY activities/celebrations (prom, graduation, family/school picnic)	N/A	N/A

<p>What data gives evidence to progress of meeting goal(s)? School Schedule reflects community values for school/students' instruction.</p>
<p>What other significant actions were taken to support District goal(s) during the year? Developing support for the PL initiative.</p>

5-17

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018 - 2019	School: Tebughna
<p>Goal(s):</p> <ul style="list-style-type: none"> • Develop and pilot a Dena'ina Language Program • Develop a culturally relevant curriculum conforming to the District's Personalized Learning Vision • Transition secondary students towards hybrid and distance education platforms 	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <ul style="list-style-type: none"> • Strengthen positive relationships • Support further development and implementation of school climate and safety plans <p>Tebughna School is one of the unique schools in the district with a 100% Native Alaskan Population of students. The school staff and site-based council felt that a language program, culturally relevant curriculum, and more opportunities for academic courses would support developing positive relationships (students & community) and maintaining a positive school climate.</p> <p>The school piloted a Dena'ina language course this year with help from community members who were fluent in the language. This course helped maintain the unique character of the school, while also providing opportunities for the community to interact with the school and feel more connected.</p> <p>Tebughna worked with The Tyonek Tribal Conservation District and the health clinics to infuse the curriculum with lessons that included subsistence hunting/fishing, horticulture, and environmental awareness. Students benefited by working within the community and understanding how subsistence can support healthy lifestyles and preserve their native culture.</p> <p>Students were introduced to distance education and hybrid learning to support personalized learning and provide more robust academic choices. Tebughna's choice to provide this type of learning enabled the school to maintain students who would otherwise choose to attend native boarding schools.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>The community was informed of meetings, goals, and progress through social media, one-on-one interaction with community leaders & parents, and through regularly scheduled site-based council meetings.</p>	

<p>What actions were taken to achieve the goal(s)?</p> <p>Listed above</p>
<p>What measures were used to determine that goal(s) were reached?</p> <p>Goals were evaluated through community input survey; evaluation of assessment data, student input, and staff comments of success</p>

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
9/11/2018	Dena'ina Language/Cultural Curriculum	Council decision was to pilot a Dena'ina Language class, but discuss curriculum at the next meeting.	Dena'ina Language was discussed and promoted by various elders in the community and the president of the Native Village of Tyonek Tribal Counsel.
10/11/2018	Cultural Curriculum/Distance Education	Site-based council decided to capitalize on resources available to the school (i.e. TTCD, Community Elders, Health Clinic) to integrate culturally relevant topics into daily academic content.	School staff met with the Village Tribal Counsel, health clinic professionals, and representatives from TTCD to integrate cultural/language classes, subsistence diets, horticulture, and ecological lessons to be integrated across the core curriculum.

<p>What data gives evidence to progress of meeting goal(s)?</p> <p>Parent/Student survey data and discussions with Tribal Council members indicated that the community was pleased with school's efforts to integrate language and culture in the curriculum.</p>

What other significant actions were taken to support District goal(s) during the year?

The School supported the community by providing facilities and resources (as well as student participation) in Village wide cultural activities and two health/wellness fairs.

5-17

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-2019	School: Tustumena
<p>Goal(s): Establish and maintain a strong connection to the community by being the center of the community.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Board Goal- “Connect with a wide variety of stakeholders to strengthen positive relationships advocating for public education.” District Goal- Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress? Newsletters, parent/teacher conferences, open house, website.</p>	
<p>What actions were taken to achieve the goal(s)? Publications through SMORE, conferences completed, website maintained and updated.</p>	
<p>What measures were used to determine that goal(s) were reached? Evidence of high attendance at school events.</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was used to determine the impact of the actions?
11/26/2018	District budget meeting Ski trail signs, Garden, willows for harvest, School Safety meeting, Road Sign	Report sent to DO about budget recommendations, Kenai Feed to donate fertilizer for garden, Road sign to be researched for state money.	DO mandate for budget meeting. Road Sign has been a goal for a long time, still important to the community.

