

KENAI PENINSULA BOROUGH SCHOOL DISTRICT

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DATE: December 3, 2007
TO: Board of Education
FROM: Tim Peterson, Director, Human Resources 
THROUGH: Dave Jones, Assistant Superintendent
SUBJECT: Approval of Leave of Absence Request/Certified- Item- 10 a (9)

It is recommended that the following request for unpaid leave of absence be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Mary Glynn	Occupational Therapist	Mountain View Elementary, beginning November 26 to December 21, 2007.

**Requires School Board approval per KPEA Negotiated Agreement. Article 345 B "Short Leaves of two (2) weeks or less may be approved by the Superintendent, without School Board approval". Since this request exceeds 2 weeks, it is being brought forward for School Board approval.

Dear Tim Peterson

I would like to request leave
without, for family reasons, beginning
Nov. 26, 2007 to Dec. 21, 2007.

Thank-you
Mary J Lynn.
11-27-2007

Peterson
27 Nov 07