**Board Policy Review Committee Meeting Notes**

**Borough Building, Conference Room C**

**Meeting Notes**

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| **Date/Time:** | November 1, 2010, 1 PM |
| **Members:** | Liz Downing– AbsentJohn O’Brien – AbsentSunni Hilts - PresentDave Jones – PresentSammy Crawford – Present Laurie Olson –Present | Guests:Tim Navarre - PresentSean Dusek – PresentMari Auxier – Secretary – Present |
| **Approval of Minutes:** | The minutes from 10/18/10 were approved. |
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**Welcome to Sunni Hilts who is replacing Penny Vadla on the Policy Committee**

**Review of Policies**

* + - * *E3350(b) Salary Reduction Agreement & Investment Selection Form*

Presented this form which is used to select 403(b) and 457(b) vendors as a heads up for the Committee.

Discussions on

* + - * Missing approval date will be put on the bottom after it has gone through the Board notification process.
			* Concern about being locked into the listed vendors—assured that we are able to modify the form.
* *BP/ AR 3350 Payroll:*

This policy has been presented at both a worksession and first read. Advised committee of the changes which were recommended and implemented.

BP 3350: deleted the last line “of companies on file with the business office”.

AR 3350: switched the sentences in the fifth paragraph.

AR 3350: modified the sixth paragraph to also mention 457 retirement plans.

* *BP 3471 Equipment Reserve Fund:*

This policy went to Worksession and for first read at the October 18 meeting.

Discussions on:

* Request the Board suggest an amendment to BP 3471 changing second paragraph from “annually commit to transfer a percentage of the general fund interest” to “annually commit a percentage of the District’s interest income”.
* *AR 3471 Equipment Reserve Fund:*

This policy went to Worksession and for first read at the October 18 meeting.Changes implemented as recommended by Committee/Worksession

* AR 3471(a), second paragraph: “by the School Board to a transfer of 20% of the General Fund interest revenue” changed to “by the School Board of 20% of the District’s interest income”.
* AR 3471(b), first paragraph: “not covered” changed to “not funded”.
* AR 3471(b): The last two paragraphs were added at Board request.

Discussions on

* Request that schools prioritize their wish list to help us know what the needs are—what is their entire wish list.
* Who will be on the committee to approve the expenditure of funds? District office and principals.
* *3515.7 BP Sexual Offenders on Campus - NEW*

This policy has been reviewed by the Committee at the September 13, October 18 and is here again in the November 1 meeting to affirm to the Committee that we have (at Committee request) switched the order of the first and second sentences in the Electronic Communications section.

Discussion resulting in

* + Additional recommendations for change under Electronic Communications section
		- Change both instances of “who attempts to or does communicate” to “may not attempt to or communicate”.
		- Move “by whatever means”
		- Run entire paragraph by Andie for another review to assure we are still legal. (Note: Worksession also requested the entire paragraph be fixed for clarity.)
* *BB 9250 Compensation, Reimbursement, and Other Benefits*

The other benefits portion of this policy has been edited to clarify and avoid confusion as to what benefits are available for Board members.

Discussions on

* Suggestion to change “they elect” to “he/she elects” in the second paragraph under Other Benefits.
* Confusion as to whether there is a change in policy as to what District pays vs what a Board member pays.
* Issue with listing what the Board is eligible for “at their own cost”.

Meeting Adjourned: 1:30 pm