

# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

148 North Binkley Street Soldotna, Alaska 99669-7553

Phone (907) 714-8888 Fax (907) 262-9132

[www.kpbsd.k12.ak.us](http://www.kpbsd.k12.ak.us)

## SCHOOL BOARD COMMUNICATION

**Title:** Approval of Resignations

**Date:** June 4, 2012

**Item Number:** 11a.(4)

**Administrator:** Tim Peterson, Human Resources  
**Through:** Dave Jones, Assistant Superintendent



**Attachments:** Letters of Resignation

Action Needed     For Discussion     Information     Other: \_\_\_\_\_

## BACKGROUND INFORMATION

Name	Assignment	Effective Date
Eric Dahl	Math Teacher	Soldotna Middle School, effective at the end of the 11-12 school year
Tammy Farrell	Librarian	Mt. View Elementary School, effective at the end of the 11-12 school year
Anna Fisher	Social Studies Teacher	Homer High School, effective at the end of the 11-12 school year
Maryvonne Guillemin	Spanish/French/Language Arts Teacher	Skyview High School, effective at the end of the 11-12 school year
Kara Schreur	2 <sup>nd</sup> Grade Teacher	Redoubt Elementary School, effective at the end of the 11-12 school year
Sarah Swaney	Special Education Intensive Needs Teacher	Soldotna Elementary School, effective at the end of the 11-12 school year
Elizabeth Wallin	3rd Grade Teacher	Mt. View Elementary School, effective at the end of the 11-12 school year

## ADMINISTRATIVE RECOMMENDATION

It is recommended that the above referenced resignations be approved.

May 9, 2012

KPBSD  
148 North Binkley Street  
Soldotna, AK 99669

District Office,

I am writing to formally notify you that I am resigning from my position as Middle School Math Teacher at Soldotna Middle School. My last day of employment will be May 24<sup>th</sup>, fulfilling the responsibilities under the terms of my contract.

It has always been my goal to become a Middle School Math Teacher and coach in Alaska, having obtained this it is very difficult for me to announce that I have accepted a Math Teacher position in Milbank, SD. While my new position is a great fit for me, KPBSD's outstanding staff will always have a special place in my heart. It was not my intent to be a short timer, but recent events require me to move my family back to South Dakota.

Sincerely,



Eric Dahl



Norma Holmgaard  
Mt. View Elementary  
Kenai, Alaska

May 8, 2012

Tammy Farrell

Dear Mrs. Holmgaard

I'm sorry to say that I have made a decision to not return as a teacher next year. I'll be devoting my time and energy as a stay at home mom. It has been a wonderful three years and I've totally enjoyed teaching library. In regards to the library, I've created a plan for the library so that there is some flow and cohesion from one keeper to the next. If there are any questions or need for insight, please contact me, and I'll be happy to come in and to assist the new librarian.

Sincerely,

*Tammy Farrell*

Tammy Farrell



*Tammy Farrell*  
14 MAY 12

5/8/2012

Allan Gee  
School Administrator  
Homer High School  
600 E Fairview  
Homer, AK 99603

Dear Dr. Gee,

This is to formally notify you that I am resigning from the position of Social Studies and Technology at Homer High School, effective at the end of the 2011-2012 school year. My husband has received a job offer out of state which has forced me to submit my letter of resignation to the district.

Sincerely,



Anna Fisher



Mr. Tim Peterson

*Douglass For TP*

Soldotna, May 25<sup>th</sup>, 2012

Director of Human Resources, KPBSD

148 N Binkley

Soldotna, AK 99669

Dear Mr. Peterson,

I am writing this letter to inform you of my resignation from the current position of certified Teacher at Skyview High School, effective immediately, for health reasons.

*M. Guillemin*  
Ms. M. Guillemin



Cc: Mrs. Nancy Allen, Division of Teachers Retirement and Benefits

P.O. Box 110203 Juneau, AK 99811-0203

May 23, 2012

To Whom It May Concern,

I resign from my teaching position in the Kenai Peninsula Borough School District at the end of the 2011-2012 school year.

Sincerely,



Kara Schreur



May 7<sup>th</sup>, 2012

May 7<sup>th</sup>, 2012  
Tim Peterson  
Human Resources  
Kenai Peninsula Borough School District

Dear Mr. Peterson:

I am writing this letter to inform you that I Sarah Swaney am resigning from my Teaching position at Soldotna Elementary School effective at the end of the 2011-2012 school year. I appreciate the opportunity to work in this school district.

Sincerely,

*Sarah Swaney*  
Sarah Swaney

*Tim Peterson*  
18 MAY 12



Dear Norma Holmgard,

I have truly enjoyed this last year as a teacher at Mt. View Elementary. Working with you and my fellow teachers has been a very positive experience. I feel blessed to have had the opportunity to teach here.

After carefully considering this decision, I have chosen to move out of state to be closer to family. I will miss my job here, but feel called to move back home.

My last day of work will be May 24. I will be sure to leave my classroom in good condition and will follow the necessary protocol.

Thank you for allowing me the opportunity to teach at Mt. View Elementary.

Respectfully,

Elizabeth Wallin

