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MEMORANDUM

TO:	Board of Education
FROM:	Doris Cannon, Director of Elementary Education
THROUGH:	Dr. Steve Atwater, Assistant Superintendent of Instruction Am Moat
DATE:	December 1, 2008
RE:	Professional Development Software (Avatar) Demonstration

As part of the Professional Development Plan that was developed last year, the purchase of the Professional Development software has been completed. There will be a brief demonstration of this software during a worksession by Jamie Meyers, Professional Development Coordinator. This software includes a course catalog, registration, pre/post assessments of training, and tracking components. District teachers have been trained to use the software by their Professional Development Site Liaison and they are currently using the software to register for training within the District.