

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

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[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

## SCHOOL BOARD COMMUNICATION

Title: Budget Transfers over \$50,000

Date: April 30, 2012

Item Number: 11a.(8)

Administrator: Laurie Olson, Director of Finance 

Attachments: Detail for Budget Transfers 1077, 1101, 1162 and 1165; CTE project memo

☒ Action Needed ☐ For Discussion ☐ Information ☐ Other: \_\_\_\_\_

## BACKGROUND INFORMATION

As you are aware, the District received additional funding from the State of Alaska to provide additional Career and Technical Education opportunities for students in grades 7 – 12. With this change in funding, the district developed a plan to use a portion of the FY12 funds for upgrades and modifications of existing buildings to accommodate changes in programs offered at Seward High, Nanwalek, Kenai Central High and Skyview High. Budget Transfer 1077, in the amount of \$690,907, has been processed in order to provide funds to the Kenai Peninsula Borough for these capital projects.

The District has a Technology Plan in place to provide for replacement of computer equipment in schools each year. Part of the Tech Plan for this fiscal year includes replacement of CRT monitors with LCD displays. Funds are budgeted for the Tech Plan in the Equipment object code, but since these items cost less than \$500, they are considered Supplies. Budget Transfer 1101, in the amount of \$104,500, has been processed to move funds from the Equipment account to the Supply account to allow for this purchase.

Costs of Fuel for Heating at several schools have exceeded their budgets this fiscal year. Budget Transfer 1162, in the amount of \$150,822, moves funds from the Unallocated Fuel for Heating (\$74,051) and Unallocated Electricity (\$76,771) accounts to locations that have exceeded their original Fuel for Heating budgets.

The Charter School Oversight Committee approved a request from Aurora Borealis Charter School to provide the Kenai Peninsula Borough with funds to purchase land adjoining the school campus. Budget Transfer 1165, in the amount of \$90,000, has been processed to move funds from the school's carryover account for this purpose.

A budget is a financial plan created to allocate funds for estimated costs of programs and needs in accordance with the District's plans and goals. It is usually necessary to make changes to the original plan through the use of budget transfers, which follow Generally Accepted Accounting Principles (GAAP), as more information about actual

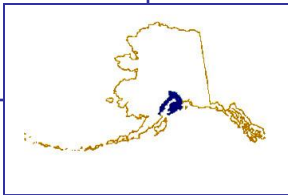
costs becomes available and decisions about programs and circumstances are revised. Prior to approval, all budget transfer requests are reviewed in light of current policies and procedures and evaluated for appropriateness and necessity in conjunction with the District's internal controls.

These budget transfers exceed \$50,000; therefore, they require Board of Education approval per Board Policy 3120.

#### **ADMINISTRATIVE RECOMMENDATION**

The administration has given preliminary approval, pending review and approval by the board. Approval by the Board of Education is recommended.

	<u>Decrease</u>	<u>Increase</u>
<u>Career Tech Education projects</u>		
100-85-4160-0830-3150 - CTE Certified Salaries	245,808	
100-85-4160-0830-5101 - CTE Equipment	403,989	
100-85-4160-0830-4501 - CTE Supplies	41,110	
100-75-4600-0830-4402 - Planning and Operations Purchased Services		690,907
 <u>Purchase LCD computer displays to replace CRT monitors (Tech Plan)</u>		
100-79-4100-0000-5102 - E-Rate Technology Equipment	104,500	
100-79-4100-0000-4501 - E-Rate Supplies		104,500
 <u>Align Fuel for Heating budgets with anticipated total expenditures</u>		
100-06-4600-0000-4380 - Homer High Fuel for Heating	59,847	
100-08-4600-0000-4380 - Seward High Fuel for Heating	12,665	
100-13-4600-0000-4380 - Homer Middle Fuel for Heating	6,375	
100-14-4600-0000-4380 - Seward Middle Fuel for Heating	7,533	
100-33-4600-0000-4380 - Paul Banks Fuel for Heating	21,276	
100-38-4600-0000-4380 - Nikolaevsk Fuel for Heating	1,726	
100-42-4600-0000-4380 - Seward Elementary Fuel for Heating	7,717	
100-47-4600-0000-4380 - McNeil Canyon Fuel for Heating	9,688	
100-50-4600-0000-4380 - West Homer Elementary Fuel for Heating	21,920	
100-53-4600-0000-4380 - Voznesenka Fuel for Heating	1,314	
100-66-4600-0000-4380 - Homer Flex Fuel for Heating	196	
100-83-4600-0000-4380 - District-wide Fuel for Heating	565	
100-96-4600-0000-4380 - Unallocated Fuel for Heating		74,051
100-96-4600-0000-4360 - Unallocated Electricity		76,771
 <u>Aurora Borealis purchase of adjoining property</u>		
100-65-4100-0114-4901 - Aurora Borealis Charter School Carryover	90,000	
100-65-4600-0000-5101 - Aurora Borealis Equipment		90,000



## KENAI PENINSULA BOROUGH SCHOOL DISTRICT

### Assistant Superintendent

Dave Jones

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March 30, 2012

Craig Chapman, Director of Finance  
Kenai Peninsula Borough  
144 N. Binkley  
Soldotna, AK 99669

Re: Capital Projects for Career and Technical Education Plan

Dear Craig,

With the passage of Ordinance 2001-19-74, the school district is providing the \$690,907 referenced for improvements to schools in support of the Career and Technical Education Plan.

Amounts identified for the four projects have been revised as follows:

Seward High School Shop Addition	\$179,898
Nanwalek Welding Shop	38,505
Kenai Central High School Culinary Kitchen	73,132
Skyview High School Covered Storage Area	399,372
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Total estimated cost of projects	\$690,907

We appreciate your assistance in moving these projects forward.

Sincerely,

Dave Jones