1/28/2019	Ski trail signs followed up- in place. Soil to be donated by Matt Letzring. Road sign- Mr. Hayman joined a Federal advisory program that will fund road sign. Superintendent resigning. Family Night-PTO sponsor	Joining Fed. Program will fund road sign. Will be a slow process but the most promising so far.	State funding of sign not viable.
2/25/2019	Forensic competition at Tustumena. State funding for sign. Smart board research by teachers to advise on purchase of product for classrooms	Decision to be made on smart boards after teachers have viewed options.	Forensic competition every year at Tustumena. Smart boards are wearing out so new flat screens are being considered.
3/25/2019	Holding pattern on road sign. PEAKS testing to begin. Superintendent interviews to be held April 4. Staffing being considered. Several scenarios being considered due to budget concerns.	Principal to attend interviews. Staffing to be generated by staff but focused on until budget decided.	Historically budgeting issues have delayed staffing resulting in fewer applicants in pool.
4/29/2019	State funding continues to delay staffing. Smartboard brand superior to other products. Board did not hire either candidate interviewed. John O'Brien to be interim.	First site council meeting for 2019-20 scheduled for September 30, 2019, 4pm	Road sign reviewed. Still on hold but committee is formed and undergoing review and validation.

<p>What data gives evidence to progress of meeting goal(s)?</p>
<p>What other significant actions were taken to support District goal(s) during the year?</p>

**Kenai Peninsula Borough School District
Site Council/PAC/Governance Yearend Report**

School Year: 2018-19	School: Voznesenka
<p>Goal(s): Inform Voznesenka and Kachemak Selo Site Councils members of strategies used to implement Personalized Learning through a variety of communication methods.</p>	
<p>District Goal(s) that was supported: Be clear on how it was supported and how students benefited.</p> <p>Implement personalized learning practices district-wide in accordance with the KPBSD strategic plan as measured by developed key performance indicators.</p> <p>The district goal was directly supported through the personalized learning initiative. Students benefited through personalized learning practices taking place within the classroom. With variations in the levels of implementation all students did experience increased options in learning opportunities.</p>	
<p>Communication: How was the community informed of goal(s), meetings and updated on progress?</p> <p>Communication took place through our monthly newsletter, articles in newspapers, Site Council Meetings, parent messages through Messenger, School Board meetings, and through informal conversations.</p>	
<p>What actions were taken to achieve the goal(s)?</p> <p>Voznesenka and Kachemak Selo Schools collaboratively completed peer observations. All staff had at least one opportunity to receive feedback from their peers and at least one opportunity to provide feedback.</p>	
<p>What measures were used to determine that goal(s) were reached?</p> <p>Data was collected by observers using the Core Four Look for Guide. This data measured the takeaways and prompted collaborative discussions on best teaching practices.</p>	

Summary of Meetings

Date	Major topics discussed	Major actions or decisions	Prior actions or decisions reviewed: what evidence was
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			used to determine the impact of the actions?
10-30-18	<p>Site Council Bylaws</p> <p>Voznesenka Graduation</p> <p>District Budget Meeting</p>	<p>Eliminated the sentence holding the school secretary accountable for writing Site Council minutes.</p> <p>It was determined that there would only be one student speaker at the graduation ceremony.</p> <p>It was determined that there would only be one student speaker at the graduation ceremony.</p>	
12-11-18	<p>State Report Card</p> <p>Attendance</p>	<p>Both Voznesenka and Kachemak Selo received scores above the treshold that would require State intervention.</p> <p>Students coming to school late in the morning and after lunch was discussed. More of an effort will be made to get students to school on time.</p>	

	Draft 2019-20 Calendar	No changes were suggested to change the draft calendar.	
1-31-19	Public Health Selo School Close Up	A public health nurse from Homer presented on available services A possible extension to access the 10 million dollars available from the State was discussed. Preliminary details about the Voznesenka field trip for the spring of 2020 were discussed	
3-19-19	Selo Office Building	It was shared that additional structural support was added to the rafters of the high school building. Community members were encouraged to help advocate within the community to have similar supports installed in the office building.	The need for addition structural support has been disclosed through several types of correspondence throughout the year.

What data gives evidence to progress of meeting goal(s)?

Working in small groups during one of our Early Release Days, staff discussed take aways from their observations. As a large group, best practiced observed were shared out.

What other significant actions were taken to support District goal(s) during the year?

Supporting Personalized Learning was evident in Site Council meetings, Early Release Days, In-Service days, and at staff meetings.

