

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Kenai Elementary Consolidation Steering Committee
April 3, 2007, 4:00 – 5:00 p.m.
Mt. View Elementary School Library

Committee Members from Sears Elementary

Principal: John Cook

Secretary: Kimb Remsen

Parent: Tina Patterson

Teacher: Cindy Thomas

Committee Members from Mt. View Elementary

Principal: Jim Dawson

Support Staff: Koreena Ortiz

Parent: Trudy Jones

Teacher: Berni Wensley

Joe Arness

Doris Cannon

Laurie Wood

Others: Gary Jefferson, Warehouse Supervisor

The meeting was called to order by Joe Arness at 4:05 pm.

An agenda for the meeting was handed out to committee members.

Change to meeting minutes of March 27th, 2007. No corrections requested by committee. At close of meeting there was a question regarding vote on name change. According to the tape recording of minutes, the vote was based on name change only. After the vote was taken and recorded it was questioned if the vote was for name change, mascot, and color (whole package). Two committee members out of nine agreed the vote was for the whole package.

Doris Cannon:

Start/Stop Time – Transportation department preference is to leave the times as they are now.

Reasons for not changing per Transportation Department are as follows:

- Time needed to prepare buses between school pick up and drop off is not adequate if time change was made.
 - High School / Middle School establish times would not allow a change
 - Boundaries of new school are too large to deliver / pick up students on time.

Gary Jefferson, District Warehouse Supervisor

Packing Instructions –

- No limit to what teachers need to take over.
- Staff responsible for physical lifting of boxes onto pallets
 - Staff knows what is in the boxes they will pack.

- They know what should not be placed on bottom of pallet.
- All items on pallet will be wrapped to stay in place.
 - If items are fragile or won't fit on top of pallet, put it on a pallet by itself.
 - Labeling will be the same for all items
 - Very important to label everything.
- There will be a few substitutes hired to assist with the move.
- Packaging tape needs to be used instead of masking tape for strength purposes.
 - Make sure to tape any drawers that do not lock.
 - Warehouse will provide boxes, packaging tape and pallets.
- Mt. View Surplus items need to be placed in the gym
- Items moved over from Sears will be placed in front of door in hallway.
 - Furniture will be placed in the classroom
 - Pallets will be left outside of door

Physical committee

- Responsible for going over inventory of both schools to see what are extra / unused items.
- Responsible for logistics of cleaning / repair of classrooms before move.
- Will support staff have extra time to help with move (payment for extra days)?

John Cook will send out an email and meet with tenured staff regarding the following:

- Classrooms
- Teaching requests
- Room assignments
- Primary/intermediate wings
- Team teaching
- Growth of school, extra classrooms ready

Name Change

- Nikiski Northstar queried public for names, mascot and colors. Paired list down to 5 finalists packaged as Name, Color & Mascot. Election comprised of entire community.
- Lori Manion recommended not packaging all three (Name, Color & Mascot) together, vote on them individually.
- Nikiski Northstar took two weeks to gather names, 1 week to sort down to 5 options, and 10 days to have community vote.
- Lori Manion recommended that the name, color and mascot decision was made before the end of year. This allowed them to have a t-shirt and other items available for each student at the beginning of the next school year.
- When Mt. View and Northstar were initially opened, the KPBSD School Board members chose the school name, the community did not decide the name.
- During Kenai Conversation process the decision was made to have a shorter time frame for the consolidation of Sears/Mt. View compared to Nikiski Northstar consolidation time frame. Kenai Conversation Committee felt the process drug out too long in the Nikiski Northstar consolidation.
- It was recommended that the Functional Committee compile the suggested names from the community but request the KPBSD School Board members decide on the name of the school.
- It was unanimously decided that the Functional Committee will create an input form for a **name change only** and the **current mascot and color will not be changed**. The input

form will then be submitted to the entire committee for them to scale down to 5 options to submit to the KPBSD School Board members to vote on.

Requested Actions-

- Doris will get a better idea of the cost of the name change.
- Joe will contact the School Board to see if the board will undertake the name change decision.
- Joe will write a letter to be sent out requesting community fill out an **INPUT FORM** for a name change.
- Joe will be in touch with Human Resource sub committee regarding “Meet and Greet for Staff”

Public Comments-

- Concern for cost of name change, spending money on name change instead of in the classroom.
- Why did Nikiski/Northstar have more time to consolidate and make decisions compared to Sears / Mt. View timeframe?
- Support staff asked will there be time allotted for cleaning of classroom before furniture is moved in?
- Where will the surplus items be moved to during move?
- What will be provided for teachers for packing up supplies?

Meeting ended at 5:05 pm