

**Requirements for entry into the 2021-2022 CNA program:**

1. Must be graduating in **May of 2022** or 18 years of age.
2. Must be present or have a representative present at the mandatory informational meeting. October 25, 2021 at 6:00. Zoom or in person format.
3. Go through an interview/selection process on October 27, 2021. Sign up for the interview will be at the informational meeting. 15-minute time intervals for candidates.
4. Submit the KPC program information overview packet prior to the interview. Handed out during the Informational meeting.
5. Create a resume, and submit prior to interview. 3 copies if in person or email.
6. First class will begin **TBA**. There will be no class the week of KPBSD spring break. Clinical will be from TBA.
7. If you are participating in athletics during the spring, highly suggested not to take the course.
8. Must attend all classes in order to complete the state requirements for certification. Attendance is mandatory! For certification as a CNA the student will take the test at KPC. Paid by KPBSD.
9. Students will have to enroll into the UAA-KPC University system and will earn 6 college credits. Paid by KPBSD.
10. KPC/KPBSD will provide the textbook/workbook and any other materials. Paid by KPBSD.
11. Each student is responsible for setting up a **background check through KPC** and **finger printing through VIP**. Paid by KPBSD.
12. The final selected students must take the Accuplacer to qualify. Accuplacer is KPC/UA's computerized placement test to assess skills in Writing. There is an \$18.00 fee to take the Accuplacer test. To take the Accuplacer exam, visit the KPC Student Services Help Desk or call (907) 262-0330 to make a test date appointment. Paid by KPBSD.
13. ALEKS Aleks is KPC/UA's computerized placement test to assess mathematic skills. The exam is taken online at UAOnline. Students must have their KPC/UA ID (username and password) to log in on UAOnline to take the test. To get your KPC/UA ID, visit the KPC Student Services Help Desk or call (907) 262-0330. To enroll into the CNA program, students must have a minimum Aleks score of 17. The Aleks test is free and students may repeat the test up to four times.
14. In meeting all the requirements, be sure to sign up on the google form one the KPBSD one stop portal. <https://www.kpbsd.k12.ak.us/OneStop/Onestop.aspx?id=30681>
15. Contact for any questions or concerns:  
Matt Widaman- [mwidaman@kpbsd.k12.ak.us](mailto:mwidaman@kpbsd.k12.ak.us)- 283-2166