5-17

**Kenai Peninsula Borough School District
SITE COUNCIL END OF YEAR REPORT**

Year: 2018-19		School: West Homer Elementary	
Site Council Goal(s): Solve safety and congestion issues with bussing, support zero waste initiative by working with PTO and staff to raise funds for a dishwasher in the cafeteria, address another wall for beautification in the school that represents our mission.			
District Goal(s) that was supported: Be clear on how it was supported and how students benefited. Guiding principles of KPBSD Strategic Plan: 1: Ready for Life: KPBSD students will demonstrate life readiness skills by possessing resiliency, grit, and perseverance to achieve their goals with a growth mindset that empowers them to approach their future with confidence. Student council delivered video newsletters on Facebook to inform parents of the monthly newsletter information.			
Communication: How was the community informed of goal(s), meetings and updated on progress? Meeting minutes posted on web site. Facebook page celebrations of our quarterly all school celebrations. Invitations for parents to attend quarterly celebrations where we shared our philosophy.			
What actions were taken to achieve the site council goal(s)? "Gritty Stories" wall continues with updates student stories of perseverance. Dishwasher has been purchased and is set to be installed over the summer. Bus routing plan has been developed and should be ready for the start of next year changing the traffic pattern to avoid students crossing parent pickup traffic in a double line.			
What measures were used to determine that goal(s) were reached? Wall displays, Yearly events analysis, Hanover School Climate and Mindset Survey.			
Meeting Dates	Major Topics discussed	Major Actions/Decisions during meeting	Prior Actions/Decisions reviewed – what evidence was used to determine impact of actions?
9/6/18	School goals(awards assemblies to celebrations of achievement tied to student generated SMART goals), Wall beautification based on mission statement, Parking lot/bussing issues, afterschool care needs, waste reduction efforts, PTO/PTA discussion.	Parking Lot Expansion letter written to Borough Assembly members, brainstormed ideas for parking lot safety. Exploration of dishwasher project and how we might continue moving forward with this initiative.	Last year we created celebrations at the end of the semester and 3 rd quarter, and end of the year that required all staff and students to reflect on their learning and celebrate an achievement of their own. All students wrote SMART goals for the 4 th quarter. We will continue this plan throughout this year.
11/8/18	Key communicators Meetings, System for School Success Report, Dishwasher update, Why is KPBSD	Plan to reach out to new politicians and invite them to	New life for the dishwasher project as there may be a model that will work in our

	losing students to homer school?, Parking lot update, Wall display, P/T conference update.	visit West Homer. Krista agreed to move forward with positive messages in the bathrooms design. Star took footage of leaving the school with her children trying to navigate the parking lot and wanted to share this with the borough.	application. Letter was submitted to the borough but no response has been received regarding parking lot issues.
1/22/19	Student council, State Budget Issues, student-led conference as part of schoolwide goal, possible parking lot solution, Dishwasher Initiative, peace project and Artist in the Schools Report, wall beautification project update.	Will move forward with busing solution with the borough, student led conferences are a go for February and there will be a way to get feedback from staff and community.	Orca Splash collaborative clay project will be installed on the wall at the end of the Artist in Residence program. Ms. Vance was unavailable for a visit.
4/1/19	Staffing update, State Budget update, Dishwasher Initiative, Color Run, Parking Lot Update, End of year events (SciencePalooza) Positive Messages in the Bathrooms.	Parking Lot project is a go for the fall, Dishwasher has been ordered and will be installed over the summer. Color run is a go again this year with lots of effort from many different groups. Positions are still on hold until the state decides on budget.	Fall meeting date will be decided in the fall. We toured and viewed the new artwork in the building.

What data gives evidence to progress of meeting goal(s)?

Awards assemblies are gone – all students have the opportunity to celebrate some level of personal achievement and create a SMART goal to help guide them the next quarter. Wall displays support mission of celebrating perseverance. Gritty stories wall continues with student writing, collaborative clay “Orca Splash” installed, positive messages in all bathrooms have been created and installed. Mindset survey results indicate that 100% of our 6th graders, and 98% of our 3rd-5th graders feel that at this school, they are encouraged to do their best. 96% of our 6th graders and 100% of our 3rd-5th graders report that they care about our community, and 89% of 6th graders and 98% of 3rd-5th graders share that they care about our school.

Student led conference feedback survey indicates parents were very pleased overall with their experience. There was still some concern that there was not enough of an opportunity to meet teachers without the student there.

Dishwasher is due to be installed over the summer and the New bus drop off and pick up separate for parent drop off and pick up will be ready in the fall as well.

What other significant actions did the site council take to support District goal(s) during the year? HHS graduate visit, growth mindset education, reaching out to local politicians.

03/13