

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
Kenai Elementary Consolidation Steering Committee  
March 13, 2007, 4:00 – 5:00 p.m.  
Mt. View Elementary School Library

Committee Members from Sears Elementary

Principal: John Cook

Secretary: Kimb Remsen

Parent: Tina Patterson

Teacher: Cindy Thomas

Committee Members from Mt. View Elementary

Principal: Jim Dawson **ABSENT**

**Represented by: Angie Hamm-Brinkerhoff**

Support Staff: Koreena Ortiz

Parent: Trudy Jones **Absent**

Teacher: Berni Wensley

Joe Arness

Doris Cannon

Laurie Wood

**Represented by: Donna McIntyre**

Others:

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The meeting was called to order by Joe Arness at 4:05 pm.

The agenda for the meeting was not handed out to committee members due to computer malfunction.

Joe Arness announced Mr. John Cook as the new administrator for the combined school.

John Cook introduced himself and described his vision for the new school.

Doris Cannon handed out a list of questions directed towards Central Office

**Cost proposal for schools new name:** District will pay for this

**School Board Approval process:** School name needs to go before the Board at June's first meeting.

**Start time:** Physical Committee is responsible for start time decision and continuing to keep transportation informed.

**Carpet Update:** Carpet replacement is on the priority list for the Borough Maintenance Department.

**Staged moving area:** All double rooms at Mt. View need to be consolidated into one room before **May 1<sup>st</sup>**. Repairs will be done in empty room at that time. There will be no staged moving area.

**May 31<sup>st</sup> due by 7:00 pm:** Sears stuff ready to be picked up. (in boxes, ready for pallets)

**June 1<sup>st</sup>:** Moving truck will arrive

**June 8<sup>th</sup>:** Building needs to be ready for IT. A desktop needs to be cleared for computer placement in each room.

**New computers allocated to school:** 203 new computers (1 year old Connections computers) will replace out dated computers from combination of both schools.

**Map of computers with list of software for computer that isn't already in place.**

**Library:** Bob Vanderwege is the point person for the library consolidation. He is awaiting contact from the committee to discuss this area of consolidation.

**Playground:** A survey is being conducted for child safety. A list needs to be made of what was purchased by site councils, PTA's, etc.

**PE:** An inventory of both schools PE departments needs to be completed.

**Staff Room:** The committee will determine the design of the new staff room and consolidation of materials from both campuses.

**Employee Hours:** All extra days worked by staff will need to be approved by building administrator.

**Room Assignments:** Room assignments need to be assigned as soon as possible to avoid double moves. Building administrator will be making the decision for room assignments. John Cook asked for suggestions via email.

**Ideas:**

Primary wing & Secondary wing.

Teaching partners need to be taken into account

**Summer School:** There will be no summer school at Mt. View this year.

The standing committees were assigned as follows:

**Physical Committee**

Jim Dawson

Trudy Jones

Cindy Thomas

**Functional Committee**

John Cook

Kimb Remsen

Bernie Wensley

**Human Relations Committee**

Tina Patterson

Korina Ortiz

John Cook

For this meeting subcommittee meetings were held as follows:

**Physical Committee:** Library, IT and Equipment

Angie Hamm Brinkerhoff for Jim Dawson    Cindy Thomas  
John Cook    Bernie Wensley

Moving library

Computer Labs – 1 primary, 1 secondary. Computer pods in classrooms

Wiring concerns with computers

Update software on new computers to match what was in the lab.

Equipment – Some people have a double move

Carpeting, paint

Condensing the rooms will be a challenge

Creates double move

Inventory of Sears was completed. Inventory of Mt. View will not be completed until end of year.

Rate equipment to see what should transfer to Mt. View (condition).

Unused equipment will be dispersed to other schools.

**Human Relations Committee:** Name Change, Opening/Closing Ceremonies

Kim Remsen    Korina Ortiz

Tina Patterson    Donna Mc Intyre for Laurie Wood

Community input

New beginning for community

Invites

Time lines

New name and mascot for school

Opening times, closing times

Low key closure of Sears Elementary

Explosive opening of new school with all aspects in place

Mascot, colors, new name

School Name Suggestion “Kenai River Elementary”

Slideshow for closure

Combination of staff decisions

Agenda item for next week: name change question survey (students, parents, and staff)

Bob Vanderwege and Jim White will attend next meeting.

Firming up equipment list

Room assignments

Joe will review survey from Northstar name change.

**Public comment:**

Roll over of phone and information numbers from Sears to New School, phone book changes by Phone Company.

Name change survey students ideas weighed evenly

Timeline for emailing a request to Mr. Cook for room assignments. (a week after spring break)

Meeting adjourned at 5:20 pm

