



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## Office of Superintendent

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## M E M O R A N D U M

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**DATE:** February 12, 2007  
**TO:** Members, Board of Education  
**FROM:** Donna Peterson, Ed.D. *Donna Peterson*  
Superintendent of Schools  
**RE:** Kenai Conversation Recommendation

After careful review and analysis, the administration recommends the Board approve Option 3 as outlined in the Kenai Conversation Report. Students from Sears Elementary and Mountain View Elementary would be combined into a K-5 school housed in the Mountain View facility. The Sears facility will be offered to Kaleidoscope Charter School of Arts and Sciences. This change is to be effective fall 2007.

Much work is going to be required through this transition process. A steering committee needs to be formed immediately that includes representatives from each school (principal, parent, teacher, support staff), and a district office facilitator. The charge of the committee is to establish the timeline and expectations for a successful opening of a new community school. Discussions regarding the logistics of the move and specifics regarding rituals for the change process (possible name change, activities for the Sears community, openings for newly formed school, etc.) need to be the highest priority.

The District Office will be responsible for determining the site administrator selection process, allocation of equipment and supplies currently assigned, and assisting with a communication plan for parents.

Should this recommendation be approved, the Board of Education will receive regular updates throughout the transition process.