

KPBSD Administrator Evaluation Committee Meeting

March 8, 2011

Member Name/Group	Present	Absent
Sean Dusek, Assistant Superintendent of Instruction	X	
Tim Peterson, Director of Human Resources		X
Christine Carlson, Community Representative		X
Tim Navarre, School Board Member	X	X
Lynn Hohl, School Board Member		X
Trevan Walker, Principal at Seward High School	X	
John O'Brien, Principal at Nikiski Middle/High School	X	
Melissa Linton, Principal at K-Beach Elementary School		X
Christine Ermold, Principal at Sterling Elementary School	X	

Others Present: None

Agenda

- Review:
 - Cross Walks
 - Community
- Group Work:
 - Rubrics
 - Forms- Formal and PEP
- Process Development
- Manual- Needs Revision

Review:

Cross Walks & Community

- Reviewed the most recent draft of the Administrator Framework.
- Discussed where Community and Stakeholders component best fits. Currently listed under Domain 1- discussion revolved around whether this component is more about “on-stage” or “off-stage” and whether it would better fit within Domains 2 or 3. The group discussed whether the

need for community involvement and developing leaders throughout the school community should be present in rubrics across multiple components.

- Discussed whether “community” means school community or community as a whole, and how that varies by geographical area since an area like Kenai has many schools within the community, while an area like Nanwalek has one community, one school, and therefore one use of the word “community.”

Handbook Notes:

- Will also credit the Delaware Tool
- Will give credit to the 21 Leadership Responsibilities by Marzano
- Trevan shared the crosswalk he created between the School Leadership That Works: 21 Responsibilities and the Domains. We discussed integrating the language of the 21 Responsibilities into the rubric because they’ll help provide specific examples of what each component looks like.
- Need for a glossary for words like community, school community, vision, and mission.

Develop Rubrics:

John, Christine, and Trevan worked on the rubric development

Handbook Revision:

Sean and Tim N. worked on revising the handbook

Before the Next Meeting:

- Christine will review the rubric for edits, corrections, and suggestions for possible improvement
- John will work on indicators
- Sean will work on the actual manual
- Trevan will work on the glossary for the manual
- The committee will next meet on April 19th

The next meeting will be on April 19th, 2011